

**Board of Trustee
Meeting Minutes
January 21, 2025**

Chairman Cynthia Sherwood called the meeting to order at 5:30 p.m. Sherwood requested a motion to add a discussion regarding a fifth Monday work sessions for March and a change of date for May's Board meeting to the New Business portion of the agenda. Jeri Hammerschmidt motioned; Susan Porter seconded. Motion carried 4 – 0.

Sherwood welcomed guests in attendance; David Adams, Bree Sanford, Bruce Peterson, Melissa Anderson, Tyler Allen, Lori Boots, Matt Kittrell, Susan Porter, Jeri Hammerschmidt, Cynthia Sherwood, Mark Lasater, Logan Null, Sherry Garris, Kris Ferguson, Allen Shockley, Taylor Crawshaw, Ben Seel, Cody Oates and Andy Taylor. Patti Snyder was absent.

Sherwood led the pledge of allegiance
Hammerschmidt read the mission statement
Lasater read the vision statement

Sherwood requested a motion to approve the consent agenda as submitted. Susan Porter motioned; Jeri Hammerschmidt seconded. Motion carried 4 – 0.

In new business, Cherie Stockton (Board Clerk) gave the Oath of Office to new Trustee Logan Null.

Dr. Sadhoo requested a nomination to elect a new Board Chair. Susan Porter nominated Cynthia Sherwood. Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Sherwood requested a nomination to elect a new Vice Chairman. Susan Porter nominated Jeri Hammerschmidt; Logan Null seconded. Motion carried 5 – 0.

Sherwood requested a volunteer(s) to serve on the Audit Committee. Both Logan Null and Jeri Hammerschmidt volunteered for this committee.

Sherwood requested a volunteer to serve on the Kansas Association of Community College as a Trustee Representative. Mark Lasater volunteered while Jeri Hammerschmidt volunteered as the alternate if needed.

Susan Porter volunteered to be the ICC Trustee Representative for the ICC Foundation Board.

Sherwood requested a motion to make March 31, 2025, a work session as well as changing the May board meeting to May 5, 2025. Logan Null motioned; Susan Porter seconded. Motion carried 5 – 0.

Sherwood requested a motion to approve the payables. Jeri Hammerschmidt motioned; Logan Null seconded. Motion carried 5 - 0.

Dr. Sadhoo reported that the website will be ready in March for the board to review. HLC focus follow-up visit will take place before October 30, 2025. Sadhoo mentioned the welding facility and continued work that is being done on the project. The centennial logo was designed in 2023, and a committee has been assembled. Events and activities are being planned for this milestone with a plan to launch campaign funding. Cody Oates, Executive Director for the Foundation mentioned the centennial auction on November 21, 2025, as well as Vegas Night will be on April 25, 2025, with the proceeds from ticket purchases to go to the Leo Carvalho College Assistance Fund. Oates also mentioned a capital campaign for the theatre project beginning in a few months. Bruce Peterson, Centennial Committee Chairman talked about upcoming centennial events that have been discussed and planned. More information will be provided closer to the events.

Moving to the Presidential Search portion of the agenda. Sherwood stated the board would meet into executive session where they would evaluate the candidates and decide next steps.

Susan Porter moved that we recess for an Executive Session for discussion of non-elected personnel pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1) to review Presidential Rubrics completed by the Presidential Search Committee to determine Candidates for first round interviews. Open Session will resume at 7:15 p.m. in CIE 104. Those invited to attend are Lori Boots. No Action will be required. Mark Lasater seconded. Motion carried 5 – 0.

Logan Null moved that we extend the Executive Session for 15 minutes with open session to resume at 7:30 p.m. Susan Porter seconded. Motion carried 5 – 0.

Sherwood requested a motion to adjourn. Jeri Hammerschmidt motioned; Susan Porter seconded. Motion carried 5 – 0.

Cherie Stockton
Board Clerk

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public attending the meeting virtually and wishing to address the Board concerning an item which is on the agenda must submit the items through the webinar link provided. Those attending the meeting in person must fill out one of the cards provided and present the card to the Board Clerk. There is only one opportunity for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of the meeting, with a total comment period of ten minutes and individual comments limited to two minutes. The comment period may be extended by Board vote.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into Executive Session needs to state the subject, provide justification, and state a time and place for return to Open Session.

EXECUTIVE SESSION: Non-Elected Personnel

Sample Subject: Employee job performance; employee evaluations; or annual review of probationary employees.
I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the

non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (List attendees).

EXECUTIVE SESSION: Negotiations

Sample Subject: Faculty and Board proposals

I move that we recess for an Executive Session for the purpose of discussing (insert subject to be discussed), pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Possible Acquisition of Real Estate

Sample Subject: For future expansion.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Attorney/Client Privilege

Sample Subject: Ongoing litigation; a settlement proposal, or a claim made against the College. I move that we recess for an Executive Session for consultation with the College attorney regarding (insert subject to be discussed), pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).