

Board of Trustee Minutes
October 17, 2022
7:00 p.m. | CIE 104

Chairman Cynthia Sherwood called the meeting to order at 7 p.m.

Pledge of Allegiance was led by Val DeFever.
John Eubanks read the Mission Statement.
Kevin Brannum read the Vision Statement

Sherwood requested a motion to approve the Amended Agenda. Val DeFever motioned to approve; Kevin Brannum seconded. Motion carried 5 - 0

Sherwood asked for a Nomination to elect a new Vice-Chair. Jeri Hammerschmidt nominated Val DeFever. Kevin Brannum nominated John Eubanks. Sherwood asked for a vote to elect. Three votes for DeFever; One vote for Eubanks. DeFever was elected 3 – 1 with Kevin Brannum opposed.

Sherwood requested that DeFever continue the meeting. DeFever welcomed all guests, in attendance (via zoom and in person); Chair Cynthia Sherwood (via zoom), Val DeFever, Jeri Hammerschmidt, John Eubanks, Kevin Brannum, Jonathan Sadhoo, Taylor Crawshaw, Patti Snyder, Tim Haynes, Melissa Ashford, Tim MacLaskey, Anita Chappuie, Andrew Gutschenritter, Jason Casto, Melissa Anderson, Isaías McCaffery, Laura Schaid, Lori Boots, David Adams, Andy Taylor, Allen Shockley, Ben Seel, Kris Ferguson, Melissa Spears, Chris Foutnot with Ellucian and Jeff Hubbard with Jenzabar.

DeFever asked for a motion to approve the Consent Agenda. With no discussion, John Eubanks motioned to approve; Kevin Brannum seconded. Motion carried 5 – 0.

In old business, Dr. Bowhay spoke about the second reading of PSL-711. DeFever asked for a motion to approve. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

In new business, DeFever asked for any discussion regarding the payables. With no discussion, Jeri Hammerschmidt motioned to approve; Kevin Brannum seconded. Motion carried 5 – 0. A motion to move Anderson's appointment as Athletic Director and Andrew Gutschenritter as Title III Program Director to Executive Session with action to be taken following the executive session. John Eubanks motioned; Kevin Brannum seconded. Motion carried 5 – 0.

Finalists with Ellucian and Jenzabar presented their product to the Board. Board action will take place at the November 14 meeting.

Vice President Taylor Crawshaw presented the Memo to create two supplemental Instructor positions that are included in the grant. Supplemental instruction provides instruction outside the classroom as well as provides learning techniques for the students. DeFever requested a motion to approve. Kevin Brannum motioned to approve two supplemental instructors; John Eubanks seconded. Motion carried 5 – 0.

Dr. Bowhay presented the Kansas ROZ Student Loan Reimbursement Assistance Pilot Program and the opportunity to recruit and retain talent in a competitive job market. Only available with the Kansas Department of Commerce and ICC, Bowhay feel this is a great opportunity provided by the State of Kansas. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Dr. Bowhay presented the 403(B) Plan Vesting Schedule Change. Bowhay feels this is a competitive way to retain employees. Currently 50% of ICC employees participate in the 403(b) program. Bowhay feels this will show a positive plan when we enter faculty negotiations. Eubanks mentioned that this is a standard vesting schedule. Jeri Hammerschmidt motioned to approve; John Eubanks seconded. Motion carried 3– 1 with Kevin Brannum opposed.

Dr. Bowhay discussed the Diversity, Equity, and Inclusion Consultant memo. This would be a 2 ½ to 3-year agreement and would proceed in January. Brannum and Hammerschmidt had some discussion on the matter. After much discussion, Bowhay suggested that we table until next month to allow the Trustees more time to review the information and proposals. John Eubanks motioned to table this item; Kevin Brannum seconded. Motion carried 5 – 0.

Interim Athletic Director Melissa Anderson gave a brief update on the department to the Board.

Vice President Taylor Crawshaw and Anita Chappuie presented the Economic Impact Study to the Board. These results will be combined and provided on the ICC Website.

Dr. Bowhay discussed the Strategic Plan Update with the Board. The printed publication with a new landing page is being created for the ICC website.

EXECUTIVE SESSION –Non-Elected Personnel - at 8:35 p.m. John Eubanks motioned to recess to an Executive Session for discussion of Appointment of Melissa Anderson as Athletic Director and Appointment of Andrew Gutschenritter as Title III Program Director pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at 8:55 p.m.; seconded by Jeri Hammerschmidt. Motion carried 5 – 0. Those invited to attend were Dr. Bowhay and Vice President Lori Boots.

Upon returning to open session. Action was taking to approve Melissa Anderson as Athletic Director. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Action was taken to approve Andrew Gutschenritter as Title III Program Director. John Eubanks motioned to approve; Kevin Brannum seconded. Motion carried 5 – 0.

EXECUTIVE SESSION - DeFever asked for a motion to recess to executive session at 9:05 p.m. John Eubanks motioned to recess to an Executive Session for discussion of non-elected personnel pursuant to exception, K.S.A. 75-4319(b)(1). Open Session will resume at 9:15 p.m. - attending will be Vice President Lori Boots and Dr. Bowhay.

Upon returning to open session, Bowhay asked how applications for the new Trustee would be handled. Eubanks would prefer a special meeting. Bowhay will email the group with dates available. Brannum would like to allow others to apply who are still interested if allowed since the application window officially closed on October 14, 2022. Bowhay will check with the attorney on the idea of having other people apply past the application deadline.

DeFever requested a motion to adjourn at 9:25 p.m. John Eubanks motioned to adjourn; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Cherie Stockton, Board Clerk

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public attending the meeting virtually and wishing to address the Board concerning an item which is on the agenda must submit the items through the webinar link provided. Those attending the meeting in person must fill out one of the cards provided and present the card to the Board Clerk. There is only one opportunity for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of the meeting, with a total comment period of ten minutes and individual comments limited to two minutes. The comment period may be extended by Board vote.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into Executive Session needs to state the subject, provide justification, and state a time and place for return to Open Session.

EXECUTIVE SESSION: Non-Elected Personnel

Sample Subject: Employee job performance; employee evaluations; or annual review of probationary employees. I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (List attendees).

EXECUTIVE SESSION: Negotiations

Sample Subject: Faculty and Board proposals

I move that we recess for an Executive Session for the purpose of discussing (insert subject to be discussed), pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Possible Acquisition of Real Estate

Sample Subject: For future expansion.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Attorney/Client Privilege

Sample Subject: Ongoing litigation; a settlement proposal, or a claim made against the College. I move that we recess for an Executive Session for consultation with the College attorney regarding (insert subject to be discussed), pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).