

CODE:	TRU - 921
SUBJECT:	ICC Face Mask/Shield Policy
ADOPTED:	August 17, 2020

All students, faculty, staff and visitors - including contractors and vendors - must wear face coverings over their mouths and noses while on ICC campuses, in all hallways, public spaces, classrooms and other common areas of campus buildings, and when in offices or other work spaces or outdoor settings when 6- feet social distancing cannot be maintained, including inside offices or outdoors on campus.

Additionally, employees and students who are asymptomatic and report to campus after a close contact with a known COVID-19 case - which is allowed if social distancing can be maintained and the person does not have symptoms - will be required to wear a face covering for at least 14 days after the exposure occurred. Employees and students who show symptoms of illness MUST remain off-campus until the symptoms subside. Any employee or student with a positive COVID-19 diagnosis - even if asymptomatic - must remain off-campus and quarantined for at least a 14-day period after receiving the test results. Limited quarantine space will be available for students in need who reside on the ICC campus.

Individuals who need reasonable accommodations related to the use of face coverings may contact the Associate Dean for Tutoring and Accessibility/Registrar (for students) or Human Resources (for employees) Students shall be given two reusable masks at the start of the semester and will be required to complete a COVID-19 Mask Use Safety Training which outlines proper face mask protocol, including the risks of sharing face coverings, and the proper handling and cleaning.

Faculty, staff and visitors are required to provide their own face coverings (e.g. cloth or disposable face mask). However, if individuals are not able to provide their own face coverings, the college will provide them. Disposable masks will be provided to students and employees who forget to bring their masks to campuses.

Signage will be posted to inform all individuals of face mask and social distancing requirements. The signage shall be consistent in format across campuses. Signs designating that face coverings are required shall have contact information for those persons needing to request an accommodation to exempt them from the face covering requirement.

Syllabus statements also will include notification of the requirement to wear a face mask/covering in classrooms and other instructional areas. Employee return-to-work instructions may also include notifications.

All students, faculty, staff and visitors are expected to adhere to this policy. Failure to comply with face covering requirements may result in denial of access to designated areas or participation in programs or activities, and/or discipline in accordance with applicable college policies. In classrooms, faculty have the right to deny a student entry into the room if the student is not wearing a face mask/covering. Violations of this policy by faculty, staff or

visitors, including contractors and vendors, should be reported to Human Resources; violations by students should be reported to Student Affairs.

The face mask policy will remain in effect through the duration of any pandemic declared by the College President or designee.