

Board Meeting Minutes
August 23, 2021
Revenue Neutral Rate Hearing Agenda

Chairperson Cynthia Sherwood called the meeting to order at 7 p.m.

Chairperson Cynthia Sherwood stated the purpose for this hearing was to discuss and approve the RNR as presented on this agenda.

A motion to approve the RNR agenda was made by Norman Chambers, seconded by John Eubanks. Motion carried 5 – 1 with Kevin Brannum opposing.

Those attending this evening's meeting are as follows; Kris Adams, Cody Westerhold, Allen Shockley, Karl Johnson, Bridget Carson, David Adams. Taylor Crawshaw, Jonathan Sadhoo, Lori Boots, Tim Maclaskey, Jared Neal, Kevin Brannum, John Eubanks, Ashley Osburn, Cynthia Sherwood, Val DeFever, Norman Chambers, Andy Taylor, Eric Figurski, Paul Molnar, Cherie Stockton

Sherwood requested that Kris Adams lead the group in the pledge of allegiance.

Mission Statement was read by Norman Chambers while the Vision Statement was read by Val DeFever.

Revenue Neutral Rate Hearing
Resolution No. 7-12-2021

Vincent spoke about the RNR / SB13, stating that this meeting was to discuss raising the Mill Levy by 3% to return to the rate the College was at before the onset of COVID-19. Board Members Norman Chambers and Kevin Brannum voiced concerns with raising the mill levy. Kevin inquired about valuations of property from the county accessor. Vincent Bowhay noted If the RNR fails at this meeting, August 25th is the deadline required for ICC to complete the appropriate paperwork. Bowhay also mentioned he and the Board had two rounds of three-on-three meetings with the Board of Trustees over the past three months regarding this information and feels that the College is operating within a prescribed budget.

Failing to pass the RNR would mean that the College would make across the board cuts as needed. He also mentioned that we have had many discussions. Also suggested the operation budget can be adjusted throughout the year but the RNR is a must for this evening. The College suggests levying a property tax rate of 42.775, exceeding the Revenue Neutral Rate of 41.546 mills.

Karl Johnson spoke for two minutes to the Board. Stating that he understands it's a tough decision but feels ICC needs to cut expenses and live within their means rather than raising taxes. Karl also mentioned that Montgomery County has extremely high taxes.

Sherwood asked for further comments regarding the RNR. Ashley Osburn moved to approve the resolution as presented. Cynthia Sherwood seconded. Motion carried 4 – 2 with Kevin Brannum and Norman Chambers opposing.

The RNR meeting adjourned at 7:30 p.m. with a motion made by Ashley Osburn and seconded by Val DeFever. Motion carried 6 – 0.

Regular Agenda
Board Meeting Minutes
August 23, 2021

Chairperson Cynthia Sherwood called the meeting to order at 7:30 p.m.

A motion to approve the agenda was made by John Eubanks, seconded by Val DeFever. Motion was carried 4 – 2 with Kevin Brannum and Norman Chambers opposing.

Sherwood welcomed all guests. Those in attendance; Vincent Bowhay, Cynthia Sherwood, Ashley Osburn, Val DeFever, Norman Chambers, John Eubanks, Kevin Brannum, Kris Adams, David Adams, Bridget Carson, Taylor Crawshaw, Jonathan Sadhoo, Lori Boots, Allen Shockley, Cody Westerhold, Jared Neal, Tim MacLaskey, Andy Taylor, Taina Copland and Bruce Peterson and Cherie Stockton.

A motion to move to Executive session beginning at 7:30 to 8:00 p.m. Was made by Ashley Osburn, seconded by John Eubanks. Motion carried 6 – 0.

A motion to extend the Executive session by 30 minutes –8:05 to 8:35 was made by Ashley Osburn, seconded by John Eubanks. Motion carried 6 – 0.

A motion to extend the Executive session for 20 minutes – 8:35 p.m. to 8:55 p.m. Was made by and seconded by John Eubanks. Motion carried 6 – 0.

Open session resumed at 9 p.m.

Chairperson Cynthia Sherwood noted the Consent Agenda was up next on the schedule. Sherwood asked for questions or if anything needed to be removed before moving forward. John Eubanks moved to approve the consent agenda while Ashley Osburn seconded. Motion carried 6 – 0.

Moving to the Payables portion of the schedule. John Eubanks inquired about an expense with the Gallup Organization. Vincent Bowhay responded that the expenses was a leadership certification for faculty and staff. Stated that both Cody Westerhold and Marg Yaroslaski are both certified in preparation of continuing our new SEKS high school leadership program. Taylor Crawshaw also responded to a few questions regarding payables in the Academic Department. Chairperson Sherwood requested a motion to approve the payables. Motion was made by John Eubanks, Ashley Osburn seconded. Motion carried 6 – 0.

Jonathan Sadhoo spoke about the recommendation for Security Services Agreement. Noted this service would be used to cover the dorms and home athletic events. Jonathan will have a dorm report for next month's meeting. Kevin Brannum asked if we would use maintenance as well as the security company and asking if Maintenance would be paid overtime for their service. Jonathan responded that they did plan to use one maintenance person as needed. Vincent also mentioned that having a security group was better than having maintenance/athletic coaches who can deescalate these situations. A motion to approve the Security Services Agreement was made by Kevin Brannum, seconded by Norman Chambers. Motion carried 6 – 0.

Taylor Crawshaw spoke about the TRIO Upward Bound Grant Writer Contract for Upward bound. Stated that this person will work with Bruce Peterson, the Upward Bound Director and Taylor Crawshaw to apply for a renewal of our TRIO Upward Bound grant this fall. TRIO grants are very specific, which is why a grant writer is needed. A motion to approve was made by Ashley Osburn, seconded by John Eubanks. Motion carried 6 – 0.

The 2021 – 2022 Budget Proposal/Approval for Publication for the public hearing for September 13, 2021 was discussed. A Motion to approve the proposal and upcoming hearing date was made by John Eubanks and seconded by Ashley Osburn. Motion carried 5 – 1 with Kevin Brannum opposing.

The recommendation for the Veteran Student Success Center External Evaluator was discussed. The expense was identified in the Veteran Student Success Center grant earned by ICC last winter, with a total of \$37,000 realized over three years. John Eubanks motioned to approve the external evaluator while Norman Chambers seconded. Motion carried 6 – 0.

GWL Advertising Services was discussed. This service is used to update the ICC website. GWL has been used for website updates for approximately a year. Because we are about to exceed the \$10,000 mark Vincent Bowhay feels we should continue to use this company for the remainder of the year until we've had time to get the Marketing Department in place and up to speed on the website and campus marking needs. Vincent stated that he would like to wrap up with this company at the end of this 21-22 school year if possible. Vincent mentioned that he would provide a power point if the board would like to view more information regarding this company. A motion to approve GWL was made by Ashley Osburn, seconded by Val DeFever. Motion carried 5 – 1 with Kevin Brannum opposing.

Vincent Bowhay gave a brief overview of the COVID-19 Vaccination Stipends the College would like to roll out for the ICC campus. Bowhay covered several recommendations from the local health department and CDC. ICC has proposed funds from the American Rescue Plan with a \$250 stipend to be paid to staff who have been vaccinated and a \$250 housing credit to be given to students who live on-campus and are vaccinated. It was also mentioned ICC is considering moving back to a mask mandate for the overall wellbeing of campus students/faculty and staff. Ashley Osburn mentioned that 446 has moved back to the mask mandate and mentioned the exuberant costs for shipping goods during the beginning of the pandemic from the dorms, stating that she agreed with the masks. A "sick leave" task force made up of Vincent Bowhay, Lori Boots, and John Eubanks has been set up for people impacted by Covid19. Brannum inquired on the cost to get a Covid19 vaccination, Bowhay's response was free and it was also mentioned that testing is also free through our campus testing resources negotiated by Bowhay earlier this summer. Kevin Brannum feels this is out of the college's lane and doesn't feel the college should influence students to make these types of decisions. Vincent mentioned that ICC already requires vaccinations, stating that the vaccine is his effort to keep the college operational.

Norman Chambers mentioned that only 33% of Montgomery County has been vaccinated and asked if this information has any bearing on the motivation on this situation. Bowhay noted that he isn't incentivizing for all of Montgomery County only ICC.

Chambers stated that he opposes this motion and doesn't feel that ICC should incentivize these stipends. John mentioned that the word stipend is not popular and asked if the money goes directly to the student or to the dorms. Students with no shot will not receive this incentive.

Chairperson Sherwood is in favor of taking any steps to keep ICC students and staff safe. Brannum asked about the total cost for this stipend, Bowhay stated that it comes to approximately \$75,000 if every single person takes advantage of the program who is eligible, reminding the group that the funds are from the federal government as part of the HEERF funding. Ashley Osburn motioned to approve the incentive, seconded by Val DeFever. Motion carried 4 – 2 with Norman Chambers and Kevin Brannum opposing.

The Facilities Master Plan RFP has expired. Bowhay mentioned that we are looking for a contractor and/or company to give a long-term view of what can be achieved in a new plan; also mentioned to remain compliant we need an elevator. Kevin Brannum feels we are not in a place to spend money we currently do not have. It is Bowhays hope that with the centennial coming up steps to improve the plan can be put into place. Ashley Osburn moved to approve the RFP; John Eubanks seconded. Motion carried 5 – 1 with Kevin Brannum opposing.

Bowhay moved to the Reaffirmation of ICC Mission Statement. Spoke about the mission statement being examined at In-Service with feedback from faculty/staff and Cabinet. Val DeFever moved to approve; Ashley Osburn seconded. Motion carried 6 – 0.

The request to move the December 20 Board Meeting to December 13, 2021. Norman Chambers moved to approve; Val DeFever seconded. Motion carried 6 – 0.

The request to move the January 17 meeting to January 24, 2022. Norman Chambers motioned to approve; Val DeFever seconded. Motion carried 6 – 0.

Vincent Bowhay introduced the new Marketing Director. Kris Adams gave an overview of her background and her love for marketing.

Bowhay gave a brief update on Accreditation. Noted that the assurance arguments are being drafted with the benchmark date of Oct. 15. Five teams are currently working with Shannon LaCount to review the information as needed. Vincent will provide the Gantt Chart outlining progress at the next meeting. Mentioned that the visit is set in April with documentation due in March. Norman asked about areas of accreditation that are of concern. Bowhay feels we are in a good position at this point. He does want to make the deadlines and wants to revisit the policies but feels we are making good progress.

Brannum asked about the financial audit. It was noted that it has been delayed due to the auditors but stated that a draft audit will be finished up very soon.

A motion to adjourn was made by John Eubanks, seconded by Ashley Osburn. Motion carried 6 – 0. (10:10 p.m.)