



# **BOARD OF TRUSTEES**

**December 12, 2022**

**7:00 P.M.**

**Room 104, Center for Innovation and Entrepreneurship**

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**Office of the President**Meeting Access

Notice is hereby given that Independence Community College's Board of Trustees will convene a meeting beginning at 7:00 p.m. on December 12, 2022. The meeting is open to the public and will originate in room 104 of the Center for Innovation and Entrepreneurship. The public may also access the meeting using the Zoom credentials below.

Note: Due to existing social distancing requirements, those choosing to attend in person will be subject to existing campus COVID-19 related policies and procedures.

Topic: ICC Board of Trustees Meeting - December 12, 2022

Time: Dec 12, 2022 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87893124325?pwd=Q3Q1VVNCRVHJPbVNnd3ZFRTVTYjJtZz09>

Meeting ID: 878 9312 4325

Passcode: 773225

One tap mobile

+17193594580,,87893124325#,,,,\*773225# US

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Dial by your location

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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+1 669 900 9128 US (San Jose)

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

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Find your local number: <https://us02web.zoom.us/j/kcl77jcfh>

**INDEPENDENCE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AGENDA  
December 12, 2022  
7:00 p.m. | CIE 104**

**I. Call to Order**

- A. Pledge of Allegiance
- B. Mission Statement: Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.
- C. Vision Statement: To be a community college that provides an exceptional educational experience by cultivating intellect, encouraging creativity, and enhancing character in a student and community centered environment.

**II. Approval of the Agenda**

**Action**

**III. Consent Agenda**

**Action**

- A. Minutes from November 14, 2022
- B. Financial Report
- C. Personnel Report (acknowledge receipt)
- D. 2023-2024 Office Calendar
- E. Grant Progress Report

**IV. Old Business**

**Action**

- A. Computing Policy (2<sup>nd</sup> Reading) – Dr. Jonathan Sadhoo
- B. Information Security Policy (2<sup>nd</sup> Reading)– Dr. Jonathan Sadhoo

**V. New Business**

**Action**

- A. Payables – Dr. Jonathan Sadhoo
- B. Part-Time EMS Instructor Position
- C. National Fitness Campaign 2023 Resolution

**VI. Reports**

- A. Trustee DeFever – KACCT Quarterly Meeting
- B. Lori Boots – Great Places to Work Update
- C. Dr. Vincent Bowhay – Presidents Report
  - Next Board Meeting: Tuesday, January 17, 2023

**VIII. EXECUTIVE SESSION – Non-Elected Personnel -**

I move that we recess for an Executive Session for discussion of *(insert subject to be discussed)*, pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at *(insert time)*. Those invited to attend are: *(list attendees)*.

**VII. Adjournment**

## **PUBLIC PARTICIPATION AT BOARD MEETING**

### **Items on the Agenda**

Members of the public attending the meeting virtually and wishing to address the Board concerning an item which is on the agenda must submit the items through the webinar link provided. Those attending the meeting in person must fill out one of the cards provided and present the card to the Board Clerk. There is only one opportunity for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of the meeting, with a total comment period of ten minutes and individual comments limited to two minutes. The comment period may be extended by Board vote.

### **Information to the Audience**

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

### **Examples of Motions for Executive Session**

Remember that a motion to move into Executive Session needs to state the subject, provide justification, and state a time and place for return to Open Session.

EXECUTIVE SESSION: Non-Elected Personnel

**Sample Subject:** Employee job performance; employee evaluations; or annual review of probationary employees. I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (List attendees).

EXECUTIVE SESSION: Negotiations

**Sample Subject:** Faculty and Board proposals

I move that we recess for an Executive Session for the purpose of discussing (insert subject to be discussed), pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Possible Acquisition of Real Estate

**Sample Subject:** For future expansion.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Attorney/Client Privilege

**Sample Subject:** Ongoing litigation; a settlement proposal, or a claim made against the College. I move that we recess for an Executive Session for consultation with the College attorney regarding (insert subject to be discussed), pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

**BOARD OF TRUSTEE MEETING MINUTES**  
**November 14, 2022**

Chairman Cynthia Sherwood called the meeting to order at 7 p.m.

Those in attendance were Melissa Ashford, Kris Ferguson, Lori Boots, Dr. Jonathan Sadhoo, Taylor Crawshaw, David Adams, Isaias McCaffery, Scott Gales, Andrew Gutschenritter, Chris Fontenot, Brad ?? , Kealan McCutcheon, Paul Molnar, Bruce Peterson, Laura Allision, Kevin Brannum, John Eubanks, Spencer Weaver, Jeri Hammerschmidt, Val DeFever, Cynthia Sherwood, Tim Maclaskey, and Dr. Vincent Bowhay

Pledge of Allegiance was led by Cynthia Sherwood

Mission Statement was read by Jeri Hammerschmidt

Vision Statement was read by John Eubanks

Sherwood welcomed new Trustee, Spencer Weaver to the Board.

Sherwood requested a motion to approve of the Agenda excluding the Executive Session. Val DeFever motioned to approve; John Eubanks seconded. Motion carried 6 - 0

Sherwood requested a motion to approve the Consent Agenda as written. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 6 - 0

In old business, Dr. Jonathan Sadhoo introduced Scott Gales with Architect One to discuss the Campus Facilities Master Plan. Gales mentioned they gathered good data with different levels of engagement and consistent involvement from faculty/staff. Provided a brief presentation using three effective planning tools regarding space and the facilities currently on campus and the strategy/results for this project. A model to establish a footprint as the data is collected and reviewed was mentioned. A survey was given to the trustees to complete and return to Dr. Bowhay's office. Gales mentioned they are hoping to wrap up in January with a draft to review recommended strategies.

Dr. Vincent Bowhay mentioned the next step in the ERP solution is to the approval and to enter into a contract with Ellucian; paid for with Title III grants. John Eubanks motioned to approve; Kevin Brannum seconded. Motion carried 6 – 0.

Dr. Vincent Bowhay submitted the Diversity, Equity, and Inclusion (DEI) Consultant memo, stating this would help craft and meet the goals suggested from HLC. Has mentioned the contract would be designed to strictly work with the board and administration to meet accreditation requirements. After much discussion, Trustee Spencer Weaver mentioned that he felt like this was a plan of substance and goes to recruitment and retention; also felt the DEI memo meets the Mission Statement requirements. Sherwood requested a motion to approve the DEI consultant contact. Jeri Hammerschmidt motioned to approve; Spencer Weaver seconded. Motion carried 4 – 0 with John Eubanks and Kevin Brannum opposed.

In New Business Sherwood requested discussion regarding the payables. With no discussion, John Eubanks motioned to approve; Val DeFever seconded. Motion carried 6 – 0.

Computing Policies and Information Security Policies first Reading was presented by Dr. Jonathan Sadhoo; mentioned this is for protection of personal information and technology on campus. These policies will be submitted as a second reading at the December Board meeting.

VP Taylor Crawshaw mentioned the Fab Lab Sr. Director position focusing on Independent & Employer Engagement. This person will serve as the institutional liaison between ICC and community groups as well as handling the Perkins grant. DeFever mentioned this is in keeping with our strategic plan. Sherwood requested a motion to approve. Kevin Brannum motioned to approve; John Eubanks seconded. Motion carried 6 – 0.

Crawshaw presented the Welding Instructor position. ICC will be partnering with IHS. Crawshaw mentioned we would lease space and some machines from IHS. The lease would also cover overall material costs. ICC will meet with IHS on Wednesday. Kevin Brannum motioned to approve; Spencer Weaver seconded. Motion carried 6 – 0.

2023-2024 Tuition/Fee Schedule was presented by Dr. Jonathan Sadhoo. Mentioned raising the cost of food as well as the cost of the Vet Nursing Fee with no other changes. John Eubanks motioned to approve; Jeri Hammerschmidt seconded. Motion carried 6 – 0.

eSports Director Kealan McCutcheon gave a brief update. Currently has 215 students coming in weekly with 43 students attending per day. Currently McCutcheon has offered five scholarships for the spring semester. Also has 21 students competed for ICC. Study tables in eSports to get homework completed to focus on academic success. Practice two to three times a week. Season has ended. Coffeyville college fair was successful with playing over 200 student and lost once. 6 – 12<sup>th</sup> grade realized you can go to college to play video games. Attended online events for recruiting. Running CLASH for team bonding. Has been directing organizing and coaching the teams. Graduation in the spring, Coach is working with a few students who have interviews on other campuses for eSports. Student quote3s -

Isaias McCaffery gave a brief update on Faculty Senate. Melissa Ashford & Jody Coy are working with the Fab Lab offering Kids Crew activities for USD 446. Marg Yaroslaski is providing leadership coaching for Southeast Kansas works. Faculty Senate met with Student Government to discuss perceptions about the student experience, campus strengths and weaknesses.

Trustees Jeri Hammerschmidt and Val DeFever spoke about their ACCT Conference experience.

Dr. Vincent Bowhay mentioned the Presidents Annual Evaluation. An evaluation form was given to each of the trustees. Sherwood will work with the trustees to review and compile the information for the December Board meeting.

Sherwood requested a motion to adjourn. Spencer Weaver motioned to adjourn; John Eubanks seconded. Motion carried 6 – 0.

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Cherie Stockton  
Board Clerk

## INDEPENDENCE COMMUNITY COLLEGE

2022-2023

Unaudited

## BudgetSummary-Revenue


For The Month End: 11/30/2022

	2022-23	2022-23	2022-23	Estimated
	Published	Operating	Current YTD	% Budget
	Budget	Budget	Revenue	Recorded
<b>General Fund (11)</b>				
<b>Student Revenue</b>				
Tuition	(\$1,129,811.80)	(\$1,129,811.80)	(\$257,056.00)	22.75%
Fees	(1,572,494.90)	(1,572,494.90)	(344,107.00)	21.88%
	(2,702,306.70)	(2,702,306.70)	(601,163.00)	22.25%
<b>Local Income</b>				
Real Estate Distribution	(5,444,376.08)	(5,444,376.08)	(208,324.46)	3.83%
Motor Vehicle	(645,120.00)	(645,120.00)	(297,699.79)	46.15%
Rec Vehicle/Watercraft	(10,859.00)	(10,859.00)	(4,595.30)	42.32%
Delinquent Taxes	(103,452.14)	(103,452.14)	(54,412.91)	52.60%
Other	0.00	0.00	(843.74)	0.00%
	(6,203,807.22)	(6,203,807.22)	(565,876.20)	9.12%
<b>State of Kansas</b>				
State Operating Grant	(1,427,559.00)	(1,427,559.00)	(714,746.00)	50.07%
State Grants and Contracts	0.00	0.00	0.00	0.00%
Technology Grant - other	(16,695.00)	(16,695.00)	(16,824.00)	100.77%
Maintenance of Effort Grant	0.00	0.00	0.00	0.00%
	(1,444,254.00)	(1,444,254.00)	(731,570.00)	50.65%
<b>Federal Income</b>				
Indirect Costs	(44,690.00)	(44,690.00)	0.00	0.00%
<b>Other</b>				
ICC Foundation	(60,000.00)	(60,000.00)	0.00	0.00%
Interest	(3,275.00)	(3,275.00)	(4,129.91)	126.10%
Misc.	(530,000.00)	(530,000.00)	(412,467.27)	77.82%
Dorm Revenue Transfer	(250,000.00)	(250,000.00)	0.00	0.00%
Fees (non-course fees)	(19,892.99)	(19,892.99)	(22,246.78)	111.83%
	(863,167.99)	(863,167.99)	(438,843.96)	50.84%
<b>Transfers, Allowances and Carry-overs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total General Fund</b>	<b>(11,258,225.91)</b>	<b>(11,258,225.91)</b>	<b>(2,337,453.16)</b>	<b>20.76%</b>
<b>Postsecondary Technical Education (12)</b>				
<b>Student Revenue</b>				
Tuition	(328,651.85)	(328,651.85)	(24,198.00)	7.36%
Fees	(210,072.04)	(210,072.04)	(33,744.00)	16.06%
	(538,723.89)	(538,723.89)	(57,942.00)	10.76%
<b>Other</b>				
State of Kansas PTE	(557,932.00)	(557,932.00)	(279,344.00)	50.07%
State of Kansas SB155	(110,775.00)	(110,775.00)	(143,801.00)	129.81%
Cosmetology	(26,626.40)	(26,626.40)	(4,567.79)	17.16%
Vet nursing	0.00	0.00	(514.51)	0.00%
Other	(186,000.00)	(186,000.00)	0.00	0.00%
	(881,333.40)	(881,333.40)	(428,227.30)	48.59%
<b>Transfers, Allowances and Carry-overs</b>				
<b>Total Postsecondary Fund</b>	<b>(1,420,057.29)</b>	<b>(1,420,057.29)</b>	<b>(486,169.30)</b>	<b>34.24%</b>
<b>Adult Education/GED (13)</b>				
Other Income	(15,000.00)	(15,000.00)	0.00	0.00%
Non-mandatory Transfer	0.00	0.00	0.00	0.00%
	(15,000.00)	(15,000.00)	0.00	0.00%

	2022-23	2022-23	2022-23	Estimated
	Published	Operating	Current YTD	% Budget
	Budget	Budget	Revenue	Recorded
<b>Total Funds, 11, 12,13</b>	<b>(12,693,283.20)</b>	<b>(12,693,283.20)</b>	<b>(2,823,622.46)</b>	<b>22.25%</b>
<b>Auxiliary</b>				
<b>Bookstore</b>				
Sales	(229,999.92)	(229,999.92)	(104,572.70)	45.47%
Non-mandatory Transfer	(3,168.50)	(3,168.50)	0.00	0.00%
	(233,168.42)	(233,168.42)	(104,572.70)	44.85%
<b>Meals</b>				
Student Sources	(900,000.00)	(900,000.00)	(458,435.00)	50.94%
Other Sources	(4,892.00)	(4,892.00)	(12,000.00)	245.30%
Non-mandatory Transfer				
	(904,892.00)	(904,892.00)	(470,435.00)	51.99%
<b>Dorms</b>				
Student Sources- Dorms/Bluffstone	(753,999.96)	(753,999.96)	(212,499.00)	28.18%
Student Accident Insurance	0.00	0.00	(17,200.00)	0.00%
Non-mandatory Transfer	0.00	0.00	0.00	0.00%
	(753,999.96)	(753,999.96)	(229,699.00)	30.46%
<b>Inge Center/Festival</b>				
Inge Center	(5,000.00)	(5,000.00)	(9,840.00)	196.80%
Inge Festival	(110,900.00)	(110,900.00)	(36,816.36)	33.20%
Non-Mandatory Transfer	0.00	0.00	0.00	0.00%
	(115,900.00)	(115,900.00)	(46,656.36)	40.26%
<b>Fab Lab</b>				
Sales/Memberships	(20,000.00)	(20,000.00)	(20,124.07)	100.62%
Donations	(5,000.00)	(5,000.00)	0.00	0.00%
Grants	(50,000.00)	(50,000.00)	(35,482.77)	70.97%
Misc Income	(10,000.00)	(10,000.00)	0.00	0.00%
Non-Mandatory Transfer	0.00	0.00	0.00	0.00%
	(85,000.00)	(85,000.00)	(55,606.84)	65.42%
<b>Total Auxiliary</b>	<b>(2,092,960.38)</b>	<b>(2,092,960.38)</b>	<b>(906,969.90)</b>	<b>43.33%</b>
<b>ICC Foundation</b>				
Scholarship Support	(150,000.00)	(150,000.00)	(24,250.00)	16.17%
<b>Total ICCFoundation</b>	<b>(150,000.00)</b>	<b>(150,000.00)</b>	<b>(24,250.00)</b>	<b>16.17%</b>
<b>Plant Funds</b>				
<b>West Main</b>				
Capital Outlay	0.00	0.00	(5.93)	0.00%
Foundation Support	(80,000.00)	(80,000.00)	(68,623.35)	85.78%
Student Athlete Fee	(25,000.00)	(25,000.00)	(14,900.00)	59.60%
Student Health Fee	0.00	0.00	(22,670.00)	0.00%
<b>Total Plant Funds</b>	<b>(105,000.00)</b>	<b>(105,000.00)</b>	<b>(106,199.28)</b>	<b>101.14%</b>
<b>Federally Funded Programs</b>				
Veterans Success Center	(125,000.00)	(125,000.00)	(35,620.81)	28.50%
Rural Operating Grant	(350,000.00)	(350,000.00)	(83,482.32)	23.85%
Title III Grant	0.00	0.00	(81,091.31)	0.00%
Student Support Services	(320,000.00)	(320,000.00)	(68,480.78)	21.40%
Upwards	(260,000.00)	(260,000.00)	(210,113.69)	80.81%
Carl Perkins	0.00	0.00	0.00	0.00%
HEERF II & III	(350,000.00)	(350,000.00)	(286,259.77)	81.79%
<b>Total Federally Funded Programs</b>	<b>(1,405,000.00)</b>	<b>(1,405,000.00)</b>	<b>(765,048.68)</b>	<b>54.45%</b>
<b>Total College Operations</b>	<b>(16,446,243.58)</b>	<b>(16,446,243.58)</b>	<b>(4,626,090.32)</b>	<b>28.13%</b>



Revenue Overview

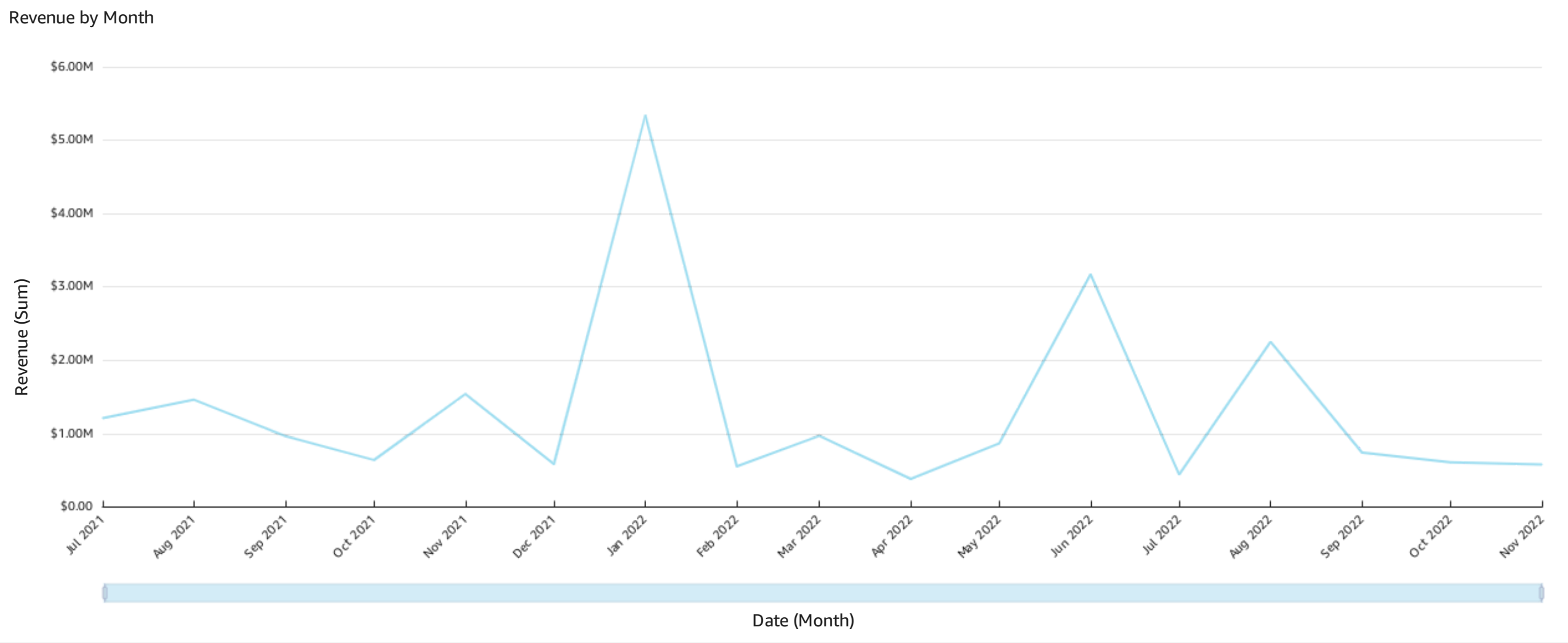
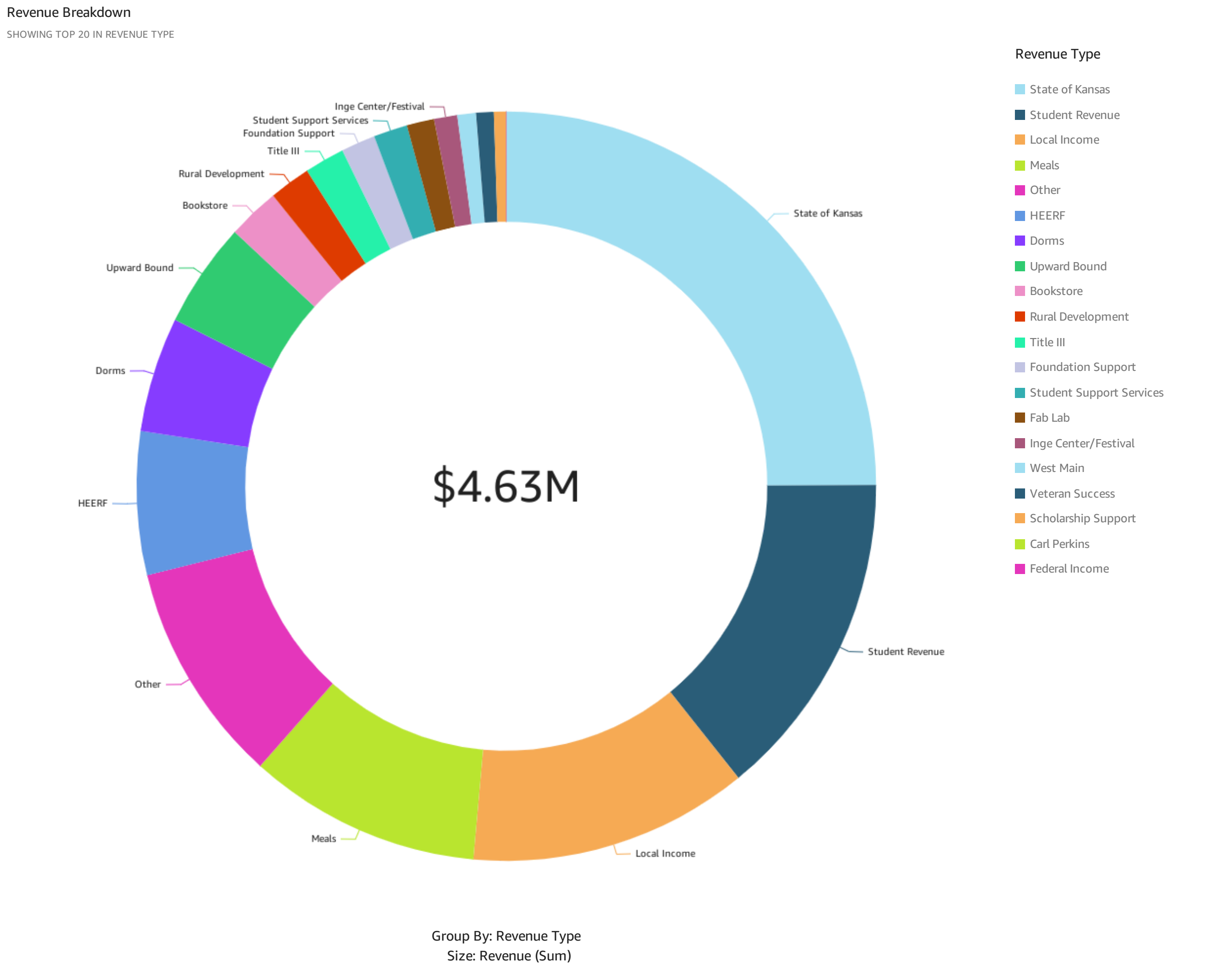


# Independence

COMMUNITY COLLEGE

## Mission Statement

Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.



Date between				
07/01/2022 – 11/30/2022				
Fiscal Year Revenue				
FY2023				
\$4,626,090.32				
\$4,626,090.32				
Fiscal Year Revenue to Budget Comparison				
Fund	Revenue Type	Fiscal Year		
		FY2023		
		Revenue	FY Budget	% of Budget
Adult Education/GED	Other	\$0.00	\$15,000.00	0%
	Subtotal	\$0.00	\$15,000.00	0%
Auxiliary	Bookstore	\$104,572.70	\$233,168.42	44.84%
	Dorms	\$229,699.00	\$753,999.96	30.46%
	Fab Lab	\$55,606.84	\$85,000.00	65.41%
	Inge Center/Festival	\$46,656.36	\$115,900.00	40.25%
	Meals	\$470,435.00	\$904,892.00	51.98%
	Subtotal	\$906,969.90	\$2,092,960.38	43.33%
Federally Funded Programs	Carl Perkins	\$0.00	\$0.00	
	HEERF	\$286,259.77	\$350,000.00	81.78%
	Rural Development	\$83,482.32	\$350,000.00	23.85%
	Student Support Services	\$68,480.78	\$320,000.00	21.4%
	Title III	\$81,091.31		
	Upward Bound	\$210,113.69	\$260,000.00	80.81%
	Veteran Success	\$35,620.81	\$125,000.00	28.49%
	Subtotal	\$765,048.68	\$1,405,000.00	54.45%
General Fund	Federal Income	\$0.00	\$44,690.00	0%
	Local Income	\$565,876.20	\$6,203,807.22	9.12%
	Other	\$438,843.96	\$863,167.99	50.84%
	State of Kansas	\$714,746.00	\$1,427,559.00	50.06%
	Student Revenue	\$601,163.00	\$2,702,306.70	22.24%
	Subtotal	\$2,320,629.16	\$11,241,530.91	20.64%
ICC Foundation	Scholarship Support	\$24,250.00	\$150,000.00	16.16%
	Subtotal	\$24,250.00	\$150,000.00	16.16%
Plant Funds	West Main	\$37,575.93	\$25,000.00	150.3%
	Subtotal	\$37,575.93	\$25,000.00	150.3%
Postsecondary Technical Education	Other	\$5,082.30	\$212,626.40	2.39%
	State of Kansas	\$423,145.00	\$668,707.00	63.27%
	Student Revenue	\$57,942.00	\$538,723.89	10.75%
	Subtotal	\$486,169.30	\$1,420,057.29	34.23%
State Grant	State of Kansas	\$16,824.00	\$16,695.00	100.77%
	Subtotal	\$16,824.00	\$16,695.00	100.77%
West Main	Foundation Support	\$68,623.35	\$80,000.00	85.77%
	Subtotal	\$68,623.35	\$80,000.00	85.77%
Total Revenue		\$4,626,090.32	\$16,446,243.58	28.12%

INDEPENDENCE COMMUNITY COLLEGE  
2022-2023  
Unaudited  
Budget Summary-Expenditures  
For Month End:11/30/2022

	2022-23	2022-23	2022-23	Estimated
	Published	Operating	Current YTD	% Budget
	Budget	Budget	Expenses	Recorded
<b>General Fund (11)</b>				
<b>Academic Instruction</b>				
11-1100 General Instruction	395,215	395,215	0	0.00%
11-1140 Online Instruction	36,350	36,350	0	0.00%
11-1141 Health & Wellness	31,800	31,800	9,301	29.25%
11-1142 Practical Athletic Training	0	0	826	0.00%
11-1150 Theatre	191,047	191,047	83,750	43.84%
11-1151 Music	127,831	127,831	68,436	53.54%
11-1152 Foreign Language	0	0	0	0.00%
11-1154 English	279,306	279,306	129,191	46.25%
11-1155 Art	73,227	73,227	27,079	36.98%
11-1156 Communications/Journalism	85,783	85,783	47,941	55.89%
11-1160 Workforce Development	4,500	4,500	749	16.65%
11-1161 Community Education	73,811	73,811	18,946	25.67%
11-1173 Social Sciences	316,842	316,842	177,678	56.08%
11-1174 Physical Science	76,191	76,191	35,874	47.08%
11-1175 Chemistry	86,227	86,227	27,622	32.03%
11-1176 Biology	172,725	172,725	63,404	36.71%
11-1177 Math	164,775	164,775	77,022	46.74%
11-1187 Accounting	73,392	73,392	33,938	46.24%
11-1188 Business	4,300	4,300	13,759	319.98%
11-1223 Fab Lab/Entrepreneur	161,991	161,991	101,245	62.50%
Total Academic Instruction	2,355,313	2,355,313	916,763	38.92%
<b>Academic Support</b>				
11-4100 Library	166,450	166,450	48,820	29.33%
11-4200 Academic Affairs	269,758	269,758	97,598	36.18%
11-4210 Online Administration	0	0	0	0.00%
11-4220 ICC West	82,832	82,832	22,715	27.42%
11-4230 Academic Advising	0	0	0	0.00%
11-4240 Online Administration	18,650	18,650	0	0.00%
11-4250 Tutoring	29,799	29,799	6,973	23.40%
Total Academic Support	567,489	567,489	176,105	31.03%
<b>Total Instruction</b>	<b>\$ 2,922,802</b>	<b>\$ 2,922,802</b>	<b>\$ 1,092,868</b>	<b>37.39%</b>

*Postsecondary Technical Education (see detail below)*

<b>Student Services</b>				
11-5200 Financial Aid	257,591	257,591	104,968	40.75%
11-5300 Admissions	0	0	3,228	0.00%
11-5310 Navigators	65,338	65,338	24,640	37.71%
11-5400 Registrar	134,693	134,693	55,415	41.14%
11-5500 Athletic Administration	604,320	604,320	218,561	36.17%
11-5510 Football	462,517	462,517	212,856	46.02%
11-5520 Men's Basketball	137,304	137,304	50,553	36.82%
11-5530 Volleyball	66,323	66,323	28,061	42.31%
11-5540 Women's Basketball	159,911	159,911	58,157	36.37%
11-5560 Softball	110,973	110,973	44,225	39.85%
11-5580 Powerlifting	42,295	42,295	13,498	31.91%
11-5590 Cheer & Dance	103,427	103,427	37,006	35.78%
11-5595 Athletic Training	158,599	158,599	50,234	31.67%

	2022-23	2022-23	2022-23	Estimated
	Published Budget	Operating Budget	Current YTD Expenses	% Budget Recorded
11-5600 ICC NOW	15,905	15,905	5,277	33.18%
11-6510 Esports	87,290	87,290	7,092	8.13%
11-5700 Student Life	276,239	276,239	146,838	53.16%
Total Student Services	2,682,724	2,682,724	1,060,609	39.53%
<b>Institutional Support</b>				
11-6000 Board of Trustees	61,750	61,750	60,049	97.25%
11-6100 President's Office	361,260	361,260	151,187	41.85%
11-6110 Human Resources	283,380	283,380	103,184	36.41%
11-6200 Financial Services	502,584	502,584	197,694	39.34%
11-6300 Public Relations - Marketing	247,712	247,712	98,645	39.82%
11-6310 Recruiting-International	157,822	157,822	52,880	33.51%
11-6420 Institutional Research	79,685	79,685	35,822	44.95%
11-6500 Institutional Support	1,445,000	1,445,000	463,444	32.07%
11-6600 Computing Department	503,740	503,740	173,836	34.51%
11-8900 Grant Writing	84,868	84,868	32,227	37.97%
Total Insitutional Support	3,727,799	3,727,799	1,368,968	36.72%
<b>Scholarships</b>				
11-8100 Scholarships	880,500	880,500	553,077	62.81%
Total Scholarships	880,500	880,500	553,077	62.81%
<b>Transfers</b>				
11-9200 Transfers and Carryovers	542,700	542,700	0	0.00%
<b>Operations and Maintenance</b>				
11-7100 Repairs & Maintenance	611,415	611,415	264,181	43.21%
11-7200 Transportation	225,496	225,496	57,982	25.71%
11-7300 Grounds-Security	68,087	68,087	41,214	60.53%
11-7500 Campus Improvements	332,723	332,723	24,788	7.45%
Total Operations and Maintenance	1,237,721	1,237,721	388,165	31.36%
Transfer PTE Indirect Costs	0	0	0	0.00%
<b>Total Fund 11 (does not include PTEamount above)</b>	<b>\$ 11,994,245</b>	<b>\$ 11,994,245</b>	<b>\$ 4,463,688</b>	<b>37.22%</b>
<b>Postsecondary Technical Education (12)</b>				
Indirect Costs	0	0	0	0.00%
12-1200 General Instruction	0	0	0	0.00%
12-1220 Veterinary Nursing	196,984	196,984	76,350	38.76%
12-1221 Culinary	0	0	0	0.00%
12-1222 Automotive Technology	0	0	0	0.00%
12-1268 Engineering	0	0	0	0.00%
12-1272 Administrative Office Management	0	0	0	0.00%
12-1273 Cosmetology	167,779	167,779	85,076	50.71%
12-1274 Early Childhood Development	0	0	7,592	0.00%
12-1276 Mid-Management/Economics	0	0	0	0.00%
12-1277 Micro Computers	86,818	86,818	42,700	49.18%
12-1287 EMT	83,526	83,526	22,555	27.00%
12-1288 Allied Health/Long Term Care	85,544	85,544	40,880	47.79%
<b>Total Fund 12</b>	<b>\$ 620,651</b>	<b>\$ 620,651</b>	<b>\$ 275,154</b>	<b>44.33%</b>
<b>Adult Education</b>				
<b>Fund 13</b>				
13-1301 ABE/GED	52,288	52,288	0	0.00%
<b>Total Fund 13</b>	<b>52,288</b>	<b>52,288</b>	<b>0</b>	<b>0.00%</b>
<b>Total Funds 11, 12 and 13</b>	<b>12,667,184</b>	<b>12,667,184</b>	<b>4,738,842</b>	<b>37.41%</b>
<b>Auxiliary</b>				
16-9300 Bookstore	475,129	475,129	198,899	41.86%

	2022-23	2022-23	2022-23	Estimated
	Published Budget	Operating Budget	Current YTD Expenses	% Budget Recorded
16-9500 Dorms	610,500	610,500	63,179	10.35%
17-9500 Dorms-Bluffstone	506,600	506,600	158,026	31.19%
16-9600 Meals	798,501	798,501	309,085	38.71%
34-1100 Inge Center	11,000	11,000	6,921	62.92%
34-1200 Inge Festival	102,967	102,967	26,465	25.70%
37-1223 Fab Lab	0	0	80,362	0.00%
48-4800 Technology	0	0	0	0.00%
48-4800 Student Athlete Fee	0	0	0	0.00%
<b>Total Auxiliary</b>	<b>\$ 2,504,697</b>	<b>\$ 2,504,697</b>	<b>\$ 842,937</b>	<b>33.65%</b>
<b>Plant Funds</b>				
61-1271 Capital Outlay, Culinary Program	0	0	0	0.00%
61-9900 Capital Outlay, ICC West payment	0	0	0	0.00%
<b>Total Plant Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Foundation</b>				
36-6120 Foundation Expenses	0	0	36,955	0.00%
36-8100 Foundation Scholarships	0	0	23,880	0.00%
<b>Total Foundation</b>	<b>0</b>	<b>0</b>	<b>60,835</b>	<b>0.00%</b>
<b>Federally Funded Programs</b>				
25-8100 Veterans Success Center	134,714	134,714	56,263	41.76%
28-0100 Rural Operating Grant	350,040	350,040	111,398	31.82%
29-0100 Title III Grant	0	0	88,355	0.00%
31-8500 Upward Bound	336,147	336,147	117,477	34.95%
32-8300 Student Support Services	291,936	291,936	90,658	31.05%
39-1269 Carl Perkins	0	0	12,332	0.00%
<b>Total Federally Funded Programs</b>	<b>1,112,837</b>	<b>1,112,837</b>	<b>476,482</b>	<b>42.82%</b>
<b>Total College Operations</b>	<b>\$ 16,284,718</b>	<b>\$ 16,284,718</b>	<b>\$ 6,119,096</b>	<b>37.58%</b>

Expense Overview

Fiscal Year Expenses

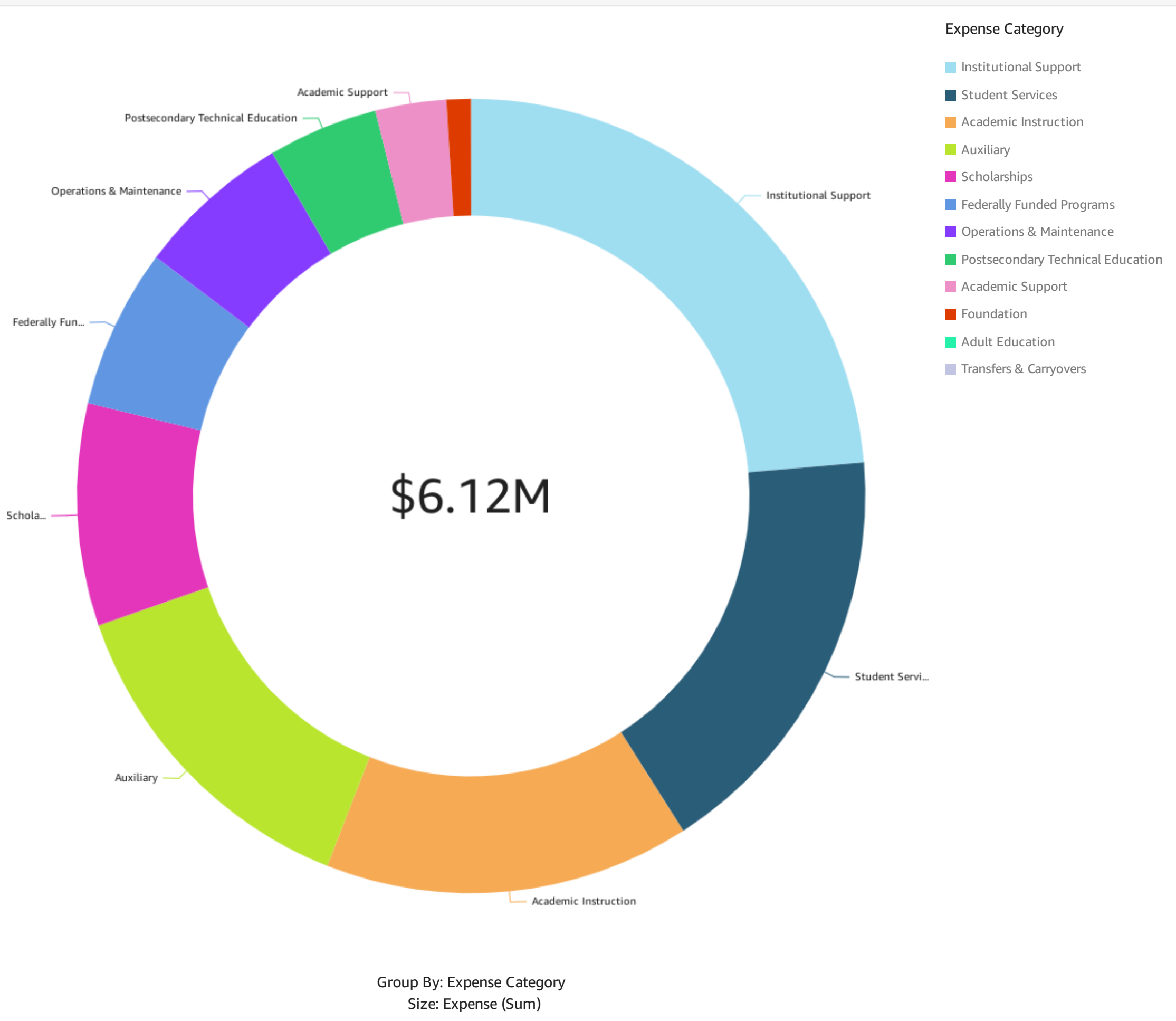
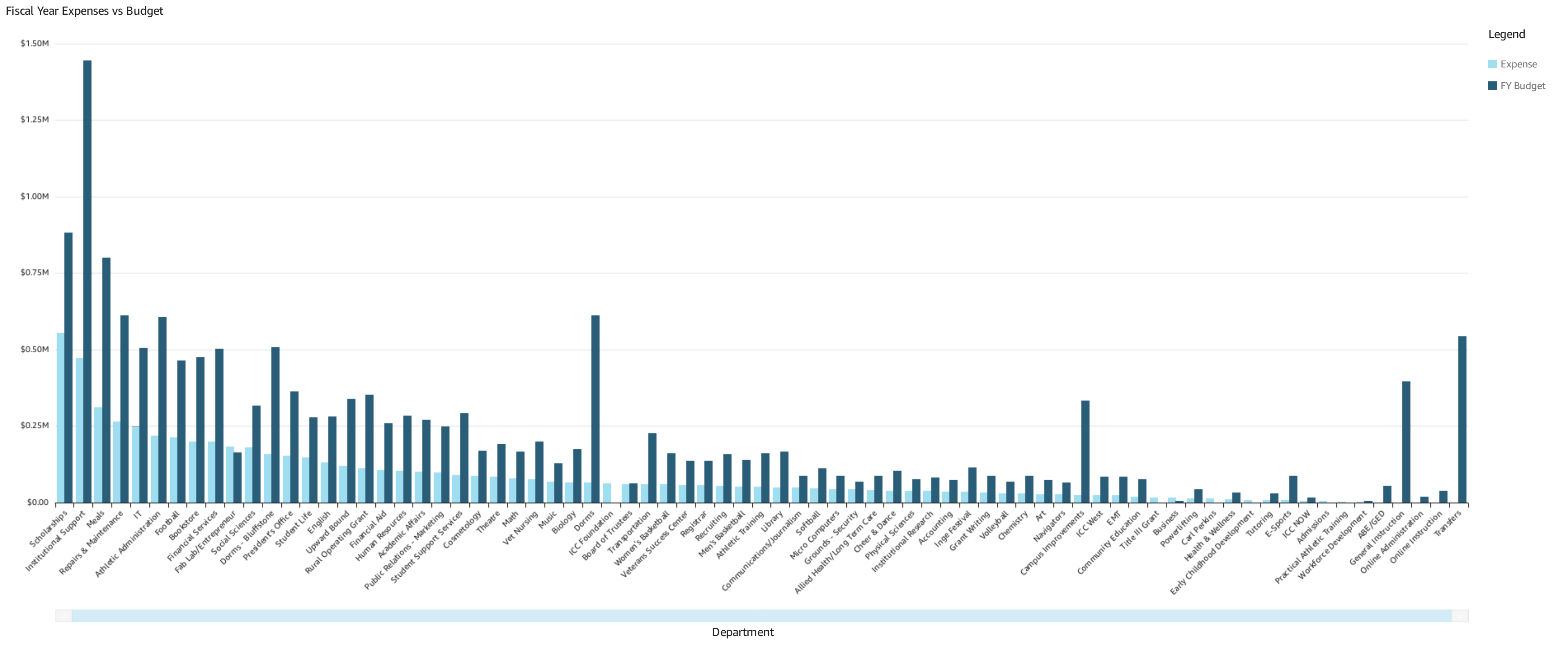
FY2023

6,119,096

6,119,096

Date between

07/01/2022 – 11/30/2022



Fiscal Year		FY2023		
		Expense	FY Budget	% of Budget
Department	Expense Description	\$0.00	\$52,288.00	0%
ABE/GED		\$99,477.08	\$269,758.01	36.87%
Academic Affairs		\$33,782.79	\$73,392.08	46.03%
Accounting		\$3,227.71		
Admissions		\$40,879.99	\$85,543.68	47.78%
Allied Health/Long Term Care		\$27,078.57	\$73,227.42	36.97%
Art		\$218,396.64	\$604,320.24	36.13%
Athletic Administration		\$49,888.03	\$158,599.20	31.45%
Athletic Training		\$63,342.81	\$172,725.16	36.67%
Biology		\$60,049.06	\$61,749.96	97.24%
Board of Trustees		\$197,932.29	\$475,129.36	41.65%
Bookstore		\$14,217.87	\$4,300.04	330.64%
Business		\$22,849.91	\$332,723.04	6.86%
Campus Improvements		\$12,331.78	\$0.00	
Carl Perkins		\$37,005.61	\$103,426.51	35.77%
Cheer & Dance		\$27,608.03	\$86,227.20	32.01%
Chemistry		\$47,941.41	\$85,783.12	55.88%
Communications/Journalism		\$18,945.52	\$73,811.04	25.66%
Community Education		\$84,951.51	\$167,778.96	50.63%
Cosmetology		\$63,179.32	\$610,500.08	10.34%
Dorms		\$158,026.41	\$506,599.92	31.19%
Dorms - Bluffstone		\$6,581.91	\$87,289.80	7.54%
E-Sports		\$22,531.42	\$83,526.30	26.97%
EMT		\$7,592.33		
Early Childhood Development		\$129,188.64	\$279,306.12	46.25%
English		\$182,682.82	\$161,990.81	112.77%
Fab Lab/Entrepreneur		\$104,963.34	\$257,590.62	40.74%
Financial Aid		\$197,292.22	\$502,583.76	39.25%
Financial Services		\$212,791.62	\$462,517.36	46%
Football		\$0.00	\$395,215.00	0%
General Instruction		\$32,226.72	\$84,867.60	37.97%
Grant Writing		\$41,213.79	\$68,086.76	60.53%
Grounds - Security		\$9,301.44	\$31,799.96	29.24%
Health & Wellness		\$6,119,096.00	\$16,284,718.03	37.57%
Total				

**Independence Community College Account Summary**  
**For Month End: November 30, 2022**

<u>Account Number</u>	<u>Account Type</u>	<u>Beginning Balance (11/01/2022)</u>	<u>Ending Balance (11/30/2022)</u>	<u>Interest Rate</u>	<u>Monthly Int. Paid</u>	<u>Status</u>
xxx213	Checking	\$ 1,000.00	\$ 1,000.00	N/A	N/A	Open
xxx387	Checking	\$ 828,865.12	\$ 629,805.74	N/A	N/A	Open
xxx264	Checking	\$ 7,856.12	\$ 48,461.68	N/A	N/A	Open
xxx620	Checking	\$ 1,000.00	\$ 1,000.00	N/A	N/A	Open
xxx976	Checking	\$ 1,389.82	\$ 1.00	N/A	N/A	Open
xxx720	Checking	\$ 1.00	\$ 1.00	N/A	N/A	Open
xxx826	Money Market	\$ 700,066.74	\$ 700,194.13	0.25%	\$ 143.85	Open
xxx396	Board Reserve	\$ 250,129.48	\$ 250,180.88	0.25%	\$ 51.40	Open

<b>Total Balance</b>		<b>\$ 1,790,308.28</b>	<b>\$ 1,630,644.43</b>	
<b>Variance</b>				<b>\$ (159,663.85)</b>

**Securities Pledged**

**Amount**

**Market Value**

<u>Total Deposits</u>	<u>Total Withdrawals</u>
<b>\$825,126.58</b>	<b>\$984,790.43</b>

**Letters of Credit**

**Expiration Date**

**Amount**

FHLB #75577

12/29/2022

\$

3,300,000.00

**\$3,300,000.00**

<b>Total Pledged</b>	<b>\$3,300,000.00</b>
<b>FDIC Insurance</b>	<b>\$ 250,000.00</b>
<b>Total Coverage</b>	<b>\$ 3,550,000.00</b>
<b>Overage/Shortage</b>	<b>\$ 1,919,355.57</b>

# Personnel Report – December 2022

## New Hires

Effective Date	Name	Job Title	Schedule	Rate of Pay
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## Transfers/Status Changes

Effective Date	Name	Previous Job Title	Job Title/Additional Responsibilities	Rate of Pay
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## Separations

Effective Date	Name	Job Title	Schedule	Rate of Pay	Date of Hire
11/30/2022	Kayla Imhoff	Records Specialist	S-1	\$35,000.00	02/15/2021

## Current Staffing

	FULL-TIME SALARY	FULL-TIME HOURLY	PART-TIME	VOLUNTEERS	CONTRACT	OPEN POSITIONS	TOTAL EMPLOYEES
PRESIDENT OFFICE	3	0	0	0	0	0	3
FOUNDATION	1	0	0	0	0	0	1
MARKETING/RECRUITING	4	0	0	0	0	0	4
HUMAN RESOURCES	2	0	0	0	0	0	2
STUDENT AFFAIRS	6	0	1	0	0	0	7
FINANCE/ADMINISTRATION	11	9	2	0	0	2	24
ATHLETICS	18	0	3	4	0	2	27
ACADEMIC AFFAIRS	21	2	2	0	2	3	30
FACULTY	27	0	0	0	0	0	27
<b>TOTALS</b>	<b>93</b>	<b>11</b>	<b>8</b>	<b>4</b>	<b>2</b>	<b>7</b>	<b>125</b>

Grant-Funded Positions 19

## Open Positions

Financial Aid Specialist  
 Campus Safety Officer  
 Athletic Trainer  
 Assistant Coach – Women's Volleyball  
 Title III Supplemental Instructor  
 Title III Professional Tutor (part-time)  
 Records Specialist



**COLLEGE OFFICE CALENDAR**  
**2023 – 2024 (proposed)**

July 4, 2023-----\*Independence Day/Campus Closed

August 9-----Faculty Return to Campus: Classroom Prep Day

August 10 & 11 -----All Campus In-Service

September 4 -----\*Labor Day

October 26 - 27 -----\*Fall Break

November 20 – 24-----\*Thanksgiving Break

December 5 -----Fall Graduation

December 20 – January 1, 2024-----\*Winter Break

January 2, 2024 -----New Year’s Day Observed

January 3-----Offices Open

January 11-----Faculty Return to Campus: Classroom Prep Day

January 12 & 16----- Faculty In-Service

January 15 -----\*Martin Luther King Jr. Day

March 11 –15-----\*Spring Break

May 11-----Spring Graduation

May 27 -----\*Memorial Day

May 31 – July 30 -----Summer Hours  
Monday – Thursday  
7:30 a.m. - 5:00 p.m.  
30-minute lunch  
\* Friday – Offices Closed

\*Offices Closed



## Grants Report, December 1, 2022

Ref. No.	Grant Name	Description	Potential Funding	Comments
<b>Activity Since Last Report</b>				
<b>1</b>	Governor's Emergency Education Relief (via KBOR)	For student services through food pantry	\$20,000.00	Submitted 11.13.22. Notified 11.28.22 of acceptance.
<b>2</b>	National Fitness Campaign	Toward construction of a sport court	\$50,000.00	Notified 11.18.22 of acceptance.
<b>3</b>	FY23 Perkins Performance Incentive	For CTE programs	\$8,000.00	Notified 11.30.22 of acceptance.
<b>4</b>	Delmas Foundation	For online portal dissemination and rights clearance consultant for Inge Collection	\$85,660.00	Submitted 11.17.22. Anticipated spring notification.
<b>Prior Submitted Proposals, Under Current Review</b>				
<b>1</b>	National Endowment for the Arts, Arts Projects	For playwright residencies 2023-24	\$20,000.00	Submitted 7.19.22. Anticipated April 2023 notification.
<b>2</b>	National Science Foundation--Advanced Technical Education	For mathematics department, local industry, and fab lab learning collaboration	\$258,088.00	Submitted 10.5.22. Anticipated April 2023 notification.

<b>3</b>	USDA Rural Health Care Recovery Grants Track One	For Health Center renovation and services	\$30,161.00	Submitted 10.31.22. Anticipated spring notification.
<b>4</b>	Dickey's Foundation	Allied Health equipment	\$2,910.00	Submitted 11.4.22. Anticipated Spring notification.
<b>5</b>	National Endowment for the Humanities, Collections and Resources grant	For online portal dissemination and rights clearance consultant for Inge Collection	\$50,000.00	Submitted 7.19.22. Anticipated April 2023 notification.
<b>6</b>	Delmas Foundation	For online portal dissemination and rights clearance consultant for Inge Collection	\$85,660.00	Submitted 11.17.22. Anticipated spring notification.
<b>Total Submitted Now Under Review</b>			<b>\$446,819.00</b>	
<b>Prospective Proposals</b>				
<b>1</b>	Perkins Industry and Labor Force Expansion Grant	For expansion of career and technical programs	Approx. \$50,000	Anticipated December submission
<b>2</b>	"America's Treasures" National Endowment for the Humanities	For online portal dissemination and rights clearance consultant for Inge Collection	Approx. \$50,000	Anticipated December submission

### Total, Grant Awards To Be Expensed FY 2022-2023

	Grant Name	Description	Funding for AY 2022-23	Comments
1	U.S. Department of Education, Centers for Excellence for Veteran Student Success	Grant for three years to establish and run a Veterans Success Center starting AY 21-22. No match required.	\$163,260.00	Acceptance 12.30.20. Expenditure FY 21-22: \$109,460; 22-23: \$163,260; 23-24: \$164,852. Total all 3 years: \$437,852.
2	U.S. Department of Education: Rural Postsecondary Education Program	Improve student outcomes for students at rural serving colleges--extensive outreach and academic and career counseling	\$344,281.00	Notified 12.27.21 of acceptance. Calendar year 2022: \$354,180; 2023: \$334,381; 2024: \$343,547. Total all 3 years: \$1,032,565.
3	Kansas Creative Arts Industries Commission Equipment Grant	For assistive listening system in Inge Theater; 1:1 match	\$2,605.00	Notified 6.27.22 of approval.
4	Kansas Creative Arts Industries Commission Guest Artists	For a "Guest Artist Series" of six different guest artists in arts, music, and theater. Match from Fine Arts budget	\$7,500.00	Notified 5.17.22 of acceptance. Award of \$7,500 for AY 22-23.
5	Title III eligibility	Application to renew Title III status; provides waiver from having to match certain federal funding. For FY 22-23	\$30,000.00	Notified 4.6.22 of acceptance. Approx. \$30,000 for academic year 22-23.
6	U.S. Dept. of Education: HEERF III, Supplemental Grants	Additional COVID related impact relief	\$215,424.00	Notified 7.18.22 of acceptance.

<b>7</b>	Wal Mart Community Grants	Support for Pirate Pantry	\$500.00	Notified 5.27.22 of acceptance. For AY 22-23 \$500.00.
<b>8</b>	U.S. Dept. of Education, Title III Strengthening Institutions grant	Supports for student success, technological platforms	\$424,325.00	Notified 9.21.22 of acceptance. AY22-23: \$424,325. AYs 23, 24, 25 and 26: \$425,000 each year. Total all 5 years: \$2,124,325
<b>9</b>	FY23 Perkins Performance Incentive	For CTE programs	\$8,000.00	Notified 11.30.22 of acceptance.
<b>10</b>	National Fitness Campaign	Toward construction of a sport court	\$50,000.00	Notified 11.18.22 of acceptance.
<b>11</b>	Governor's Emergency Education Relief (via KBOR)	For student services through food pantry	\$20,000.00	Submitted 11.13.22. Notified 11.28.22 of acceptance.
<b>Total Awarded for spending FY 22-23</b>			<b>\$1,265,895.00</b>	

# Computing Policy

**Policy Number:** TRU - 927

**Date of Issuance:** 12 Dec 2022

**Responsible Department:** Office of the IT Director. Questions about this policy should be directed to the Information Security Team, [infosec@indycc.edu](mailto:infosec@indycc.edu)

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## Purpose

The purpose of this Computing policy ("Policy") is to set forth guidelines so that members of our community may use the campus network and computing facilities in ways that are responsible and respectful of privacy.

## Scope

This policy applies to all users of Independence Community College's ("College") information systems, including students, faculty and staff, and any others granted the use of college information systems and data. It applies to the use of all computing facilities owned, leased, operated, or contracted by the College. As used in this policy, terms such as "computing," "computing/information systems," "information resources," "devices", etc., refer to all computers, communication systems, and peripherals, internet of things, software, telephones, and systems with similar functions, which are owned or leased by the College, or which utilize College infrastructure such as telephone lines or computer networks.

Although this policy does not attempt to deal specifically with legal issues, college members are responsible to act in compliance with the law, including any federal, state, and local laws governing computer and telecommunications use, as well as all other applicable college policies.

## Privileges and Responsibilities

Every member of the Independence community who uses computing and related communications systems at the College, or systems that belong to the College or which rely on the College's infrastructure has the responsibilities described in this policy. This includes members of the Independence community who have restricted privileges, such as alumni who may have electronic mail access only. Individuals with personally owned devices, but who rely upon the college's network to connect those devices, are expected to abide by the policies set forth in this document. Personally owned devices operating independently or networked through a non-college connection are not covered under this policy.

Access to the College's information systems is contingent upon being a member of the College community and adhering to college and Information Systems policies, guidelines, and procedures, including this policy. Misuse may result in the loss of access and/or college disciplinary action. For some users and certain systems, access may be authorized by specific departments. In such cases, any department- or group-specific policies and guidelines must be adhered to when using resources provided by the department or group. This is in addition to college policies and Technology Services guidelines and procedures.

Any user who suspects a violation of the college's Information Systems use policies, or who has knowledge of potential vulnerabilities or security loopholes in a system or network at the College, should immediately notify the Information Security Team at [infosec@indycc.edu](mailto:infosec@indycc.edu).

## Maintain the Security and Confidentiality of your Account

Users assume personal responsibility for the actions associated with their computer accounts. This responsibility begins with selecting a secure password and involves maintaining the confidentiality of that password and changing the password regularly and/or enabling multi-factor authentication in

order to assure the continued security of your account. For guidance in selecting a secure password and/or enabling multi-factor authentication, please contact the Help Desk. If you believe that someone has made unauthorized use of your account, you should change your password immediately and report the incident to the Help Desk.

### **Respect for Others' Property and Privacy Rights**

Users are responsible to respect copyright agreements and intellectual property ownership. Any material that is the work of another, whether explicitly copyrighted or not, should not be distributed by any user without appropriate acknowledgement and/or permission of the creator. Unless permission has been granted by the owner of copyright protected materials, distribution of copyright protected material via the college network or information systems is prohibited.

### **Improper/Illegal Communications**

Any communications that would be improper or illegal on any other medium are equally so on information systems: libelous material, obscene messages, harassment, forgery, threats, etc. However, this is not intended to restrict the free expression of ideas. Communication conducted in accordance with the college policies with the statement on Academic Freedom and Responsibility will not be considered a violation of this policy.

### **Risks of Data Loss and Data Persistence**

Although the college will make efforts to secure the network and college-controlled servers from abuse and damage, it cannot guarantee against data loss by a student, faculty or staff member, either on a college-operated or an individually owned device.

### **Personal Use**

While the college makes information systems available primarily to achieve its goals of academic advancement and for administrative activities, it realizes the need to encourage the personal use of computing for the convenience of the campus community. Thus, it is reasonable to allow the use of information systems for activities that can facilitate convenience or enhance productivity, to the extent that the activity is within the limits described by Information System's Policies. Any personal use of Information Systems related to operating a personal business or commercial enterprise is prohibited unless permission to do so has been specifically granted by the Vice President of Technology Services, Digital Transformation.

We reserve the right to restrict personal use of college systems and networks by an individual or by the community at large, if the use of resources for such activities becomes excessive.

### **Privacy**

The user must presume that the contents of any other users' directory are private unless expressly designated otherwise, just as one would presume that the contents of someone's apartment or office are private. An unprotected account or shared device are not considered to be public unless the name or service expressly indicates that it is. In such cases, any files or other data which would appear to be private in nature, by virtue of the file name or data stored, even if "publicly accessible" should be considered to be private. The user accessing such files has a responsibility to ask the owner of the files or service if the files are intended to be publicly accessible before the user does more than a "cursory glance" sufficient to cause the question.

A user can explicitly grant access to his or her directories and files. However, users who issue general or vague invitations to browse through their files incur a special obligation to protect any material that they do not wish others to see. Indeed, all users are urged to maintain protection levels on their files consistent with the access they are actually willing to give to other users.

### **Access to User Data**

Electronic data on a user's account, whether stored on a computer in the user's office/room or elsewhere under the proprietary control of that user, may not be examined without the user's consent, except in cases of emergency or security, in response to a valid subpoena, search warrant, order of a court, Information Security, or by specific request by the employees' supervisor for the purpose of

accessing work-related electronic data. Posting of data by a user on platforms available to the public or to users of the college shall be understood to imply consent, and electronic access given to specific parties by the user will likewise imply consent for those parties to access permitted data. Emergencies may include, for example, but are not limited to, the death, incapacity or disappearance of the user, or the search for and examination of files used for apparently malicious activity in an account which endangers the integrity of information systems, the network, or other aspects of the college's computing infrastructure.

Only specifically designated individuals are permitted to determine what passes for an "emergency." Such individuals may be specifically designated or may be designated by job position/description for employees. For students the Office of the Dean of Student Affairs will be the designated to determine what is defined as an "emergency" aside for what was stated above.

Whenever possible and legally permissible, notification must be given to the user whose data are subject to subpoena, search warrant, or order of court prior to compliance therewith. Any intrusion by an employee of the university into a user's electronic data must be reported to the user as soon as possible, and within five days of the event via electronic mail unless prohibited by order of court, or due to a continuance of an ongoing investigation by the College. Violation of any aspect of this policy is a sanctionable offense.

In cases where a staff member believes that electronic data in their account has been inappropriately accessed by another staff member, the incident should be reported to Human Resources. For students, it should be reported to the Dean of Student Affairs.

**Note:** Removable media such in a faculty or staff office, or in a residence hall suite are not subject to search by Technology Services, though Technology Services will assist authorized law enforcement agencies or authorities to read data after they are obtained, at the agencies' or authorities' request.

### **Protecting Confidential Information**

Users who maintain confidential information, such as records relating to employees or students, are responsible for following privacy-related policies, laws, and data use agreements.

### **Protecting Personal Information**

As is described throughout this policy, data transmitted across the college's network or stored on college systems may be accessed by others as a result of misuse by an individual, as an incidental result of the routine operation of the network and systems, or in response to a court subpoena or college investigation into suspected or alleged misuse. While complete privacy of personal data may not be possible, users who wish to ensure a higher degree of privacy for their data are encouraged to use encryption, PGP security, or other techniques to reduce the risk that others may access their data.

### **Misuse and Inappropriate Behavior**

The following activities are expressly prohibited at Independence Community College:

Using a computer system without proper authorization granted through a college official. Some activities such as "port scanning" are not expressly prohibited. However, if the target of such scanning requests that an individual or system stop performing such actions, the person or system performing the scans must stop scanning the target machine and/or networks unless the scans are being carried out by a privileged user who has the authority and responsibility over the machine(s) being scanned or for the network being used.

Concealing your identity, or assuming the identity of another (e.g., by sending forged electronic mail). Note that some forms of electronic communication, such as browsing Web pages, passively "identify" users. Keeping your identity private either by not setting an identity in your browser or by using a Web-anonymizer in order to protect yourself from being put onto mailing lists is not a violation of this policy.

Sharing your account with the specific exception of staff or faculty members allowing their administrative support personnel to access their accounts in order to provide services appropriate to their job functions. Note that individual account password sharing is explicitly forbidden.

Using another person's computer account, user id, files, or data without appropriate permission, as described in the previous bullet (e.g., using an account found "logged in").

Deleting or tampering with another user's files or with information stored by another user on any information-bearing medium (disk, tape, memory, etc.). Even if the user's files are unprotected, apart from files obviously intended for public reading, such as Web pages, it is improper for another user to read them unless the owner has given permission (e.g., in an announcement in class).

Attempting to "crack" or guess other users' passwords. Privileged Users or those specifically designated by the administrator or owner of a system may attempt to crack passwords in order to test and enhance the security of the system. In cases where an individual or department "owns" machines which use password files controlled by another organization (e.g., Information security course machines or their like), the owner may not attempt to crack passwords without explicit permission by the owners of the password database.

Obtaining passwords by other means, such as password capturing, phishing, and key logging programs.

Attempting to circumvent system security (e.g., breaking into a system or using programs to obtain "root" or "administrative" access), without the explicit permission of the owner of that system.

Denying permitted and appropriate access to resources to other users (e.g., Denial of service attacks.).

Releasing malicious code, malware, etc., that disrupt other users, damage software, or hardware, disrupt network performance, or replicate themselves for malicious purpose.

Sending commercial solicitations via electronic means (i.e., spamming) to individuals, or to newsgroups or mailing lists where such advertising is not part of the purpose of the group or list.

Any "mass mailing" which is solicitous in nature, unless the mailing is in the conduct of college business.

Reselling of services based on the college network, such as web hosting, mailing services or the selling of shell accounts.

Running a proxy server which results in inappropriate or unauthorized access to college materials to non-college members.

Advertising commercial businesses or ventures on Web pages hosted by Independence, unless prior authorization has been granted.

Using mail messages to harass or intimidate another person (such as by repeatedly sending unwanted mail or broadcasting unsolicited mail).

Violations of any local, state, or federal laws, such as the distribution of copyright-protected materials (e.g., the distribution of commercial software, music, or films in electronic format without appropriate permissions by the owner, even if the user distributing the materials notifies others of their copyright status).

Tampering with, willful destruction of or theft of any computer equipment, whether it belongs to the college or to an individual. Tampering includes any deliberate effort to degrade or halt a system, or to compromise the system/network performance. Willful destruction includes any deliberate disabling or damaging of computer systems, peripheral equipment such as scanners or



printers, or other facilities or equipment including the network, and any deliberate destruction or impairment of software or other users' files or data.

The unauthorized removal of college's or another's computing equipment, which constitutes theft.

This list should not be considered to be complete or exhaustive. It should, however, serve as a set of examples of obviously inappropriate behaviors. If you are in doubt about the appropriateness of something that you want to do, contact the Help Desk and ask first.

### **Enforcement**

Inappropriate behavior in the use of computers is punishable under the information security policies and regulations regarding faculty, staff, and students. The offenses mentioned in this policy range from relatively minor to extremely serious, though even a minor offense may be treated severely if it is repeated or malicious. Certain offenses may also be subject to prosecution under federal, state, or local laws.

Appropriate disciplinary action depends not only on the nature of the offense, but also on the intent and previous history of the offender. The range of possible penalties includes reprimands, loss of computing privileges, course failures for students, disciplinary probation, suspension or dismissal from the college and/or criminal prosecution.

Offenses that are minor or appear to be accidental in nature are often handled in a very informal manner such as through electronic mail. More serious offenses involve formal procedures pursued through Student Affairs for students, Human Resources and/or the respective Vice-President for staff and faculty.

### **Restrictions of Privileges During Investigations**

During the course of an investigation of alleged inappropriate or unauthorized use, it may be necessary to temporarily suspend a user's network or computing privileges, but only after determining there is at least a prima facie case against the individual, as well as a risk to the college or its information resources if privileges are not revoked. In these cases, it is important to recognize that the restriction of network or computing privileges is intended to protect the system rather than to punish the individual. For example, if a computer account has been used to launch an attack on another system, that account will be rendered inactive until the investigation and/or response effort is complete. This is a necessary action taken to prevent further misuse and does not presume that the account holder initiated the misuse. Unsubstantiated reports of abuse will not result in the suspension of accounts or network access unless sufficient evidence is provided to show that inappropriate activity occurred. For example, if someone reports that their computer was "attacked" by a Independence system, the burden will be upon the complainant to provide sufficient data logs or other evidence to show that the incident did, indeed at least appear to be an attack.

### **Adverse Impact on Shared Systems**

The college reserves the right to discontinue communication with external systems that are known to harbor malicious actors and/or content (e.g., spammers, account crackers, and phishing sites) even though this may restrict certain acceptable communications. When deemed necessary, this action will be taken to protect the security and safety of our systems. Similarly, there may be cases where a particular service or activity on a given college system will, by the very nature of its legitimate operation, tend to generate attacks from other Internet sites. If these attacks are frequent and severe enough to cause service interruptions for larger parts of the campus community, it may be necessary to temporarily or permanently remove these systems from the campus network. In cases where such an action is deemed necessary, network administrators will work with the maintainers of the system to identify alternative methods of network access. In cases where the college restricts access to external sites or removes network access for internal sites, the purpose of the action is to maintain the security and reliability of the computer systems and networks rather than to punish an individual or a site, or to restrict the free expression of ideas.

# Privileged User Agreement

**Date of Issuance:** 12 Dec 2022

**Responsible Department:** Office of the IT Director. Questions about this policy should be directed to the Information Security Team, infosec@indycc.edu.

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## INTRODUCTION

Privileged access enables an individual to take actions that may affect computing systems, network communication, or the accounts, files, data, or processes of other users. Privileged access is typically granted to system administrators, network administrators, staff performing computing account administration, or other such employees whose job duties require special privileges over a computing system, network or web-based resource account.

Individuals with privileged access must respect the rights of the system users, respect the integrity of the systems and related physical resources, and comply with any relevant laws or regulations. Individuals also have an obligation to keep themselves informed regarding any procedures, business practices, and operational guidelines pertaining to the activities of their local department.

In particular, the principles of academic freedom, freedom of speech, and privacy of information hold important implications for Technology Services. Individuals with privileged access must comply with applicable policies, laws, regulations, precedents, and procedures while pursuing appropriate actions required to provide quality, timely, reliable, Technology Services.

## GENERAL PROVISIONS

1. Privileged access is granted only to authorized individuals. Privileged access shall be granted to individuals only after they have 1) completed Privileged User training and 2) read and signed this Agreement.
2. Privileged access may be used only to perform assigned job duties.
3. If methods other than using privileged access will accomplish an action, those other methods must be used unless the burden of time or other resources required clearly justifies using privileged access.
4. Privileged access may be used to perform standard system-related duties only on machines and networks whose responsibility is part of assigned job duties. Examples include:
  - installing system software;
  - relocating individuals' files from critically overloaded locations;
  - performing repairs required to return a system to normal function, such as fixing files or file processes, or killing runaway processes;
5. performing security functions;
6. monitoring the system to ensure reliability and security.
7. Privileged access may be used to grant, change, or deny resources, access, or privilege to another individual only for authorized account management activities or under exceptional circumstances. Such actions must follow any existing organizational guidelines and procedures. Examples include:
  - disabling an account apparently responsible for serious misuse such as: attempting to compromise root (UNIX) or the administrator account (Windows), using a host to send harassing or threatening email, using software to mount attacks on other hosts, or engaging in activities designed to disrupt the functioning of the host itself;
  - disconnecting a host or subnet from the network when a security compromise is suspected;
  - accessing files for law enforcement authorities with a valid subpoena.

In the absence of compelling circumstances, the investigation of information in, or suspension of, an account suspected to be compromised should be delayed until normal business hours to allow appropriate authorization and/or notification activities.

- *In all cases, access to other individuals' electronic information shall be limited to the least perusal of contents and the least action necessary to resolve a situation.*
- *Individuals with privileged access shall take necessary precautions to protect the confidentiality of information encountered in the performance of their duties.*
- *If, during the performance of their duties, individuals with privileged access inadvertently see information indicating serious misuse, they are advised to consult with their supervisor and the office of Information Security. For cases involving. If the situation is an emergency, intervening action may be appropriate.*

### Authorization

Under most circumstances, the consent of the named account user must be obtained before accessing their files or interfering with their processes. If consent cannot be obtained, then conditions for "Access Without Consent" must be met and access documented.

### Notification

In either case, the employee or other authority shall, at the earliest opportunity consistent with law and Institutional policy, attempt to notify the affected individual(s) of the action(s) taken and the reasons for those action(s).

### AGREEMENT

- I have read this *Privileged User Agreement*, the Independence Community College Information Security Policy, and the completed the Privileged User training.
- I agree to comply with the provisions of this *Privileged User Agreement*.

Signature _____ Print Name _____	Date _____
<div>_____</div> <p>Systems or Resources Approved for Privileged Access:</p> <div>_____</div> <div>_____</div> <div>_____</div> <div>_____</div>	
Authorizing Signature _____ Print Name _____	Department _____ Date _____

# Minimum Security Standards

## Overview

These standards are intended to reflect the minimum level of care necessary for Independence's sensitive data. They do not relieve Independence or its employees, partners, consultants, or vendors of further obligations that may be imposed by law, regulation, or contract.

Independence expects all partners, consultants, and vendors to abide by Independence's information security policies. If non-public information is to be accessed or shared with these third parties, they should be bound by contract to abide by Independence's information security policies.

Cybersecurity is a rapidly evolving field that continuously presents us with new challenges, these standards will be revised and updated accordingly.

## Endpoints

An endpoint is defined as any laptop, desktop, or mobile/internet of things (IOT) device.

Determine the risk level by reviewing the data risk classification examples, server risk classification examples, and application risk classification examples and selecting the highest applicable risk designation across all. For example, an endpoint storing Public (Low Risk) Data but utilized to access a Restricted (High Risk) application is designated as Restricted (High Risk).

Follow the minimum-security standards in the table below to safeguard your endpoints.

Standard		What to do	Risk		
			Low	Moderate	High
Patching		Apply security patches within seven days of being published. Use a supported operating system version.	<b>X</b>	<b>X</b>	<b>X</b>
Whole disk encryption		Enable FileVault (MacOS) or BitLocker (Windows).		<b>X</b>	<b>X</b>
Endpoint protection		Install EDR and for Windows ensure Defender is enabled. Set the applicable profile based on the system's risk level.	<b>X</b>	<b>X</b>	<b>X</b>
Backups		Backup official local user data at least daily. College provided OneDrive is recommended.	<b>X</b>	<b>X</b>	<b>X</b>
Inventory		Review and update asset management records at least quarterly. One endpoint per record.	<b>X</b>	<b>X</b>	<b>X</b>
Host based firewall		Enable host-based firewall in default deny mode and permit the minimum necessary services.	<b>X</b>	<b>X</b>	<b>X</b>
Equipment Disposal		All media should be wiped using Crypto-shredding SOP. All equipment should be logged in a disposal log.	<b>X</b>	<b>X</b>	<b>X</b>
Credentials and Access Control		Review existing accounts and privileges quarterly. Enforce password complexity requirements.	<b>X</b>	<b>X</b>	<b>X</b>
Regulated Data Security Controls		Implement PCI-DSS, HIPPA, NACHA, and GLBA, as applicable and NIST 800-171 Rev. 2, as a baseline.		<b>X</b>	<b>X</b>
Configuration Management		Manage Windows devices with MDM and/or policy solution and MacOS with Apple Configuration Manager.	<b>X</b>	<b>X</b>	<b>X</b>

Centralized Logging		Forward logs to a remote server and configure NTP to point to the specified NTP server.		<b>X</b>	<b>X</b>
Physical Protection		Store systems in areas protected by access controls or other locking containers.			<b>X</b>
Dedicated Admin Access		Access administrative accounts only through a Secure Access Workstation (SAW) or Trusted Keyboard.		<b>X</b>	<b>X</b>
Security, Privacy, and Legal Review		Request a Security, Privacy & Legal review and implement recommendations prior to deployment.		<b>X</b>	<b>X</b>
Session Locking		Session lock that terminates after a defined condition with pattern hiding displays will be implemented to prevent access and viewing of data after a period of inactivity.		<b>X</b>	<b>X</b>

## Servers

A server is defined as any host that provides a network accessible service.

Determine the risk level by reviewing the data, server, and application risk classification examples, server risk classification examples, and application risk classification examples and selecting the highest applicable risk designation across all. For example, a server running a Public (Low Risk) application but storing Restricted (High Risk) application is designated as Restricted (High Risk).

Follow the minimum-security standards in the table below to safeguard your endpoints.

Standard		What to do	Risk		
			Low	Moderate	High
Patching		Based on National Vulnerability Database (NVD) ratings, high severity security patches apply within seven days of being published and all other security patches within 30 days. Use a supported operating system version.	<b>X</b>	<b>X</b>	<b>X</b>
Whole disk encryption		Enable FileVault (MacOS), BitLocker (Windows), or the equivalent (Cloud/Virtual).		<b>X</b>	<b>X</b>
Endpoint protection		Install EDR and ensure Defender is enabled for Windows.	<b>X</b>	<b>X</b>	<b>X</b>
Backups		Backup at least daily. College provided SOLUTION is recommended.			
Inventory		Review and update asset management records at least quarterly. One endpoint per record.	<b>X</b>	<b>X</b>	<b>X</b>
Host based firewall		Ensure the firewall is enabled. Ensure Defender Advanced Firewall is enabled for all profiles (Windows).	<b>X</b>	<b>X</b>	<b>X</b>
Equipment Disposal		All media should be wiped using Crypto-shredding SOP. All equipment should be logged in a disposal log.	<b>X</b>	<b>X</b>	<b>X</b>

Credentials and Access Control		Review existing accounts and privileges quarterly. Enforce password complexity requirements.	<b>X</b>	<b>X</b>	<b>X</b>
Regulated Data Security Controls		Implement PCI-DSS, HIPPA, NACHA, and GLBA, as applicable and NIST 800-171 Rev. 2, as a baseline.	<b>X</b>	<b>X</b>	<b>X</b>
Configuration Management		Manage Windows devices with group policy and MacOS with Apple Configuration Manager.	<b>X</b>	<b>X</b>	<b>X</b>
Centralized Logging		Follow audit guide and install Elastic Agent / the appropriate beats. If a logging process failure occurs, then the organization will be alerted.		<b>X</b>	<b>X</b>
Vulnerability Management		Perform a monthly Nessus scan. Remediate critical and high vulnerabilities within seven days of discovery and moderate vulnerabilities within 30 days.	<b>X</b>	<b>X</b>	<b>X</b>

# Risk Classification Guide

**Date of Issuance:** 12 Dec 2022

**Responsible Department:** Office of the Chief Information Officer. Questions about this policy should be directed to the Information Security Team, [infosec@indycc.edu](mailto:infosec@indycc.edu).

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## Overview

Independence Community College ("College") has adopted the following Risk Classification Guide ("Guide") as a standard to classify its information assets into risk-based categories for the purpose of determining who should access the information and what security precautions must be taken to protect it against unauthorized access. This is to protect the confidentiality of Institutional Data.

This guide applies to all Institutional Data as well as any other College affiliate. This guide should be used by all faculty, staff, and third-party Agents of the College as well as any other College affiliate, including student workers, who are authorized to access, manage, or create Institutional Data.

Violations of this guide may result in suspension or loss of the violator's use privileges, with respect to Institutional Data and College owned Information Systems. Additional administrative sanctions may apply up to and including termination of employment or contractor status with the College. Civil, criminal, and equitable remedies may apply. Exceptions to this guide must be approved by the Information Security Team and formally documented. Policy exceptions will be reviewed on a periodic basis for appropriateness.

## Data Risk Classification

The set of classifications established for institutional data and systems are: Public (Low Risk), Private (Moderate Risk), and Restricted (High Risk).

## Risk Levels

Public (Low risk)	Data and systems are classified as Low Risk if they are not considered to be Moderate or High Risk, and: <ol style="list-style-type: none"><li>1. The data is intended for public disclosure, or</li><li>2. The loss of confidentiality, integrity, or availability of the data or system would have no adverse impact on our mission, safety, finances, or reputation.</li></ol>
Private (Moderate risk)	Data and systems are classified as Moderate Risk if they are not considered to be High Risk, and: <ol style="list-style-type: none"><li>1. The data is not generally available to the public, or</li><li>2. The loss of confidentiality, integrity, or availability of the data or system could have a mildly adverse impact on our mission, safety, finances, or reputation.</li></ol>
Restricted (High risk)	Data and systems are classified as High Risk if: <ol style="list-style-type: none"><li>1. Protection of the data is required by law/regulation,</li><li>2. Independence is required to self-report to the government and/or provide notice to the individual if the data is inappropriately accessed, or</li><li>3. The loss of confidentiality, integrity, or availability of the data or system could have a significant adverse impact on our mission, safety, finances, or reputation.</li></ol>

## Data Risk Classification Examples

This Use the examples below to determine which risk classification is appropriate for a particular type of data. When mixed data falls into multiple risk categories, use the highest risk classification across all.

Public (Low risk)	<ul style="list-style-type: none"><li>▪ Independence email addresses</li><li>▪ Information authorized to be available on or through Independence's website without authentication</li><li>▪ Policy and procedure manuals designated by the owner as public</li><li>▪ Job postings</li><li>▪ Information in the public domain</li><li>▪ Publicly available campus maps</li></ul>
Private (Moderate risk)	<ul style="list-style-type: none"><li>▪ Student records and admission applications</li><li>▪ Faculty/staff employment applications, personnel files, benefits, salary, birth date, personal contact information</li><li>▪ Non-public Independence policies and policy manuals</li><li>▪ Non-public contracts</li><li>▪ Independence internal memos and email, non-public reports, budgets, plans, financial info</li><li>▪ College and employee ID numbers</li><li>▪ Project/Task/Award (PTA) numbers</li><li>▪ Engineering, design, and operational information regarding Independence infrastructure</li></ul>
Restricted (High risk)	<ul style="list-style-type: none"><li>▪ Health Information, including Protected Health Information (PHI)</li><li>▪ Health Insurance policy ID numbers</li><li>▪ Social Security Numbers</li><li>▪ Credit card numbers</li><li>▪ Financial account numbers</li><li>▪ Driver's license numbers</li><li>▪ Passport and visa numbers</li><li>▪ Donor contact information and non-public gift information</li></ul>

## Server Risk Classification Examples

Public (Low risk)	<ul style="list-style-type: none"><li>▪ Servers used for academic computing purposes without involving Moderate or High-Risk Data</li><li>▪ File server used to store published public data</li></ul>
Private (Moderate risk)	<ul style="list-style-type: none"><li>▪ Servers handling Moderate Risk Data</li><li>▪ Database of non-public College contracts</li></ul>



	<ul style="list-style-type: none"> <li>▪ File server containing non-public procedures/documentation</li> <li>▪ Server storing student records</li> </ul>
Restricted (High risk)	<ul style="list-style-type: none"> <li>▪ Servers handling High Risk Data</li> <li>▪ Servers managing access to High-Risk systems</li> <li>▪ College IS and departmental email systems</li> <li>▪ Core campus infrastructure</li> </ul>

### Application Risk Classification Examples

Public (Low risk)	<ul style="list-style-type: none"> <li>▪ Applications handling Low Risk Data</li> <li>▪ Online maps</li> <li>▪ College online catalog displaying academic course descriptions</li> </ul>
Private (Moderate risk)	<ul style="list-style-type: none"> <li>▪ Applications handling Moderate Risk Data</li> <li>▪ Human Resources application that stores salary information</li> <li>▪ Directory containing phone numbers, email addresses, and titles</li> <li>▪ College application that distributes information in the event of a campus emergency</li> <li>▪ Online application for student admissions</li> </ul>
Restricted (High risk)	<ul style="list-style-type: none"> <li>▪ Applications handling High Risk Data</li> <li>▪ Human Resources application that stores employee SSNs</li> <li>▪ Application that stores campus network node information</li> <li>▪ Application collecting personal information of donor, alumnus, or other individual</li> <li>▪ Application that processes credit card payments</li> </ul>

## Approved Application, Platforms, Clouds, and Services

	Public	Private	Restricted	
	Low	Moderate	High	
			Non-PHI	PHI
Audio and Video Conferencing: Zoom, Skype, WebEx	X	X	X	X
Calendar: Office 365	X	X		
Cloud Infrastructure: Microsoft Azure	X	X	X	X
Content Management: Jadu	X	X		
Database Hosting: MySQL	X	X		
Document Management: Office 365 OneDrive	X	X	X	
Document Management: Office 365 SharePoint	X	X	X	
Document Management: Office 365: Word, Excel, PowerPoint, OneNote, and Forms	X	X	X	
Electronic Signature: AdobeSign	X	X	X	
Electronic Signature: DocuSign	X	X		
Email: Office365 (with "Secure:" in subject line)	X	X	X	X
Email: Office365 (without "Secure:" in subject line)	X	X		
Email: Other Departmental Systems	X	X		
Encryption: Bitlocker Encrypted Device	X	X	X	X
File Storage: AFS, CIFS, NFS	X	X		
File Storage: Secure AFS, Secure File Storage	X	X	X	X
Form Builder: (X-Forms, Independence Forms) Web Forms	X	X		
Instant Messaging: Jabber, Skype for Business	X	X	X	X
Instant Messaging: Microsoft Teams	X	X		
Network Access Control: ClearPass	X	X	X	X
ServiceNow	X	X		
Shared Computing: VDI, Commons Computers	X	X		
Survey Tool: Qualtrics, Excel Forms	X	X		X
Voice Messaging (Voice Mail)	X	X		
VPN: VPN Clients	X	X	X	X
Web Programming: CGI	X	X		

1 Payment Card Industry (PCI) data has special regulatory requirements that preclude using the services above. Contact the PCI team for assistance with handling this type of data.

2 Protected Health Information (PHI) data has special regulatory requirements that govern using the services above. Contact the DRA team for assistance handling this type of data.

This table indicates which classifications of data are allowed on a selection of commonly used Independence College Technology Services.

# Information Security Policy

**Policy Number:** TRU - 926

**Date of Issuance:** 12 Dec 22

**Responsible Department:** Office of the IT Director. Questions about this policy should be directed to the Information Security Team, infosec@indycc.edu

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## Purpose

Independence Community College ("College") has adopted the following Information Security Policy ("Policy") as a measure to protect the confidentiality, integrity and availability of Institutional Data as well as any Information Systems that store, process, or transmit Institutional Data.

## Scope

This Policy applies to all faculty, staff, and third-party Agents of the College as well as any other College affiliate, including student workers, who are authorized to access or manage Institutional Data.

## Maintenance

This Policy will be reviewed by the College's Information Security Team every 3 years or as deemed appropriate based on changes in technology or regulatory requirements.

## Enforcement

Violations of this Policy may result in suspension or loss of the violator's use privileges, with respect to Institutional Data and College owned Information Systems. Additional administrative sanctions may apply up to and including termination of employment or contractor status with the College. Civil, criminal and equitable remedies may apply.

## Exceptions

Exceptions to this Policy must be approved by the Information Security Team and formally documented. Policy exceptions will be reviewed on a periodic basis for appropriateness.

## Definitions

**Agent**, for the purpose of this Policy, is defined as any third-party that has been contracted by the College to provide a set of services and who stores, processes, or transmits Institutional Data as part of those services.

**Information System**, is defined as any electronic system that stores, processes, or transmits information.

**Institutional Data** is defined as any data that is owned or licensed by the College.

## Sub-Policies

01	Throughout its lifecycle, all Institutional Data shall be protected in a manner that is considered reasonable and appropriate, as defined in documentation approved and maintained by the Information Security Team, given the level of sensitivity, value and criticality that the Institutional Data has to the College.
02	Any Information System that stores, processes, or transmits Institutional Data shall be secured in a manner that is considered reasonable and appropriate, as defined in documentation approved and maintained by the Information Security Team, given the level of sensitivity, value and criticality that the Institutional Data has to the College.
03	Individuals who are authorized to access Institutional Data shall adhere to the appropriate Roles and Responsibilities, as defined in documentation approved and maintained by the Information Security Team.

# Information Security Roles and Responsibilities

**Date of Issuance:** 12 Dec 22

**Responsible Department:** Office of the IT Director. Questions about this policy should be directed to the Information Security Team,  
infosec@indycc.edu

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## Purpose

The purpose of this document is to clearly define roles and responsibilities that are essential to the implementation of Independence Community College's ("College") Information Security Policy ("Policy").

## Scope

These Roles and Responsibilities apply to all faculty, staff, and third-party Agents of the College as well as any other College affiliate who is authorized to access Institutional Data.

## Maintenance

These Roles and Responsibilities will be reviewed by the College's Information Security Team every 3 years or as deemed appropriate based on changes in technology or regulatory requirements.

## Definitions

**Agent**, for the purpose of these Roles and Responsibilities, is defined as any third party that has been contracted by the College to provide a set of services and who stores, processes or transmits Institutional Data as part of those services.

**Information System** is defined as any electronic system that stores, processes, or transmits information.

**Institutional Account** is defined as any account used to manage profiles or accounts on information systems not necessarily owned or licensed by the College, i.e., social media accounts.

**Institutional Data** is defined as any data that is owned or licensed by the College. See the Guidelines for Data Classification for more information.

## Roles and Responsibilities

The College's Information Security Policy states that, "Individuals who are authorized to access Institutional Data shall adhere to the appropriate Roles and Responsibilities, as defined in documentation approved and maintained by the Information Security Team." These roles and responsibilities are defined as follows.

### Chief Information Security Officer (CISO)

The Chief Information Security Officer is a senior-level role who oversees the College's information security program. Responsibilities of the Chief Information Security Officer include the following:

1. Developing and implementing a college-wide information security program.
2. Documenting and disseminating information security policies and procedures.

3. Coordinating the development and implementation of a college-wide information security training and awareness program.
4. Coordinating a response to actual or suspected breaches in the confidentiality, integrity or availability of Institutional Data.

### Data Steward

A Data Steward is a senior-level employee of the College who oversees the lifecycle of one or more sets of Institutional Data. Responsibilities of a Data Steward include the following:

#### **Assigning an appropriate classification to Institutional Data.**

All Institutional Data should be classified based on its sensitivity, value and criticality to the College. The College has adopted three primary classifications: public, private, and restricted. See the Guidelines for Data Classification for more information.

#### **Assigning day-to-day administrative and operational responsibilities for Institutional Data to one or more Data Custodians.**

Data Stewards may assign administrative and operational responsibility to specific employees or groups of employees. A Data Steward could also serve as a Data Custodian. In some situations, multiple groups will share Data Custodian responsibilities. If multiple groups share responsibilities, the Data Steward should understand what functions are performed by what group.

#### **Approving standards and procedures related to day-to-day administrative and operational management of Institutional Data.**

While it is the responsibility of the Data Custodian to develop and implement operational procedures, it is the Data Steward's responsibility to review and approve these standards and procedures. A Data Steward should consider the classification of the data and associated risk tolerance when reviewing and approving these standards and procedures. For example, high risk and/or highly sensitive data may warrant more comprehensive documentation and, similarly, a more formal review and approval process. A Data Steward should also consider his or her relationship with the Data Custodian(s). For example, different review and approval processes may be appropriate based on the reporting relationship of the Data Custodian(s).

#### **Determining the appropriate criteria for obtaining access to Institutional Data.**

A Data Steward is accountable for who has access to Institutional Data. This does not imply that a Data Steward is responsible for day-to-day provisioning of access. Provisioning access is the responsibility of a Data Custodian. A Data Steward may decide to review and authorize each access request individually or a Data Steward may define a set of rules that determine who is eligible for access based on business function, support role, etc. For example, a simple rule may be that all students are permitted access to their own transcripts or all staff members are permitted access to their own health benefits information. These rules should be documented in a manner that allows little or no room for interpretation by a Data Custodian.

#### **Ensuring that Data Custodians implement reasonable and appropriate security controls to protect the confidentiality, integrity and availability of Institutional Data.**

The Information Security Team has published guidance on implementing reasonable and appropriate security controls based on three classifications of data: public, private, and restricted. See the Guidelines for Data Classification and the Guidelines for Data Protection for more information. Data Steward will often have their own security requirements specified in contractual language and/or based on various industry standards. Data Stewards should be familiar with their own unique requirements and ensure Data Custodians are also aware of and can demonstrate compliance with these requirements. The Information Security Team can assist with mapping controls identified in the Guidelines for Data Protection to controls mandated by contract(s) or

industry standards. can assist with mapping controls identified in the Guidelines for Data Protection to controls mandated by contract(s) or industry standards.

**Understanding and approving how Institutional Data is stored, processed and transmitted by the College and by third-party Agents of the College.**

In order to ensure reasonable and appropriate security controls are implemented, a Data Steward must understand how data is stored, processed and transmitted. This can be accomplished through review of data flow documentation maintained by a Data Custodian. In situations where Institutional Data is being managed by a third-party, the contract or service level agreement should require documentation of how data is or will be stored, processed and transmitted.

**Defining risk tolerance and accepting or rejecting risk related to security threats that impact the confidentiality, integrity and availability of Institutional Data.**

Information security requires a balance between security, usability, and available resources. Risk management plays an important role in establishing this balance. Understanding what classifications of data are being stored, processed and transmitted will allow Data Stewards to better assess risks. Understanding legal obligations and the cost of non-compliance will also play a role in this decision making. Both the Information Security Team and the College's General Counsel can assist Data Stewards in understanding risks and weighing options related to data protection.

**Understanding how Institutional Data is governed by College's policies, state, and federal regulations, contracts and other legal binding agreements.**

Data Stewards should understand whether or not any College policies govern their Institutional Data. Data Stewards are responsible for having a general understanding of legal and contractual obligations surrounding Institutional Data. For example, the Family Educational Rights and Privacy Act ("FERPA") dictates requirements related to the handling of student information. The Information Security Team and the College's General Counsel can assist Data Stewards in gaining a better understanding of legal obligations.

Data Custodian

A Data Custodian is an employee of the College who has administrative and/or operational responsibility over Institutional Data. In many cases, there will be multiple Data Custodians. An enterprise application may have teams of Data Custodians, each responsible for varying functions. A Data Custodian is responsible for the following:

**1. Understanding and reporting on how Institutional Data is stored, processed and transmitted by the College and by third-party Agents of the College.**

Understanding and documenting how Institutional Data is being stored, processed and transmitted is the first step toward safeguarding that data. Without this knowledge, it is difficult to implement or validate safeguards in an effective manner. One method of performing this assessment is to create a data flow diagram for a subset of data that illustrates the system(s) storing the data, how the data is being processed and how the data traverses the network. Data flow diagrams can also illustrate security controls as they are implemented. Regardless of approach, documentation should exist and be made available to the appropriate Data Steward.

**2. Implementing appropriate physical and technical safeguards to protect the confidentiality, integrity and availability of Institutional Data.**

The Information Security Team has published guidance on implementing reasonable and appropriate security controls for three classifications of data: public, private, and restricted. See the Guidelines for Data Classification and the Guidelines for Data Protection for more information. Contractual obligations, regulatory requirements and industry standards also play an important role in implementing appropriate safeguards. Data Custodians should work with Data Stewards to gain a better understanding of these requirements. Data Custodians should also document what security controls have been implemented and where gaps exist in current controls. This documentation should be made available to the appropriate Data Steward.

**3. Documenting and disseminating administrative and operational procedures to ensure consistent storage, processing and transmission of Institutional Data.**

Documenting administrative and operational procedures goes hand in hand with understanding how data is stored, processed and transmitted. Data Custodians should document as many repeatable processes as possible. This will help ensure that Institutional Data is handled in a consistent manner. This will also help ensure that safeguards are being effectively leveraged.

**4. Provisioning and deprovisioning access to Institutional Data as authorized by the Data Steward.**

Data Custodians are responsible for provisioning and deprovisioning access based on criteria established by the appropriate Data Steward. As specified above, standard procedures for provisioning and deprovisioning access should be documented and made available to the appropriate Data Steward.

**5. Understanding and reporting on security risks and how they impact the confidentiality, integrity and availability of Institutional Data.**

Data Custodians should have a thorough understanding of security risks impacting their Institutional Data. For example, storing or transmitting sensitive data in an unencrypted form is a security risk. Protecting access to data using a weak password and/or not patching a vulnerability in a system or application are both examples of security risks. Security risks should be documented and reviewed with the appropriate Data Steward so that he or she can determine whether greater resources need to be devoted to mitigating these risks. This Information Security Team can assist Data Custodians with gaining a better understanding of their security risks.

User

For the purpose of information security, a User is any employee, contractor, or third-party Agent of the College who is authorized to access College Information Systems and/or Institutional Data and Accounts. A User is responsible for the following:

**1. Adhering to policies, guidelines and procedures pertaining to the protection of Institutional Data.**

The Information Security Team publishes various policies, guidelines and procedures related to the protection of Institutional Data and Information Systems. Business units and/or Data Stewards may also publish their own unique guidelines and procedures. Information on requirements unique to your business unit or a system you have access to can be found by talking to your supervisor or Technology Services.

**2. Reporting actual or suspected vulnerabilities in the confidentiality, integrity, or availability of Institutional Data to a supervisor or the Information Security Team.**

During day-to-day operations, if a User comes across a situation where he or she feels the security of Institutional Data might be at risk, it should be reported to the Information Security Team. For example, if a User comes across sensitive information on a website that he or she feels shouldn't be accessible, that situation should be reported to the Information Security Team. Additional notifications may be appropriate based on procedures unique to a business unit or defined by a Data Steward.

**3. Reporting actual or suspected breaches in the confidentiality, integrity, or availability of Institutional Data to the Information Security Team.**

Reporting a security breach goes hand in hand with reporting vulnerabilities. See the Procedure for Responding to a Compromised Computer for more information on what constitutes a security breach and for what steps to take if you suspect a security breach. Once again, it may be appropriate to notify a local security point of contact that will in turn coordinate with the Information Security Team.

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**Revision History**

Status:	Published
Issuance:	12 Dec 22
Last Reviewed:	12 Dec 22
Last Updated:	



ICC					
		Highlighted Expenses Eligible for Grant Reimbursement			
Payables Month Ending November 30, 2022					
CheckNumber	VendorName	Description	TRXDATE	Amount	Account
0017976	Department of Veteran Affairs	Return of VA funds	11/2/2022	\$ 1,276.05	11-0000-101-000
0017977	City Of Independence	Sanitation service, ICC West	11/9/2022	\$ 200.00	11-6500-679-000
0017977	City Of Independence	Water. Practice field	11/9/2022	\$ 24.96	11-6500-632-000
0017977	City Of Independence	Water. Practice field	11/9/2022	\$ 24.95	11-6500-632-000
0017977	City Of Independence	Water/sewer, Cessna Bldg	11/9/2022	\$ 130.91	11-6500-632-000
0017977	City Of Independence	Water/sewer, Administration Bl	11/9/2022	\$ 211.98	11-6500-632-000
0017977	City Of Independence	Water/sewer, ICC West	11/9/2022	\$ 133.92	11-6500-632-000
0017977	City Of Independence	Water/sewer, Main campus	11/9/2022	\$ 2,580.75	11-6500-632-000
0017978	Jones and Bartlett	Jones&Bartlett-Textbooks	11/9/2022	\$ 557.75	16-9300-743-000
0017979	CJ Threads	CJ's Threads	11/9/2022	\$ 232.00	12-1287-700-000
0017980	Oak Hall Industries,L.P.	Fall 2020 gowns and tassels	11/9/2022	\$ 768.25	11-5400-708-000
0017980	Oak Hall Industries,L.P.	Honor cords	11/9/2022	\$ 119.85	11-5400-708-000
0017980	Oak Hall Industries,L.P.	Spring 2020 gowns,cords/tassel	11/9/2022	\$ 1,983.75	11-5400-708-000
0017981	CI Sport	CISport - ICC Gear	11/9/2022	\$ 1,354.94	16-9300-742-000
0017981	CI Sport	CISport - ICC Gear	11/9/2022	\$ 478.77	16-9300-742-000
0017981	CI Sport	CISport - ICC Gear	11/9/2022	\$ 1,235.44	16-9300-742-000
0017982	RB Marketplace LLC	Vindy - Textbooks	11/9/2022	\$ 182.05	16-9300-743-000
0017982	RB Marketplace LLC	Vindy - Textbooks	11/9/2022	\$ 81.59	16-9300-743-000
0017982	RB Marketplace LLC	Vindy - Textbooks	11/9/2022	\$ 91.99	16-9300-743-000
0017982	RB Marketplace LLC	Vindy - Textbooks	11/9/2022	\$ 233.71	16-9300-743-000
0017983	Swanson House, Inc.	Campaign Counsel Fee (November 2022)	11/9/2022	\$ 3,000.00	11-6500-663-000
0017984	Sway Medical, Inc.	Annual Subscription + Sports Profiles	11/9/2022	\$ 997.50	11-5500-646-000
0017985	Kansas Department of Revenue-Sales Tax	Sales Tax	11/9/2022	\$ 90.78	11-0000-216-000
0017986	Fastenal	Bolts	11/9/2022	\$ 11.02	11-7100-649-000
0017986	Fastenal	HVAC Supplies	11/9/2022	\$ 40.00	11-7100-824-000
0017986	Fastenal	Self taping screws for flatbed trailer repair	11/9/2022	\$ 2.37	11-7100-649-000
0017987	Baughner Equipment, Inc.	Grasshopper shaft sleeve	11/9/2022	\$ 281.88	11-7100-649-000
0017988	Lippert Mechanical Service Corp	HVAC Repair - Fine Arts Bldg.	11/9/2022	\$ 485.82	11-7100-824-000
0017989	Toyota Financial Services	Fleet vehicle lease	11/9/2022	\$ 586.93	11-7200-645-000
0017989	Toyota Financial Services	Fleet vehicle lease	11/9/2022	\$ 684.92	11-7200-645-000
0017989	Toyota Financial Services	Fleet vehicle lease	11/9/2022	\$ 712.00	11-7200-645-000
0017990	11:11 Systems Inc	Backup services	11/9/2022	\$ 2,898.37	11-6600-646-000
0017991	Griese, Tyler W.	Art Guest Artist	11/9/2022	\$ 193.28	11-1155-617-000
0017992	Newton's True Value	Pipe Fittings/Shop Supplies	11/9/2022	\$ 7.49	11-7100-701-000
0017992	Newton's True Value	Drinking water fountains installment parts	11/9/2022	\$ 14.98	11-7100-701-000
0017992	Newton's True Value	Outside water fountain/pool repairs	11/9/2022	\$ 26.55	11-7300-649-000
0017992	Newton's True Value	Outside water fountain/pool sprinkler head	11/9/2022	\$ 25.77	11-7300-649-000
0017992	Newton's True Value	Shop supplies/pipe fittings/water fountains installation	11/9/2022	\$ 28.91	11-7100-701-000
0017993	Digital Connections, Inc.	Lanier copies/2 machines	11/9/2022	\$ 336.22	71-1223-285-000
0017994	D & A Electrical Systems LLC	Quarterly fire alarm monitoring	11/9/2022	\$ 283.50	11-7300-661-000
0017995	Indy Print Services	Xerox page pack blk/color clic	11/9/2022	\$ 696.58	11-6500-646-000

0017996	O'Reilly Auto Parts	Flat bed trailer/light plug	11/9/2022	\$	15.99	11-7200-649-000
0017996	O'Reilly Auto Parts	Flatbed trailer wiring repair	11/9/2022	\$	10.99	11-7200-649-000
0017997	Security Bank of Kansas City	COP Sr 2015 Interest Due	11/9/2022	\$	2,174.35	11-7500-820-001
0017998	Neewollah, Inc	Silver Level Sponsorship/Program Book Ad Size A	11/9/2022	\$	1,725.00	11-6100-693-000
0017999	Hutchinson Community College	Replace one whiteboard	11/9/2022	\$	378.67	11-5510-701-000
0018000	Emert Chub Reynolds, LLC	Legal services	11/9/2022	\$	210.00	11-6000-662-000
0018001	Adams, Philip L.	Phil Adams - Piano Tuning	11/9/2022	\$	175.00	11-1151-661-000
0018002	Hugo's Industrial Supply, Inc	Custodial supplies	11/9/2022	\$	67.41	11-7100-708-000
0018002	Hugo's Industrial Supply, Inc	Custodial supplies	11/9/2022	\$	298.00	11-7100-708-000
0018002	Hugo's Industrial Supply, Inc	Custodial supplies	11/9/2022	\$	200.96	11-7100-708-000
0018002	Hugo's Industrial Supply, Inc	Custodial supplies	11/9/2022	\$	470.80	11-7100-708-000
0018002	Hugo's Industrial Supply, Inc	Custodial Supplies	11/9/2022	\$	389.96	11-7100-708-000
0018002	Hugo's Industrial Supply, Inc	Custodial Supplies	11/9/2022	\$	54.42	11-7100-708-000
0018002	Hugo's Industrial Supply, Inc	Optimus Plus Copy Paper	11/9/2022	\$	2,400.40	11-6500-702-000
0018003	Independence Historical Museum	Advertising for Fab Lab ICC	11/9/2022	\$	100.00	11-1223-615-000
0018004	MV Sport	MVSport - ICC Gear	11/9/2022	\$	427.95	16-9300-742-000
0018005	Ane Maes Coffee And Sandwich Shop	Student Health System Ribbon Cutting	11/9/2022	\$	144.00	11-5700-693-000
0018006	Link-Systems International, Inc.	Link Systems	11/9/2022	\$	27.06	11-4250-719-000
0018007	Republic Services #376	Admin & Fuel Recovery fees	11/9/2022	\$	1,537.79	11-6500-679-000
0018007	Republic Services #376	Sanitation serv. Cafeteria	11/9/2022	\$	645.20	16-9600-679-000
0018007	Republic Services #376	Sanitation serv. Cessna Bldg	11/9/2022	\$	244.34	11-6500-679-000
0018007	Republic Services #376	Sanitation serv. Dorms	11/9/2022	\$	942.81	16-9500-679-000
0018007	Republic Services #376	Sanitation serv. Fine Arts bld	11/9/2022	\$	109.42	11-6500-679-000
0018007	Republic Services #376	Sanitation serv. Maint. shop	11/9/2022	\$	336.94	11-6500-679-000
0018007	Republic Services #376	Waste Container 10/1-10/31	11/9/2022	\$	304.15	11-6500-679-000
0018007	Republic Services #376	Waste Container 10/1-10/31	11/9/2022	\$	47.00	11-6500-679-000
0018007	Republic Services #376	Waste Container 10/1-10/31	11/9/2022	\$	304.15	16-9500-679-000
0018007	Republic Services #376	Waste Container 10/1-10/31	11/9/2022	\$	46.50	11-6500-679-000
0018008	Quality Automotive of Independence/Toyota	Fleet Ford Edge security vehicle service	11/9/2022	\$	22.51	11-7200-649-000
0018008	Quality Automotive of Independence/Toyota	Fleet service & tire repair	11/9/2022	\$	44.20	11-7200-649-000
0018008	Quality Automotive of Independence/Toyota	Fleet Vehicle - Tire Rotation/Flag Repair	11/9/2022	\$	37.51	11-7200-649-000
0018008	Quality Automotive of Independence/Toyota	Fleet vehicle filter - VAn #2	11/9/2022	\$	69.67	11-7200-649-000
0018008	Quality Automotive of Independence/Toyota	Fleet vehicle repair	11/9/2022	\$	72.18	11-7200-649-000
0018009	CBS Door & Hardware, LLC	Best lock repair parts	11/9/2022	\$	381.58	11-7300-719-000
0018010	Fleet Fuels LLC	Unleaded gasoline	11/9/2022	\$	2,636.75	11-7200-721-000
0018011	HB Innovations	Legal Services - Inv. 3242008 (Multiple Projects/Invoices)	11/9/2022	\$	11,759.00	11-6000-662-000
0018012	Joe Smith Company	Snacks for Resale--Joe Smith	11/9/2022	\$	487.61	16-9300-740-000
0018013	Independence USD #446	Bus Transportation and gas	11/9/2022	\$	1,921.94	11-5500-646-000
0018014	Virtual Care Group, LLC	Unlimited Behavior Health / Crisis Counseling	11/9/2022	\$	21.24	11-6500-719-000
0018015	Consolidated Management Co.	Cases of water for students	11/9/2022	\$	11.04	11-6200-701-000
0018015	Consolidated Management Co.	Consolidated - Sandwiches	11/9/2022	\$	48.00	16-9300-740-000
0018015	Consolidated Management Co.	WICA Invited Presentation to local Board Members and Steering Committee light lunch following	11/9/2022	\$	119.05	34-1100-602-000
0018016	Marianna Industries Inc.	Cosmetology Supplies	11/9/2022	\$	311.36	12-1273-700-000
0018017	Woods Lumber of Independence, Ks. INC	Drinking fountain repair parts	11/9/2022	\$	23.08	11-7100-649-000
0018017	Woods Lumber of Independence, Ks. INC	Maintenance Supplies	11/9/2022	\$	23.98	11-7100-825-000

0018017	Woods Lumber of Independence, Ks. INC	shop supplies	11/9/2022	\$	32.00	11-7100-701-000
0018017	Woods Lumber of Independence, Ks. INC	Shop supplies	11/9/2022	\$	17.50	11-7100-701-000
0018017	Woods Lumber of Independence, Ks. INC	WBB Office remodel	11/9/2022	\$	14.98	11-7100-825-000
0018017	Woods Lumber of Independence, Ks. INC	WBB Office remodel	11/9/2022	\$	101.00	11-7100-825-000
0018017	Woods Lumber of Independence, Ks. INC	WBB Office remodel supplies	11/9/2022	\$	67.75	11-7100-825-000
0018017	Woods Lumber of Independence, Ks. INC	WBB Office Window repair	11/9/2022	\$	284.75	11-7100-825-000
0018018	Stateline Septic Pumping	Su kitchen - grease pit pumping	11/9/2022	\$	350.00	11-7300-661-000
0018019	Cintas Corporation No. 2	Uniforms	11/9/2022	\$	35.00	11-7100-708-000
0018019	Cintas Corporation No. 2	Uniforms	11/9/2022	\$	35.00	11-7100-708-000
0018019	Cintas Corporation No. 2	Uniforms	11/9/2022	\$	35.00	11-7100-708-000
0018019	Cintas Corporation No. 2	Uniforms	11/9/2022	\$	35.00	11-7100-708-000
0018020	Lamar Texas Limited Partnership	HWY 75 Billboard	11/9/2022	\$	140.00	11-6300-646-000
0018021	Bound Tree Medical LLC	Bound Tree	11/9/2022	\$	71.68	12-1287-700-000
0018022	American Veterinary Medical Association	AVMA	11/9/2022	\$	1,745.00	12-1220-681-000
0018023	Romans Outdoor Power	Kubota repair parts	11/9/2022	\$	5.52	11-7100-719-000
0018024	Babayev, Parahat	Student Program Tickets	11/9/2022	\$	117.50	11-5700-660-000
0018025	Gault, Chuma	Inge Festival, Actor	11/9/2022	\$	150.00	34-1200-663-000
0018026	Peck, Virgil Jr.	Deposit Return	11/9/2022	\$	100.00	71-6500-285-000
0018051	Ouray Sportswear	Ouray - ICC Gear	11/16/2022	\$	314.46	16-9300-742-000
0018051	Ouray Sportswear	Ouray - ICC Gear	11/16/2022	\$	393.03	16-9300-742-000
0018052	RB Marketplace LLC	Vindy - Textbooks	11/16/2022	\$	46.37	16-9300-743-000
0018052	RB Marketplace LLC	Vindy-Textbooks	11/16/2022	\$	40.50	16-9300-743-000
0018053	Sysco Kansas City	Turkey order for employees	11/16/2022	\$	4,522.07	11-6100-719-000
0018054	TouchTone Communications	Phone service	11/16/2022	\$	49.47	11-6500-631-000
0018055	Hovell, Ashley	NEA funded Guest Artist for Playwright in Residence Play Reading	11/16/2022	\$	150.00	34-1100-663-000
0018056	Toyota Financial Services	Fleet vehicle lease	11/16/2022	\$	590.11	11-7200-645-000
0018056	Toyota Financial Services	Fleet vehicle lease	11/16/2022	\$	586.67	11-7200-645-000
0018056	Toyota Financial Services	Fleet vehicle lease-Rura; Outreach	11/16/2022	\$	531.60	11-7200-645-000
0018056	Toyota Financial Services	Fleet vehicle-Rural Outreach	11/16/2022	\$	545.24	11-7200-645-000
0018057	Montgomery, Erinn P.	NEA grant funded guest artist for reading for Playwright in Residence	11/16/2022	\$	175.00	34-1100-663-000
0018058	Gray, Molly	NEA Funded Guest Artist for Reading for Playwright in Residence	11/16/2022	\$	150.00	34-1100-663-000
0018059	Tucker, Larin	Nea Grant funded Guest Artist for reading for Playwright In Residence	11/16/2022	\$	150.00	34-1100-663-000
0018060	Thomsen, Corbin	Nea Grant funded Guest Artist for reading for Playwright in Residence	11/16/2022	\$	150.00	34-1100-663-000
0018061	Hugo's Industrial Supply, Inc	2 Liquid Laundry Detergent 5 gal.	11/16/2022	\$	110.80	11-5510-701-000
0018061	Hugo's Industrial Supply, Inc	Hugo's - Postage	11/16/2022	\$	15.49	16-9300-611-000
0018061	Hugo's Industrial Supply, Inc	Liquid Laundry Detergent 5 gal.	11/16/2022	\$	55.40	11-5510-701-000
0018062	Netnet	Hosting & maintenance fees	11/16/2022	\$	778.85	11-6500-695-000
0018063	MV Sport	MVSport/The Game-ICC Gear	11/16/2022	\$	269.34	16-9300-742-000
0018064	ConvergeOne, Inc.	Networking services	11/16/2022	\$	7,172.50	11-6600-646-000
0018065	CENGAGE Learning	Cengage-Textbooks	11/16/2022	\$	6,803.90	16-9300-743-000
0018066	Spirit Products	Spirit - ICC Gear	11/16/2022	\$	1,143.44	16-9300-740-000
0018067	Service Office	Service Office-Office Supplies	11/16/2022	\$	42.50	16-9300-701-000
0018068	Joe Smith Company	Snacks for Resale-Joe Smith	11/16/2022	\$	366.29	16-9300-740-000
0018068	Joe Smith Company	Snacks for Resale--Joe Smith	11/16/2022	\$	404.26	16-9300-740-000
0018069	Consolidated Management Co.	Consolidated - Sandwiches	11/16/2022	\$	96.00	16-9300-740-000

0018070	Labette Health	Sports physical	11/16/2022	\$ 600.00	71-5595-285-000
0018071	DHaene, Robert F.	Guest Director OUR TOWN	11/16/2022	\$ 750.00	11-1150-661-000
0018072	Labster	Labster - Online Codes	11/16/2022	\$ 887.00	16-9300-740-000
0018073	Yaroslaski, Margarie A.	Sedan Speech Grading	11/16/2022	\$ 45.00	11-1156-601-000
0018074	Independence USD #446	Independence High School Concurrent Pay	11/16/2022	\$ 4,450.00	11-1154-529-000
0018074	Independence USD #446	Independence High School Concurrent Pay	11/16/2022	\$ 2,000.00	11-1177-529-000
0018075	SEK Construction	Concrete /Sidewalk/Patio Repair	11/17/2022	\$ 9,317.50	11-7300-649-000
0018075	SEK Construction	Concrete Stoop / Admin. Bldg.	11/17/2022	\$ 300.00	11-7300-649-000
0018076	Bowhay, Vincent	Reimbursement for Lunch - NASPA Conference	11/17/2022	\$ 7.56	11-6100-602-000
0018077	State of Kansas-Kansas Dept of Commerce	ROZ Program Match for CY 2022	11/17/2022	\$ 4,500.00	11-6500-595-001
0018078	Auto Tag Office	Fleet vehicle registrations	11/18/2022	\$ 1,205.80	11-7200-645-000
0018079	Sparklight	Cable TV-West Campus	11/30/2022	\$ 331.34	11-6500-636-000
0018079	Sparklight	Dorms Fiber	11/30/2022	\$ 1,740.07	11-6500-636-000
0018079	Sparklight	Internet-Main Campus	11/30/2022	\$ 2,847.43	11-6500-636-000
0018079	Sparklight	Internet-West Campus	11/30/2022	\$ 2,219.97	11-6500-636-000
0018079	Sparklight	SIP Existing Fiber	11/30/2022	\$ 1,500.00	11-6500-636-000
0018079	Sparklight	Student Union Cable TV	11/30/2022	\$ 281.93	11-6500-636-000
0018080	Carolina Biological Supply	see attached	11/30/2022	\$ 265.60	11-1176-700-000
0018081	Flinn Scientific	see attached	11/30/2022	\$ 331.34	11-1176-700-000
0018082	Independence Chamber Of Commerce	Leadership Refresh Event	11/30/2022	\$ 70.00	11-6100-693-000
0018083	Countryside Glass & Framing LLC	Glass window replaced/repared academic bldg.	11/30/2022	\$ 350.00	11-7100-825-000
0018084	Swanson House, Inc.	Campaign Counsel Fee for December & Travel Expense	11/30/2022	\$ 3,133.13	11-6500-663-000
0018085	Bio Rad Laboratories, Inc.	Instructional Supplies	11/30/2022	\$ 76.28	11-1176-700-000
0018085	Bio Rad Laboratories, Inc.	see attached	11/30/2022	\$ 417.20	11-1176-700-000
0018086	Red Tiger Hay Inc.	Grasshopper lawnmower tire repair	11/30/2022	\$ 30.00	11-7100-649-000
0018087	Fastenal	Batteries	11/30/2022	\$ 30.13	11-7100-708-000
0018088	Toyota Financial Services	Fleet Vehicle Lease	11/30/2022	\$ 701.24	11-7200-645-000
0018088	Toyota Financial Services	Fleet Vehicle Lease	11/30/2022	\$ 499.00	11-7200-645-000
0018088	Toyota Financial Services	Fleet Vehicle Lease	11/30/2022	\$ 489.00	11-7200-645-000
0018088	Toyota Financial Services	Fleet Vehicle Lease	11/30/2022	\$ 586.93	11-7200-645-000
0018088	Toyota Financial Services	Fleet Vehicle Lease	11/30/2022	\$ 684.92	11-7200-645-000
0018088	Toyota Financial Services	Fleet Vehicle Lease	11/30/2022	\$ 712.00	11-7200-645-000
0018089	VOXO LLC	Phone and Fax Services	11/30/2022	\$ 2,547.00	11-6500-631-000
0018090	Reid, Steven W.	Reid-Guitar Fab class facilitate	11/30/2022	\$ 1,683.00	71-1223-285-000
0018091	Bailey, Robert	Security Services	11/30/2022	\$ 750.00	11-7300-661-000
0018092	Yoder, Megan D.	Athletic Trainer - Travel	11/30/2022	\$ 1,111.00	11-5500-646-000
0018093	Bethany College	WBB Game Guarantee	11/30/2022	\$ 250.00	11-5540-606-000
0018094	Johnson, Chelbe Elizabeth	Student Organization	11/30/2022	\$ 20.00	11-5700-693-000
0018095	Leach, Kylee	Student Organization	11/30/2022	\$ 20.00	11-5700-693-000
0018096	Newton's True Value	Custodial supplies	11/30/2022	\$ 14.99	11-7100-708-000
0018096	Newton's True Value	Flag pole repairs / flag day event	11/30/2022	\$ 61.35	11-7300-649-000
0018096	Newton's True Value	Flag poles repair/parts	11/30/2022	\$ 59.40	11-7300-649-000
0018096	Newton's True Value	Mulch for flower beds	11/30/2022	\$ 22.45	11-7300-719-000
0018097	Digital Connections, Inc.	Lanier copies	11/30/2022	\$ 287.47	71-1223-285-000
0018098	Indy Print Services	Managed Print Services	11/30/2022	\$ 2,400.00	11-6500-646-000

0018099	O'Reilly Auto Parts	Custodial supplies	11/30/2022	\$	5.68	11-7100-708-000
0018099	O'Reilly Auto Parts	Fleet car supplies	11/30/2022	\$	94.84	11-7200-719-000
0018099	O'Reilly Auto Parts	shop supplies	11/30/2022	\$	22.78	11-7100-701-000
0018099	O'Reilly Auto Parts	shop supplies	11/30/2022	\$	16.98	11-7100-701-000
0018100	Maxient LLC	Maxient Yearly Subscription	11/30/2022	\$	5,000.00	11-5700-646-000
0018101	Montgomery County Sheriff	Sheriff's Reserves at 3 FB games Butler, Iowa, Highland	11/30/2022	\$	1,470.00	11-5500-646-000
0018102	Arlan Co. Inc.	Line paint - Field Conditioner - Packing Clay	11/30/2022	\$	811.70	11-7300-649-000
0018103	Hugo's Industrial Supply, Inc	Custodial supplies	11/30/2022	\$	566.65	11-7100-708-000
0018103	Hugo's Industrial Supply, Inc	Custodial supplies	11/30/2022	\$	189.16	11-7100-708-000
0018103	Hugo's Industrial Supply, Inc	Custodial Supplies	11/30/2022	\$	371.28	11-7100-708-000
0018103	Hugo's Industrial Supply, Inc	Hugo's - Postage	11/30/2022	\$	14.93	16-9300-611-000
0018104	Jocks Nitch	Hoodies & Sweatpants	11/30/2022	\$	942.00	11-5560-698-000
0018105	Ane Maes Coffee And Sandwich Shop	Fab Lab Open House Ane Mae's	11/30/2022	\$	124.50	11-1223-602-000
0018105	Ane Maes Coffee And Sandwich Shop	Thanksgiving week meal	11/30/2022	\$	609.50	11-6500-719-000
0018106	Quality Automotive of Independence/Toyota	Campus vehicle service	11/30/2022	\$	67.38	11-7200-647-000
0018106	Quality Automotive of Independence/Toyota	Fleet vehicle tire repair	11/30/2022	\$	17.51	11-7200-647-000
0018106	Quality Automotive of Independence/Toyota	Campus Vehicle repair	11/30/2022	\$	66.60	11-7200-647-000
0018107	Johnson Controls Fire Protection LP	Fire alarm system	11/30/2022	\$	99.45	11-7100-824-000
0018108	Indoff, Incorporated	Printer Supplies	11/30/2022	\$	3,904.32	11-6500-646-000
0018109	HB Innovations	General Higher Education Advising - Inv. #3238801 & #3251802	11/30/2022	\$	7,309.00	11-6000-662-000
0018110	Joe Smith Company	Snacks for resale	11/30/2022	\$	566.65	16-9300-740-000
0018110	Joe Smith Company	Snacks for Resale--Joe Smith	11/30/2022	\$	53.00	16-9300-740-000
0018111	Howies Athletic Tape	Howies Athletic Tape	11/30/2022	\$	326.53	11-1141-715-001
0018112	Consolidated Management Co.	Thanksgiving Meals	11/30/2022	\$	3,960.00	16-9600-602-000
0018113	Woods Lumber of Independence, Ks. INC	ac 200 REMODEL	11/30/2022	\$	36.32	11-7500-820-000
0018113	Woods Lumber of Independence, Ks. INC	sTUDENT UNION KITCHEN GREAS PIT PLUMBING REPAIR PARTS	11/30/2022	\$	16.98	16-9600-649-000
0018113	Woods Lumber of Independence, Ks. INC	sTUDENT UNION KITCHEN GREASE PIG PLUMBING PARTS	11/30/2022	\$	32.68	16-9600-649-000
0018114	Cintas Corporation No. 2	Custodial uniforms	11/30/2022	\$	35.00	11-7100-708-000
0018114	Cintas Corporation No. 2	custodial uniforms	11/30/2022	\$	35.00	11-7100-708-000
0018115	WEX BANK	Fleet Fuel Card Payment	11/30/2022	\$	4,464.60	11-7200-721-000
0018116	Adams, David	Lyft Ride for student	11/30/2022	\$	139.00	11-5700-693-000
0018117	Quality Automotive of Independence/Toyota	Registration-Rav4 Rural Outrea	11/30/2022	\$	658.84	11-7200-645-000
0018119	Quality Automotive of Independence/Toyota	Fleet vehicle lease Rural Outr	11/30/2022	\$	543.69	11-7200-645-000
001951	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	299.19	11-0000-203-000
001952	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	250.00	11-0000-203-000
001953	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	67.70	11-0000-203-000
001954	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	314.00	11-0000-203-000
001955	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	593.00	11-0000-203-000
001956	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	500.00	11-0000-203-000
001957	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	7.00	11-0000-203-000
001958	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	552.36	11-0000-203-000
001959	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	987.94	11-0000-203-000
001960	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	1,218.00	11-0000-203-000
001961	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	1,314.20	11-0000-203-000
001962	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	113.40	11-0000-203-000

001963	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	102.85	11-0000-203-000
001964	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	856.77	11-0000-203-000
001965	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	1,495.28	11-0000-203-000
001966	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	4.00	11-0000-203-000
001967	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	787.00	11-0000-203-000
001968	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	300.00	11-0000-203-000
001969	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	523.85	11-0000-203-000
001970	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	206.00	11-0000-203-000
001971	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	364.31	11-0000-203-000
001972	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	57.35	11-0000-203-000
001973	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	4,076.28	11-0000-203-000
001974	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	606.27	11-0000-203-000
001975	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	803.00	11-0000-203-000
001976	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	465.00	11-0000-203-000
001977	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	234.11	11-0000-203-000
001978	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	5.00	11-0000-203-000
001979	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	301.97	11-0000-203-000
001980	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	68.00	11-0000-203-000
001981	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	116.00	11-0000-203-000
001982	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	1,368.00	11-0000-203-000
001983	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	2,117.28	11-0000-203-000
001984	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	130.17	11-0000-203-000
001985	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	56.36	11-0000-203-000
001986	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	93.72	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,734.06	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	235.73	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	465.00	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	60.09	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	79.69	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	250.00	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	465.00	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	274.00	11-0000-203-000
001987	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,697.20	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	743.15	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	200.81	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	973.22	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	375.72	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	87.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	465.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	259.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,550.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	234.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,120.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	234.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,550.00	11-0000-203-000

001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	440.80	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	930.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	93.72	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,550.00	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,304.28	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	1,318.28	11-0000-203-000
001988	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/1/2022	\$	78.00	11-0000-203-000
001989	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	30.00	11-0000-203-000
001990	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	390.00	11-0000-203-000
001991	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	192.44	11-0000-203-000
001992	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	44.28	11-0000-203-000
001993	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	358.50	11-0000-203-000
001994	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	127.00	11-0000-203-000
001995	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	216.00	11-0000-203-000
001996	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	100.00	11-0000-203-000
001997	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	119.44	11-0000-203-000
001998	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	102.73	11-0000-203-000
001999	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	206.00	11-0000-203-000
002001	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	188.03	11-0000-203-000
002002	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/1/2022	\$	522.15	11-0000-203-000
002003	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/9/2022	\$	1,000.00	11-0000-203-000
002003	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/9/2022	\$	700.00	11-0000-203-000
002004	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/9/2022	\$	257.22	11-0000-203-000
002004	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/9/2022	\$	1,475.00	11-0000-203-000
002005	ICC Student	ICC Student Financial Aid Refund	11/9/2022	\$	192.00	11-0000-203-000
002006	ICC Student	ICC Student Financial Aid Refund	11/9/2022	\$	250.00	11-0000-203-000
002007	ICC Student	ICC Student Financial Aid Refund	11/9/2022	\$	200.00	11-0000-203-000
002008	ICC Student	ICC Student Financial Aid Refund	11/9/2022	\$	25.00	11-0000-203-000
002009	ICC Student	ICC Student Financial Aid Refund	11/9/2022	\$	42.78	11-0000-203-000
002010	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	1,457.71	11-0000-203-000
002011	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	107.88	11-0000-203-000
002012	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	1,732.00	11-0000-203-000
002013	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	2,073.19	11-0000-203-000
002014	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	3.28	11-0000-203-000
002015	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	2,482.27	11-0000-203-000
002016	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	262.00	11-0000-203-000
002017	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	7.00	11-0000-203-000
002018	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	6.20	11-0000-203-000
002019	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	500.00	11-0000-203-000
002020	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	212.00	11-0000-203-000
002021	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	2,892.56	11-0000-203-000
002022	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	650.00	11-0000-203-000
002023	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	230.28	11-0000-203-000
002024	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	1,650.00	11-0000-203-000
002025	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	200.00	11-0000-203-000

002026	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	1,017.38	11-0000-203-000
002027	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	762.49	11-0000-203-000
002028	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	3.28	11-0000-203-000
002029	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	169.00	11-0000-203-000
002030	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	38.28	11-0000-203-000
002031	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	79.35	11-0000-203-000
002032	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	37.00	11-0000-203-000
002033	ICC Student	ICC Student Financial Aid Refund	11/29/2022	\$	3.28	11-0000-203-000
002034	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/29/2022	\$	292.00	11-0000-203-000
002035	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/29/2022	\$	276.83	11-0000-203-000
002036	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/29/2022	\$	51.00	11-0000-203-000
002037	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/29/2022	\$	44.51	11-0000-203-000
002038	ICC Student	ICC Student Financial Aid Previous Balance Refund	11/29/2022	\$	410.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,482.28	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,539.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,171.17	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	136.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	76.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	2,100.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	2,350.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,086.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,916.00	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	2,343.28	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	787.72	11-0000-203-000
002039	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,624.12	11-0000-203-000
002040	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/29/2022	\$	576.00	11-0000-203-000
002040	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,400.00	11-0000-203-000
002040	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/29/2022	\$	1,550.00	11-0000-203-000
002040	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/29/2022	\$	796.00	11-0000-203-000
002040	ICC Student Housing	ICC Student Financial Aid Housing Payment	11/29/2022	\$	921.00	11-0000-203-000
EFT000000000048	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	2,827.00	11-0000-203-000
EFT000000000049	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	426.00	11-0000-203-000
EFT000000000050	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	111.11	11-0000-203-000
EFT000000000051	ICC Student	ICC Student Financial Aid Refund	11/1/2022	\$	2,513.20	11-0000-203-000
EFT0000000004109	Griffin Chambers, Jennifer	NEA Grant Sponsored Director for reading for Playwright in Residence round trip travel	11/3/2022	\$	464.00	34-1100-601-000
EFT0000000004110	Penmac Staffing Services Inc.	Custodial service 10/17-10/23	11/3/2022	\$	560.00	11-7100-661-000
EFT0000000004110	Penmac Staffing Services Inc.	Custodian 10/24-10/30	11/3/2022	\$	393.75	11-7100-661-000
EFT0000000004111	Bowhay, Vincent	ACCT Meals Reimbursement	11/3/2022	\$	14.70	11-6100-601-000
EFT0000000004111	Bowhay, Vincent	ACCT Transportation Reimbursement	11/3/2022	\$	5.00	11-6100-601-000
EFT0000000004111	Bowhay, Vincent	ACCT Transportation Reimbursement	11/3/2022	\$	19.39	11-6100-601-000
EFT0000000004112	Amazon Capitol Services	LED lights for West and Bottle filler for drinking fountains SU/Field House	11/4/2022	\$	3,105.39	11-7100-825-000
EFT0000000004112	Amazon Capitol Services	Custodial supplies	11/4/2022	\$	9.53	11-7100-649-000
EFT0000000004112	Amazon Capitol Services	Scratch wire and cleaning brushes for Café, softball field supplies	11/4/2022	\$	7.36	16-9600-649-000
EFT0000000004112	Amazon Capitol Services	Scratch wire and cleaning brushes for Café, softball field supplies	11/4/2022	\$	31.38	11-5560-649-000
EFT0000000004112	Amazon Capitol Services	Custodial Supplies	11/4/2022	\$	24.16	11-7100-708-000



EFT000000004112	Amazon Capitol Services	Bucket Truck safety harnesses	11/4/2022	\$	143.30	11-7100-701-000
EFT000000004112	Amazon Capitol Services	Amazon - Office Suppi	11/4/2022	\$	102.94	16-9300-701-000
EFT000000004112	Amazon Capitol Services	Amazon - Office Supplies	11/4/2022	\$	213.35	16-9300-701-000
EFT000000004112	Amazon Capitol Services	Amazon - Office Supplies	11/4/2022	\$	67.67	16-9300-701-000
EFT000000004112	Amazon Capitol Services	Amazon - Office Supplies	11/4/2022	\$	41.42	16-9300-701-000
EFT000000004112	Amazon Capitol Services	Bottle filler water fountain for captains quarters	11/4/2022	\$	1,084.77	17-9500-825-000
EFT000000004112	Amazon Capitol Services	Custodial Supplies	11/4/2022	\$	141.54	11-7100-708-000
EFT000000004112	Amazon Capitol Services	Fireside Exit Doors at Student Union	11/4/2022	\$	87.28	11-7100-825-000
EFT000000004112	Amazon Capitol Services	Grounds supplies	11/4/2022	\$	23.40	11-7300-719-000
EFT000000004112	Amazon Capitol Services	Room key supplies/maintenance/shop supplies	11/4/2022	\$	86.35	11-7100-701-000
EFT000000004112	Amazon Capitol Services	Vacuum for ICC West	11/4/2022	\$	106.49	11-7100-850-000
EFT000000004113	McGraw, Caroline	NEA Sponsored Guest Artist Playwright in Residence 2nd payment	11/7/2022	\$	1,500.00	34-1100-663-000
EFT000000004114	Studebaker Refrigeration, Inc	Ice machine rent Kitchen	11/8/2022	\$	155.00	16-9500-646-000
EFT000000004114	Studebaker Refrigeration, Inc	Ice machine rent-gym	11/8/2022	\$	160.00	11-6500-646-000
EFT000000004115	Philadelphia Insurance Companies	Insurance-specialty & training	11/22/2022	\$	8,586.47	11-6500-622-000
EFT000000004116	Atmos Energy	Gas service, ICC West	11/8/2022	\$	301.28	11-6500-633-000
EFT000000004117	Atmos Energy	Gas service, Field House	11/2/2022	\$	124.96	11-6500-633-000
EFT000000004118	Atmos Energy	Gas service, Fine Arts Bldg	11/2/2022	\$	267.76	11-6500-633-000
EFT000000004119	Atmos Energy	Gas service, Admission Bldg	11/2/2022	\$	70.96	11-6500-633-000
EFT000000004120	Atmos Energy	Gas service, Student Union	11/2/2022	\$	1,047.69	11-6500-633-000
EFT000000004121	Atmos Energy	Gas service, 3890 CR 3730 N.	11/2/2022	\$	57.13	11-6500-633-000
EFT000000004122	Atmos Energy	Gas service, 3890 CR 3730 S.	11/2/2022	\$	55.36	11-6500-633-000
EFT000000004123	Atmos Energy	Gas service, Academic Bldg	11/2/2022	\$	654.11	11-6500-633-000
EFT000000004124	Evergry	Electricity West sign	11/8/2022	\$	25.14	11-6500-635-000
EFT000000004125	Evergry	Electricity ICC West	11/8/2022	\$	3,230.79	11-6500-635-000
EFT000000004126	Evergry	Electricity 3890 CR 3700	11/8/2022	\$	1,049.17	11-6500-635-000
EFT000000004127	Evergry	Electricity 4000 Rd	11/8/2022	\$	68.31	11-6500-635-000
EFT000000004128	Evergry	Electricity, Brick A	11/8/2022	\$	40.43	16-9500-635-000
EFT000000004128	Evergry	Electricity, Brick B	11/8/2022	\$	267.40	16-9500-635-000
EFT000000004128	Evergry	Electricity, Brick C	11/8/2022	\$	106.26	16-9500-635-000
EFT000000004128	Evergry	Electricity, Brick D	11/8/2022	\$	82.35	16-9500-635-000
EFT000000004128	Evergry	Electricity, Captain Quarters	11/8/2022	\$	7,263.79	16-9500-635-000
EFT000000004128	Evergry	Electricity, Main	11/8/2022	\$	14,623.50	11-6500-635-000
EFT000000004129	Griffin Chambers, Jennifer	NEA Grant Sponsored Guest Director for the Playwright in Residence New Play Reading	11/9/2022	\$	400.00	34-1100-663-000
EFT000000004130	McCutcheon, Walter Kealan	Mileage reimbursement	11/9/2022	\$	104.63	11-6510-601-000
EFT000000004130	McCutcheon, Walter Kealan	Reimbursement fuel for travel	11/9/2022	\$	27.92	11-6510-601-000
EFT000000004130	McCutcheon, Walter Kealan	Reimbursement tournament fee	11/9/2022	\$	110.00	11-6510-681-000
EFT000000004131	Academic Office Credit Card	NACEP Conference	11/4/2022	\$	595.00	11-5600-626-000
EFT000000004131	Academic Office Credit Card	Clifton Strenths instructional supplies	11/4/2022	\$	749.25	11-1160-700-000
EFT000000004131	Academic Office Credit Card	Clifton Strenths instructional supplies fees	11/4/2022	\$	249.75	11-6110-717-000
EFT000000004131	Academic Office Credit Card	Clifton Strenths Professional Development	11/4/2022	\$	999.00	11-1156-700-001
EFT000000004131	Academic Office Credit Card	Beto Junction - Conference Meal	11/4/2022	\$	23.17	11-5400-601-000
EFT000000004131	Academic Office Credit Card	City of Independence	11/4/2022	\$	50.00	11-1151-692-000
EFT000000004131	Academic Office Credit Card	Dollar Tree	11/4/2022	\$	7.50	11-1176-700-000
EFT000000004131	Academic Office Credit Card	Historical Museum Rental	11/4/2022	\$	45.00	11-1155-617-000

EFT000000004131	Academic Office Credit Card	Holiday Inn - Conference	11/4/2022	\$	269.49	11-5400-601-000
EFT000000004131	Academic Office Credit Card	Holiday Inn - Conference	11/4/2022	\$	269.49	11-5400-601-000
EFT000000004131	Academic Office Credit Card	JW Pepper	11/4/2022	\$	168.00	11-1151-700-000
EFT000000004131	Academic Office Credit Card	Lidia's - Conference Meal	11/4/2022	\$	67.11	11-5400-601-000
EFT000000004131	Academic Office Credit Card	OfficeSupply.com	11/4/2022	\$	76.00	11-4200-701-000
EFT000000004131	Academic Office Credit Card	Scooter's - Conference Meal	11/4/2022	\$	14.07	11-5400-601-000
EFT000000004131	Academic Office Credit Card	Slap's BBQ - Conference Meal	11/4/2022	\$	55.72	11-5400-601-000
EFT000000004131	Academic Office Credit Card	Tequila Harry's - Conference Meal	11/4/2022	\$	36.34	11-5400-601-000
EFT000000004131	Academic Office Credit Card	Wal-Mart	11/4/2022	\$	77.96	12-1287-700-000
EFT000000004131	Academic Office Credit Card	Wal-Mart	11/4/2022	\$	110.01	11-1176-700-000
EFT000000004131	Academic Office Credit Card	www.grothmusic.com	11/4/2022	\$	13.96	11-1151-700-000
EFT000000004132	Vidali, Anthony Purchase Card New	AT student travel meal	11/4/2022	\$	45.88	11-5595-602-000
EFT000000004132	Vidali, Anthony Purchase Card New	AT student travel meals - football	11/4/2022	\$	12.26	11-5595-602-000
EFT000000004132	Vidali, Anthony Purchase Card New	AT Student Travel Meals - Football	11/4/2022	\$	11.05	11-5595-602-000
EFT000000004132	Vidali, Anthony Purchase Card New	AT Student Travel Meals - Football	11/4/2022	\$	24.13	11-5595-602-000
EFT000000004132	Vidali, Anthony Purchase Card New	Elbow Brace - Volleyball	11/4/2022	\$	54.25	11-5595-698-000
EFT000000004132	Vidali, Anthony Purchase Card New	Football Nutrition	11/4/2022	\$	134.10	11-5595-698-000
EFT000000004132	Vidali, Anthony Purchase Card New	Hydration Supplies - Ice scoop	11/4/2022	\$	317.54	11-5595-698-000
EFT000000004132	Vidali, Anthony Purchase Card New	Pain Relief	11/4/2022	\$	7.80	11-5595-698-000
EFT000000004132	Vidali, Anthony Purchase Card New	Tire Air	11/4/2022	\$	2.00	11-5595-698-000
EFT000000004132	Vidali, Anthony Purchase Card New	Tire Air	11/4/2022	\$	2.00	11-5595-698-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Beachner Grain-Seed/fertilizer for campus grounds	11/4/2022	\$	1,241.00	11-7300-649-002
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Basketball Goal repair	11/4/2022	\$	74.96	11-7100-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Circuit board for drinking fountain	11/4/2022	\$	73.80	11-7100-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Commercial Dryer limit switch - Field house laundry room	11/4/2022	\$	33.13	11-7100-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Custodial Supplies / Gym & Maintenance	11/4/2022	\$	24.98	11-7100-708-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Custodian Supplies/Nurse Station/File Cabinets	11/4/2022	\$	197.72	11-7500-820-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Drinking fountain bottle filler filters (Admin Bldg/Library)	11/4/2022	\$	42.59	11-7100-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Fab Lab Custodial vacuum parts	11/4/2022	\$	15.26	11-7100-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Fuel for bucket truck	11/4/2022	\$	62.01	11-7200-721-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Grass Seed/Fertilizer for Softball Field	11/4/2022	\$	712.00	11-5560-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	ICC West Hallway Paint	11/4/2022	\$	307.79	11-7500-820-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	ICC West Paint	11/4/2022	\$	56.34	11-7500-820-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	ICC West paint	11/4/2022	\$	214.85	11-7500-820-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	ICC West Paint	11/4/2022	\$	219.86	11-7500-820-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	ICC West Paint	11/4/2022	\$	69.73	11-7500-820-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Keys for Filing Cabinet (Financial Aid)	11/4/2022	\$	7.72	11-7100-649-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	parts for truck liftgate	11/4/2022	\$	460.55	11-7200-647-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Supplies for Sign Repair	11/4/2022	\$	4.99	11-7100-719-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	Temp Sensors (5)	11/4/2022	\$	231.90	11-7100-824-000
EFT000000004133	Beurskens, Benny Purchase Card 4.20.2022	United rentals-scissor lift	11/4/2022	\$	408.13	11-7100-649-003
EFT000000004134	Peterson, Bruce Purchase Card 7/2021	Inge squarespace web oct 2022	11/4/2022	\$	20.00	11-8900-601-000
EFT000000004135	Dahlke, Chandler Purchase Card	Hudl - Film room remote control	11/4/2022	\$	217.91	11-5510-701-000
EFT000000004135	Dahlke, Chandler Purchase Card	Office Supplies	11/4/2022	\$	28.89	11-5510-701-000
EFT000000004136	Bailey, Chelsea Purchase Card	Amazon	11/4/2022	\$	265.47	12-1273-700-000

EFT000000004136	Bailey, Chelsea Purchase Card	Board of Cosmetology	11/4/2022	\$	25.63	12-1273-715-001
EFT000000004136	Bailey, Chelsea Purchase Card	Cosmetology National Test	11/4/2022	\$	75.00	12-1273-715-001
EFT000000004136	Bailey, Chelsea Purchase Card	Ennoview	11/4/2022	\$	165.00	12-1273-682-000
EFT000000004136	Bailey, Chelsea Purchase Card	National Testing Network	11/4/2022	\$	75.00	12-1273-715-001
EFT000000004136	Bailey, Chelsea Purchase Card	State Beauty Supply	11/4/2022	\$	64.67	12-1273-700-000
EFT000000004136	Bailey, Chelsea Purchase Card	State Beauty Supply	11/4/2022	\$	76.87	12-1273-700-000
EFT000000004136	Bailey, Chelsea Purchase Card	State Beauty Supply	11/4/2022	\$	223.58	12-1273-700-000
EFT000000004136	Bailey, Chelsea Purchase Card	State Beauty Supply	11/4/2022	\$	65.50	12-1273-700-000
EFT000000004136	Bailey, Chelsea Purchase Card	State Beauty Supply	11/4/2022	\$	21.02	12-1273-700-000
EFT000000004136	Bailey, Chelsea Purchase Card	State Beauty Supply	11/4/2022	\$	10.82	12-1273-700-000
EFT000000004136	Bailey, Chelsea Purchase Card	Wal-Mart	11/4/2022	\$	49.23	12-1273-700-000
EFT000000004137	Stockton, Cherie Purchase Card	Get Well Flowers - M. Bruce	11/4/2022	\$	53.00	11-6100-693-000
EFT000000004137	Stockton, Cherie Purchase Card	Get Well Gift - Dr. Bowhay	11/4/2022	\$	50.00	11-6100-693-000
EFT000000004137	Stockton, Cherie Purchase Card	Going Away Gift for A. Newland	11/4/2022	\$	45.00	11-6100-693-000
EFT000000004137	Stockton, Cherie Purchase Card	IT Equipment	11/4/2022	\$	549.00	11-6600-850-000
EFT000000004137	Stockton, Cherie Purchase Card	Office supplies	11/4/2022	\$	26.93	11-6100-701-000
EFT000000004137	Stockton, Cherie Purchase Card	Office Supplies	11/4/2022	\$	24.48	11-6100-701-000
EFT000000004137	Stockton, Cherie Purchase Card	Postage for donor gift	11/4/2022	\$	5.50	11-6100-693-000
EFT000000004137	Stockton, Cherie Purchase Card	Staff Lunch due to Auditors on campus	11/4/2022	\$	101.59	11-6200-602-000
EFT000000004137	Stockton, Cherie Purchase Card	sympathy cards	11/4/2022	\$	23.57	11-6100-693-000
EFT000000004137	Stockton, Cherie Purchase Card	Sympathy Flowers - K. O'Neil	11/4/2022	\$	55.00	11-6100-693-000
EFT000000004137	Stockton, Cherie Purchase Card	Sympathy Gift - M. Bruce	11/4/2022	\$	50.00	11-6100-693-000
EFT000000004138	Westerhold, Cody Credit Card	Four County Student Assistance	11/4/2022	\$	250.00	11-5700-646-000
EFT000000004138	Westerhold, Cody Credit Card	Movie for students	11/4/2022	\$	680.00	11-5700-660-000
EFT000000004138	Westerhold, Cody Credit Card	Student Activities Supplies	11/4/2022	\$	16.60	11-5700-660-000
EFT000000004139	Adams, David Purchase Card	Flag for Flag Day ceremony	11/4/2022	\$	13.45	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Flag for Flag Day ceremony	11/4/2022	\$	12.45	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Flag for Flag Day ceremony	11/4/2022	\$	13.45	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Flags for Flag Day Ceremony	11/4/2022	\$	311.87	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Hotel for NASPA meeting	11/4/2022	\$	441.38	11-5700-601-000
EFT000000004139	Adams, David Purchase Card	International Service Fee - Game Purchase	11/4/2022	\$	2.40	11-5700-646-000
EFT000000004139	Adams, David Purchase Card	NACADA Annual membership	11/4/2022	\$	75.00	11-5700-681-000
EFT000000004139	Adams, David Purchase Card	NASPA CONFERENCE REGISTRATION	11/4/2022	\$	485.00	11-5700-626-000
EFT000000004139	Adams, David Purchase Card	NASPA Yearly Membership	11/4/2022	\$	80.00	11-5700-681-000
EFT000000004139	Adams, David Purchase Card	Snacks for multiple student meetings	11/4/2022	\$	128.43	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Snacks for Student Meetings	11/4/2022	\$	55.66	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Snacks for Student Meetings	11/4/2022	\$	75.93	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Snacks for student meetings	11/4/2022	\$	27.88	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Stress Relief Programming	11/4/2022	\$	127.74	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Student Meeting Snacks	11/4/2022	\$	139.77	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Thank you gifts for presenters	11/4/2022	\$	60.00	11-5700-693-000
EFT000000004139	Adams, David Purchase Card	Water Station for Housing	11/4/2022	\$	1,016.45	17-9500-646-000
EFT000000004139	Adams, David Purchase Card	Water Station for Housing	11/4/2022	\$	365.95	17-9500-646-000
EFT000000004139	Adams, David Purchase Card	Yearly subscription for Game Service	11/4/2022	\$	240.00	11-5700-682-000
EFT000000004140	Molnar-Byrd, Dee	2022 KS Arts Council Symposium Dee Byrd-Molnar	11/4/2022	\$	65.00	11-4200-626-000

EFT000000004140	Molnar-Byrd, Dee	2022 KS Arts Councils Symposium Hotel	11/4/2022	\$	191.23	11-4200-601-000
EFT000000004140	Molnar-Byrd, Dee	2022KS Arts Council Symposium Dee Byrd-Molnar Professional Development travel car#1 gas fill-up	11/4/2022	\$	35.41	11-4200-601-000
EFT000000004140	Molnar-Byrd, Dee	2023 Inge Festival Rental for Picnic	11/4/2022	\$	50.00	34-1200-607-000
EFT000000004141	Packard, Dillon Credit Card	Dinner at KACRAO Conference	11/4/2022	\$	26.84	11-5300-602-000
EFT000000004141	Packard, Dillon Credit Card	Hotel room for KACRAO conference	11/4/2022	\$	140.66	11-5300-601-000
EFT000000004141	Packard, Dillon Credit Card	Lunch at KACRAO conference	11/4/2022	\$	17.17	11-5300-602-000
EFT000000004141	Packard, Dillon Credit Card	Printer ribbon for ID machine	11/4/2022	\$	238.49	11-5300-701-000
EFT000000004141	Packard, Dillon Credit Card	Uber	11/4/2022	\$	5.00	11-5300-601-000
EFT000000004141	Packard, Dillon Credit Card	Uber	11/4/2022	\$	11.96	11-5300-601-000
EFT000000004142	Bennett, India Purchase Card	ADOBE PRO SUBSCRIPTION	11/4/2022	\$	21.89	25-8100-681-000
EFT000000004142	Bennett, India Purchase Card	SYMPOSIUM DRINKS SNACKS	11/4/2022	\$	89.61	25-8100-710-000
EFT000000004143	IT Department Purchase Card	Amazon web services	11/4/2022	\$	223.85	11-6600-646-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Office Supplies	11/4/2022	\$	12.05	11-5510-701-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Student Travel	11/4/2022	\$	98.76	11-5510-606-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Student Travel	11/4/2022	\$	980.24	11-5510-606-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Student travel meal	11/4/2022	\$	1,173.69	11-5510-606-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Student travel meal	11/4/2022	\$	668.04	11-5510-606-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Supplies	11/4/2022	\$	1,093.91	11-5510-698-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Supplies	11/4/2022	\$	108.93	11-5510-698-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Supplies	11/4/2022	\$	17.61	11-5510-698-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Supplies	11/4/2022	\$	32.69	11-5510-606-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Supplies	11/4/2022	\$	19.63	11-5510-698-000
EFT000000004144	Martin, Jason Credit Card NEW 9.20.22	Supplies	11/4/2022	\$	198.17	11-5510-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel room for TX	11/4/2022	\$	98.95	11-5510-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Hotel Room TX	11/4/2022	\$	98.95	11-5540-606-000
EFT000000004145	Turgeon, James Purchase Card	Team Meal TX	11/4/2022	\$	135.59	11-5540-602-000
EFT000000004145	Turgeon, James Purchase Card	Team Meal TX	11/4/2022	\$	237.45	11-5540-602-000
EFT000000004146	Williams, Joel Purchase Card	Equipment power cable	11/4/2022	\$	24.08	11-1150-850-000
EFT000000004146	Williams, Joel Purchase Card	kansas thespians registration	11/4/2022	\$	115.00	11-1150-604-000
EFT000000004146	Williams, Joel Purchase Card	Safety glasses	11/4/2022	\$	9.58	11-1150-850-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	16.98	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	180.36	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	8.51	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	303.42	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	30.44	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	55.44	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic Material Art	11/4/2022	\$	6.99	11-1150-692-000
EFT000000004146	Williams, Joel Purchase Card	Scenic materials Art	11/4/2022	\$	59.59	11-1150-692-000

EFT000000004146	Williams, Joel Purchase Card	Shop Tools	11/4/2022	\$	39.41	11-1150-850-000
EFT000000004146	Williams, Joel Purchase Card	Shop Tools	11/4/2022	\$	28.99	11-1150-850-000
EFT000000004146	Williams, Joel Purchase Card	shop tools	11/4/2022	\$	35.28	11-1150-850-000
EFT000000004146	Williams, Joel Purchase Card	Shop Tools	11/4/2022	\$	131.61	11-1150-850-000
EFT000000004146	Williams, Joel Purchase Card	workday meal	11/4/2022	\$	37.20	11-1150-602-000
EFT000000004147	Livengood, Jonathan Purchase Card	Parking in NYC	11/4/2022	\$	3.25	11-5520-617-000
EFT000000004147	Livengood, Jonathan Purchase Card	Recruiting Hotel Stay	11/4/2022	\$	199.67	11-5520-617-000
EFT000000004147	Livengood, Jonathan Purchase Card	Recruiting meal	11/4/2022	\$	22.85	11-5520-617-000
EFT000000004147	Livengood, Jonathan Purchase Card	Recruiting Meal	11/4/2022	\$	28.06	11-5520-617-000
EFT000000004147	Livengood, Jonathan Purchase Card	Recruiting Meal	11/4/2022	\$	29.56	11-5520-617-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Adobe	11/4/2022	\$	27.36	11-6200-681-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	ASCM Membership	11/4/2022	\$	211.94	11-6200-663-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	ASCM-Professional Development Certification	11/4/2022	\$	495.00	11-6200-663-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Bestbuy-IT Equipment for Classrooms	11/4/2022	\$	1,138.32	11-6600-850-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Bestbuy-Marketing Digital Signage Equipment	11/4/2022	\$	159.74	11-6600-850-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Bestbuy-IT Equipment for Classrooms	11/4/2022	\$	809.39	11-6600-850-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Bestbuy-IT Equipment for Classrooms	11/4/2022	\$	1,384.49	11-6600-850-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Bestbuy-Vacuum-Facilities	11/4/2022	\$	246.13	11-7100-850-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Business Prime membership	11/4/2022	\$	349.00	11-6200-681-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Working Lunch - Catering	11/4/2022	\$	41.00	11-6200-602-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Business Office Staff Meeting Supplies	11/4/2022	\$	27.59	11-6200-602-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Deluxe-tax forms and envelopes for 1098-T filings	11/4/2022	\$	602.82	11-6200-701-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	DRI marketing-postcards	11/4/2022	\$	65.08	11-6300-615-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Audit Working Lunch	11/4/2022	\$	29.00	11-6200-602-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Staples-office supplies	11/4/2022	\$	85.75	11-6200-701-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	IT Accessories + Supplies	11/4/2022	\$	190.56	11-6500-719-001
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Walmart Pirate Pantry supplies	11/4/2022	\$	51.80	11-6500-719-001
EFT000000004148	Sadhoo, Jonathan Purchase Card New	IT Equipment and Supplies	11/4/2022	\$	600.06	11-6600-850-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Webstaurant membership	11/4/2022	\$	99.00	16-9600-719-000
EFT000000004148	Sadhoo, Jonathan Purchase Card New	Zoom meetings	11/4/2022	\$	15.96	11-6600-646-000
EFT000000004149	Mann, Justin Purchase Card New	Lunch at Wichita Jamboree	11/4/2022	\$	122.27	11-5520-606-000
EFT000000004149	Mann, Justin Purchase Card New	Post game meal from Wichita Jamboree	11/4/2022	\$	161.70	11-5520-606-000
EFT000000004149	Mann, Justin Purchase Card New	Synergy sports video services	11/4/2022	\$	1,000.00	11-5520-617-000
EFT000000004150	McCutcheon, Kealan Purchase Card	Recreation Equipment (Spikeball)	11/4/2022	\$	210.87	11-5700-693-000
EFT000000004150	McCutcheon, Kealan Purchase Card	Training for Content Creation	11/4/2022	\$	24.99	11-6510-717-000
EFT000000004151	Ferguson, Kristie Purchase Card	Postcards for Honors Day	11/4/2022	\$	154.60	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	DIGITAL BUSINESS CARDS	11/4/2022	\$	89.97	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	DONATION	11/4/2022	\$	84.10	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	FALL COMMUNITY EVENT	11/4/2022	\$	500.00	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	HOMECOMING ACTIVITY	11/4/2022	\$	57.20	11-5700-693-000
EFT000000004151	Ferguson, Kristie Purchase Card	INHOUSE PRINTING COSTS	11/4/2022	\$	94.94	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	Phillips 66	11/4/2022	\$	37.79	11-6300-601-000
EFT000000004151	Ferguson, Kristie Purchase Card	RECRUITING SENIOR DAY	11/4/2022	\$	145.07	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	SENIOR DAY	11/4/2022	\$	200.00	11-6300-615-000
EFT000000004151	Ferguson, Kristie Purchase Card	Walmart.com	11/4/2022	\$	16.10	11-6500-615-000

EFT000000004152	Adams, Kristie Purchase Card	RECRUITING	11/4/2022	\$	95.00	11-6300-615-000
EFT000000004152	Adams, Kristie Purchase Card	SUBSCRIPTION	11/4/2022	\$	149.90	11-6300-615-000
EFT000000004153	Landgren, Kurt Purchase Card	Recruits Hotel - Cradle & Honorable	11/4/2022	\$	223.29	11-5510-617-000
EFT000000004154	Allison, Laura Purchase Card	KCCLI Meal	11/4/2022	\$	8.42	11-6110-602-000
EFT000000004154	Allison, Laura Purchase Card	KCCLI Meal	11/4/2022	\$	10.76	11-6110-602-000
EFT000000004154	Allison, Laura Purchase Card	Meal for Team Meeting	11/4/2022	\$	53.53	11-5200-602-000
EFT000000004155	Donovan, Lindsey Purchase Card	Calendly-annual scheduling subscription	11/4/2022	\$	288.00	31-8501-701-000
EFT000000004155	Donovan, Lindsey Purchase Card	Amazon	11/4/2022	\$	18.49	31-8501-701-000
EFT000000004155	Donovan, Lindsey Purchase Card	Amazon	11/4/2022	\$	105.84	31-8501-701-000
EFT000000004155	Donovan, Lindsey Purchase Card	Amazon Office Supplies	11/4/2022	\$	106.30	31-8501-701-000
EFT000000004155	Donovan, Lindsey Purchase Card	Amazon Staple Removers	11/4/2022	\$	5.93	31-8501-701-000
EFT000000004155	Donovan, Lindsey Purchase Card	Saturday Session Student Breakfast Snacks	11/4/2022	\$	55.80	31-8501-719-000
EFT000000004156	Byrd, Mallory Credit Card	CNA FIRST TESTING	11/4/2022	\$	184.50	71-1288-285-001
EFT000000004157	Perez, Maria Purchase Card	Amazon	11/4/2022	\$	47.59	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Barta Animal Hospital	11/4/2022	\$	30.00	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Dollar Tree	11/4/2022	\$	6.66	71-1220-285-002
EFT000000004157	Perez, Maria Purchase Card	Independence Animal Hospital	11/4/2022	\$	31.50	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	26.61	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	61.00	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	25.67	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	4.58	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	8.32	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	61.00	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	54.00	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	153.13	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	108.26	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	82.30	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	50.62	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	159.55	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	53.87	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Patterson Veterinary	11/4/2022	\$	112.38	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Wal-Mart	11/4/2022	\$	38.24	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Wal-Mart	11/4/2022	\$	19.05	12-1220-700-001
EFT000000004157	Perez, Maria Purchase Card	Wal-Mart	11/4/2022	\$	45.46	71-1220-285-002
EFT000000004157	Perez, Maria Purchase Card	Wal-Mart	11/4/2022	\$	34.82	12-1220-700-000
EFT000000004157	Perez, Maria Purchase Card	Wal-Mart	11/4/2022	\$	106.64	71-1220-285-002
EFT000000004158	Anderson, Melissa Purchase Card	Breakfast before game in parsons before the cafeteria was open	11/4/2022	\$	74.90	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Breakfast for home game, cafe not open yet	11/4/2022	\$	89.39	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Country Club membership	11/4/2022	\$	189.50	11-5500-719-000
EFT000000004158	Anderson, Melissa Purchase Card	Dinner after a game at Allen CC	11/4/2022	\$	54.31	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Dinner after a game at Oklahoma	11/4/2022	\$	108.47	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Dinner after a home game because cafeteria was closed	11/4/2022	\$	50.81	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Dinner after game - Neosho	11/4/2022	\$	109.73	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Dinner after game at Labette CC	11/4/2022	\$	122.75	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Hotel for chadwell helping W/ AT at a home FB	11/4/2022	\$	68.83	11-5500-719-000

EFT000000004158	Anderson, Melissa Purchase Card	Hudl assist to stat 2 volleyball games	11/4/2022	\$	70.00	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Lodging for chadwell helping W/AT for home FB	11/4/2022	\$	73.50	11-5500-719-000
EFT000000004158	Anderson, Melissa Purchase Card	Personal - paid back	11/4/2022	\$	14.99	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Personal - Paid back	11/4/2022	\$	89.73	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Personal - Paid back	11/4/2022	\$	51.81	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Personal - Paid back	11/4/2022	\$	18.39	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Personal - Paid back	11/4/2022	\$	43.75	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Snacks and gatorade for away game	11/4/2022	\$	17.16	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Snacks and gatorade for away game	11/4/2022	\$	25.48	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Snacks and gatorade for away game	11/4/2022	\$	18.92	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	snacks and gatorade for away game	11/4/2022	\$	30.36	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Soda pop for the concession stand	11/4/2022	\$	234.50	11-5500-719-000
EFT000000004158	Anderson, Melissa Purchase Card	Soda Pop for the concession stand	11/4/2022	\$	110.42	11-5500-719-000
EFT000000004158	Anderson, Melissa Purchase Card	Stat program for recording game statistics	11/4/2022	\$	42.59	11-5530-698-000
EFT000000004158	Anderson, Melissa Purchase Card	Team Meal - Ft. Scott	11/4/2022	\$	102.55	11-5530-602-000
EFT000000004158	Anderson, Melissa Purchase Card	Water for concession stand home FB game	11/4/2022	\$	17.48	11-5500-719-000
EFT000000004159	Chaplin, Nathan Purchase Card	see attached: biohazard stickers	11/4/2022	\$	8.08	11-1176-700-000
EFT000000004159	Chaplin, Nathan Purchase Card	see attached: chem safety labels	11/4/2022	\$	17.03	11-1176-700-000
EFT000000004160	McIntosh, Nicole Purchase Card	Adobe subscription	11/4/2022	\$	16.41	11-6200-681-000
EFT000000004160	McIntosh, Nicole Purchase Card	USPS Postage	11/4/2022	\$	10.70	11-6500-611-000
EFT000000004161	Beckman, Robert Purchase Card	Travel Meal	11/4/2022	\$	21.65	11-5540-602-000
EFT000000004162	Allen, Samantha Credit Card	Case of water at ballpark	11/4/2022	\$	39.86	11-5560-606-000
EFT000000004162	Allen, Samantha Credit Card	Team Meal	11/4/2022	\$	218.60	11-5560-606-000
EFT000000004162	Allen, Samantha Credit Card	Team Meal	11/4/2022	\$	442.90	11-5560-606-000
EFT000000004162	Allen, Samantha Credit Card	Team Meal	11/4/2022	\$	122.37	11-5560-606-000
EFT000000004162	Allen, Samantha Credit Card	Team Meal	11/4/2022	\$	189.55	11-5560-606-000
EFT000000004162	Allen, Samantha Credit Card	Team Meal	11/4/2022	\$	206.40	11-5560-606-000
EFT000000004162	Allen, Samantha Credit Card	Team Meal	11/4/2022	\$	159.85	11-5560-606-000
EFT000000004163	Graves, Samatha Purchase Card	eSignature Pro Edition Annual Renewal	11/4/2022	\$	480.00	31-8501-701-000
EFT000000004164	Owens, Sarah Credit Card	Fall conference registration	11/4/2022	\$	810.00	11-4200-720-000
EFT000000004164	Owens, Sarah Credit Card	induction materials	11/4/2022	\$	61.88	11-4200-720-000
EFT000000004164	Owens, Sarah Credit Card	program snacks	11/4/2022	\$	34.25	11-4100-719-000
EFT000000004164	Owens, Sarah Credit Card	program supplies oct	11/4/2022	\$	9.57	11-4100-719-000
EFT000000004164	Owens, Sarah Credit Card	ptk induction cake	11/4/2022	\$	32.83	11-4200-720-000
EFT000000004164	Owens, Sarah Credit Card	rock painting activities	11/4/2022	\$	140.79	11-4100-719-000
EFT000000004164	Owens, Sarah Credit Card	snacks constitution day	11/4/2022	\$	27.90	11-4100-719-000
EFT000000004164	Owens, Sarah Credit Card	supplies for rock painting	11/4/2022	\$	12.74	11-4100-719-000
EFT000000004165	McCollow, Steve Purchase Card	Office supplies and fuel for student athlete transportation	11/4/2022	\$	126.20	11-5510-701-000
EFT000000004166	Blaes, Tamara Purchase Card	Evening meal Blaes & Alexander	11/4/2022	\$	33.94	28-0100-601-000
EFT000000004166	Blaes, Tamara Purchase Card	Hotel-Workforce Innovation Conference-Lawrence - T.Blaes	11/4/2022	\$	156.81	28-0100-601-000
EFT000000004166	Blaes, Tamara Purchase Card	International Bank Service Fee - qr code generator	11/4/2022	\$	1.92	28-0100-681-000
EFT000000004166	Blaes, Tamara Purchase Card	qr-code-generator.com	11/4/2022	\$	191.88	28-0100-681-000
EFT000000004167	Crawshaw, Taylor Purchase Card	Conference Hotel	11/4/2022	\$	160.27	11-4200-601-000
EFT000000004167	Crawshaw, Taylor Purchase Card	Hilton - Conference	11/4/2022	\$	148.74	11-4200-601-000
EFT000000004168	Haynes, Timothy Credit Card	JDS Industries	11/4/2022	\$	77.75	71-1223-285-000



EFT000000004168	Haynes, Timothy Credit Card	FARMBOTREPAIRPARTS	11/4/2022	\$	7.90	37-1223-850-001
EFT000000004168	Haynes, Timothy Credit Card	LASERENGRAVERCLEANINGSUPPLIES	11/4/2022	\$	13.71	37-1223-850-001
EFT000000004168	Haynes, Timothy Credit Card	LASERPLATESFORPLAQUES	11/4/2022	\$	109.34	37-1223-719-000
EFT000000004168	Haynes, Timothy Credit Card	REPLACEMENTMEDIAFLANGEFORMUTOH	11/4/2022	\$	59.99	71-1223-285-000
EFT000000004168	Haynes, Timothy Credit Card	RESTOCKMUTOHINK	11/4/2022	\$	617.18	71-1223-285-000
EFT000000004168	Haynes, Timothy Credit Card	SHIPPINGFORLASERENGRAVEDPLAQUES	11/4/2022	\$	39.26	37-1223-719-000
EFT000000004168	Haynes, Timothy Credit Card	WOODBANKSFORENGRAVEDPLAQUES	11/4/2022	\$	183.00	37-1223-719-000
EFT000000004169	Ellis, Tommy Purchase Card	Radio Ad Sept	11/4/2022	\$	1,046.25	25-8100-615-000
EFT000000004169	Ellis, Tommy Purchase Card	Challenge Coins	11/4/2022	\$	800.00	25-8100-719-000
EFT000000004170	Bruington, Toni Purchase Card	Paypal-Card reader	11/4/2022	\$	127.74	16-9300-701-000
EFT000000004170	Bruington, Toni Purchase Card	Core Commerce-Website Fees	11/4/2022	\$	45.00	16-9300-646-000
EFT000000004170	Bruington, Toni Purchase Card	G&W - Drinks for Resale	11/4/2022	\$	78.08	16-9300-740-000
EFT000000004170	Bruington, Toni Purchase Card	Pirate Ship - Mailing Textbooks	11/4/2022	\$	3.42	16-9300-611-000
EFT000000004170	Bruington, Toni Purchase Card	PirateShip - Mailing textbooks	11/4/2022	\$	17.09	16-9300-611-000
EFT000000004170	Bruington, Toni Purchase Card	WalMart - Snackd for Resale	11/4/2022	\$	187.96	16-9300-740-000
EFT000000004170	Bruington, Toni Purchase Card	WalMart - Snacks for Resale	11/4/2022	\$	105.74	16-9300-740-000
EFT000000004170	Bruington, Toni Purchase Card	WalMart - Snacks for Resale	11/4/2022	\$	231.12	16-9300-740-000
EFT000000004170	Bruington, Toni Purchase Card	WalMart - Water for SSS	11/4/2022	\$	18.84	11-5700-701-000
EFT000000004170	Bruington, Toni Purchase Card	WalMart - Water for SSS	11/4/2022	\$	18.84	11-5700-701-000
EFT000000004171	Bowhay, Vincent Purchase Card	Articulation Lunch	11/4/2022	\$	9.95	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Bench Program	11/4/2022	\$	280.32	11-7500-820-000
EFT000000004171	Bowhay, Vincent Purchase Card	Community Outreach	11/4/2022	\$	30.44	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Conference Lodging	11/4/2022	\$	439.13	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Conference Meal	11/4/2022	\$	12.39	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Conference Meal	11/4/2022	\$	7.68	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Conference Meal	11/4/2022	\$	9.71	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Conference meal	11/4/2022	\$	16.23	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	23.03	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	74.77	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	132.26	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	60.09	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	29.42	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	26.10	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	Foundation Endowment Meal (Reimbursed by Foundation)	11/4/2022	\$	42.37	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	IT Equipment	11/4/2022	\$	649.00	11-6600-850-000
EFT000000004171	Bowhay, Vincent Purchase Card	IT Equipment	11/4/2022	\$	1,045.63	11-6600-850-000
EFT000000004171	Bowhay, Vincent Purchase Card	Monthly Membership	11/4/2022	\$	120.00	11-6100-682-000
EFT000000004171	Bowhay, Vincent Purchase Card	Office Supplies	11/4/2022	\$	8.76	11-6100-701-000
EFT000000004171	Bowhay, Vincent Purchase Card	Office Supplies	11/4/2022	\$	53.66	11-6100-701-000
EFT000000004171	Bowhay, Vincent Purchase Card	Office Supplies	11/4/2022	\$	287.91	11-6100-701-000
EFT000000004171	Bowhay, Vincent Purchase Card	Office supplies/equipment	11/4/2022	\$	1,531.91	11-6100-701-000
EFT000000004171	Bowhay, Vincent Purchase Card	Publication in the News	11/4/2022	\$	241.70	11-6100-693-000
EFT000000004171	Bowhay, Vincent Purchase Card	RCCA Conference	11/4/2022	\$	12.46	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	RCCA Conference meal	11/4/2022	\$	32.78	11-6100-602-000
EFT000000004171	Bowhay, Vincent Purchase Card	Walmart-IT Equipment	11/4/2022	\$	549.00	11-6600-850-000



EFT000000004172	HUB International Mid-America	Administration Fee for Athletic Insurance	11/16/2022	\$	23,000.00	11-5500-622-000
EFT000000004172	HUB International Mid-America	ICS Aggregate renewal	11/16/2022	\$	21,231.00	11-5500-622-000
EFT000000004173	Penmac Staffing Services Inc.	Custodial services 10/31-11/6	11/16/2022	\$	700.00	11-7100-661-000
EFT000000004174	WEX BANK	Fleet fuel card payment	11/10/2022	\$	4,972.70	11-7200-721-000
EFT000000004175	Visa	Fab Lab Final CC Payment	11/15/2022	\$	40.34	11-1223-615-000
EFT000000004176	Kansas Department of Revenue-Sales Tax	October sales tax county	11/25/2022	\$	564.23	11-0100-216-000
EFT000000004176	Kansas Department of Revenue-Sales Tax	October sales tax payment City	11/25/2022	\$	125.96	11-0100-217-000
EFT000000004177	Atmos Energy	Gas service-Field house	11/30/2022	\$	456.25	11-6500-633-000
EFT000000004178	Atmos Energy	Gas service-715 W College Ave	11/30/2022	\$	81.01	11-6500-633-000
EFT000000004179	Atmos Energy	Gas service-Cessna Bldg South	11/30/2022	\$	136.49	11-6500-633-000
EFT000000004180	Atmos Energy	Gas service-Student Union	11/30/2022	\$	941.46	11-6500-633-000
EFT000000004181	Atmos Energy	Gas service-Cessna Bldg North	11/30/2022	\$	162.43	11-6500-633-000
EFT000000004182	Atmos Energy	Gas service-Admission Bldg	11/30/2022	\$	220.23	11-6500-633-000
EFT000000004183	Atmos Energy	Gas service-Fine arts bldg	11/30/2022	\$	698.35	11-6500-633-000
EFT000000004184	Philadelphia Insurance Companies	Specialty Insurance	11/22/2022	\$	8,586.47	11-6500-622-000
EFT000000004185	United Parcel Service	Shipping Charges	11/22/2022	\$	77.50	11-6500-611-000
EFT000000004186	Purchase Power	Postage for machine	11/3/2022	\$	643.00	11-6500-611-000
EFT000000004187	Hucke, Andrea	International Recruiting Consultant	11/30/2022	\$	1,150.00	11-5700-646-000
EFT000000004188	Penmac Staffing Services Inc.	Custodial Services 11/14-11/20	11/30/2022	\$	682.50	11-7100-661-000
EFT000000004188	Penmac Staffing Services Inc.	Custodial Services 11/7-11/13	11/30/2022	\$	700.00	11-7100-661-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Lodging	11/4/2022	\$	29.26	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Lodging	11/4/2022	\$	449.36	11-5300-601-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Lodging	11/4/2022	\$	125.47	11-5300-601-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Lodging	11/4/2022	\$	282.08	11-5300-601-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	45.32	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	15.67	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	42.74	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	54.18	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	37.91	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	34.93	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	25.21	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	19.47	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	8.92	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	25.02	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	36.33	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	34.58	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	21.43	11-5300-602-000
EFT000000004189	Cameron, Chris Purchase Card	Recruiting Meal	11/4/2022	\$	24.30	11-5300-602-000
EFT000000004190	Boots, Lori Purchase Card	Adobe subscription	11/4/2022	\$	16.41	11-6110-681-000
EFT000000004190	Boots, Lori Purchase Card	Amazon-Office Supplies	11/4/2022	\$	126.15	11-6110-701-000
EFT000000004190	Boots, Lori Purchase Card	Amazon-Office supplies	11/4/2022	\$	87.55	11-6110-701-000
EFT000000004190	Boots, Lori Purchase Card	Atlas background checks	11/4/2022	\$	45.00	11-6110-681-000
EFT000000004190	Boots, Lori Purchase Card	HigherEd jobs Athletic Trainer	11/4/2022	\$	180.00	11-6110-615-000
EFT000000004190	Boots, Lori Purchase Card	International service fee	11/4/2022	\$	1.49	11-6110-681-000
EFT000000004190	Boots, Lori Purchase Card	MVR driver license check	11/4/2022	\$	27.70	11-6110-681-000

EFT000000004190	Boots, Lori Purchase Card	Professional Assoc. Webinar	11/4/2022	\$ 175.00	11-6110-717-000
EFT000000004190	Boots, Lori Purchase Card	Supreme Trainer webinar	11/4/2022	\$ 149.00	11-6110-717-000
EFT000000004190	Boots, Lori Purchase Card	USPS-stamps	11/4/2022	\$ 60.00	11-6110-611-000
EFT000000004192	Molnar, Paul Purchase Card New	Air Fare Guest Artist Theatre KCAIC Grant	11/4/2022	\$ 573.20	11-1150-661-000
EFT000000004192	Molnar, Paul Purchase Card New	Costumes Theatre Dept. ART	11/4/2022	\$ 121.57	11-1150-696-000
EFT000000004192	Molnar, Paul Purchase Card New	Paper Tech Meals Theatre Dept. ART	11/4/2022	\$ 37.05	11-1150-602-000
EFT000000004192	Molnar, Paul Purchase Card New	Props for Theatre Dept. ART	11/4/2022	\$ 16.39	11-1150-695-000
EFT000000004192	Molnar, Paul Purchase Card New	Props Theatre Dept ART	11/4/2022	\$ 21.85	11-1150-695-000
EFT000000004192	Molnar, Paul Purchase Card New	Props Theatre Dept. ART	11/4/2022	\$ 8.80	11-1150-695-000
EFT000000004192	Molnar, Paul Purchase Card New	Props Theatre Dept. ART	11/4/2022	\$ 14.74	11-1150-695-000
EFT000000004192	Molnar, Paul Purchase Card New	Props Theatre Dept. ART -consumables	11/4/2022	\$ 45.59	11-1150-695-000
EFT000000004192	Molnar, Paul Purchase Card New	Seat Assignment Air Fare Guest Artist KCAIC	11/4/2022	\$ 32.00	11-1150-661-000
EFT000000004192	Molnar, Paul Purchase Card New	Set Theatre Dept. ART	11/4/2022	\$ 12.24	11-1150-692-000
EFT000000004192	Molnar, Paul Purchase Card New	Tech Meals Theatre Dept. ART	11/4/2022	\$ 101.22	11-1150-602-000
EFT000000004192	Molnar, Paul Purchase Card New	Theatre Dept. ART Strike Meal	11/4/2022	\$ 106.12	11-1150-602-000
EFT000000004192	Molnar, Paul Purchase Card New	Zoom Membership Theatre Department	11/4/2022	\$ 15.96	11-1150-700-000
<b>Total Accounts Payable:</b>				<b>\$ 426,524.88</b>	

<b>Payroll Expenses</b>		
Payroll		\$ 395,120.94
Employee Benefits (Medical/Dental/Vision)		\$ 121,042.06
Payroll Taxes - Federal		\$ 123,162.27
Payroll Taxes - State		\$ 23,818.88
KPERS		\$ 31,539.76
<b>Total Payroll</b>		<b>\$ 694,683.91</b>
<b>Total Payables</b>		<b>\$ 1,121,208.79</b>

# Memo

To: Independence Community College Board of Trustees

From: Taylor Crawshaw

Vice President for Academic Affairs

Date: 12/12/2022

Re: Part-Time EMS Instructor Position

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I recommend ICC create a part-time EMS Instructor position. This position will provide coverage for the EMS Education position for the spring semester.

The position's salary will be in accordance with the Negotiated Agreement.



To: Independence Community College Board of Trustees

From: Dr. Vincent Bowhay, President

Date: December 12, 2022

Re: Resolution No. 12-12-2022: Adopt and Allocate Funds for an Outdoor Fitness Court as a Part of the 2023 National Fitness Campaign

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At a meeting of the Independence Community College Board of Trustees held on December 12, 2022 wherein the following action was taken:

WHEREAS, Independence Community College has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2023 initiative to install and activate outdoor Fitness Courts® in 200 cities and schools across the country, and;

WHEREAS, Independence Community College will accept a \$50,000 National Grant from our NFC Grant Committee and Statewide Partners, and provide a local match to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, Independence Community College will secure supplemental funding as needed through community sponsors, which will be made available and committed to this program for the purchase of the outdoor Fitness Court®, and;

WHEREAS, Independence Community College will commit to construction and launch of the outdoor Fitness Court® by the end of the 2023 calendar year, and;

WHEREAS, Independence Community College believes the outdoor Fitness Court® is an important wellness ecosystem that supports healthier communities, commits to funding/fundraising to participate in NFC's 2023 Campaign, and will earn local and national recognition as a leader in providing affordable health and wellness.

**NOW THEREFORE:**

BE IT RESOLVED, that the Independence Community College Board of Trustees will collaborate with NFC to implement the outdoor Fitness Court® and make fitness free to community residents and visitors.

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Dr. Cynthia Sherwood  
Chair, ICC Board of Trustees

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Witnessed  
Cherie Stockton  
Clerk, ICC Board of Trustees



Dr. Vincent Bowhay, President



### College Earns 2022 Great Place to Work Certification™

Independence Community College is proud to be Certified™ by Great Place to Work® for the 2nd year in a row. The prestigious award is based entirely on what current employees say about their experience working at ICC. This year, 81% of employees said it's a great place to work – 24 points higher than the average U.S. company.

Great Place to Work® is the global authority on workplace culture, employee experience, and the leadership behaviors proven to deliver market-leading revenue, employee retention and increased innovation.

“Great Place to Work Certification™ isn't something that comes easily – it takes ongoing dedication to the employee experience,” said Sarah Lewis-Kulin, vice president of global recognition at Great Place to Work. “It's the only official recognition determined by employees' real-time reports of their company culture. Earning this designation means that Independence Community College is one of the best companies to work for in the country.”

“We are thrilled to become Great Place to Work-Certified™ again in 2022. Providing an excellent employee experience is a top priority at ICC every day,” said Lori Boots, Vice President for Human Resources. “We owe our continued success to our team of dedicated employees at Independence Community College, who are passionate about servicing our students. We celebrate and thank them for all they do to earn this incredible recognition.”

According to Great Place to Work research, job seekers are 4.5 times more likely to find a great boss at a Certified great workplace. Additionally, employees at Certified workplaces are 93% more likely to look forward to coming to work, and are twice as likely to be paid fairly, earn a fair share of the company's profits and have a fair chance at promotion.



### ICC Arts Day was a success!

Around 200 students were able to attend the matinee performance of *Our Town*, eat a delicious lunch in the cafeteria and attend an afternoon full of work shops like Monoprinting, Lemonade Band, Mini Design, Paper Model Building and more!

## Former ICC Professor Inspires Alum to Endow Scholarship

Gary Mitchell, an ICC alum, former faculty, and active pirate community member, made his appearance on stage at The William Inge Theatre on Thursday, December 1, during the ICC Fine Arts matinee performance of OUR TOWN. Mitchell plays the same role on the stage he performed on 20 years ago. After completing his education, he returned to campus and taught theatre and English for the next 31 years. He is now retired and enjoys participating in theatre performances on the ICC stage.



Dedicating himself to education and his students, Mitchell touched the lives of thousands, Everett Falder being one of them. Falder, currently living in Kentucky, attended ICC in 1974-75; he was a student-athlete on the football team and a theatre enthusiast. His enthusiasm for his college success was driven, in part, by his previous English Professor, Gary Mitchell.

“College opened a new world to me,” said Falder. “It brought special people into my life. Gary is one of those people.” This impact inspired Everett to help endow the ‘Gary Mitchell Endowed Scholarship Fund’ through the Independence Community College Foundation. “I would share with every student at Independence that faculty members do care about you,” explained Falder. “They want you to learn and explore to be successful in life. Gary made a positive impact and difference in my life.”

The scholarship will be awarded annually to a student involved in football, theatre program, or both. Potential scholarship awardees may have an interesting opportunity to perform alongside Mitchell on stage in a future ICC production.

“Everett was in one of my English comp classes. Ray Rothgeb cast him in BRIGADOON where Everett met and became friends with my brother Mark, an ICC theatre student. Mark had written and was directing a one-act play for the Anna Play competition,” explained Mitchell. “That connection resulted in Everett winning the “Best Supporting Actor” Anna Award in 1975.”

Mitchell continues to work alongside and encourage students on stage.

“Everett and Gary’s story reminds us how important mentors are in life,” said Bryce Saia, Foundation Executive Director.

“It also reminds all of us at the College and Foundation why we are here and believe in what we do.”

“So, what to do with this wonderful, endowed scholarship that Everett has generously made possible in my name? I hope it can be used to encourage anyone in athletics to try the performing arts,” concluded Mitchell. “May this scholarship open the door for someone as special as Everett Falder.”



## ICC Recognized as a 2022 ALL IN Most Engaged Campuses for College Student Voting

ICC has been recognized by the ALL IN Campus Democracy Challenge (ALL IN) as a 2022 ALL IN Most Engaged Campuses for College Student Voting. The ALL IN Most Engaged Campuses for College Student Voting recognizes colleges and universities for making intentional efforts to increase student voter participation.



ICC joins a group of 394 colleges and universities recognized by ALL IN.

“We are so proud of the voting rate increases, not only because it means our efforts to reach more students are working, but also because more ICC students have a voice in their government,” said Dr. Vincent Bowhay, college president.

“College student voter turnout has increased since 2016, and this increase has been driven by students. The ALL IN Campus Democracy Challenge is excited to expand our ALL IN Student Voting Honor Roll to recognize these student voting champions across the country,” said Jennifer Domagal-Goldman, Executive Director of the ALL IN Campus Democracy Challenge. “These students registered voters, served on their campus voting coalitions, spearheaded voter education efforts, advocated for campus polling locations and organized other voter engagement efforts to ensure their peers were confident and informed voters. We are excited to see what they continue to accomplish ahead of the 2022 midterms.”

## PIRATE SIGHTINGS



-END OF REPORT-