

BOARD OF TRUSTEES MEETING MINUTES
January 24, 2022

Chairman Cynthia Sherwood called the meeting to Order @ 7 p.m.

Board Clerk, Cherie Stockton read the Oath of Office while Cynthia Sherwood, Val DeFever and Jeri Hammerschmidt repeated the Oath. Hammerschmidt then signed the Indemnity Agreement along with Chairman Cynthia Sherwood.

Sherwood asked for a motion to approve the agenda. Val DeFever motioned to approve; Ashley Osburn seconded. Motion carried 6 – 0.

Sherwood welcomed all guests, both in person and via zoom. Those in attendance were as follows: Cynthia Sherwood, Ashley Osburn, Val DeFever, Jeri Hammerschmidt, John Eubanks, Kevin Brannum, Jonathan Sadhoo, Lori Boots, Taylor Crawshaw, Jim Correll, Allen Shockley, Kris Ferguson, Tim MacLaskey, David Adams, Bridget Carson, Eric Figurski, Chris Hammerschmidt, Paul Molnar, Bruce Peterson, Andy Taylor, and Cherie Stockton.

Sherwood asked Jeri Hammerschmidt to lead the Pledge of Allegiance. Kevin Brannum read the Mission Statement while John Eubanks read the vision statement.

Sherwood then turned the meeting over to President Bowhay. Bowhay opened the floor for nominations for the position of Board Chair. John Eubanks made a motion for Cynthia Sherwood to remain as Board Chair. Kevin Brannum seconded. Motion carried 6 – 0.

A Nomination was made by Val DeFever and seconded by John Eubanks to Elect Ashley Osburn as Board Vice-Chair. Motion carried 6 - 0.

The meeting was then turned over to Chairman Sherwood.

Sherwood asked for Trustee Hammerschmidt to introduce herself and talk about how she came to be on the Board of Trustees. Hammerschmidt gave a brief overview of her life and how she is looking forward to being a trustee for ICC. The rest of the trustees spoke briefly about themselves as well to introduce themselves to Hammerschmidt.

Chairman Sherwood proceeded to the Annual Board Chair Appointments. Sherwood appointed John Eubanks and Ashley Osburn to the Audit Committee. Val DeFever was appointed the KACCT Representative for ICC.

Sherwood requested a motion for approval of the consent agenda. The remainder of the consent agenda (Items G through K) were moved beneath the Administration reports at the end of the meeting to allow further discussion on the policies.

John Eubanks motioned to approve; Ashley Osburn seconded. Motion carried 6 – 0.

- A. Approval of December 13, 2021 Meeting Minutes
- B. Financial Report
- C. Personnel Report (acknowledge receipt)
- D. Grant Progress Report
- E. Faculty Senate Update
- F. Football Practice Field Repayment Report

Sherwood requested a motion to Allow Payables. John Eubanks motioned to approve; Ashley Osburn seconded. Motion carried 6 – 0.

Dr. Sadhoo spoke briefly about the recommendation for Microsoft License Renewals. Mentioned that this is a once-a-year license for approval. Stated that this year's memo includes the College's anti-virus subscription. Ashley Osburn motioned to approve the 3-year renewal; John Eubanks seconded. Motion carried 6 – 0.

Taylor Crawshaw and Jim Correll spoke about the Fab Lab Paint Booth proposal. Paint Booth was a part of the original concept to provide for members and students a variety of skills and work capabilities. Sherwood requested a motion. Ashley Osburn motioned to approve; Val DeFever seconded. Motion carried 6 – 0.

Bowhay presented the Director of Rural Student Support Services Program Position. Recently received a grant to fund this position. This position will oversee the grant funds used for this program. The Salary is \$60 to \$69,000 annually. This is a 3-year grant. The Director will report to Taylor Crawshaw. Grant funds cannot be carried to another year. Kevin Brannum motioned to approve; John Eubanks seconded. Motion carried 6 – 0.

Bowhay presented the Pathways Coordinator/Advisor Position. This will be an academic tutoring and career coaching position. Career pathways to help high school students succeed in College. John Eubanks motioned to approve; Ashley Osburn seconded. Motion carried 6 – 0.

Bowhay presented the Recruiter Position. Kevin Brannum motioned to approve; Val DeFever seconded. Motion carried 6 – 0.

Bowhay presented the Academic Success Tutor Position. Mentioned that retention helps people achieve success. Math, Science and English area areas of challenge. Tutors and supplemental instructors are proven ways to help students succeed. At risk numbers and student population would determine where this tutor is most needed. Ashley Osburn motioned to approve; John Eubanks seconded. Motion carried 6 – 0.

The second readings for Policy TRU-920 and Policy TRU 921 were discussed.

TRU 920 – Employment at Will was reviewed. Ashley Osburn motioned to approve Policy TRU 920; Kevin Brannum seconded. Motion carried 6 – 0.

TRU 921 - Whistleblower Protection Policy was reviewed. With concerns regarding the title of the policy, Sherwood suggested changing the wording; To remove “protection” from the title. John Eubanks motioned to approve, with the knowledge that the word protection would be removed. Kevin Brannum seconded. Motion carried 6 – 0.

Bowhay gave a brief Accreditation update. Will have meetings with Students, PTK and SGA to prepare for the visit. Three practice sessions will be held with staff to work on the virtual environment of this process. All sessions will be led by Dr. Shannon LaCount. Faculty and Staff have been reviewing all the completed work. Bowhay would like the board to have an extra meeting (no action) to do a practice virtual meeting. Bowhay and Shannon LaCount will lead this practice session. Once a couple of dates are selected, Cherie will send the information to the trustees via email.

Dr. Sadhoo spoke briefly about the Campus Facilities Master Plan Update –Updated the board on the timeline. Mentioned that a committee is currently reviewing the information and will select two finalists to present at the February meeting. All bids were requested on a 15-year timeline. Also allows a donor or a grant to be included if needed.

April 1, 2022 is the annual PTK Honors Luncheon in Junction City. If Trustees are interested in attending, they need to RSVP to Cherie Stockton by February 4, 2022.

Bowhay mentioned that he would present the board with a calendar for upcoming dates for the board to review the budget. He would prefer that this be a board workday if that is agreeable with the board.

Athletic Director, Eric Figurski gave the group a brief update on all things athletic. Volleyball is currently recruiting for the upcoming season. Completed GPA reports with 5 volleyball players and 9 football players receiving a 3.5 GPA or higher. In December, 55 football players graduated. Football is reloading with approximately 45 new students. Football signing day is February 4th. Slightly smaller signing class with the anticipation to continue to recruit throughout June and July. MBB and WBB are still playing their conference schedule. The conference tournament will begin in March. Softball season starts in a couple of weeks. They recently moved to DII, helps with scholarships and travel. Busy working on upgrades for the softball field. Athletic Trainer, Anthony Vidali is still without an assistant. Trustee DeFever inquired about Booster Club. Figurski stated that he would be getting it going again and hoped to partner with the foundation once the new Foundation Director is hired.

Policies TRU-908, TRU-922, TRU-923, TRU-924, TRU-925. After much discussion, each of these policies will be edited/reviewed and returned to the February Board meeting for the second and final reading.

Sherwood requested a motion to adjourn. John Eubanks motioned to adjourn; Val DeFever seconded. Motion carried 6 – 0. Meeting adjourned at 9:15 pm.