

BOARD OF TRUSTEES  
MEETING MINUTES  
May 20, 2024

Chairman Cynthia Sherwood called the meeting to order at 5:30 p.m.

Sherwood requested a motion to amend the agenda with an Executive session at the end, no action will be taken. Susan Porter motioned to approve; Val DeFever seconded. Motion carried 5 – 0.

Sherwood welcomed guests in attendance; Cynthia Sherwood, Susan Porter, Val DeFever, Jeri Hammerschmidt, Mark Lasater, Sherry Garrison, John Boles, Kris Ferguson, Lori Boots, Dr. Jonathan Sadhoo, Taylor Crawshaw, David Adams, Matt Kittrell, Crystal Rutherford, Melissa Ashford, Bree Sanford, Heather Mydosh, Bridget Carson, Cody Oates, Mallory Byrd, Brian Southworth, Bruce Peterson and Dr. Vincent Bowhay.

Pledge of Allegiance was led by Cynthia Sherwood.  
Mission Statement was read by Jeri Hammerschmidt  
Vision Statement was read by Val DeFever.

Sherwood requested a motion to approve the consent agenda as submitted. Val DeFever motioned to approve; Susan Porter seconded. Motion carried 5 – 0.

Taylor Crawshaw gave an update on how the Program Reviews work and how data is gathered.

LTC (Long Term Care) – These classes are taken by ICC NOW students as well as community outreach classes; offered online and on campus. Sherwood requested a motion to accept the LTC program review. Jeri Hammerschmidt motioned to accept; Val DeFever seconded. Motion carried 5 – 0.

Music – Bridget Carson updated the board on recruiting and investments on the large ensemble space for improvements to the space in general. Sherwood requested a motion to accept the program review for Music. Susan Porter motioned to accept; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

HPR (Health, Physical, Recreation) – Brian Southworth updated the board, mentioning that some potential courses could be added. These classes are taken as elective classes while the student decides what path they want to follow. Sherwood requested a motion to accept HPR. Val DeFever motioned to accept; Susan Porter seconded. Motion carried 5 – 0.

AGS – Heather Mydosh, Brian Southworth and Melissa Ashford updated the Board regarding General Studies. Sherwood requested a motion to accept the AGS Program Review. Mark Lasater motioned to approve; Val DeFever seconded. Motion carried 5 – 0.

Education – Heather Mydosh updated the board on different tracks being followed as well as classes that are being offered at ICC. Mydosh feels we have adjusted as needed and are able to fulfill the needs of students as they move forward. Sherwood requested a motion to accept the program review for Education. Jeri Hammerschmidt motioned to accept; Val DeFever seconded. Motion carried 5 – 0.

Library Accessibility Grant Expenditure was presented by Taylor Crawshaw. The Library grant is 100% funded and any purchase of special equipment would be in the amount of \$10,000 or less. Sherwood requested a motion to approve the spending of \$10,000. Val DeFever motioned; Susan Porter seconded. Motion carried 5 – 0.

EdSights Retention Tool Renewal was presented by Dr. Vincent Bowhay, suggesting a 3-year contract moving forward. Susan Porter motioned to approve; Val DeFever seconded. Motion carried 5 – 0.

Board Tuition & Fees FY 24/25 was presented by Dr. Jonathan Sadhoo. Both Collection Application Fee and Food Service Costs to offer meal service during spring break and Thanksgiving break. Sadhoo mentioned that the International Student application fee and the Payment Plan application fee have been lowered. Sherwood requested a motion to approve. Val DeFever motioned to approve; Susan Porter seconded. Motion carried 5 – 0.

Sherwood requested that Sadhoo give an update on the HVAC system that is currently out of service in the Student Union. Looking at a 12-week turnaround at approximately \$50,000. Bids will be submitted to the board once received.

New Program Approval of Emergency Services was presented by Taylor Crawshaw and John Boles.

If approved, the Program would begin in January of 2025. It would promote more opportunities for students in the county/surrounding areas (EMS, EMT, Hazmat, Firefighter I & II). Sherwood requested a motion to approve the ICC Emergency Services Certificate program to take to KBOR. Susan Porter motioned to approve; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

New Program Timeline was presented by Taylor Crawshaw who provided a breakdown on how approvals work regarding certificate programs. Matt Kittrell updated the board on business industry needs in and around the area. Crawshaw suggests an

in-depth discussion at the July 29<sup>th</sup> work session, with discussion on space and faculty allocations. How funds are received and what equipment could be needed.

Payables were presented by Dr. Jonathan Sadhoo. Sadhoo mentioned that the athletic insurance (submitted in the Consent portion of the agenda) was renewed with a \$2500 increase. With no questions, Sherwood requested a motion to approve. Jeri Hammerschmidt motioned to approve; Susan Porter seconded. Motion carried 5 – 0.

Year End Recruiting Report was presented by Kris Ferguson. Ferguson mentioned that all schools will be visited again in the upcoming fall semester. Off Campus recruiting events seem to be popular for college career fairs and mock interviews. Most campus tours are done through coaches and program directors.

Student Leadership Awards Recap was presented by David Adams. Adams highlighted three things worthy of recognition: Attendance, Award Categories & Great Retention Tool.

#### Executive Session

Val DeFever move that we recess for an Executive Session for discussion of Non-Elected Personnel at 7:10 p.m. for 15 minutes pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at 7:20 p.m. in CIE 104 and through the Zoom link. Those invited to attend are Dr. Bowhay, Dr. Sadhoo, Lori Boots & Taylor Crawshaw.

Sherwood requested a motion to adjourn at 7:25 p.m. Susan Porter motioned; Mark Lasater seconded. Motion carried 5 – 0.

---

Cherie Stockton  
Board Clerk