

## Board of Trustees Minutes

July 19, 2021

7:00 p.m.

Chair Cynthia Sherwood called the meeting to order. Those present were Paul and Dee Molnar, Lori Boots, Eric Figurski, David Adams. Jared Neal, Cody Westerhold, Allen Shockley, Ben Seel, Jim Correll, Tiana Copeland, Bruce Peterson, Kym Kays, Hannah Joyce, Eric Figurski, Norman Chambers, Val DeFever, Cindi Sherwood, John Eubanks, Kevin Brannum, Ashley Osburn, Vincent Bowhay and Cherie Stockton.

Sherwood mentioned various changes to the agenda. John Eubanks moved to approve the agenda; Val DeFever seconded. Motion carried 6 – 0.

The Mission Statement was read by John Eubanks. The Vision Statement by Val DeFever.

An Accreditation Update was presented by Dr. Shannon LaCount via Zoom regarding what to expect ahead of the College's accreditation visit in April 2022. She mentioned committees have started forming to prepare for the 4-year comprehensive visit. She identified Accreditation Coordinator roles, Assurance System Administrator roles along with a few other leaders as needed. Shannon is working on a communication plan to update the campus.

Jim Correll provided an update regarding the Fab Lab. Mentioned guitar fabrication was in full swing. Also shared updates regarding the last months events that have taken place at the Fab Lab, including: Fab Lab fun, Robotics, Design It-Make it-Take it Home. The overarching goal to improve recruiting for the Fab Lab by allowing students who already have their own business before coming to ICC to be allowed to work at the Fab Lab and continue to grow their business. The Fab Lab Staff also supports these student businesses by providing mentorship and connections the student may not already have.

Vincent Bowhay updated the group on achievements over the past year. He began his update by saying "We are at the end of an academic year unlike any other and at the beginning of a new era to make ICC the destination of first choice for students". He spoke about Indy Connect and the Don Harris Golf Tournament. Other accomplishments were substantial grant funds received, the HEERF Funding which allowed ICC to write off over \$500,000 of indebtedness for ICC Students. Other accomplishments just to name a few were the ICC Women's Basketball Team and Jim Turgeon achieving success and recognition, Bridget Carson's work premiering, Nicole McIntosh graduating in Spring, Dr. Alan Parsons graduating with his doctorate, Dr. Isaias McCaffery presenting across town, April Parsons completing her degree along with several others who have made accomplishments throughout the 20-21 school year.

Sherwood asked for a motion to approve the Consent Agenda. Ashley Osburn moved to approved; John Eubanks seconded. Motion carried 6 – 0.

The business portion of the agenda consisted of approving the payables. Norman Chambers moved to approve the payables, while Ashley Osburn seconded. The motion carried 6 – 0.

Annual Board Appointments were also on the agenda for approval. John Eubanks moved to approve all items (College President as Board Secretary, Vice President for Administration and Finance as College

Treasurer and the Executive Assistant to the President as Board Clerk). John Eubanks moved to approve all three appointments; Val DeFever seconded. Motion carried 6 – 0.

The Annual Designation of the Official Newspaper for ICC was discussed. The Independence Daily Reporter was selected for 21-22 year. Ashley Osburn moved to approve; Val DeFever seconded. Motion carried 6 – 0.

The Annual Designation for College Legal Counsel, Jeff Chubb was discussed. Val DeFever moved to approve; Ashley Osburn seconded. Motion carried 6 – 0.

The last Annual Designation was to Identify the Date/Time/Location for all Board of Trustee Meetings. There was discussion about moving the meeting to 6:30 p.m. However, a few of the members are unable to meet the 6:30 suggested time change. Sherwood asked for a motion regarding this designation. John Eubanks moved to keep the date/time the same (3<sup>rd</sup> Monday at 7 p.m.); Kevin Brannum seconded. Motion carried 6 – 0. Vincent mentioned adjusting the January meeting due to MLK holiday.

College Insurance Premium for Fiscal Year 21-22 was discussed. Norman Chambers would like to know the rate information at future meetings for next year. Vincent Bowhay suggested that he, Dr. Sadhoo and another trustee could examine the options available for the upcoming year as needed. Ashley Osburn moved to approve; Norman Chambers seconded. Motion carried 6 - 0.

Vincent Bowhay gave an update on the Inge Festival Director/Assistant positions on the agenda for approval. It was explained, as a part of the agreement with Inge, they will help fulfill the dollars needed for payrolls currently at ICC. Vincent feels we should work out contacts that are amiable for all involved and work towards a future for the 40<sup>th</sup> season of the Inge. Kevin Brannum requested a full report as to how ICC and the Inge Foundation will operate in the upcoming year. Vincent mentioned that he will visit with Hannah Joyce and plan a presentation for the Board in August or September. Vincent also mentioned that he felt a steering committee was needed to have a better knowledge on how to improve the festival for the 40<sup>th</sup> year celebration and how to sustain the festival in the future. Norman Chambers requested a consolidated review of the expenses ICC is paying for the 21-22 school year. Vincent mentioned that both Dee Molnar and Terri Barbara will return to the Inge and continue their jobs with the Inge. Chair Cynthia Sherwood agreed with Vincent's suggestion for bringing Hannah to a future meeting to discuss how the 39<sup>th</sup> season will occur in April 2022. Val DeFever moved to approve the Producer Director and Assistant positions be negotiated by the President as written in the memo. Kevin Brannum seconded. Motion carried 6 - 0.

Chair Cynthia Sherwood mentioned the second readings of several policies for approval. Kevin Brannum suggested approving all the policies. Ashley Osburn moved to approve the second readings of Policy #712, Policy #921, Policy #922, and Policy #924. Kevin Brannum seconded. Motion carried 6 – 0.

Last items on the agenda for approval was the move of August 16 meeting to August 23 and the September 20 meeting to September 13. Ashley Osburn moved to change both meeting dates. John Eubanks seconded. Motion carried 6 – 0.

Chair Cynthia Sherwood gave a brief update on the Board Retreat held on July 10. All members of the Board felt the retreat was successful and were pleased with the outcome of the retreat. Sherwood mentioned goals that were submitted by Vincent Bowhay at the retreat were praised by the retreat facilitators. Vincent Bowhay will share the goals with the campus and the Board in August.

At 8:00 p.m., Ashley Osburn moved to begin an Executive Session in Room CIE 104 for 30 minutes to discuss non-elected personnel. Those requested to attend were the Board of Trustees and Lori Boots. It was suggested that Vincent Bowhay would be called to attend at some time during the 30-minute session. At 8:25 p.m. Vincent Bowhay entered the Executive Session. At 8:30 p.m. the Executive Session ended.

At 8:35 p.m., Ashley Osburn moved to adjourn; Van DeFever seconded. Motion carried 6 - 0.