

Board Meeting Minutes
June 20, 2022

Vice Chairman, Ashley Osburn called the meeting to order at 7 p.m. Osburn mentioned that the agenda was being revised moving the Institutional Animal Care and Use Committee Chair Memo and the Vet Nursing Clinic Lab Asst. Position Memo to the consent agenda while adding Diversity & Leadership Institute Memo to the Business section of the agenda.

Vice Chairman Osburn requested a motion to approve the revised Agenda. Val DeFever motioned to approve; John Eubanks seconded. Motion carried 4 – 0.

Osburn welcomed all guests in person and via Zoom. All in attendance – David Adams, Chelsea Bailey, Dan Barwick, Bruce Peterson, Jonathan Sadhoo, Joel Williams, Kris Ferguson, Ben Seel, Brian Southworth, Heather Mydosh, Tamara Blaes, Melissa Ashford, Lori Boots, Nathan Chaplin, Allen Shockley, Brett Gilcrest, Melissa Anderson, Bryce Saia, John Eubanks, Ashley Osburn, Val DeFever, Jeri Hammerschmidt, Vincent Bowhay and Cherie Stockton. Chairman Cynthia Sherwood and Trustee Kevin Brannum were absent. The Pledge of Allegiance was led by John Eubanks. The Mission Statement was read by Val DeFever and the Vision Statement was read by Jeri Hammerschmidt.

Vice Chairman Osburn asked for any discussion regarding the Consent Agenda. After no discussion was needed, a motion to approve the Consent Agenda was made by Jeri Hammerschmidt; Val DeFever seconded. Motion carried 4 – 0.

- Approval of May 16, 2022, Meeting Minutes
- Financial Report
- Personnel Report (acknowledge receipt)
- Grant Progress Report
- Amended Tuition & Fee Schedule – Dr. Jonathan Sadhoo
- Athletic Insurance Memo – Dr. Jonathan Sadhoo
- 2022-2023 Athletic Travel – Melissa Anderson
- 2022-2023 Shulthis Stadium Lease – Melissa Anderson
- Institution Animal Care and Use Committee Chair
- Vet Nursing Clinic Lab Assistant Position

Moving to the Business section of the agenda, Osburn asked for any discussion regarding the payables. Dr. Sadhoo was online via Zoom for any questions. With no question/discussion needed, Osburn requested a motion to approve the payables. John Eubanks motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

VOXO Phone Service Memo was presented by Dr. Jonathan Sadhoo. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 4 – 0.

Title IV Audit Memo was presented by Dr. Jonathan Sadhoo. Jeri Hammerschmidt motioned to approve; John Eubanks seconded. Motion carried 4 – 0.

Tandem Cyber Security IT Memo was submitted by Dr. Jonathan Sadhoo. Mentioned upgrading IT with Cyber Security being a focus. Cloud based security platform with 24/7 monitoring to mitigate potential threats. Sadhoo believes this will help in maintaining cyber security insurance moving forward. Jeri Hammerschmidt motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

College Insurance Premiums were submitted by Dr. Jonathan Sadhoo with mentioning this as the highest possible dollar we will pay; due to inflation the premium has increased. Sadhoo did include this increase in the budget review meeting with Trustees. John Eubanks motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

Student Health & Wellness was presented by Dr. Vincent Bowhay. Bowhay mentioned the appropriate space for the Health & Wellness area for a Health facility would be the office space across from the cafeteria which provides a waiting room and exam room, mentioning this area would require little renovation to begin this service. Bowhay also mentioned that all supplies will be provided by the provider once selected. The hope is to provide the service with an RN or LPN depending on the contractual agreement. Val DeFever motioned to approve; John Eubanks seconded. Motion carried 4 – 0.

Field House Updates was submitted by Dr. Vincent Bowhay. This allows the current Athletic Director office located in the student union to be moved to the Field House while the original office space will be used for Health/Wellness. Jeri Hammerschmidt motioned to approve this renovation; Val DeFever seconded. Motion carried 4 – 0.

Diversity & Leadership Institute Memo was presented by Dr. Vincent Bowhay. Training will be a direct response to suggestions made during the HLC site visit. Osburn mentioned that Diversity Leadership with the Board, Student Body and Faculty was an important topic from our HLC site visit. Val DeFever motioned to approve; Jeri Hammerschmidt seconded. Motion carried 4 – 0.

Taylor Crawshaw presented the purchase of a Wide Media Printer for the Fab Lab. Crawshaw mentioned the cost is not anticipated to exceed \$30,000. John Eubanks motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

Crawshaw presented the board with Program Reviews up for approval.

Theatre Arts – Joel Williams & Heather Mydosh spoke about this program. Val DeFever motioned to approve; John Eubanks seconded. Motion carried 4 – 0.

Veterinary Nursing – Hailey Mueller & Maria Perez discussed the program. John Eubanks motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

Developmental Math – Allen Shockley gave a brief update on this program. Val DeFever motioned to approve; John Eubanks seconded. Motion carried 4 – 0.

Pre-Psychology – Brett Gilcrest gave an update on this program. John Eubanks motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

Engineering, Math & Physical Science–Brian Southworth presented this program. Val DeFever motioned to approve; John Eubanks seconded. Motion carried 4 – 0.

Cosmetology – Chelsea Bailey joined via zoom along with Taylor Crawshaw who presented the information. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 4 – 0.

Biology - Nathan Chaplin presented this program. John Eubanks motioned to approve; Val DeFever seconded. Motion carried 4 – 0.

Dr. Vincent Bowhay gave an update on renovation projects completed/in progress on campus. Mentioned the Don Harris Golf Tournament being held on July 23.

Vice Chairman Osburn requested a motion to adjourn at 8:03 p.m. Val DeFever motioned to adjourn; John Eubanks seconded. Motion carried 4 – 0.