

BOARD OF TRUSTEES REGULAR MEETING

Via Zoom – 7:00 p.m.

March 15, 2021

MINUTES

Members Present

Cynthia Sherwood

Ashley Osburn

Norman Chambers

John Eubanks

Val DeFever

Kevin Brannum joined the meeting at 7:05 p.m.

Others Present

Cordell Jordan, Interim President and Chief Marketing Officer

Beverly Harris, Executive Assistant/Board Clerk

Lori Boots, Vice President for Human Resources

Vincent Bowhay, Vice President for Student Affairs

Mark Allen, Vice President for Academic Affairs

Eric Figurski, Athletic Director

Laura Allison, Director of Financial Aid

Anita Chappuie, Director of Institutional Research

Taylor Crawshaw, Assoc. Dean/Tutoring and Accessibility/Registrar

Bridget Carson, Faculty Senate President

Jim Correll, Fab Lab Director

Paul Molnar, Associate Professor of Theater

Cody Westerhold, Director of Student Life

Melissa Ashford, Professor of Business/Accounting

Cherie Stockton, Administrative Assistant for Athletics

Jaicey Gillum, Coordinator ICC Now/Testing/Technical Education

Guests

Steve McBride, Daily Reporter

Mike Thompson, Community Member

I. ROUTINE

- A. Call to Order – Cynthia Sherwood called the meeting to order at 7:01 p.m. and noted the agenda would be amended to facilitate an Executive Session for discussion of non-elected personnel following approval of Board meeting minutes. It was noted that a COVID-19 Update and an IHS/ICC Collaboration Update would be included in the President's Update section of the agenda.
- B. Approval of Agenda – Norman Chambers moved to approve the agenda as amended. John Eubanks seconded the motion and the motion carried 5-0.
- C. Mission Statement – Norman Chambers read the College Mission Statement.
- D. Vision Statement – Cynthia Sherwood read the College Vision Statement.
- E. Approval of February 6th and 13th Special Meetings and February 22, 2021 Meeting Minutes – Norman Chambers moved to approve minutes from the February 6th and 13th special meetings and the February 22nd regular monthly meeting. John Eubanks seconded the motion and the motion carried 5-0.

II. EXECUTIVE SESSION – Non-elected Personnel.

Norman Chambers moved that the Board recess for an Executive Session for discussion of non-elected personnel pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 7:33 p.m. through the Zoom link. Cordell Jordan, Lori Boots, and Beverly Harris were invited to attend. John Eubanks seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:03 p.m. The Board returned to Open Session through the Zoom link at 7:33 p.m. Ashley Osburn moved that the Board recess for an Executive Session for discussion of non-elected personnel pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 7:45 p.m. through the Zoom link. Cordell Jordan, Lori Boots, and Beverly Harris were invited to attend. Val DeFever seconded the motion and the motion carried 6-0. The Board entered Executive Session at 7:34 p.m. The Board returned to Open Session through the Zoom link at 7:45 p.m.

Val DeFever moved for an amendment to the agenda to include an additional Executive Session for discussion of non-elected personnel following the President's Update section of the agenda. John Eubanks seconded the motion and the motion carried 6-0.

III. INSTITUTIONAL OPERATIONS

- A. Faculty Senate – Bridget Carson presented highlights of the meeting held that day and noted that administration evaluation surveys for faculty will be available the week of March 22nd for all administrators of the level of Dean or higher. Cynthia Sherwood requested that the evaluations be shared with the Board of Trustees. Dr. Bowhay presented Faculty Senate with an ERT update, and KBOR OER options were presented by Toni Bruington and Sarah Owen. Brett Bertie, Benny Beurskens, and President Jordan discussed security concerns associated with RFID keyless entry to campus facilities with the group. Division Chair elections take place in April. Attendees were reminded of the Art Majors Exhibition March 26th through May 10th in the Black Box Theater and Fine Arts Building hallways. Guest artist, Robert Radliff, will hold a 7:30 p.m. recital Friday, March 19th, in the Inge Theater, and the Orchestra Concert is scheduled March 22nd in Memorial Hall.
- B. KACCT Update – Norman Chambers provided an overview of the KACCT meeting, CARES funding and guidelines, and TEA discussions; Cordell Jordan added additional information. Cynthia Sherwood recognized ICC's PTK Honoree, Azim Bazarov.
- C. Financial Report/Allow Payables – Ashley moved to approve the Financial Report. John Eubanks seconded the motion and the motion carried 6-0. Kevin Brannum moved to allow payables. Norman Chambers seconded the motion and the motion carried 6-0.
- D. Personnel Report (acknowledge receipt) – Ashley Osburn moved to approve receipt of the personnel report. John Eubanks seconded the motion and the motion carried 6-0. The Personnel Report included employment of Michael Burchfield in the position of Marketing Coordinator at an annualized salary of \$36,000 plus College support toward employee participation in ICC's group health insurance plan, and Bret Kean in the position of Quarterback Coach at an annualized salary of \$20,000 plus College support toward employee participation in ICC's group health insurance plan.
- E. Grant Progress (acknowledge receipt) – Vincent Bowhay informed the group that an additional \$50,000 in new grants were received since last month's Board meeting. John Eubanks moved to approve receipt of the Grant Progress Report. Norman Chambers seconded the motion and the motion carried 6-0.
- F. Remodel Student Union Anchor (Lower Level) for Veteran Student Success Center – Vincent Bowhay provided background information associated with the request. Kevin Brannum moved to approve spending up to \$30,000 for remodeling the lower level of the Student Union for a Veteran Student Success Center. Ashley Osburn seconded the motion and the motion carried 6-0.
- G. 2020-2021 Athletic Bus Travel – Kevin Brannum moved to approve service agreements totaling up to \$30,000 from Village Travel for bus travel for the 2020-2021 season. Norman Chambers seconded the motion and the motion carried 6-0.
- H. Notice of Non-renewals
 - Resolution/Page K. Petrucka – Ashley Osburn moved to approve the Resolution of Non-Renewal for Page K. Petrucka. Kevin Brannum seconded the motion and the motion carried 5-1; with John Eubanks voting "No".
 - Resolution/Rachel N. Weaver – Ashley Osburn moved to approve the Resolution of Non-Renewal for Rachel N. Weaver. Kevin Brannum seconded the motion and the motion carried 6-0.
 - Resolution/Jerry D. McGuire – Ashley Osburn moved to approve the Resolution of Non-Renewal for Jerry D. McGuire. Kevin Brannum seconded the motion and the motion carried 6-0.
 - Resolution/Jennifer D. Wilson – Ashley Osburn moved to approve the Resolution of Non-Renewal for Jennifer D. Wilson. Kevin Brannum seconded the motion and the motion carried 6-0.
 - Resolution/Alexis N. Lowder – Ashley Osburn moved to approve the Resolution of Non-Renewal for Alexis N. Lowder. Kevin Brannum seconded the motion and the motion carried 6-0.
- I. President's Update
 - Athletics Department Update – Eric Figurski provided an overview of respective team stats. Anthony Vidali and Conor Chadwell were recognized for their efforts in keeping our students safe through a partnership with Labette Health for COVID-19 testing.
 - Student Affairs/Student Life Update – Vincent Bowhay referred to the written report included in the evening's Board agenda. Grants awarded, recognitions received, and initiatives implemented were highlighted in the report. Cody Westerhold was recognized for completion of the Leadership Independence Class. Dr. Bowhay earned the NASPA's 2020 Outstanding Campus Based Research Award. Dr. Bowhay, Cody Westerhold, Lori Boots, and Anita Chappuie completed NASPA's National Title IX Certificate Program. Cynthia Sherwood commended the impressive recognitions ICC has received. Mike Thompson suggested a media release of the recognitions and awards received.

- Fab Lab Update – Jim Correll started his presentation with a video of the facility space and noted several upcoming initiatives. Mr. Correll offered to provide tours for any Trustees wishing to see the space and available resources in further depth.
- Inge Update – Cordell Jordan shared that he, Lori Boots, and Jonathan Sadhoo met with Hannah Joyce and discussed next steps in transitioning employees back to the Inge area.

Cordell Jordan recognized faculty for work associated with adjusted semester start dates; he noted that next year the College would observe Spring Break.

Mr. Jordan provided highlights of a new partnership with Independence High School which creates a clear pathway for students with universities; Jaicey Gillum is identifying space at the High School and at IC West for implementation in the fall. It was noted that ICC has partnerships with Neodesha and Cherryvale High Schools, as well.

- Annual Program Reviews for Reference Only/Require No Action – The following annual Program reviews required not action:

Pre-Psychology	Administrative Office Management
Veterinary Nursing	Cosmetology
Engineering, Math, and Physical Science	Accounting
General Studies	Emergency Medical Service (EMS)
AA/AS Liberal Studies	Emergency Medical Technician (AEMT)
Theatre	Computer Information Technology
Fab Force/Small Business Management	English Language and Literature
English	Developmental Math
Elementary Education	Business Administration
Web Design and Development	Biology

IV. EXECUTIVE SESSION – Non-elected Personnel.

Ashley Osburn moved that the Board recess for an Executive Session for discussion of non-elected personnel pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session would resume at 9:20 p.m. through the Zoom link. Cordell Jordan and Lori Boots were invited to attend. Kevin Brannum seconded the motion and the motion carried 6-0. It was noted that no action would be taken following Executive Session. The Board entered Executive Session at 9:00 p.m. The Board returned to Open Session through the Zoom link at 9:20 p.m.

V. EXECUTIVE SESSION – Employer-Employee Negotiations.

Ashley Osburn moved that the Board recess for an Executive Session for the purpose of discussing negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume through the Zoom link at 9:42 p.m. Cordell Jordan, Lori Boots, and Mark Allen were invited to attend. Kevin Brannum seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:22 p.m. The Board returned to Open Session through the Zoom link at 9:42 p.m. Kevin Brannum moved that the Board recess for an Executive Session for the purpose of discussing negotiations, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume through the Zoom link at 9:50 p.m. Cordell Jordan, Lori Boots, and Mark Allen were invited to attend. John Eubanks seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:45 p.m. The Board returned to Open Session through the Zoom link at 9:50 p.m.

VI. ADJOURN – Ashley Osburn moved the meeting adjourn. John Eubanks seconded the motion and the motion carried 6-0. The meeting adjourned at 9:54 p.m.

Beverly Harris
Board Clerk

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