

Board of Trustees Meeting
September 13, 2021
Zoom Webinar – 7 p.m.

Minutes

Those in attendance: Chair Cynthia Sherwood, John Eubanks, Val DeFever, Norman Chambers and Kevin Brannum. Ashley Osburn was absent. Others attending; Vincent Bowhay, Jonathan Sadhoo, Lori Boots, Kris Adams, Bridget Carson, Tim Maclaskey, Sarah Owens, Eric Figurski, Anna Cartwright, Taylor Crawshaw, David Adams, Paul Molnar, Bruce Peterson, and Cherie Stockton

Chair Cynthia Sherwood called the meeting to order at 7 p.m.

A motion to adjourn to executive session for Attorney-Client Privilege/Non-Elected Personnel was made by Val DeFever and seconded by Norman Chambers. They will remain in CIE 104 and return to regular session in 30 minutes; returning at 7:33 p.m. Vincent Bowhay and Annie Cartwright will also be in attendance. Motion carried 5 – 0.

At 7:33 p.m. a motion to continue the executive session was made by Val DeFever and seconded by Kevin Brannum; to return to regular session at 8:03 p.m. Motion carried 5 – 0.

At 8:03 p.m. a motion to continue executive session was made by Norman Chambers; seconded by Kevin Brannum for 15 minutes; with executive session ending at 8:18 p.m. Motion carried 5 – 0.

After a five-minute break, the regular session was called back to order at 8:23 p.m.

Chair Sherwood began with her welcome of all guests via zoom and in person to the meeting. Norman Chambers led the pledge of allegiance. Kevin Brannum read the Mission Statement and John Eubanks read the Vision Statement.

Sherwood asked for questions/concerns regarding the consent agenda. John Eubanks mentioned a few corrections to the August 23, 2021, minutes. Jonathan Sadhoo mentioned the dorm occupancy number listed was incorrect and a short discussion was had regarding this matter. Sadhoo mentioned that expenses for empty beds (due to COVID quarantine) are currently being covered by HEERF funds. He also stated that the Villa's occupancy went up more than the ICC Dorms; noted that the Bricks are being used for quarantine while Villa's are a part of Bluffstone. ICC Dorms (Captain's Quarters) equals 184 with additional housing from the Bricks of approximately 32 beds.

John Eubanks moved to approve the consent agenda; seconded by Norman Chambers. Motion carried 5 – 0.

Sherwood asked for question regarding the payables; there were no questions regarding this matter. A motion to allow the payables was made by Norman Chambers; seconded by John Eubanks. Motion carried 5 – 0.

Sadhoo gave a brief overview of the IT storage area/network replacement system. Noted that the bid is approximately \$38,900 and the expenses would be covered by CARES ACT funding upon Board Approval. John Eubanks moved to approve the network system; Val DeFever seconded. Motion carried 5 – 0.

Vincent Bowhay discussed the athletic travel memo for approximately \$30,000 which does not include a contract for transportation if teams were to get into championship playoffs. Sadhoo noted that there were three bids received and depending on the travel location, different quotes/different routes would be used to stay within the

\$30,000 bid if approved. Bowhay reminded the group that this is a yearly expense. A motion to approve the Athletic travel was made by Kevin Brannum; seconded by John Eubanks. Motion carried 5 – 0.

Sherwood read the budget public information hearing notice to the group. The proposed 2021-2022 budget was published according to statutory requirements. Public hearing commenced for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments.

Brannum stated that he continues to disagree with expenditures that have taken place in the past and would be voting no to the budget proposal. Sherwood mentioned that in 19/20 the budget percentage was reduced by around 3% then moved back up around 3% without the grant/cares act funds. Sherwood noted that she was in favor of approving the budget. Eubanks stated that he felt the 20-21 budget had raised; Sadhoo mentioned the final assessed valuation (due to the revenue neutral rate) has made the budget seem higher. Eubanks continued that he would be voting on approving the budget but noted the operational budget could still be adjusted throughout the year. Val DeFever mentioned that raising taxes doesn't make anyone happy but feels to be more innovative we need to move forward rather than moving backwards and stated she would be voting in support of the budget.

2021 – 2022 Budget approval - Val DeFever made a motion to approve the budget; John Eubanks seconded the motion. Sherwood asked for a show of hands for approving the budget, they were as follows: Sherwood, DeFever and Eubanks raised to approve of the budget. Chambers and Brannum voted as opposing the budget. The motion to approve the budget carried 3 – 2.

Director of Library Services, Sarah Owen gave an overview of the services provided by the ICC Library. She mentioned the new part-time staff and stated that evening/weekend hours have gone into effect and feels this will bring more students to the library. Sarah talked about the Bike Rental Program. They currently have 5 bikes with two of the bikes being electric. The bike rental allows students to use a bike for three days if it is returned appropriately. International student bikes have also been incorporated in this program since most of these students arrive on campus without transportation. The ICC Library also has a "Lending Library" which consists of sewing machines, arts/crafts, yard, cornhole, different types of athletic equipment, board games, jumper cables and several other items that students don't generally bring to campus. To pay for this program the library received three grants (\$3000 for being open to the public, \$400 for 16 new Kansas notable Books and \$800 for Kansas Singer/Rapper). Events taking place in the Library consist of Constitution Day happening in September. October will be about using games in the library, eco system, open education network and open education resources. Open education resources are a program that has developed due to the skyrocketing prices of textbooks. This has created "open education resources"; the ICC Library will host a Summit in February through the KS Steering Committee Conference. The "Open Education Resource" has been successful as there are several students who don't have access to computers. Currently Sarah has approximately 700 students coming to the library but expects this number to raise in the coming weeks. Sarah also spoke about Phi Theta Kappa. She mentioned that attendees are identified by GPA with a 3.5 to be invited. Feels we have approximately 65 students who are eligible, noting that several students who are eligible are still in High School. The cost to join this group is \$90 per student. Norman Chambers asked if we have considered a scholarship for students to join this group. Vincent Bowhay feels this would be a good potential partnership between ICC and the ICC Foundation.

Bowhay gave a brief update on Accreditation. Mentioned that both Sarah Owen and Anita Chappuie are holding records from year to year for Accreditation. Kris Adams, Director of Marketing along with her staff (Zach Miller) have started a video campaign to document how we meet accreditation criteria and will also make it part of our HLC visit preparation. It was mentioned that October 1 is the internal deadline for our draft/assurance arguments. Bowhay will send a Gantt chart to show the progress we are currently making to the Board; and feels we are establishing better policies, addressing concerned areas and people are working together. At next months meeting Bowhay would like to invite a few other members on the accreditation team to speak.

Chair Sherwood inquired about a strategic plan update. Bowhay stated that operational plans are being updated which helps focus on our strategic plan. The Strategic planning team is working on getting the dashboard online and feel it will be available very soon for the Board to view and track the progress from the beginning to the end. ICC is working with OnStrategy to get the dashboard working live.

Kevin Brannum inquired about the financial audit. Sadhoo noted that ICC will pickup the 19-20 audit; and the College is currently in the process of reconciling the 20-21 audit. The audit due date was extended to October 1; the 20-21 deadline has been moved to March. Both audits will require documentation from our HEERF funds. Brannum requested that the audit official present findings to the Board in person.

Norman Chambers gave a brief report regarding the KACCT conference attended in Hutchinson. He also mentioned that he would like to invite Heather Morgan to campus to meet with the board and speak about the legislative agenda that the KACCT will be getting in the coming months. The next KACCT meeting will be in December and is being held in Pratt, KS.

Kevin Brannum motioned to adjourn; seconded by John Eubanks. Motion carried 5 – 0.

Meeting adjourned at 9:15 p.m.

Cherie Stockton
Board Clerk