

October 18, 2021 Board Meeting Minutes

Ashley Osburn called the meeting to order at 7 p.m. First order of business was to move Section IV in front of Section III on the agenda. Osburn requested a motion to move these Sections as designated. John Eubanks moved to approve; seconded by Norman Chambers. Motion carried 5 – 0.

Ashley Osburn welcomed all guests in person and via zoom. Those in attendance were Ashley Osburn, Kevin Brannum, John Eubanks, Norman Chambers, Val DeFever, Bruce Peterson, Dee Molnar, Hannah Joyce-Hoven, Andy Taylor, Larry Markiewicz, Eric Figurski, Paul Molnar, Allen Shockley, Kris Adams, Bridget Carson, Andrew Gutschenritter, Jason Casto, Benny Beurskens, Lori Boots, Johnathan Sadhoo, Taylor Crawshaw, Vincent Bowhay and Cherie Stockton. Chair Cynthia Sherwood was absent.

The Pledge of Allegiance was led by Norman Chambers, along with the Mission Statement and the Vision Statement.

Osburn asked for a motion to approve the Consent Agenda. Norman Chambers moved to approve the Consent Agenda, seconded by John Eubanks. Motion carried 5-0.

Hannah Joyce-Hoven gave a presentation on the upcoming Inge events and grants. Mentioned the new website, Ingecenter.org, stating that the site is continually being updated. Also spoke about the new database, funded by the Chamber of Commerce. Thanks to donor support, another season of playwright residencies for spring and summer will be coming to the Inge. April 20 will be the Annual High School Competition Day where surrounding High School students come to the ICC Campus to perform in 2-Person scenes. The winners from this event will receive a scholarship from the Inge Foundation along with a Bonus donation if they choose to attend ICC for the upcoming year. The Inge Festival will take place this year, April 21 thru 23, 2022. The \$165,000 from ICC to support Inge combined with the Inge foundation will allow to continue to produce an excellent festival for the Inge Center and the region. It was mentioned that the Inge will fully fund a part-time seasonal volunteer using new grant dollars. This position will post soon with a start date in early 2022.

Facilities Director, Benny Beurskens updated the group on campus enhancements taking place at ICC. Mentioned the Veterans Student Success Center and eSports Arena are complete. Mentioned updating a computer lab in the Academic Building to enlarge the room for better student success. Painting in the ICC Cafeteria and Fireside Room is complete. ICC West facility had a face lift by removing the fake stone and replacing it with blue metal on the front of the building and plans to update the interior paint to match the ICC school colors are in progress. The ICC Pond has been cleaned up and mentioned it was a low-cost improvement for the beautification of the campus, further enhancements are necessary for this project. Discussed needed upgrades to HVAC system in the fine arts building. Kitchen in the Cafeteria has several replaced equipment pieces. Maintenance is currently in the process of adding three offices in the Admission area, stating that the Administration Building is the oldest building on campus. Feels like creating a good first impression in this building is good for the campus. Benny mentioned that eventually maintenance would like to move through the Administration building for a complete update as this building has virtually no insulation. Beurskens would like to continue to update the Administration Building with mud/texture on all the paneled walls throughout to present a more modern look. Current project happening now is the repainting all the exteriors of the buildings;

Administration Building is complete and currently finishing up the Field House. Painters will be moving in this order to continue with painting with the Academic Building followed by Fine Arts, Student Union then finally the Fab Lab. ICC West's exterior will also be painted. Beurskens mentioned that the exterior colors are matching with the Fab Lab colors, which is the newest building on campus. The College is currently converting all light fixtures to LED. Parking lot at ICC West has been resealed/restriped. The Student Union parking lot will be next while other remaining parking lots will be repaired at later dates. Beurskens mentioned reviewing the Building Control System for future updates; while the software still works, an update is in the future. Chiller system at the Captain's Quarters is not working properly, creating issues with humidity/moisture & mold. A de-humidifier would be a good addition as a part of the updated system. Benny will continue to gather bids and information along with time frame as a part of the bid collection. It was mentioned that the Academic Building (AC200) is not ADA compliant. Maintenance does have a plan and will begin work on that building as soon as possible. The ICC Field house bleachers are not ADA compliant with handrails, looking to do a removeable handrail system and set up ADA seating. The Field House Boiler system is 37 years old, and needs replaced. Suggested replacement for the old system is 3 large tankless water heaters, also cost saving in the long run as it would alleviate high gas expense. Benny mentioned that his bids will include removal of the Boiler system. While the Tankless system should meet all our needs in the Field House, we still need a circulation pump system to move hot water to the washing machines on the other side of the building.

Faculty Senate President, Bridget Carson updated the group on current events happening at ICC. Mentioned the importance of Maxient tickets across campus as well as the importance of creating accurate administrator evaluations for campus community with the goal being completed in December.

Larry Markiewicz & Allen Shockley spoke to the group about Assessments and the Strategic Plan Process. Markiewicz mentioned the Assessment committee finished their 3-year assessment academy in July. ICC passed with flying colors. He is currently looking for more ideas for assessing things without data and will provide those ideas in December to present to his committee. Shockley followed up with the idea of gathering strategic plans, getting them entered to OnStrategy in the next few days and to rework any submitted materials before the November meeting. The group was reminded to check out the strategic plan website page available for everyone to view.

Osburn asked for a motion to allow the payables. Val DeFever moved to approve; Norman Chambers seconded. Motion carried 5 – 0.

The Tuition Waiver for Dependents of Fallen or Disabled Service Members Policy, 1st Reading. Bowhay will inform the group at the second reading as to which policy book this waiver will reside.

Recommendation for Accreditation Assurance Argument Evaluator Action – Bowhay mentioned that while we have exhausted these hours with Shannon LaCount, he would like to continue the contract through the spring to continue to edit the arguments that have been collected. Feels an outside opinion helps make for good business. ICC has submitted a program proposal for HLC Conference. We have videos interviewing the staff/faculty regarding the arguments from our staff and how we plan to move forward. Bowhay feels confident in the direction were heading. Kevin Brannum motioned to approve; John Eubanks seconded. Motion carried 5 – 0.

Jonathan Sadhoo discussed the HVAC System Replacement – (Chiller system for the Captains Quarters). Because this system is 20 years old and does not have a dehumidifier, it is creating mold and mildew,

and because the system is not working properly, replacing this system is in the best interest of the college. An amount of \$200,000 is based on an initial bid received from one company. Trustee Brannum feels it's premature to ask for approval without having the complete bid information process. Would prefer one final presentation at the time of getting the needed bids. Ashley asked if these funds are being paid for using HEERF funds so he needs dollar amount approved but feels we would need to review/approve a formal bid later once more information is provided. The trustees agreed they would do a special meeting to review/approve this request. Jonathan will gather and submit more information later showing the bids as well as where the funds are going to be taken from at the time of purchase. Currently tabling this Item for a later date.

Sadhoo presented the Field House Water Heating System Replacement memo. The trustees moved to Approve the purchase of \$20,000 with more bids being received and to amend the memo to take out the specific vendor. Kevin Brannum moved to approve taking out the Vendor specific name and project to not exceed more than \$20,000; motion was seconded by Val DeFever. Motion carried 5 – 0.

The Floor Maintenance & Disinfectant System was presented by Jonathan Sadhoo. This system will serve as a Disinfectant and Maintenance system for all campus floors. Is also an eligible transaction for grant funding. Kevin Brannum moved to approve; seconded by John Eubanks. Motion carried 5 – 0.

Sadhoo presented the 2022-2023 Tuition and Fee Schedule. He talked about the tuition and fee schedule with a few highlighted items such as Student Health Fee, removing the Transportation Fee and lowering the Payment Plan fee to name a few. Trustee Eubanks suggested moving away from the payment plan fee and only using financial loans for payment. Sadhoo mentioned that he felt using the payment plan fee is a way to make higher education more successful. Bowhay stated that we could look at it in the future but would like to know the default rate for this payment plan. Bowhay also mentioned that an FAQ sheet completed by the Marketing Department will be sent out to board members very soon. John Eubanks moved to approve; Kevin Brannum seconded. Motion carried 5 – 0.

Taylor Crawshaw presented the Academic Calendar to the Board. Mentioned that this calendar was developed with a broad cross section of campus employees. It also covers Summer 2022 to follow the line with KBOR. Currently there are no major changes from the past year. Kevin Brannum moved to approve the Academic Calendar; Norman Chambers seconded. Motion carried 5 – 0.

Crawshaw also submitted the Course Fee/Class Fee List to the Board. She mentioned that course fees are to purchase instructional items for the classrooms. There were no major changes to this fee list. Ashley Osburn inquired if the Kansas Promise Act covers fees such as those on the list. Bowhay responded that he believes fees are covered by that Act. Val DeFever moved to approve the Course Fee/Class Fee List; John Eubanks seconded. Motion carried 5 – 0.

Ashley Osburn spoke to the group about the ACCT Conference attended last week. Trustee Osburn - mentioned the conference theme was DEI (Diversity/Equity/Inclusion). Osburn feels colleges are extremely well positioned and in the good position to make the massive changes of correcting historical changes to be inclusive and accurate in our teachings. There was an informative discussion session regarding rural community colleges which covers approximately 14% of people in the United States. Bowhay, Osburn and DeFever met with Mary and Ken, the presenters at the July Board Retreat for a sit down and received insights they shared during this meeting. Learned about the "CCAMPIS" program, The Child Care Access Means Parents in School program funded by the U.S. Department of Education to

support student-parents. Unfortunately, the application deadline has past but will roll around again next year for another opportunity. This program could provide affordable childcare for this area which could be a great opportunity and experience for ICC.

Trustee Osburn also submitted the Audit Committee Meeting Report to the group. She mentioned that the Auditors are behind due to changes in covid legislation from Washington, D.C. The June 30, 2021 audit is ready to go. Everything is reconciled and completed. Primary auditor for ICC is on Maternity leave for two more weeks.

Osburn asked for a motion to adjourn. John Eubanks moved to adjourn; Kevin Brannum seconded. With the meeting ending at 8:26 p.m.

Cherie Stockton
Board Clerk