AGENDA

I. ROUTINE
    A. Call to Order
    B. Approval of Agenda   Action
    C. Welcome Guests
    D. Pledge of Allegiance
    E. Mission Statement – Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.
    F. Vision Statement – To be a community college that provides an exceptional educational experience by cultivating intellect, encouraging creativity and enhancing character in a student and community centered environment.
    G. Approval of January 10, 2019 meeting minutes.   Action   Section 1

II. INSTITUTIONAL OPERATIONS
    A. On-line Program Update – Jared Wheeler   Report   Section 2
    B. Welding Program Proposal   Action   Section 3
    C. ABE/GED   Discussion/Possible Action   Section 4
    D. Board Training – Civil Rights/ADA   Presentation   Section 5
    E. Allow Payables   Action   Section 6
    F. President's Update – Dan Barwick   Report   Section 7
        •   Accreditation Progress Report
        •   Strategic Planning Progress Update
        •   Practice Field Update
        •   Revenue From Last Chance U Sales
        •   Dashboard Review

III. CONSENT AGENDA   Action
    A. Financial Report (acknowledge receipt)
    B. Personnel Report (acknowledge receipt)   Section 8
    C. Grant Progress Report   Section 9
    D. Fireworks Software Annual Payment   Section 10
    E. Information Security and Privacy Policy and Program   Section 11
    F. President's Cabinet By-Laws Revision   Section 12

    The Annual Computer Science Program Review is included for reference only and requires no action.
    The Annual Administrative Office Assistant Program Review is included for reference only and requires no action.
    The Annual Athletic Training Program Review is included for reference only and requires no action.
    The Criminal Justice Program Review is included for reference only and requires no action.
    The Elementary Education Program Review is included for reference only and requires no action.

IV. EXECUTIVE SESSION – Attorney/Client Privilege.
    I move that we recess for an Executive Session for consultation with the College attorney regarding *(insert subject to be discussed),* pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: (list attendees).

V. EXECUTIVE SESSION – Non-elected Personnel.
    I move that we recess for an executive session for discussion of *(insert subject to be discussed),* pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are*: (list attendees).*

VI. ADJOURN   Action

PUBLIC PARTICIPATION AT BOARD MEETING

<u>Items on the Agenda</u>

Members of the public wishing to appear before the Board concerning an item which is on the agenda must fill out one of the cards provided and present the card to the Board Clerk. There are three opportunities for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of meetings, with a total comment period of ten minutes and individual comments limited to two minutes. This comment period may be extended by Board vote.

Second, prior to each Board vote, the public will be invited to speak directly to the issue being voted upon.

Third, any member of the public may make a lengthier presentation on agenda items, provided that a request for such a presentation is made in writing in advance of the meeting. Permission to make such presentations, and their length, is at the discretion of the Board Chair.

<u>Information to the Audience</u>

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting.   Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into executive session needs to state the subject, provide justification, and state a time and place for return to open session

EXECUTIVE SESSION: Non-Elected Personnel
Sample Subjects: Employee job performance; employee evaluations; or annual review of probationary employees.
I move that we recess for an executive session for discussion of *(insert subject to be discussed),* pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are*: (list attendees).*

EXECUTIVE SESSION: Negotiations
Sample Subject: Faculty and Board proposals.
I move that we recess for an executive session for the purpose of discussing *(insert subject to be discussed),* pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: *(list attendees).*

EXECUTIVE SESSION: Possible Acquisition of Real Estate
Sample Subject: For future expansion.
I move that we recess for an executive session for discussion of *(insert subject to be discussed),* pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are*: (list attendees).*

EXECUTIVE SESSION: Attorney/Client Privilege.
Sample Subjects: Ongoing litigation; a settlement proposal; or a claim made against the College.
I move that we recess for an Executive Session for consultation with the College attorney regarding *(insert subject to be discussed),* pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: (*list attendees*).

MINUTES

Members Present
Val DeFever
Terry Clark
Norman Chambers
Jana Shaver
Cynthia Sherwood joined the meeting at 6:04 p.m.

Others Present
Daniel Barwick, President
Kara Wheeler, Vice-President for Academic Affairs
Tammie Geldenhuys, Vice-President for Student Affairs/Athletics/Admissions
Wendy Isle, Chief Business Officer
Beverly Harris, Executive Assistant/Board Clerk
Brittany Thornton, Director of Enrollment and Retention Management
Michelle Kleiber, Interim Director for Human Resources
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services
Jared Wheeler, Director of On-line
Jessica Morgan-Tate, Compliance Officer/Title IX
John Eubanks, Faculty Senate President
Laura Allison, Financial Aid Director
Ben Seel, Professor of Political Science
Cody Westerhold, Head Cheer/Stunt Team Coach
Kris Wech, Maintenance Director
Jaicey Gillum, Coordinator ICC Now/Testing/Technical Education
Laura Schaid, Program Developer
Melissa Ashford, Professor of Computer Technology

Guests
Susan Scovel, Reporter
Andy Taylor, Montgomery County Chronicle
Bob Nold, Great Western Dining Services Vice President
Rachel Klosterman, Great Western Dining Services District Manager
Robert Rogers, Great Western Dining Service District Manager
John Nilges, Great Western Dining Services President (via telephone)
Melissa Johnson, Community Member
Karl Johnson, Community Member
John Kishpaugh, Community Member
Nancy Kishpaugh, Community Member
Will Wilkinson, Keller Williams
Kristen Torrey, ICC Student

I.   ROUTINE
     A.   Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
     B.   Approval of Agenda – Terry Clark moved to approve the agenda. Norman Chambers seconded the motion and the motion carried 4-0.
     C.   Welcome Guests – Val DeFever welcomed the guests.
     D.   Pledge of Allegiance – Nancy Kishpaugh led the group in recitation of the Pledge of Allegiance.
     E.   Mission Statement – Jana Shaver read the College Mission Statement.
     F.   Vision Statement – Norman Chambers read the College Vision Statement.

II. INSTITUTIONAL OPERATIONS
   A. Annual Board of Trustees Elections and Appointments
      - Nominate and Elect Board Chair – Jana Shaver nominated Val DeFever as Board Chair. Terry Clark seconded the motion and the motion carried 4-0.
      - Nominate and Elect Board Vice-Chair – Jana Shaver nominated Terry Clark as Board Vice-Chair. Val DeFever seconded the motion and the motion carried 5-0.
      - New Chair Appoints Audit Committee – Norman Chambers and Cynthia Sherwood accepted appointments to the Audit Committee.
      - New Chair Appoints Kansas Association of Community College Trustees (KACCT) Representative – Norman Chambers accepted the appointment as KACCT Representative. Dr. Barwick publicly thanked Trustee Shaver for her years' service as the Independence Community College KACCT Representative.
   B. On-line Program Update – Jared Wheeler provided an overview of on-line program enrollments and background information regarding contracting through Data Verum, or alternative outside services, to grow online to the stand alone program the Board envisioned. Val DeFever noted that the Board would like a detailed overview of the services offered by Data Verum prior to any subsequent discussion with vendor representatives.
   C. Scholarship Report – Laura Allison provided an overview of the scholarship report information utilized by Financial Aid staff, answered questions, and shared that a more understandable version would subsequently post to the website.
   D. Allow Payables – Terry Clark moved to allow payables. Jana Shaver seconded the motion and the motion carried 5-0.
   E. President's Update – Dan Barwick publicly recognized Mandy Monroy as the ICC Foundation Director and the newest member to the President's Cabinet. Meeting attendees were reminded of the name change from Cessna Learning Center (CLC) to the Center for Innovation and Entrepreneurship (CIE). Although Board meetings will take place in the same location, the room number stated on Board Agendas will subsequently change from "CLC 104" to "CIE 104".
      - Accreditation Progress Report – Dr. Barwick shared that the bulk of the work toward meeting deficiencies noted has been completed and writing of the Notice Report Response has begun. Dr. Barwick also noted that the draft response will be shared with the President's Cabinet, Faculty Senate, and Board of Trustees for feedback prior to submission and will become a public document upon completion.
      - Strategic Planning Progress Update – Dr. Barwick informed the group that Mike Thompson has accepted the position of Strategic Planning Process Coordinator. Dr. Barwick also shared that we have completed the survey phase of the process; 600 electronic surveys were submitted, 8 Listening Sessions were held, and the next step is a meeting of the Gap Analysis committee on January 23rd. The Gap Analysis Committee will create work groups for addressing specific areas of concern. Dr. Barwick welcomed Michelle Kleiber in the position of Interim Director of Human Resources; he also publicly thanked Taylor Crawshaw and Jessica Morgan-Tate for completion of the Civil Rights Audit.
      - Dashboard Review – Wendy Isle provided a walk-through of the Dashboard and answered questions. Brittany Thornton gave a brief overview of enrollment numbers.

IV. EXECUTIVE SESSION – Attorney/Client Privilege. Norman Chambers moved the Board enter Executive Session for consultation with the College attorney regarding contract discussions, pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 7:50 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Tammie Geldenhuys, Jeff Chubb, Bob Nold, Rachel Klosterman, Robert Rogers, and John Nilges via telephone. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:20 p.m. The Board returned to Open Session at 7:50 p.m. Norman Chambers moved the Board enter Executive Session for consultation with the College attorney regarding contract discussions, pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 8:05 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Tammie Geldenhuys, Jeff Chubb, Bob Nold, Rachel Klosterman, Robert Rogers, and John Nilges via telephone. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 7:50 p.m. The Board returned to Open Session at 8:05 p.m.

III. CONSENT AGENDA – Jana Shaver moved to approve the Consent Agenda. Norman Chambers seconded the motion and the motion carried 5-0. The Consent Agenda included receipt of the financial, personnel, and grant progress reports.

An inquiry was made concerning status of the Art Instructor search; Kara Wheeler shared that an instructor has been hired and will start employment in May and adjunct instructors will conduct the spring semester coursework. The Annual Reviews of the: Computer Information Technology Program; Web Design and Development Program; Culinary Arts and Hospitality Management Program; Automotive Technology Program; Music Program; Art Program; Social Sciences Program; Health, Physical Education, and Recreation Program; Early Childhood Education Program; and, Business Administration Program were included in the Board Agenda packet for reference only and required no action. Kara Wheeler answered several questions. Kara Wheeler also shared that comprehensive Program reviews will be included on the February 14, 2019 Board meeting agenda.

It was noted that no action would be taken following conclusion of the Executive Session.

V. EXECUTIVE SESSION – Non-elected Personnel. Terry Clark moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 8:40 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Cynthia Sherwood seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:25 p.m. The Board returned to Open Session at 8:40 p.m. Jana Shaver moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 8:55 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:40 p.m. The Board returned to Open Session at 8:55 p.m. Jana Shaver moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 9:10 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:55 p.m. The Board returned to Open Session at 9:10 p.m. Jana Shaver moved the Board enter Executive Session for discussion of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). Open Session would resume at 9:25 p.m. in CLC 104 of the Cessna Learning Center. Dr. Barwick and Tammie Geldenhuys were invited to attend. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:10 p.m. The Board returned to Open Session at 9:25 p.m.

VI. ADJOURN – Jana Shaver moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 5-0. The meeting adjourned at 9:25 p.m.

_____

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and disability in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.

Memo

To: Independence Community College Board of Trustees

From: Daniel W. Barwick, PhD
            President

Date: February 14, 2019

Re: Online Update

Jared Wheeler will present an update of Online Classes.

INDY ONLINE

What//How

- More relevant programming
  - Analytic research
  - Content experts as instructors
- Increased enrollment
  - Nuanced and sophisticated marketing
  - Quality maintenance throughout student experience
- Partner with a private company that provides the desired services

Data verum

- A private company that would provide content creation, instructional design, technological integration and hosting and marketing.
- Originally LPFS systems
  - Representatives Visited ICC
- Purchased and rebranded as Data Verum
  - The content director left the company January 29th, rendering Data Verum unable to provide the services forecasted

So…Now What?

- Online Director does not think it prudent to pursue a contractual relationship with Data Verum for the limited services they suggest they can still offer: e.g. marketing, tech integration

- Discussed concerns with President Barwick, who affirmed the decision to conclude conversations with Data Verum

- Back to the (digital) drawing board.

The Drawing Board

- Data Verum isn't presumably the only company on earth doing this type of work.
  - Jared will research the HLC website from last year and this year's conference looking for listed venders who may provide the services pertinent to Indy Online growth: marketing, technological assistance, content expert instructors, instructional design and learning platform integration.

The Drawing Board

- Is there potential to partner with local four year institutions to creatively and collaboratively integrate at least pieces of our online programming?
  - Jared will initiate conversations with institutions with whom we have existing formalized relationships first (K-State, Pitt State, etc.) and then move to potential new relationships.
  - There is no precedence for this type of relationship (that Dr. Barwick and Jared could think of).
    - Which means we get to be creative.
    - Which means we have to make sure this is beneficial to ICC and not merely an enrollment and revenue stream for a larger institution.

Memo

To:	Independence Community College Board of Trustees
From:	Kara Wheeler
cc:	Wendy Isle
Date:	February 11, 2019
Re:	Approve purchase of welding equipment

I would like to request approval to purchase the following welding equipment to start our part-time evening program at Independence High School.

Classes are set to begin in March for 2nd 8 weeks.

Qty	Equipment	MSRP	Cyberweld Price	Total cost	W/rebate	Savings	Final cost	Notes
4	Miller Syncrowave 210 SMAW/TIG/MIG	$3,746.00	$2,955.00	$11,820.00	$2,655.00	$5,032.00	$10,620.00	Cyberweld price $791 off MSRP. $300 rebate through cyberweld through 12/31 plus FREE autodarkening helmet ($166 MSRP value) with each unit. This would allow us to do the SMAW/GMAW/TIG classes when used in conjuction with the 3 multiprocess welders at the High School. 7 bays w/ 7 multiprocess welders.
10	Lincoln Excalibur 7018 MR 3/32 inch Electrode 50LB Can	$175.00	$165.00	$1,650.00		$100.00	$1,650.00	www.weldingsuppliesfromioc.com
5	Lincoln Excalibur 7018 AC 1/8" Stick Electrode 5LB Pkg	$18.00	$18.00	$90.00			$90.00	www.weldingsuppliesfromioc.com
1	Miller Spectra 625 Extreme Plasma Cutter w/ 20 ft cord	$2,610.00	$2,059.00	$2,059.00 *		$702.00	$2,059.00	High School has agreed to allow us to use theirs if we match with one of our own. Needed for the cutting class. FREE Miller Plasma consumable kit ($151 MSRP value)
10	Harris Low Fuming Bronze Brazing Rod 1Lb Tube	$20.08	$16.75	$167.50		$33.30	$167.50	Needed for Oxy Acetylene Class
3	Harris Flux Coated Bronze Brazing Rod 3LB tube	$52.08	$43.40	$130.20		$26.04	$130.20	Needed for Oxy Acetylene Class
10	Harris Steel Welding Rod 3LB tube	$30.72	$25.60	$256.00		$51.20	$256.00	Needed for Oxy Acetylene Class
5	Smith Welding & Cutting Outfit- Med Duty	$826.90	$389.00	$1,945.00		$2,189.50	$1,945.00	This would allow students to work in pairs if 10 students enrolled.
10	Tillman Welding Gloves	$7.20	$5.50	$55.00		$17.00	$55.00	We need to have extra gloves on hand for safety for student back-ups if holes or tears happen during class time
10	Miller Classic Clear Safety Glasses	$3.99	$3.45	$34.50		$5.40	$34.50	Anyone who enters shop needs safety glasses on.
40	3M Pistonz Ear Plug Uncorded	$0.73	$0.55	$22.00		$7.20	$22.00	Cheap and necessary safety equipment
4	Miller Dual Cylinder Rack Cart	$315.00	$299.00	$1,196.00		-$64.00	$1,196.00	Would hold ICC's Miller welders and two gas bottles used for both TIG and MIG
4	SafTcart Cylinder Cart	$160.00	$144.00	$576.00		-$64.00	$576.00	Holds Oxygen and Acetylene bottles (safety)
5	Anchor Brand Single Flint Spark Lighter	$1.77	$1.77	$8.85			$8.85	used to light torches
	Oxygen and Acetylene Gas						$3,000.00	Bottles leased from Thompson Brothers Welding.
	Misc Consumables			$0.00			$500.00	For purchase of additional torch tips, specialty rods, or other consumables. Repairs.
				$20,010.05		$8,035.64	$22,310.05	Total savings reflects the MSRP value of FREE items, sale prices, and rebate savings.

> Cyberweld is the #1 online retailer for Miller Welding equipment and offers the best prices as a result. Prices include free shipping and no sales tax.

>> Waiting on Newton's True Value for price of Grinders and Grinding wheels. Estimated cost $500 ($300 for Grinders & $200 for Grinding wheels)

>>> Oxygen and Acetylene gas needed, main consumable. Gas prices fluctuate. Still working on cost estimate. Approximate cost at $3000. Ask for details.

For Student to Purchase on their own:

Qty	Equipment	MSRP	Cyberweld Price	Total cost	W/rebate	Savings	Final cost	Notes
5	Jackson Model K Headgear w/ face clear shield	$20.17	$15.40	$77.00		$23.85	$77.00	Needed safety equipment
5	Jackson 34-63 IRUV shade 3 Polycarbonate face shield	$18.71	$13.10	$65.50		$28.05	$65.50	Needed safety equipment
5	Jackson 34-65 IRUV Shade 5 Polycarbonate Face Shield	$20.51	$14.40	$72.00		$30.55	$72.00	Needed safety equipment
5	Jackson Flip Front Goggles	$18.23	$12.80	$64.00		$27.15	$64.00	Needed safety equipment
5	Best Welds WG-50C Shade 5 Welding Goggle	$8.08	$5.55	$27.75		$12.65	$27.75	Needed safety equipment

Memo

To: Independence Community College Board of Trustees

From: Daniel W. Barwick, PhD
           President

Date: February 14, 2019

Re: ABE/GED Program

The Board will discuss the ABE/GED Program and possibly take subsequent action.

Justification for Adult Education services at Independence Community College

February 1, 2019

INTRODUCTION

The Neosho County Community College sponsored Eastern Kansas Adult Education (EKAE) program offers a wide variety of services that are well known, valued, and meet the needs of the communities and the local areas we serve. Our program offerings at our consortium locations include basic skills instruction in mathematics, Reading Language Arts, and writing as well as college and workforce readiness preparation, and transitional services. The center at Independence Community College has been an integral part of consortium since its beginning in fiscal year 2011.

WHY ADULT EDUCATION

Why is it imperative that we keep Adult Education services in Montgomery County, and ICC specifically? There are several reasons, first of which is the need. In December 2018, the Kansas Department of Labor statistics indicated that the unemployment rate in Montgomery County, based on a population of 32,556, is at 3.7%, topping the state average of 3.3%. Adult Education services provide our participants with classes in workforce readiness, specifically the curriculum from "Bring Your A Game to Work", which provides the necessary training to help individuals obtain and retain employment. Additionally, persons living in poverty in Montgomery County, according to census.gov, is 16.8% or 5,429 individuals which also tops the state percentage of 11.9%. Adult Education services are geared for those hardest-to-serve, and most of our initiatives are directed at individuals living in poverty and how we can help them improve their lives through increased basic skills and workforce skills. Changing a mindset is a powerful thing, and Adult Education can do just that.

ADULT EDUCATION GOALS AND SUCCESSES

The goals for students enrolled in Adult Education include not only improving academic basic skills, but also learning the necessary skills for obtaining and retaining employment, transitioning into post-secondary education for increased employment opportunities, and achieving the Kansas State High School Diploma. The Adult Education program at ICC had the following successes in fiscal year 2018.

53 total participants enrolled for services
23 GED participants receiving a Kansas State High School Diploma
11 participants who enrolled in post-secondary education
26 participants who retained or improved their employment
 3 participants who entered employment

In the first two quarters of fiscal year 2019 we have the following successes.

24 total participants enrolled for services
  6 GED participants receiving a Kansas State High School Diploma
  1 participant who enrolled in post-secondary education
  9 participants who retained or improved their employment

We recently moved our program location from the ICC West campus to the Fab Lab on the main campus. This has proven to be a beneficial move for us in that our students are now able to engage in a "project class" twice a week with the Fab Lab staff and the ABE Instructor where they have access to advanced manufacturing and digital fabrication tools for developing inventions, creating businesses and producing personal projects. Activities, classes, and seminars include not only training to operate lab equipment, but also training in creativity and design inspired by the methodology of the Stanford University Design School. We are excited about this progressive partnership, and the fact that it encourages students to develop a love of learning and an interest in the college at the same time, plus the added benefit of providing the college recruiters with a pool of students to recruit. We look forward to becoming an integral part of the Fab Lab in the future.

SOUTHEAST KANSASWORKS SUPPORTS ADULT EDUCATION

One of Adult Education's partners and biggest supporters is Southeast **KANSASWORKS**. We work closely with the Independence office to provide the services necessary for their participants needs whether it be basic skill building, achievement of the Kansas State High School diploma, or transitioning into post-secondary or the world of work. If our services were not available, there would be nothing within the county to help these individuals make the necessary changes to improve their lives and their communities. Adult Education, by design, helps adults engage in activities in order to gain new forms of knowledge, skills, attitudes, and values. Our philosophy is that adults can and want to learn, that they are able and willing to take responsibility for that learning, and that the learning should respond to their needs.

CONCLUSION

Funding a full-time position for Adult Education means that the residents of Montgomery County will never miss out on the many opportunities that we provide to help them better themselves, and in turn their communities. An investment in Adult Education is an investment in the sustainable future of your communities.

INVESTMENT MATCH COSTS

Dan Fossoy-Full-Time Instructor
Salary	$38,806
Fringe	$10,200
FICA	$ 3,282
TOTAL	$52,288

*if the NCCC consortium receives additional funding from KBOR for Adult Education for FY20, it is our plan to fund a supplementary part-time person to help Dan. Currently, there is no extra funding in the FY19 budget.

Memo

To: Independence Community College Board of Trustees

From: Daniel W. Barwick, PhD
            President

Date: February 14, 2019

Re: Board Training-Civil Rights/ADA

Taylor Crawshaw and Jessica Morgan-Tate will provide Board Civil Rights/ADA training.

2018-19 PROJECTED MONTHLY CASH FLOW

INDEPENDENCE COMMUNITY COLLEGE

January 31, 2019

	July	August	September	October	November	December	January	February	March	April	May	June
1. Cash On Hand												
2017-18 (Bank balances)	$2,658,950.86	$1,798,977.41	$2,077,651.24	$1,631,999.58	$1,540,087.74	$725,128.83	$427,248.70	$3,795,447.17	$2,902,791.50	$2,950,859.73	$762,759.72	$1,148,683.94
2018-19 (Bank Balances) as of 1st day of month	$2,044,874.96	$1,789,773.46	$1,902,904.61	$1,273,528.42	$741,398.46	$249,509.06	$3,744,085.19	$3,744,085.19	$2,361,880.92	$2,716,162.04	$1,689,698.96	$704,368.01
2018-19 Bank Balances (Bluffstone)												
2. Cash Receipts												
Monthly Cash Deposits								$159,760.10	$1,506,026.25	$119,453.70	$223,755.64	$2,686,925.27
3. Total Cash Receipts	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$159,760.10	$1,506,026.25	$119,453.70	$223,755.64	$2,686,925.27
4. Total Cash Available	$2,044,874.96	$1,789,773.46	$1,902,904.61	$1,273,528.42	$741,398.46	$249,509.06	$3,744,085.19	$3,903,845.29	$3,867,907.17	$2,835,615.74	$1,913,454.60	$3,391,293.28
5. Cash Paid Out												
2017-18 Payables												
2018-19 Payables (Projected for future months)								$530,307.98	$495,607.82	$496,303.87	$487,402.62	$303,682.66
Outstanding Checks												
Student Refunds								$443,851.00	$64,987.96	$33,857.93	$75,016.37	$57,033.90
Payroll Expenses (Taxes, etc.)								$567,805.39	$591,149.35	$615,754.98	$646,667.60	$574,646.02
Subtotal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,541,964.37	$1,151,745.13	$1,145,916.78	$1,209,086.59	$935,362.58
6. Total Cash Balance												
End of Month Total Bank Balance	$2,044,874.96	$1,789,773.46	$1,902,904.61	$1,273,528.42	$741,398.46	$249,509.06	$3,744,085.19	$2,361,880.92	$2,716,162.04	$1,689,698.96	$704,368.01	$2,455,930.70
Less Reserve (Based on 8%) Funds 11, 12, 13								$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38
Less Reserve for Enbridge Valuation								$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00
7. Total Unrestricted Available Balance	$2,044,874.96	$1,789,773.46	$1,902,904.61	$1,273,528.42	$741,398.46	$249,509.06	$3,744,085.19	$477,415.54	$831,696.66	-$194,766.42	-$1,180,097.37	$571,465.32

2019-20 PROJECTED MONTHLY CASH FLOW

INDEPENDENCE COMMUNITY COLLEGE

January 31, 2019

	July	August	September	October	November	December	January	February	March	April	May	June
1. Cash On Hand												
2019-20 (Bank Balances) as of 1st day of month	$2,455,930.70	$1,745,969.91	$2,007,077.48	$2,427,637.03	$1,738,024.44	$1,109,937.08	$580,065.33	$4,155,611.23	$2,997,142.69	$3,393,104.84	$2,395,367.79	$1,402,374.87
2018-19 Bank Balances (Bluffstone)												
2. Cash Receipts												
Monthly Cash Deposits	$201,446.53	$1,430,857.68	$1,637,520.91	$509,299.72	$401,902.25	$318,088.18	$4,640,515.90	$184,358.63	$1,530,624.78	$144,052.23	$248,354.17	$2,686,928.27
3. Total Cash Receipts	$201,446.53	$1,430,857.68	$1,637,520.91	$509,299.72	$401,902.25	$318,088.18	$4,640,515.90	$184,358.63	$1,530,624.78	$144,052.23	$248,354.17	$2,686,928.27
4. Total Cash Available	$2,657,377.23	$3,176,827.59	$3,644,598.39	$2,936,936.75	$2,139,926.69	$1,428,025.26	$5,220,581.23	$4,339,969.86	$4,527,767.47	$3,537,157.07	$2,643,721.96	$4,089,303.14
5. Cash Paid Out												
2019-20 Payables (Projected for future months)	$281,943.67	$595,910.47	$279,230.73	$432,400.76	$335,274.73	$213,081.88	$457,618.85	$778,036.28	$556,527.78	$495,190.87	$502,677.62	$271,185.66
Student Refunds	$27,758.97	$21,227.48	$358,899.36	$175,885.51	$64,933.60	$55,501.29	$26,014.00	$0.00	$0.00	$33,857.93	$75,016.37	$57,033.90
Payroll Expenses (Taxes, etc.)	$601,704.68	$552,612.16	$578,831.27	$590,626.04	$629,781.28	$579,376.76	$581,337.15	$564,790.89	$578,134.85	$612,740.48	$663,653.10	$591,631.52
Subtotal	$911,407.32	$1,169,750.11	$1,216,961.36	$1,198,912.31	$1,029,989.61	$847,959.93	$1,064,970.00	$1,342,827.17	$1,134,662.63	$1,141,789.28	$1,241,347.09	$919,851.08
6. Total Cash Balance												
End of Month Total Bank Balance	$1,745,969.91	$2,007,077.48	$2,427,637.03	$1,738,024.44	$1,109,937.08	$580,065.33	$4,155,611.23	$2,997,142.69	$3,393,104.84	$2,395,367.79	$1,402,374.87	$3,169,452.06
Less Reserve (Based on 8%) Funds 11, 12, 13	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38	$862,422.38
Less Reserve for Enbridge Valuation	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00	$1,022,043.00
8. Total Available Balance	-$138,495.47	$122,612.10	$543,171.65	-$146,440.94	-$774,528.30	-$1,304,400.05	$2,271,145.85	$1,112,677.31	$1,508,639.46	$510,902.41	-$482,090.51	$1,284,986.68

INDEPENDENCE COMMUNITY COLLEGE
2018-2019
Unaudited
BudgetSummary-Revenue
For The Month End: 1/31/2019

% of budget year completed: 58.3%

	2018-19 Published Budget	2018-19 Operating Budget	2018-19 Current YTD Revenue	Estimated % Budget Recorded
General Fund (11)				
Student Revenue				
Tuition	($1,191,212.00)	($1,191,212.00)	($1,023,491.00)	85.92%
Fees	(1,768,300.00)	(1,768,300.00)	(1,245,560.00)	70.44%
	(2,959,512.00)	(2,959,512.00)	(2,269,051.00)	76.67%
Local Income				
Real Estate Distribution	(5,462,550.00)	(5,462,550.00)	(3,156,468.47)	57.78%
Motor Vehicle	(531,717.00)	(531,717.00)	(390,270.16)	73.40%
Rec Vehicle/Watercraft	(9,311.00)	(9,311.00)	(7,238.88)	77.75%
Delinquent Taxes	(103,260.00)	(103,260.00)	(100,074.01)	96.91%
Other	0.00	0.00	(732.28)	0.00%
	(6,106,838.00)	(6,106,838.00)	(3,654,783.80)	59.85%
State of Kansas				
State Operating Grant	(1,410,162.00)	(1,410,162.00)	(1,410,162.00)	100.00%
State Grants and Contracts	0.00	0.00	0.00	0.00%
Technology Grant - other	(16,573.00)	(16,573.00)	0.00	0.00%
	(1,426,735.00)	(1,426,735.00)	(1,410,162.00)	98.84%
Federal Income				
Indirect Costs	(44,690.00)	(44,690.00)	(16,102.76)	36.03%
Other				
ICC Foundation	0.00	0.00	0.00	0.00%
Interest	(3,275.00)	(3,275.00)	(3,275.03)	100.00%
Sales Tax Payable	0.00	0.00	4,780.54	0.00%
Misc.	(20,000.00)	(20,000.00)	(18,517.54)	92.59%
Fees (non-course fees)	(18,465.00)	(18,465.00)	(6,735.48)	36.48%
	(41,740.00)	(41,740.00)	(23,747.51)	23.34%
Transfers, Allowances and Carry-overs	**0.00**	**0.00**	**0.00**	**0.00%**
Total General Fund	**(10,639,515.00)**	**(10,639,515.00)**	**(7,373,847.07)**	**69.31%**
Postsecondary Technical Education (12)				
Student Revenue				
Tuition	(346,923.00)	(346,923.00)	(96,500.00)	27.82%
Fees	(267,443.00)	(267,443.00)	(109,526.00)	40.95%
	(614,366.00)	(614,366.00)	(206,026.00)	33.53%
Other				
State of Kansas PTE	(553,446.00)	(553,446.00)	(567,706.00)	102.58%
State of Kansas SB155	(110,775.00)	(110,775.00)	(102,246.00)	92.30%
Cosmetology	(26,626.00)	(26,626.00)	(4,163.15)	15.64%
Other	(151,000.00)	(151,000.00)	0.00	0.00%
	(841,847.00)	(841,847.00)	(674,115.15)	80.08%
Transfers, Allowances and Carry-overs				
Total Postsecondary Fund	**(1,456,213.00)**	**(1,456,213.00)**	**(880,141.15)**	**60.44%**
Adult Education/GED (13)				
Other Income	(15,000.00)	(15,000.00)	(15,000.00)	100.00%
Non-mandatory Transfer	0.00	0.00	0.00	0.00%
	(15,000.00)	(15,000.00)	(15,000.00)	100.00%
Total Funds, 11, 12,13	**(12,110,728.00)**	**(12,110,728.00)**	**(8,268,988.22)**	**68.28%**
Auxiliary				
Bookstore				
Sales	(596,601.00)	(596,601.00)	(166,931.83)	27.98%

Non-mandatory Transfer	(4,361.00)	(4,361.00)	0.00	0.00%
	(600,962.00)	(600,962.00)	(166,931.83)	27.78%
Meals				
Student Sources	(904,000.00)	(904,000.00)	(796,491.00)	88.11%
Other Sources	(13,895.00)	(13,895.00)	(5,366.26)	38.62%
Non-mandatory Transfer				
	(917,895.00)	(917,895.00)	(801,857.26)	87.36%
Dorms				
Student Sources	0.00	0.00	(125,000.00)	0.00%
Student Sources- Dorms/Bluffstone**	(760,040.00)	(760,040.00)	(114,725.00)	15.09%
Student Accident Insurance	0.00	0.00	(10,965.00)	0.00%
Non-mandatory Transfer	0.00	0.00	0.00	0.00%
	(760,040.00)	(760,040.00)	(250,690.00)	32.98%
Inge Center/Festival				
Inge Center	(20,000.00)	(20,000.00)	(749.00)	3.75%
Inge Festival	(81,800.00)	(81,800.00)	(8,031.00)	9.82%
Non-Mandatory Transfer	0.00	0.00	0.00	0.00%
	(101,800.00)	(101,800.00)	(8,780.00)	8.62%
Transfers, Allowances and Carry-overs	(4,361.00)	(4,361.00)	0.00	0.00%
Total Auxiliary	(2,385,058.00)	(2,385,058.00)	(1,228,259.09)	51.50%
ICC Foundation				
Scholarship Support	0.00	0.00	(83,715.00)	0.00%
Total ICCFoundation	0.00	0.00	(83,715.00)	0.00%
Plant Funds				
West Main				
Capital Outlay	0.00	0.00	(22,458.22)	0.00%
Foundation Support	0.00	0.00	0.00	0.00%
Student Athlete Fee	(25,000.00)	(25,000.00)	(13,200.00)	52.80%
Total Plant Funds	(25,000.00)	(25,000.00)	(35,658.22)	0.00%
Federally Funded Programs				
Upward Bound	0.00	0.00	(187,872.16)	0.00%
Student Support Services	0.00	0.00	(169,963.14)	0.00%
Carl Perkins	0.00	0.00	(3,687.70)	0.00%
Total Federally Funded Programs	0.00	0.00	(361,523.00)	0.00%
Total College Operations	(14,495,786.00)	(14,495,786.00)	(9,978,143.53)	68.83%

**Excludes October, November,and December 2018 financials

INDEPENDENCE COMMUNITY COLLEGE
2018-2019
Unaudited
Budget Summary-Expenditures
For Month End:1/31/2019

	2018-19 Published Budget	2018-19 Operating Budget	2018-19 Current YTD Expenses	Estimated % Budget Recorded
General Fund (11)				
Academic Instruction				
11-1100 General Instruction	$292,564.00	$140,902.00	$10,849.49	7.70%
11-1140 Online Instruction	29,134.00	29,134.00	207.04	0.71%
11-1141 Health & Wellness	0.00	12,510.00	12,509.25	99.99%
11-1150 Theatre	234,135.00	239,841.00	119,168.42	49.69%
11-1151 Music	176,197.00	196,683.00	112,672.56	57.29%
11-1152 Foreign Language	0.00	0.00	0.00	0.00%
11-1154 English	232,447.00	243,374.00	195,073.90	80.15%
11-1155 Art	39,555.00	4,333.00	1,332.17	30.74%
11-1156 Communications/Journalism	72,393.00	81,732.00	52,637.70	64.40%
11-1160 Workforce Development	2,700.00	2,700.00	4,361.35	161.53%
11-1161 Community Education	0.00	0.00	0.00	0.00%
11-1173 Social Sciences	266,271.00	327,847.00	224,114.84	68.36%
11-1174 Physical Science	70,487.00	72,264.00	41,803.66	57.85%
11-1175 Chemistry	83,965.00	84,880.00	40,995.68	48.30%
11-1176 Biology	148,625.00	156,026.00	79,401.62	50.89%
11-1177 Math	191,325.00	203,382.00	104,973.37	51.61%
11-1187 Accounting	60,344.00	62,121.00	37,142.82	59.79%
11-1188 Business	0.00	5,858.00	5,857.63	99.99%
11-1223 Fab Lab/Entrepreneur	181,889.00	181,889.00	90,846.59	49.95%
Total Academic Instruction	2,082,031.00	2,045,476.00	1,133,948.09	55.44%
Academic Support				
11-4100 Library	96,445.00	96,445.00	47,288.01	49.03%
11-4200 Academic Affairs	271,579.00	271,579.00	129,408.30	47.65%
11-4210 Online Administration	65,225.00	65,225.00	33,238.90	50.96%
11-4220 ICC West	54,169.00	54,169.00	33,939.30	62.65%
11-4230 Academic Advising	0.00	0.00	0.00	0.00%
11-4240 Online Administration	1,500.00	1,500.00	288.60	19.24%
11-4250 Tutoring	21,530.00	21,530.00	13,670.23	63.49%
Total Academic Support	510,448.00	510,448.00	257,833.34	50.51%
Total Instruction	**2,592,479.00**	**2,555,924.00**	**1,391,781.43**	**54.45%**

Postsecondary Technical Education (see detail below)

	2018-19 Published Budget	2018-19 Operating Budget	2018-19 Current YTD Expenses	Estimated % Budget Recorded
Student Services				
11-5200 Financial Aid	161,202.00	161,202.00	76,309.70	47.34%
11-5300 Admissions	178,922.00	178,922.00	84,534.38	47.25%
11-5310 Navigators	259,647.00	259,647.00	157,520.51	60.67%
11-5400 Registrar	54,079.00	54,079.00	31,725.13	58.66%
11-5500 Athletic Administration	395,730.00	395,730.00	238,785.70	60.34%
11-5510 Football	394,441.00	394,441.00	260,467.36	66.03%
11-5520 Men's Basketball	147,002.00	147,002.00	91,292.46	62.10%
11-5530 Volleyball	97,183.00	97,183.00	65,328.29	67.22%
11-5540 Women's Basketball	128,987.00	128,987.00	80,713.60	62.57%
11-5560 Softball	105,652.00	105,652.00	48,856.47	46.24%
11-5580 Baseball	0.00	0.00	0.00	0.00%
11-5590 Cheer & Dance	99,444.00	99,444.00	63,521.07	63.88%
11-5595 Athletic Training	124,129.00	124,129.00	71,721.54	57.78%
11-5600 ICC NOW	16,726.00	16,726.00	11,126.32	66.52%
11-5700 Student Life	84,132.00	84,132.00	41,434.34	49.25%

Total Student Services	2,247,276.00	2,247,276.00	1,323,336.87	58.89%
Institutional Support				
11-6000 Board of Trustees	21,025.00	21,025.00	20,716.88	98.53%
11-6100 President's Office	274,495.00	274,495.00	136,447.79	49.71%
11-6110 Human Resources	162,358.00	162,358.00	97,489.90	60.05%
11-6200 Financial Services	286,181.00	286,181.00	178,844.42	62.49%
11-6300 Public Relations - Marketing	151,445.00	151,445.00	62,223.40	41.09%
11-6310 Recruiting-International	4,500.00	4,500.00	3,623.70	80.53%
11-6420 Institutional Research	79,992.00	79,992.00	46,599.17	58.25%
11-6500 Institutional Support	1,778,172.00	1,778,172.00	598,615.00	33.66%
11-6510 Compliance	77,960.00	77,960.00	40,978.38	52.56%
11-6600 Computing Department	386,525.00	386,525.00	190,362.52	49.25%
11-8900 Grant Writing	0.00	0.00	0.00	0.00%
Total Insitutional Support	3,222,653.00	3,222,653.00	1,375,901.16	42.69%
Scholarships				
11-8100 Scholarships	1,039,941.00	1,039,941.00	913,709.96	87.86%
Total Scholarships	1,039,941.00	1,039,941.00	913,709.96	87.86%
Transfers				
11-9200 Transfers and Carryovers	383,162.00	383,162.00	0.00	0.00%
Operations and Maintenance				
11-7100 Repairs & Maintenance	495,090.00	495,090.00	262,240.24	52.97%
11-7200 Transportation	150,100.00	150,100.00	78,818.16	52.51%
11-7300 Grounds-Security	48,500.00	48,500.00	19,947.17	41.13%
11-7500 Campus Improvements	519,669.00	519,669.00	145,002.05	27.90%
Total Operations and Maintenance	1,213,359.00	1,213,359.00	506,007.62	41.70%
Transfer PTE Indirect Costs	0.00	0.00	0.00	0.00%
Total Fund 11 (does not include PTEamount above)	10,698,870.00	10,662,315.00	5,510,737.04	51.68%

Postsecondary Technical Education (12)				
Indirect Costs	0.00	0.00	0.00	0.00%
12-1200 General Instruction	13,766.00	0.00	0.00	0.00%
12-1220 Vet Tech	232,207.00	232,207.00	89,763.23	38.66%
12-1221 Culinary	35,095.00	35,095.00	325.00	0.93%
12-1222 Automotive Technology	0.00	0.00	0.00	0.00%
12-1268 Engineering	0.00	0.00	0.00	0.00%
12-1272 Administrative Office Management	0.00	0.00	0.00	0.00%
12-1273 Cosmetology	183,788.00	183,788.00	99,332.32	54.05%
12-1274 Early Childhood Development	0.00	13,766.00	14,357.21	105.00%
12-1276 Mid-Management/Economics	0.00	0.00	0.00	0.00%
12-1277 Micro Computers	195,224.00	195,224.00	110,520.36	56.61%
12-1287 EMT	85,023.00	85,023.00	50,259.39	59.11%
12-1288 Allied Health/Long Term Care	74,293.00	74,293.00	42,118.74	56.69%
Total Fund 12	819,396.00	819,396.00	406,676.25	49.63%

Adult Education				
Fund 13				
13-1301 ABE/GED	52,500.00	52,500.00	52,500.00	100.00%
Total Fund 13	52,500.00	52,500.00	52,500.00	100.00%
Total Funds 11, 12 and 13	11,568,586.00	11,532,031.00	5,969,913.29	51.77%

Auxiliary				
16-9300 Bookstore	786,488.00	786,488.00	222,919.06	28.34%
16-9500 Dorms	652,760.00	652,760.00	90,637.97	13.89%
17-9500 Dorms-Bluffstone**	456,865.00	456,865.00	119,581.36	26.17%
16-9600 Meals	788,501.00	788,501.00	466,167.63	59.12%
34-1100 Inge Center	20,000.00	20,000.00	8,013.03	40.07%
34-1200 Inge Festival	255,714.00	255,714.00	78,050.93	30.52%
48-4800 Technology	54,800.00	54,800.00	0.00	0.00%

48-4800 Student Athlete Fee	25,000.00	25,000.00	0.00	0.00%
Total Auxiliary	**3,015,128.00**	**3,015,128.00**	**985,369.98**	**32.68%**
Plant Funds				
61-1271 Capital Outlay, Culinary Program	0.00	0.00	0.00	0.00%
61-9900 Capital Outlay, ICC West payment	0.00	0.00	0.00	0.00%
Total Plant Funds	**0.00**	**0.00**	**0.00**	**0.00%**
Foundation				
36-6120 Foundation Expenses	0.00	0.00	36,086.03	0.00%
36-8100 Foundation Scholarships	0.00	0.00	135,422.00	0.00%
Total Foundation	**0.00**	**0.00**	**171,508.03**	**0.00%**
Federally Funded Programs				
31-8500 Upward Bound	0.00	0.00	157,930.49	0.00%
32-8300 Student Support Services	0.00	0.00	189,045.70	0.00%
39-1269 Carl Perkins	0.00	0.00	0.00	0.00%
Total Federally Funded Programs	**0.00**	**0.00**	**346,976.19**	**0.00%**
Total College Operations	**14,583,714.00**	**14,547,159.00**	**7,473,767.49**	**51.38%**

**Excludes October, November,and December 2018 financials

Independence Community College Account Summary
As of January 31, 2019

Account Number	Account Type	Account Title	Interest Rate	Balance	
xxx213	Checking	Petty Cash	na	$1,000.00	
xxx248	Checking	Accts Payable	na	$653,968.91	
xxx264	Checking	Credit Card	na	$1,000.00	
xxx620	Checking	Federal Funds	na	$1,000.00	
xxx976	Checking	ICC Payroll	na	$2,417.04	
xxx826	Money Market		0.60%	$1,200,103.13	
xxx396	Money Market	Reserve	0.60%	$1,884,597.11	
xxx440	Savings	Restricted	0.25%	$0.00	Closed
				$3,744,086.19	

Securities Pledged	Amount	Market Value	Maturity Date
		$0.00	

Letters of Credit	Amount	Expiration Date
FHLB #53350	$125,000.00	3/29/19
	$125,000.00	

Guaranty Bonds	Amount	Origination Date
	$0.00	
	$0.00	

Total Pledged	**$125,000.00**
FDIC Insurance	**$250,000.00**
Total Coverage	**$375,000.00**
Overage/Shortage	**($3,369,086.19)**

Independence Community College
Accounts Payable Ending January 31, 2019

CheckNumber	VendorName	Description	TRXDATE	Amount	Account
0007287	ICC Student	Student Financial Aid Refund	1/3/2019	$ 73.80	11-0000-203-000
0007288	Smith, Joanne	Marketing Support	1/3/2019	$ 750.00	11-6300-661-000
0007288	Smith, Joanne	Reimbursement/Mileage/NACCE	1/3/2019	$ 475.00	37-1223-601-002
0007289	Joyce-Hoven, Hannah	Monthly Contractor Fee/Inge	1/3/2019	$ 2,500.00	11-6300-661-000
0007289	Joyce-Hoven, Hannah	Monthly Contractor Fee/Inge	1/3/2019	$ 2,500.00	11-6300-661-000
0007290	Cable One, Inc.	ICC West Internet Services	1/3/2019	$ 900.00	11-6500-636-000
0007290	Cable One, Inc.	Main Campus Internet Services	1/3/2019	$ 2,250.00	11-6500-636-000
0007290	Cable One, Inc.	Student Union Cable TV	1/3/2019	$ 135.85	11-6500-636-000
0007291	Studebaker Refrigeration, Inc	Ice Machine Rent/ Gym	1/3/2019	$ 150.00	11-6500-646-000
0007291	Studebaker Refrigeration, Inc	Ice Machine Rent/ Kitchen	1/3/2019	$ 150.00	16-9600-643-000
0007292	Express Services, Inc.	Accounts Receivable Contract	1/3/2019	$ 755.20	11-6200-646-000
0007293	AT&T	Phone/Fax Main Campus	1/3/2019	$ 1,718.45	11-6500-631-000
0007293	AT&T	Phone/Fax Maintenance, dorms	1/3/2019	$ 1,463.99	11-6500-631-000
0007294	Toyota Financial Services	Monthly Fleet Vehicle Rent	1/3/2019	$ 543.00	11-7200-645-000
0007294	Toyota Financial Services	Monthly Fleet Vehicle Rent	1/3/2019	$ 528.69	11-7200-645-000
0007294	Toyota Financial Services	Monthly Fleet Vehicle Rent	1/3/2019	$ 543.00	11-7200-645-000
0007294	Toyota Financial Services	Monthly Fleet Vehicle Rent	1/3/2019	$ 375.89	11-7200-645-000
0007295	IMA Insurance, Inc	Accidental Insurance-	1/3/2019	$ 2,749.50	11-6500-622-000
0007295	IMA Insurance, Inc	Commercial Auto Insurance	1/3/2019	$ 2,738.74	11-6500-622-000
0007295	IMA Insurance, Inc	Commercial Insurance Pkg	1/3/2019	$ 825.38	11-6500-622-000
0007295	IMA Insurance, Inc	Educators Liability Insurance	1/3/2019	$ 928.12	11-6500-622-000
0007295	IMA Insurance, Inc	Monthly Auto insurance	1/3/2019	$ 566.00	11-6500-622-000
0007295	IMA Insurance, Inc	Umbrella Excess Insurance	1/3/2019	$ 312.68	11-6500-622-000
0007296	Indy Print Services	Black and Color Clicks/ Printe	1/3/2019	$ 1,910.03	11-6500-646-000
0007296	Indy Print Services	December Print Services Fee	1/3/2019	$ 1,500.00	11-6500-646-000
0007297	Atmos Energy	Monthly Gas service Academic	1/3/2019	$ 1,401.26	11-6500-633-000
0007297	Atmos Energy	Monthly Gas Service Field Hous	1/3/2019	$ 1,268.25	11-6500-633-000
0007297	Atmos Energy	Monthly Gas Service ICC West	1/3/2019	$ 738.47	11-6500-633-000
0007297	Atmos Energy	Monthly Gas Service/Admissions	1/3/2019	$ 329.49	11-6500-633-000

0007297	Atmos Energy	Monthly Gas Service/CLC	1/3/2019	$	208.61	11-6500-633-000
0007297	Atmos Energy	Monthly Gas Service/Fine Arts	1/3/2019	$	1,250.93	11-6500-633-000
0007297	Atmos Energy	Monthly Gas Service/Student Un	1/3/2019	$	828.51	11-6500-633-000
0007297	Atmos Energy	Monthly Gas Services/ Maintena	1/3/2019	$	113.98	11-6500-633-000
0007298	Neosho County Comm College	E. Ks Adult Edu Consortium	1/3/2019	$	52,500.00	13-1301-646-000
0007299	Fedex	Shipping Services	1/3/2019	$	108.35	11-6500-611-000
0007300	Agosto, Carrie	STEM pay Agosto Nov 2018	1/3/2019	$	80.00	37-1223-661-002
0007300	Agosto, Carrie	STEM pay Agosto Nov 2018	1/3/2019	$	60.00	37-1223-661-002
0007301	Charter, Shelly L.	STEM Teacher Compensation	1/3/2019	$	160.00	37-1223-661-002
0007302	Kelley, William	STEM contract/Oct 2018	1/3/2019	$	200.00	37-1223-661-002
0007303	Williams, Malinda	STEM pay Nov 2018	1/3/2019	$	80.00	37-1223-661-002
0007303	Williams, Malinda	STEM pay Nov 2018	1/3/2019	$	40.00	37-1223-661-002
0007304	Westar Energy	Electricity ICC West	1/3/2019	$	2,640.09	11-6500-635-000
0007304	Westar Energy	Electricity Main Campus	1/3/2019	$	4,490.24	11-6500-635-000
0007304	Westar Energy	Electricity/ Sign at ICC West	1/3/2019	$	88.18	11-6500-635-000
0007304	Westar Energy	Electricity Brick A	1/3/2019	$	144.78	16-9500-635-000
0007304	Westar Energy	Electricity Brick B	1/3/2019	$	73.31	16-9500-635-000
0007304	Westar Energy	Electricity Brick C	1/3/2019	$	56.93	16-9500-635-000
0007304	Westar Energy	Electricity Brick D	1/3/2019	$	54.49	16-9500-635-000
0007304	Westar Energy	Electricity Captains Quarters	1/3/2019	$	1,241.80	16-9500-635-000
0007305	Republic Services #376	admin/fuel fee- sanitation ser	1/3/2019	$	681.37	11-6500-679-000
0007305	Republic Services #376	Monthly sanitation- CLC	1/3/2019	$	333.15	11-6500-679-000
0007305	Republic Services #376	Monthly Sanitation- Fine Arts	1/3/2019	$	111.03	11-6500-679-000
0007305	Republic Services #376	Monthly Sanitation- Maintenanc	1/3/2019	$	222.12	11-6500-679-000
0007305	Republic Services #376	Monthly Sanitation- Dorms	1/3/2019	$	612.85	16-9500-679-000
0007305	Republic Services #376	Monthly Sanitation- Dorms	1/3/2019	$	36.34	16-9500-679-000
0007305	Republic Services #376	Sanitation services- dorms	1/3/2019	$	188.27	16-9500-679-000
0007305	Republic Services #376	sanitation services- dorms	1/3/2019	$	141.37	16-9500-679-000
0007305	Republic Services #376	sanitation services- dorms	1/3/2019	$	15.86	16-9500-679-000
0007305	Republic Services #376	Monthly Sanitation- kitchen	1/3/2019	$	444.19	16-9600-679-000
0007306	SESAC Inc	Music Licensing	1/3/2019	$	275.00	11-6500-725-000
0007307	Great Western Dining Service , Inc.	Food For Dec. Employee Party	1/3/2019	$	390.00	11-6500-710-000
0007307	Great Western Dining Service , Inc.	Employee Meals	1/3/2019	$	65.45	16-9600-602-000

0007307	Great Western Dining Service , Inc.	Meal Plan	1/3/2019 $	18,588.15	16-9600-602-000
0007307	Great Western Dining Service , Inc.	Meal Plan	1/3/2019 $	5,310.90	16-9600-602-000
0007307	Great Western Dining Service , Inc.	Student Meals	1/3/2019 $	23.40	16-9600-602-000
0007308	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	40.00	31-8502-540-000
0007309	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	40.00	31-8502-540-000
0007310	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007311	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007312	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	40.00	31-8502-540-000
0007313	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007314	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007315	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	27.00	31-8502-540-000
0007316	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	10.00	31-8502-540-000
0007317	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007318	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007319	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007320	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	40.00	31-8502-540-000
0007321	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007322	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	40.00	31-8502-540-000
0007323	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007324	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007325	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007326	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007327	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007328	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007329	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	19.00	31-8502-540-000
0007330	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007331	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007332	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	27.00	31-8502-540-000
0007333	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	27.00	31-8502-540-000
0007334	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007335	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007336	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007337	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000

0007338	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007339	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007340	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007341	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007342	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007343	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007344	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007345	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007346	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007347	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	40.00	31-8502-540-000
0007348	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007349	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	30.00	31-8502-540-000
0007350	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	5.00	31-8502-540-000
0007351	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007352	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	10.00	31-8502-540-000
0007353	Upward Bound Student	Upward Bound Student Stipend	1/3/2019 $	35.00	31-8502-540-000
0007354	INDEPENDENCE COMMUNITY COLLEGE	Repayment	1/3/2019 $	5.00	31-8502-540-000
0007355	Clark, Daniel C	Individual Sessions/Transforme	1/8/2019 $	4,000.00	11-6500-626-000
0007356	Reinhart, Jackson Walter	Inge Guest Artist Travel/Meal Stipend	1/9/2019 $	100.00	34-1100-601-000
0007356	Reinhart, Jackson Walter	Inge Guest Artist Fee	1/9/2019 $	300.00	34-1100-663-000
0007357	Smith, Joanne	Marketing Support	1/9/2019 $	462.50	11-6300-661-000
0007358	Neodesha Chamber Of Commerce	2019 Membership dues	1/9/2019 $	60.00	11-6100-681-000
0007359	City Of Independence	Monthly Water- Admin Bldg	1/9/2019 $	323.26	11-6500-632-000
0007359	City Of Independence	Monthly Water -CLC	1/9/2019 $	81.24	11-6500-632-000
0007359	City Of Independence	Monthly Water- ICC West	1/9/2019 $	119.87	11-6500-632-000
0007359	City Of Independence	Monthly Water- Main Campus	1/9/2019 $	1,496.57	11-6500-632-000
0007359	City Of Independence	Monthly Water- Practice Field	1/9/2019 $	22.84	11-6500-632-000
0007359	City Of Independence	Monthly Water- Practice Field2	1/9/2019 $	22.83	11-6500-632-000
0007359	City Of Independence	Sanitation Service- ICC West	1/9/2019 $	200.00	11-6500-679-000
0007360	Independence Chamber Of Commerce	Leadership Independence-Tim Haynes	1/9/2019 $	300.00	11-6100-693-000
0007361	PCMG, INC.	Fiber Cable for Fab Lab	1/9/2019 $	17.22	11-6600-850-000
0007361	PCMG, INC.	Adobe User License - Laura Schaid	1/9/2019 $	266.00	11-6600-852-000
0007362	TouchTone Communications	Long Distance Phone Service	1/9/2019 $	168.98	11-6500-631-000

0007363	Independence Rotary Club	Membership Dues	1/9/2019	$	197.00	11-6100-602-000
0007363	Independence Rotary Club	Membership Dues	1/9/2019	$	32.00	11-6100-681-000
0007364	Midwest Scout Service	MBB - entry fee for Ft. Worth tourney	1/9/2019	$	150.00	11-5520-681-000
0007365	Toyota Financial Services	Coach's Car Lease	1/9/2019	$	621.76	11-7200-645-000
0007365	Toyota Financial Services	Monthly Fleet Vehicle Rent	1/9/2019	$	363.95	11-7200-645-000
0007366	My Town Media, Inc.	Annual Advertising	1/9/2019	$	1,500.00	11-6300-615-000
0007367	Kryterion, Inc.	Testing fees for November C.N.A. students	1/9/2019	$	180.00	71-1288-285-001
0007368	George Lay Signs, Inc.	Sign on HWY 75	1/9/2019	$	134.50	11-6300-615-000
0007369	Indy Print Services	Black and Color Clicks/Copier	1/9/2019	$	1,421.43	11-6500-646-000
0007369	Indy Print Services	Managed Services December	1/9/2019	$	1,500.00	11-6500-646-000
0007369	Indy Print Services	Door Plates and Paper Items for Resale	1/9/2019	$	55.30	16-9300-740-000
0007369	Indy Print Services	Door Plates and Paper Items for Resale	1/9/2019	$	59.97	16-9300-740-000
0007369	Indy Print Services	Door Plates and Paper Items for Resale	1/9/2019	$	29.49	16-9300-740-000
0007370	Price, Mary Sue	Mary Sue Price playwright residency spring 2019	1/9/2019	$	1,000.00	34-1100-663-000
0007371	Emert Chub Reynolds, LLC	January Retainer	1/9/2019	$	150.00	11-6000-662-000
0007372	Four State Maintenance Supply, Inc.	re-wax field house court floor	1/9/2019	$	3,991.68	11-7100-649-003
0007373	Get Right Graphics	Business cards and name Plates for Staff and Faculty	1/9/2019	$	70.00	16-9300-740-000
0007373	Get Right Graphics	Business cards and name Plates for Staff and Faculty	1/9/2019	$	65.00	16-9300-740-000
0007373	Get Right Graphics	Business cards and name Plates for Staff and Faculty	1/9/2019	$	90.00	16-9300-740-000
0007373	Get Right Graphics	Business cards and name Plates for Staff and Faculty	1/9/2019	$	130.00	16-9300-740-000
0007373	Get Right Graphics	Business cards and name Plates for Staff and Faculty	1/9/2019	$	30.00	16-9300-740-000
0007374	ICC Student Housing	MBB Scholarship Reimbursement	1/9/2019	$	500.00	71-5520-285-000
0007375	Dynamic Consulting LLC	Consulting Fee	1/9/2019	$	660.00	11-6600-717-000
0007375	Dynamic Consulting LLC	Consulting Fee	1/9/2019	$	247.50	11-6600-717-000
0007375	Dynamic Consulting LLC	Consulting Fee	1/9/2019	$	82.50	11-6600-717-000
0007375	Dynamic Consulting LLC	Consulting Fee	1/9/2019	$	83.74	11-6600-717-000
0007375	Dynamic Consulting LLC	Consulting Fee	1/9/2019	$	82.50	11-6600-717-000
0007375	Dynamic Consulting LLC	Consulting Fee	1/9/2019	$	1,567.50	11-6600-717-000
0007376	University Press of Kansas	William Inge Bio. For Resale	1/9/2019	$	404.25	16-9300-740-000
0007377	Hugo's Industrial Supply, Inc	Gloves, Toilet Paper, Towels	1/9/2019	$	347.01	11-7100-708-000
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costgs thru online retail store	1/9/2019	$	10.99	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru onine retail store	1/9/2019	$	77.28	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	33.56	16-9300-742-001

0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	65.60	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	38.06	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	11.89	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	42.43	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	4.04	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	41.36	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	14.82	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix merchandise - shipping costs thru online retail store	1/9/2019	$	17.07	16-9300-742-001
0007377	Hugo's Industrial Supply, Inc	Netflix Merchandise account - s/h costs for mailed items	1/9/2019	$	49.98	16-9300-742-001
0007378	Saboorizadeh, Joshua	Inge Guest Artist Travel/Meal Stipend	1/9/2019	$	150.00	34-1100-601-000
0007378	Saboorizadeh, Joshua	Inge Guest Artist Fee	1/9/2019	$	300.00	34-1100-663-000
0007379	Independence Daily Reporter	2x5 classified display	1/9/2019	$	61.00	11-6110-615-000
0007379	Independence Daily Reporter	2x7 classified display	1/9/2019	$	85.40	11-6110-615-000
0007379	Independence Daily Reporter	2x7 Classified Display	1/9/2019	$	85.40	11-6110-615-000
0007379	Independence Daily Reporter	2x7 Classified Display	1/9/2019	$	85.40	11-6110-615-000
0007379	Independence Daily Reporter	2x7 Classified Display	1/9/2019	$	119.00	11-6110-615-000
0007379	Independence Daily Reporter	2x8 Classified Display	1/9/2019	$	136.00	11-6300-615-000
0007379	Independence Daily Reporter	Digital Advertising	1/9/2019	$	250.00	11-6300-615-000
0007380	White, David M.	David White Inge guest artistic fee	1/9/2019	$	500.00	34-1100-663-000
0007381	Dunn, Carolyn	Inge Guest Artist Travel/Meal Stipend	1/9/2019	$	100.00	34-1100-601-000
0007381	Dunn, Carolyn	Inge Guest Artist Fee	1/9/2019	$	300.00	34-1100-663-000
0007382	Evans, Chandler Reid	Inge Guest Artist Travel/Meal Stipend	1/9/2019	$	150.00	34-1100-601-000
0007382	Evans, Chandler Reid	Inge Guest Artist Fee	1/9/2019	$	300.00	34-1100-663-000
0007383	John Wiley & Sons, inc.	Workbooks for Vet Tech	1/9/2019	$	1,291.04	16-9300-740-000
0007384	Nelnet	Monthly Hosting/Maintenance	1/9/2019	$	778.15	11-6500-695-000
0007385	Elsevier Health	Textbooks for Resale	1/9/2019	$	1,525.75	16-9300-740-000
0007386	RR Donnelley	Replaces PO4476- Tax Forms	1/9/2019	$	170.46	11-6500-701-000
0007386	RR Donnelley	Shipping/Handling Tax Forms	1/9/2019	$	20.77	11-6500-701-000
0007387	Honokee, Kathlyn	Inge Guest Artist Travel/Meal Stipend	1/9/2019	$	100.00	34-1100-601-000
0007387	Honokee, Kathlyn	Inge Guest Artist Fee	1/9/2019	$	300.00	34-1100-663-000
0007388	Shatkus, Laura	Inge Guest Artist Fee	1/9/2019	$	450.00	34-1100-601-000
0007389	Shanks Oil Company LLC	68.1 gallons ethanol free fuel	1/9/2019	$	1,393.75	11-7200-721-000

0007390	Theatre Communications Group	Inge Membership intall 3 TCG	1/9/2019	$	137.50 34-1100-616-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	181.00 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	334.71 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	189.40 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	38.96 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	268.44 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	175.91 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	933.69 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	255.05 11-6500-646-000
0007391	Xerox Corporation	Monthly Copy Machine Rent	1/9/2019	$	162.49 11-6500-646-000
0007392	Campus, Breta	Mileage reimbursement for conference trip	1/9/2019	$	107.46 32-8304-601-000
0007392	Campus, Breta	Walmart Purchase for Mentoring Program by Breta Campus	1/9/2019	$	20.85 32-8304-617-000
0007393	Petrucka, Page	Inge Guest Artist Travel/Meal Stipend	1/9/2019	$	100.00 34-1100-601-000
0007393	Petrucka, Page	Inge Guest Artist Fee	1/9/2019	$	300.00 34-1100-663-000
0007394	INDEPENDENCE COMMUNITY COLLEGE	MBB Scholarlship Reimbursement	1/9/2019	$	1,000.00 71-5520-285-000
0007395	ICC Student	Student Financial Aid Refund	1/10/2019	$	213.40 11-0000-203-000
0007396	ICC Student	Student Financial Aid Refund	1/10/2019	$	67.00 11-0000-203-000
0007397	ICC Student	Student Financial Aid Refund	1/10/2019	$	20.17 11-0000-203-000
0007398	ICC Student	Student Financial Aid Refund	1/10/2019	$	192.10 11-0000-203-000
0007399	ICC Student	Student Financial Aid Refund	1/10/2019	$	2,443.55 11-0000-203-000
0007400	ICC Student	Student Financial Aid Refund	1/10/2019	$	50.00 11-0000-203-000
0007401	ICC Student	Student Financial Aid Refund	1/10/2019	$	62.61 11-0000-203-000
0007402	ICC Student	Student Financial Aid Refund	1/10/2019	$	121.00 11-0000-203-000
0007403	ICC Student	Student Financial Aid Refund	1/10/2019	$	296.87 11-0000-203-000
0007404	ICC Student	Student Financial Aid Refund	1/10/2019	$	270.02 11-0000-203-000
0007405	ICC Student	Student Financial Aid Refund	1/10/2019	$	21.34 11-0000-203-000
0007406	ICC Student	Student Financial Aid Refund	1/10/2019	$	38.00 11-0000-203-000
0007407	ICC Student	Student Financial Aid Refund	1/10/2019	$	160.44 11-0000-203-000
0007408	ICC Student	Student Financial Aid Refund	1/10/2019	$	133.13 11-0000-203-000
0007409	ICC Student	Student Financial Aid Refund	1/10/2019	$	22.97 11-0000-203-000
0007410	ICC Student	Student Financial Aid Refund	1/10/2019	$	129.50 11-0000-203-000
0007411	ICC Student	Student Financial Aid Refund	1/10/2019	$	20.00 11-0000-203-000
0007412	ICC Student	Student Financial Aid Refund	1/10/2019	$	142.97 11-0000-203-000

0007413	ICC Student	Student Financial Aid Refund	1/10/2019	$	1,219.05	11-0000-203-000
0007414	ICC Student	Student Financial Aid Refund	1/10/2019	$	188.00	11-0000-203-000
0007415	ICC Student	Student Financial Aid Refund	1/10/2019	$	38.75	11-0000-203-000
0007416	ICC Student	Student Financial Aid Refund	1/10/2019	$	5.00	11-0000-203-000
0007417	ICC Student	Student Financial Aid Refund	1/10/2019	$	361.72	11-0000-203-000
0007418	ICC Student	Student Financial Aid Refund	1/10/2019	$	815.00	11-0000-203-000
0007419	ICC Student	Student Financial Aid Refund	1/10/2019	$	180.00	11-0000-203-000
0007420	ICC Student	Student Financial Aid Refund	1/10/2019	$	868.00	11-0000-203-000
0007421	ICC Student	Student Financial Aid Refund	1/10/2019	$	180.00	11-0000-203-000
0007422	ICC Student	Student Financial Aid Refund	1/10/2019	$	190.00	11-0000-203-000
0007423	ICC Student	Student Financial Aid Refund	1/10/2019	$	1,000.00	11-0000-203-000
0007424	ICC Student	Student Financial Aid Refund	1/10/2019	$	91.00	11-0000-203-000
0007425	ICC Student	Student Financial Aid Refund	1/10/2019	$	162.00	11-0000-203-000
0007426	ICC Student	Student Financial Aid Refund	1/10/2019	$	372.00	11-0000-203-000
0007427	ICC Student	Student Financial Aid Refund	1/10/2019	$	408.00	11-0000-203-000
0007428	ICC Student	Student Financial Aid Refund	1/10/2019	$	286.15	11-0000-203-000
0007429	ICC Student	Student Financial Aid Refund	1/10/2019	$	512.00	11-0000-203-000
0007430	ICC Student	Student Financial Aid Refund	1/10/2019	$	1,164.00	11-0000-203-000
0007431	ICC Student	Student Financial Aid Refund	1/10/2019	$	253.00	11-0000-203-000
0007432	ICC Student	Student Financial Aid Refund	1/10/2019	$	747.00	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	1,732.00	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	2,025.00	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	2,349.00	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	1,400.00	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	2,167.05	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	1,487.03	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	945.05	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	792.00	11-0000-203-000
0007434	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/10/2019	$	800.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019	$	1,092.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019	$	1,410.03	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019	$	1,650.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019	$	887.14	11-0000-203-000

0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,080.80	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,218.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	393.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,375.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,223.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,214.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,239.94	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,188.00	11-0000-203-000
0007435	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/10/2019 $	1,234.03	11-0000-203-000
0007436	Cable One, Inc.	ICC West Cable TV Service	1/18/2019 $	200.37	11-6500-636-000
0007437	Purchase Power	Postage	1/18/2019 $	2,185.79	11-6500-611-000
0007438	McAnany, Van Cleave & Phillips Law	Legal Services for August, 2018	1/18/2019 $	2,644.00	11-6500-530-001
0007438	McAnany, Van Cleave & Phillips Law	Legal Service october 2018	1/18/2019 $	3,724.23	11-6500-530-001
0007438	McAnany, Van Cleave & Phillips Law	Legal Service october 2018	1/18/2019 $	1,122.50	11-6500-530-001
0007439	Master's Leasing & Rentals	32 Passenger Bus	1/18/2019 $	1,794.00	11-7200-645-000
0007440	IMA Insurance, Inc	commercial auto insurance	1/18/2019 $	2,738.76	11-6500-622-000
0007440	IMA Insurance, Inc	Commercial insurance	1/18/2019 $	825.32	11-6500-622-000
0007440	IMA Insurance, Inc	Educators Liability Insurance	1/18/2019 $	928.08	11-6500-622-000
0007440	IMA Insurance, Inc	umbrella excess insurance	1/18/2019 $	312.68	11-6500-622-000
0007441	Firex, Inc	Annual E-Light inspection campus facilities	1/18/2019 $	1,850.00	11-7100-661-000
0007442	Gerber Tours Inc	down pmt on Galveston summer trip	1/18/2019 $	5,500.00	31-8502-606-000
0007443	Agosto, Carrie	Contract STEM Sat. Agosto	1/18/2019 $	100.00	37-1223-661-002
0007444	Charter, Shelly L.	STEM contract Jan 19 Charter	1/18/2019 $	80.00	37-1223-661-002
0007445	Kelley, William	Contract STEM Jan 2019 Kelley	1/18/2019 $	100.00	37-1223-661-002
0007446	Williams, Malinda	STEM contract Williams Jan 2019	1/18/2019 $	80.00	37-1223-661-002
0007447	McDonnell and Co. Int'l Co.	Six music acoustic shells and delivery	1/18/2019 $	10,660.00	11-1151-850-000
0007448	Saboorizadeh, Joshua	Sabrooizadeh travel stipend supplement inge guest	1/18/2019 $	50.00	34-1100-663-000
0007449	Westar Energy	Monthly Electricity Main Campu	1/18/2019 $	6,714.59	11-6500-635-000
0007449	Westar Energy	Monthly Electricity Pond/Ftn	1/18/2019 $	91.88	11-6500-635-000
0007449	Westar Energy	Monthly Electricity/ CIE Bldg	1/18/2019 $	895.14	11-6500-635-000
0007449	Westar Energy	Monthly Electricity Brick A	1/18/2019 $	213.32	16-9500-635-000
0007449	Westar Energy	Monthly Electricity Brick B	1/18/2019 $	115.30	16-9500-635-000
0007449	Westar Energy	Monthly Electricity Brick D	1/18/2019 $	113.15	16-9500-635-000

0007449	Westar Energy	Monthly Electricity CQ's	1/18/2019	$	2,548.32	16-9500-635-000
0007449	Westar Energy	Monthly Electricity/ Brick C	1/18/2019	$	92.65	16-9500-635-000
0007450	Missouri Book Service	Textbooks for Loaner	1/18/2019	$	401.57	16-9300-743-000
0007451	Independence USD #446	ICC Now High School Instructor (2nd half)	1/18/2019	$	1,200.00	11-1100-646-000
0007451	Independence USD #446	ICC Now High School Instructor (2nd half)	1/18/2019	$	1,200.00	11-1100-646-000
0007451	Independence USD #446	ICC Now High School Instructor (2nd half)	1/18/2019	$	2,725.00	11-1100-646-000
0007452	ICC Student	Student Financial Aid Refund	1/18/2019	$	171.50	11-0000-203-000
0007453	ICC Student	Student Financial Aid Refund	1/18/2019	$	322.14	11-0000-203-000
0007454	Bluffstone: The Villas at Independence LLC	ICC Student Financial Aid Housing Payment	1/18/2019	$	1,000.00	11-0000-203-000
0007455	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/18/2019	$	529.24	11-0000-203-000
0007455	ICC Student Housing	ICC Student Financial Aid Housing Payment	1/18/2019	$	40.06	11-0000-203-000
0007456	Smith, Joanne	Marketing Support	1/24/2019	$	600.00	11-6300-661-000
0007457	Joyce-Hoven, Hannah	Inge Director Contract Service	1/24/2019	$	2,500.00	11-6300-661-000
0007459	TLC Groundskeeping, LLC	ice melt and labor	1/24/2019	$	115.00	11-7300-661-000
0007460	CPR Pest Management, Inc	Pest Control	1/24/2019	$	130.00	16-9600-661-000
0007461	Express Services, Inc.	Accounts Receivable Contract	1/24/2019	$	755.20	11-6200-646-000
0007461	Express Services, Inc.	Accounts Receivable Contract	1/24/2019	$	755.20	11-6200-646-000
0007462	Laurel Street Bakery	25 year celebration refreshments	1/24/2019	$	47.00	32-8304-606-000
0007463	AT&T	Phone/Fax Maintenance Dorms	1/24/2019	$	1,512.61	11-6500-631-000
0007463	AT&T	Phone/Fax Service Main Campus	1/24/2019	$	1,459.81	11-6500-631-000
0007464	Toyota Financial Services	Monthly Fleet Lease	1/24/2019	$	528.69	11-7200-645-000
0007464	Toyota Financial Services	Monthly Fleet Lease	1/24/2019	$	543.00	11-7200-645-000
0007464	Toyota Financial Services	Monthly Fleet Lease	1/24/2019	$	375.89	11-7200-645-000
0007464	Toyota Financial Services	Monthly Fleet Lease	1/24/2019	$	543.00	11-7200-645-000
0007465	Newton's True Value	Toilet Block	1/24/2019	$	3.99	11-7300-649-000
0007465	Newton's True Value	Toilet Block	1/24/2019	$	5.58	16-9600-649-000
0007465	Newton's True Value	football field cap water line/leak	1/24/2019	$	17.99	16-9600-649-000
0007466	O'Reilly Auto Parts	marker lights for maintenance golf carts (safety/visibility)	1/24/2019	$	192.40	11-7200-850-000
0007466	O'Reilly Auto Parts	marker lights for maintenance golf carts (safety/visibility)	1/24/2019	$	71.30	11-7200-850-000
0007466	O'Reilly Auto Parts	marker lights for maintenance golf carts (safety/visibility)	1/24/2019	$	73.27	11-7200-850-000
0007466	O'Reilly Auto Parts	marker lights for maintenance golf carts (safety/visibility)	1/24/2019	$	53.83	11-7300-649-002
0007466	O'Reilly Auto Parts	marker lights for maintenance golf carts (safety/visibility)	1/24/2019	$	21.56	11-7300-850-000
0007466	O'Reilly Auto Parts	marker lights for maintenance golf carts (safety/visibility)	1/24/2019	$	25.18	11-7300-850-000

0007467	Ellucian Company, L.P.	managed services	1/24/2019	$	4,058.00	11-6600-646-000
0007467	Ellucian Company, L.P.	managed services	1/24/2019	$	4,058.00	11-6600-646-000
0007468	Kopco, Inc.	band recruitment brochure	1/24/2019	$	60.00	11-6300-615-000
0007469	Atmos Energy	Atmos Bill/ CIE Bldg	1/24/2019	$	248.95	11-6500-633-000
0007469	Atmos Energy	Gas Bill/ Maintenance Bldg	1/24/2019	$	107.09	11-6500-633-000
0007469	Atmos Energy	Gas Bill/Academic Bldg	1/24/2019	$	1,936.14	11-6500-633-000
0007469	Atmos Energy	Gas Bill/Field House	1/24/2019	$	1,482.70	11-6500-633-000
0007469	Atmos Energy	Gas Bill/Fine Arts Bldg	1/24/2019	$	1,498.53	11-6500-633-000
0007469	Atmos Energy	Gas Bill/Student Union	1/24/2019	$	933.63	11-6500-633-000
0007469	Atmos Energy	Gas/ Admissions Bldg	1/24/2019	$	351.67	11-6500-633-000
0007470	Higher Learning Commission	HLC Membership Fee- 3 Years	1/24/2019	$	6,000.00	11-6420-626-001
0007471	Unitas Global Kansas City, Inc	Unitas Backups	1/24/2019	$	2,507.42	11-6600-646-000
0007472	Four State Maintenance Supply, Inc.	dnd disinfectant; genasal cleaner and bullet proof floor wax	1/24/2019	$	294.41	11-7100-708-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	483.20	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007473	Fleetpool USA, LLC	Fleet Van Lease	1/24/2019	$	725.00	11-7200-645-000
0007474	Lee's Cooling & Heating, Inc.	replace thermostat admin builing, Dr Barwick office (eliminate BCS)	1/24/2019	$	334.70	11-7100-824-000
0007475	Quality Automotive of Independence/Toyota	Van 5 oil change/service 10,734 miles	1/24/2019	$	30.40	11-7200-647-000
0007475	Quality Automotive of Independence/Toyota	Van 5 oil change/service 10,734 miles	1/24/2019	$	692.46	11-7200-647-000
0007475	Quality Automotive of Independence/Toyota	Van 5 oil change/service 10,734 miles	1/24/2019	$	496.18	34-1100-601-000
0007476	Capital Railroad Contracting, Inc.	DORM FIBER PROJECT	1/24/2019	$	7,029.90	11-6600-850-000
0007477	Woods Lumber of Independence, Ks. INC	food service replace plug on oven	1/24/2019	$	5.96	11-7100-825-000
0007477	Woods Lumber of Independence, Ks. INC	food service replace plug on oven	1/24/2019	$	456.67	11-7500-820-000
0007477	Woods Lumber of Independence, Ks. INC	food service replace plug on oven	1/24/2019	$	34.81	16-9600-649-000

0007477	Woods Lumber of Independence, Ks. INC	food service replace plug on oven	1/24/2019 $	22.37	16-9600-649-000
0007478	Great Western Dining Service , Inc.	Employee Meal Charges	1/24/2019 $	38.50	16-9600-602-000
0007478	Great Western Dining Service , Inc.	Meal Plan	1/24/2019 $	4,447.80	16-9600-602-000
0007478	Great Western Dining Service , Inc.	Meal Plan	1/24/2019 $	8,895.60	16-9600-602-000
0007479	BAY BRIDGE ADMINISTRATORS	Camelia Jadic final retirement payment	1/24/2019 $	9,557.00	11-6500-595-001
0007479	BAY BRIDGE ADMINISTRATORS	Janelle Null first retirement payment	1/24/2019 $	14,214.00	11-6500-595-001
0007479	BAY BRIDGE ADMINISTRATORS	Kevin O'Neill final retirement payment	1/24/2019 $	9,159.00	11-6500-595-001
0007479	BAY BRIDGE ADMINISTRATORS	Mark Harris first retirement payment	1/24/2019 $	12,788.00	11-6500-595-001
0007480	Cable One, Inc.	ICC West internet	1/24/2019 $	900.00	11-6500-636-000
0007480	Cable One, Inc.	main campus internet	1/24/2019 $	2,250.00	11-6500-636-000
0007481	Peña, Daniella	Travel Reimbursement	1/24/2019 $	1,096.77	11-6110-601-000
0007482	Atmos Energy	CIE-North Bldg	1/28/2019 $	624.36	11-6500-633-000
0007484	Commerce Trust Company	Outside Scholarship Reimbursement	1/29/2019 $	500.00	11-8100-731-000
0007485	Brown Midwest Commercial Construction	Retention Due on Practice Fiel	1/29/2019 $	6,007.85	71-5500-285-000
0007486	Fredonia Chamber	2019 Membership Dues	1/31/2019 $	250.00	11-6100-681-000
0007487	Cable One, Inc.	student union cable TV	1/31/2019 $	135.85	11-6500-636-000
0007488	City Of Independence	Use of Memorial Hall for Musical Spring 2018	1/31/2019 $	5,913.75	71-1151-285-007
0007489	TLC Groundskeeping, LLC	ice melt and application (labor) November 12 2018 ICC West	1/31/2019 $	280.00	11-7300-661-000
0007490	Jarred, Gilmore & Phillips, PA	Foundation Annual Audit	1/31/2019 $	4,500.00	11-6200-663-000
0007491	Express Services, Inc.	Accounts Receivable Contract	1/31/2019 $	826.00	11-6200-646-000
0007492	Fastenal	gloves for maintenance	1/31/2019 $	5.94	11-7100-649-000
0007492	Fastenal	gloves for maintenance	1/31/2019 $	14.65	11-7100-649-000
0007492	Fastenal	gloves for maintenance	1/31/2019 $	39.39	11-7100-719-000
0007493	Newton's True Value	key blanks for sound booth; key holders	1/31/2019 $	14.52	11-7100-649-000
0007493	Newton's True Value	toilet block	1/31/2019 $	125.24	11-7300-850-000
0007493	Newton's True Value	toilet block	1/31/2019 $	8.99	11-7500-820-000
0007494	Rockett House Publishing	Workbooks for Vet Tech	1/31/2019 $	246.00	16-9300-740-000
0007495	Indy Print Services	Managed Services	1/31/2019 $	1,500.00	11-6500-646-000
0007495	Indy Print Services	Printer Supplies	1/31/2019 $	1,579.00	11-6500-646-000
0007495	Indy Print Services	Toner for check printer	1/31/2019 $	169.99	11-6500-646-000
0007496	O'Reilly Auto Parts	wiper blade replacement for Ford Taurus	1/31/2019 $	10.85	11-7200-647-000
0007497	Kopco, Inc.	fab lab brochure	1/31/2019 $	65.00	11-6300-615-000
0007497	Kopco, Inc.	icc info request	1/31/2019 $	40.00	11-6300-615-000

0007498	Atmos Energy	monthly gas/ ICC West	1/31/2019	$	893.76	11-6500-633-000
0007499	Four State Maintenance Supply, Inc.	2 cases linpolgloss	1/31/2019	$	425.40	11-7100-708-000
0007499	Four State Maintenance Supply, Inc.	20" light duty polish pad for floor scrubber	1/31/2019	$	22.65	11-7100-708-000
0007500	Inceptia	Verfication for December	1/31/2019	$	220.00	11-5200-646-000
0007500	Inceptia	verification for november	1/31/2019	$	330.00	11-5200-646-000
0007501	Derailed Commodity DBA HMS Enterprises, Inc.	AThletic Dept. - carpet install for football offices	1/31/2019	$	750.00	71-5500-285-001
0007502	Arlan Co. Inc.	Softball - batter box template	1/31/2019	$	278.10	11-5560-698-000
0007503	Hugo's Industrial Supply, Inc	Netflix Merchandise - shipping/hanlding for orders	1/31/2019	$	35.76	11-5510-617-000
0007503	Hugo's Industrial Supply, Inc	soap pads; swiffer dusters w/handle;swiffer duster refills	1/31/2019	$	352.56	11-7100-708-000
0007503	Hugo's Industrial Supply, Inc	soap pads; swiffer dusters w/handle;swiffer duster refills	1/31/2019	$	176.07	11-7100-708-000
0007503	Hugo's Industrial Supply, Inc	soap pads; swiffer dusters w/handle;swiffer duster refills	1/31/2019	$	25.50	11-7100-708-000
0007503	Hugo's Industrial Supply, Inc	soap pads; swiffer dusters w/handle;swiffer duster refills	1/31/2019	$	276.26	11-7100-708-000
0007503	Hugo's Industrial Supply, Inc	soap pads; swiffer dusters w/handle;swiffer duster refills	1/31/2019	$	401.16	11-7100-708-000
0007503	Hugo's Industrial Supply, Inc	Netflix Merchandise - shipping & handling	1/31/2019	$	3.82	16-9300-742-001
0007503	Hugo's Industrial Supply, Inc	Netflix Merchandise - shipping/handling charges	1/31/2019	$	42.43	16-9300-742-001
0007503	Hugo's Industrial Supply, Inc	Netflix Merchandise - shipping/hanlding for orders	1/31/2019	$	3.22	16-9300-742-001
0007503	Hugo's Industrial Supply, Inc	AThletic Dept. - mister for weight room	1/31/2019	$	1,720.05	71-5500-285-001
0007504	Russell Refrideration & Heating	repair double oven for food service kitchen	1/31/2019	$	637.48	16-9600-875-000
0007504	Russell Refrideration & Heating	repair double oven for food service kitchen	1/31/2019	$	242.50	16-9600-875-000
0007505	Kansas Braille Transcription Institute	Braille Materials - ADA Compliance	1/31/2019	$	188.60	11-4240-719-000
0007506	KJCCC	Athletic Dept. - officials for softball	1/31/2019	$	4,592.00	11-5500-626-000
0007507	Power Lift/Conner Athletic Products, Inc.	Athletic Dept. - replacement benches for weight room	1/31/2019	$	1,600.00	71-5500-285-001
0007508	Sayers Ace Hardware	balance owed from past due invoices	1/31/2019	$	3.42	11-7100-649-000
0007509	Shanks Oil Company LLC	37.7 gallons premium; 720.6 gallons unleaded	1/31/2019	$	1,388.77	11-7200-721-000
0007509	Shanks Oil Company LLC	37.7 gallons premium; 720.6 gallons unleaded	1/31/2019	$	50.38	11-7200-721-000
0007510	Woods Lumber of Independence, Ks. INC	field house floor cleaner	1/31/2019	$	18.45	11-7100-649-003
0007510	Woods Lumber of Independence, Ks. INC	field house floor cleaner	1/31/2019	$	7.95	11-7100-649-003
0007510	Woods Lumber of Independence, Ks. INC	field house floor cleaner	1/31/2019	$	22.57	11-7100-649-003
0007510	Woods Lumber of Independence, Ks. INC	field house floor cleaner	1/31/2019	$	44.83	11-7500-820-000
0007510	Woods Lumber of Independence, Ks. INC	field house floor cleaner	1/31/2019	$	29.84	16-9600-875-000
0007511	Wright International Student Services	Student Unloading/Removing from delinquency	1/31/2019	$	1,315.00	11-5200-646-000
0007512	Great Western Dining Service , Inc.	AThletic Dept. - concession supplies	1/31/2019	$	225.00	11-5510-617-000
0007512	Great Western Dining Service , Inc.	Employee meal charges	1/31/2019	$	96.25	16-9600-602-000

0007512	Great Western Dining Service , Inc.	Meal Plan	1/31/2019 $	15,068.20	16-9600-602-000
0007512	Great Western Dining Service , Inc.	student meal charges	1/31/2019 $	35.72	16-9600-602-000
0007512	Great Western Dining Service , Inc.	AThletic Dept. - concession supplies	1/31/2019 $	80.00	71-5500-285-002
0007513	Kleiber, Michelle	Chili Cook-Off Supply reimbursement	1/31/2019 $	22.60	11-6110-693-000
0007514	Kattenberg, Sara	mileage reimbursement - round trip to Tulsa airport	1/31/2019 $	87.69	31-8502-601-000
0007515	Southeast Kansas Library System	KOHA fees	1/31/2019 $	800.00	11-4100-646-000
0007516	KJCCC	Stunt - registration fee for region 6 cheer competition	1/31/2019 $	200.00	11-5590-606-000
0007517	Independence USD #446	2018-19 IHS yearbook ad for ICC	1/31/2019 $	125.00	11-0000-201-000
EFT000000001278	ICC Student	Student Financial Aid Refund	1/9/2019 $	270.00	11-0000-203-000
EFT000000001279	ICC Student	Student Financial Aid Refund	1/9/2019 $	50.00	11-0000-203-000
EFT000000001280	ICC Student	Student Financial Aid Refund	1/9/2019 $	53.00	11-0000-203-000
EFT000000001281	ICC Student	Student Financial Aid Refund	1/9/2019 $	1,365.97	11-0000-203-000
EFT000000001282	ICC Student	Student Financial Aid Refund	1/9/2019 $	267.97	11-0000-203-000
EFT000000001283	United Parcel Service	UPS Payment for December	1/8/2019 $	108.00	11-6500-611-000
EFT000000001284	Kansas Department of Revenue-Sales Tax	December 18 Sales Tax payment	1/23/2019 $	221.77	11-0100-216-000
EFT000000001285	Academic Office Credit Card	Gloves for chemistry, calculators for classroom	1/2/2019 $	634.82	11-1175-700-000
EFT000000001285	Academic Office Credit Card	Pack of 24, 1 L Polyethylene wide mouth bottles for storage of acid and base solutions for labs	1/2/2019 $	173.77	11-1175-700-000
EFT000000001285	Academic Office Credit Card	Reading Lamp	1/2/2019 $	17.03	11-5400-701-000
EFT000000001285	Academic Office Credit Card	Graduation Cords	1/2/2019 $	49.16	11-5400-708-000
EFT000000001285	Academic Office Credit Card	FFA Donation	1/2/2019 $	103.00	71-5700-285-016
EFT000000001286	McCormick, Amanda Purchase Card	Service Plan-Quarterly Billing	1/2/2019 $	269.32	12-1220-646-000
EFT000000001286	McCormick, Amanda Purchase Card	Annual Accreditation Fee (Jan-Dec) 2019	1/2/2019 $	1,530.00	12-1220-681-000
EFT000000001287	Hucke, Andrea Purchase Card	Admissions - office supplies	1/2/2019 $	6.32	11-5300-701-000
EFT000000001288	Houston, Angela Credit Card	Food for open house	1/2/2019 $	52.94	71-8500-285-000
EFT000000001289	Dutton, Ann Credit Card	Cat food/Distilled Water	1/2/2019 $	15.16	12-1220-700-000
EFT000000001289	Dutton, Ann Credit Card	Animal Pregnancy Test	1/2/2019 $	190.50	12-1220-700-000
EFT000000001289	Dutton, Ann Credit Card	18 gauge needles 1 box, IV drip lines 10 count, FeLV tests, FVRCP vaccine, dermatophyte culture tube	1/2/2019 $	114.75	12-1220-700-000
EFT000000001289	Dutton, Ann Credit Card	LeukoChek WBC Count Kit (bx of 50)	1/2/2019 $	67.50	12-1220-700-000
EFT000000001290	Campus, Breta Credit Card	Bagggage charge on departing flight	1/2/2019 $	30.00	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	Breakfast 11/11	1/2/2019 $	5.57	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	Dinner 11/10	1/2/2019 $	22.10	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	Dinner 11/11	1/2/2019 $	19.71	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	Dinner 11/14	1/2/2019 $	32.39	32-8304-601-000

EFT000000001290	Campus, Breta Credit Card	Hotel for COE Conference for Breta	1/2/2019	$	717.30	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	Parking at Tulsa Airport	1/2/2019	$	40.00	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	taxi from airport to hotel	1/2/2019	$	16.32	32-8304-601-000
EFT000000001290	Campus, Breta Credit Card	Purchase for Fall Graduation Banquet Supplies	1/2/2019	$	58.49	32-8304-665-000
EFT000000001290	Campus, Breta Credit Card	Electronic 2 Hole Punch	1/2/2019	$	96.45	32-8304-701-000
EFT000000001291	Bertie, Brett Purchase Card	Devices and cables for faculty use / parts for survey IPAD	1/2/2019	$	214.88	11-6600-850-000
EFT000000001291	Bertie, Brett Purchase Card	Wallplates and jacks for new Fab Lab	1/2/2019	$	24.75	11-6600-850-000
EFT000000001291	Bertie, Brett Purchase Card	Amazon Web Services	1/2/2019	$	13.58	11-6600-852-000
EFT000000001291	Bertie, Brett Purchase Card	Office 365	1/2/2019	$	372.30	11-6600-852-000
EFT000000001291	Bertie, Brett Purchase Card	Office ATP	1/2/2019	$	1.40	11-6600-852-000
EFT000000001292	Thorton, Brittany Credit Card	Admissions - basic needs/supplies for pirate pantry	1/2/2019	$	43.80	71-5300-285-002
EFT000000001293	Peterson, Bruce Purchase Card	Agent fee flight, David White, Inge guest director	1/2/2019	$	30.00	34-1100-601-000
EFT000000001293	Peterson, Bruce Purchase Card	Agent fee Mary Sue Price travel for Jan readings	1/2/2019	$	30.00	34-1100-601-000
EFT000000001293	Peterson, Bruce Purchase Card	Flight change Mary Sue Price, Inge guest	1/2/2019	$	100.00	34-1100-601-000
EFT000000001293	Peterson, Bruce Purchase Card	flight, David White, guest director, Inge	1/2/2019	$	435.60	34-1100-601-000
EFT000000001293	Peterson, Bruce Purchase Card	Added storage disk Inge, Hoven	1/2/2019	$	54.00	34-1200-701-000
EFT000000001293	Peterson, Bruce Purchase Card	Dec google storage Inge digital	1/2/2019	$	2.99	34-1200-701-000
EFT000000001293	Peterson, Bruce Purchase Card	Monhtly storage google for Inge	1/2/2019	$	1.99	34-1200-701-000
EFT000000001294	Westerhold, Cody Credit Card	Stunt - meals for recruiting	1/2/2019	$	42.13	11-5590-617-000
EFT000000001294	Westerhold, Cody Credit Card	Stunt - Registration fee for stunt recruiting event	1/2/2019	$	75.00	11-5590-617-000
EFT000000001295	Barwick, Dan Credit Card	Appr. Meal-Fab Lab Hosting KACCT/COP	1/2/2019	$	60.33	11-6100-602-000
EFT000000001295	Barwick, Dan Credit Card	Meal/Barwick, Peitz, Gillum-Sedan trip	1/2/2019	$	41.28	11-6100-602-000
EFT000000001295	Barwick, Dan Credit Card	Staff Holiday Celebration	1/2/2019	$	150.00	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Advertising	1/2/2019	$	101.00	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Internet service chrg.	1/2/2019	$	126.16	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	K. Fleming Motel	1/2/2019	$	319.47	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Microphones blackout	1/2/2019	$	149.99	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	monthly domain registration	1/2/2019	$	10.34	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Monthly fee	1/2/2019	$	49.00	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Monthly subscription	1/2/2019	$	20.00	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Refreshments/P. Petrucka	1/2/2019	$	70.50	11-6100-693-000
EFT000000001295	Barwick, Dan Credit Card	Staff Holiday Celebration	1/2/2019	$	150.00	11-6500-710-000
EFT000000001295	Barwick, Dan Credit Card	Fuel	1/2/2019	$	28.46	11-7200-721-000

EFT000000001296	Peña, Daniella Credit Card	meal for recruiting	1/2/2019	$ 7.61	11-5530-617-000
EFT000000001296	Peña, Daniella Credit Card	Travel for recruitment	1/2/2019	$ 633.80	11-5530-617-000
EFT000000001297	Packard, Dillon Credit Card	amazon video	1/2/2019	$ 5.99	11-5300-617-000
EFT000000001298	Wolfe, Erick Credit Card	props and supplies for xmas shows	1/2/2019	$ 126.87	11-1150-695-000
EFT000000001298	Wolfe, Erick Credit Card	props for Fall xmas show and spring show	1/2/2019	$ 86.75	11-1150-696-000
EFT000000001298	Wolfe, Erick Credit Card	props for Fall xmas show and spring show	1/2/2019	$ 41.74	11-1150-696-000
EFT000000001298	Wolfe, Erick Credit Card	props and supplies for xmas shows	1/2/2019	$ 439.46	11-1150-850-000
EFT000000001298	Wolfe, Erick Credit Card	Lunch for tech day	1/2/2019	$ 221.32	71-1151-285-007
EFT000000001298	Wolfe, Erick Credit Card	props and supplies for xmas shows	1/2/2019	$ 159.29	71-1151-285-007
EFT000000001299	Fab Lab Credit Card	mindset class food	1/2/2019	$ 5.95	11-1223-701-000
EFT000000001299	Fab Lab Credit Card	mindset class food	1/2/2019	$ 20.09	11-1223-701-000
EFT000000001299	Fab Lab Credit Card	STEM supplies	1/2/2019	$ 35.18	11-1223-701-000
EFT000000001299	Fab Lab Credit Card	STEM supplies	1/2/2019	$ 28.92	37-1223-602-002
EFT000000001299	Fab Lab Credit Card	STEM Saturday Dec 2018 food	1/2/2019	$ 99.99	37-1223-602-002
EFT000000001299	Fab Lab Credit Card	STEM supplies	1/2/2019	$ 118.08	37-1223-700-002
EFT000000001299	Fab Lab Credit Card	STEM supplies	1/2/2019	$ 28.51	37-1223-700-002
EFT000000001299	Fab Lab Credit Card	STEM supplies Dec 2018 Saturday	1/2/2019	$ 112.79	37-1223-700-002
EFT000000001300	Chapman, Gayle J. Credit Card	Gerber Tours/ Deposit on summer trip	1/2/2019	$ 515.00	31-8502-606-000
EFT000000001300	Chapman, Gayle J. Credit Card	Lock-in and misc expenses	1/2/2019	$ 194.34	31-8502-719-000
EFT000000001300	Chapman, Gayle J. Credit Card	Dec Sat seminar	1/2/2019	$ 89.92	71-8500-285-000
EFT000000001301	ICC Marketing c/o Keli Tuschman	Envelopes for christmas card	1/2/2019	$ 109.15	11-6300-615-000
EFT000000001302	Brown, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$ 25.00	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$ 25.25	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$ 36.24	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$ 32.52	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$ 29.32	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$ 42.93	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$ 112.61	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - meal for recruiting	1/2/2019	$ 90.16	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - meal for recruiting	1/2/2019	$ 18.09	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - meal for recruiting	1/2/2019	$ 50.34	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - meal for recruiting	1/2/2019	$ 17.78	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - meal for recruiting	1/2/2019	$ 38.97	11-5510-617-000

EFT000000001302	Brown, Jason Credit Card	Football - recruiting meal	1/2/2019	$	147.42	11-5510-617-000
EFT000000001302	Brown, Jason Credit Card	Football - supplies	1/2/2019	$	6.53	11-5510-698-000
EFT000000001302	Brown, Jason Credit Card	Football - supplies	1/2/2019	$	75.64	11-5510-698-000
EFT000000001302	Brown, Jason Credit Card	Football - sheet metal/supplies	1/2/2019	$	138.00	71-5500-285-000
EFT000000001303	Correll, Jim Credit Card	Fab Lab suppies	1/2/2019	$	58.32	11-1223-701-000
EFT000000001303	Correll, Jim Credit Card	Fab Lab suppies	1/2/2019	$	215.67	11-1223-701-000
EFT000000001303	Correll, Jim Credit Card	Fab Lab suppies	1/2/2019	$	189.50	11-1223-701-000
EFT000000001303	Correll, Jim Credit Card	Fab Lab suppies	1/2/2019	$	258.70	11-1223-701-000
EFT000000001303	Correll, Jim Credit Card	Fab Lab vending supplies	1/2/2019	$	59.90	11-1223-701-000
EFT000000001304	Martin, Jason Credit Card	meal for recruiting	1/2/2019	$	9.33	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	fOOTBALL - FUEL FOR RECRUIITNG	1/2/2019	$	24.02	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	35.59	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	23.51	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	22.45	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	21.00	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	20.50	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	football - fuel for recruiting	1/2/2019	$	24.60	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	21.60	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	20.62	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	28.06	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - fuel for recruiting	1/2/2019	$	30.10	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	153.04	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	136.77	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	183.91	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	9.92	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	24.00	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	78.86	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	95.07	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	92.28	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	50.00	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	71.20	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	4.95	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	179.28	11-5510-617-000

EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	100.80	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - lodging for recruiting	1/2/2019	$	11.66	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recdruiting	1/2/2019	$	20.84	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	10.23	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	26.96	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	20.87	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	5.39	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	8.34	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	7.62	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	11.27	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	11.05	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	12.21	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	13.12	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	10.89	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	19.73	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	9.18	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	8.29	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	19.31	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	8.60	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	9.30	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	Football - meal for recruiting	1/2/2019	$	9.30	11-5510-617-000
EFT000000001304	Martin, Jason Credit Card	lodging for recruiting	1/2/2019	$	77.10	11-5510-617-000
EFT000000001305	Morgan-Tate, Jessica Credit Card	Lodging/ Jana's Campaign Safety Summit	1/2/2019	$	161.32	11-6510-601-000
EFT000000001305	Morgan-Tate, Jessica Credit Card	Meals for three (3)	1/2/2019	$	77.72	11-6510-602-000
EFT000000001305	Morgan-Tate, Jessica Credit Card	Training materials	1/2/2019	$	10.00	11-6510-626-000
EFT000000001305	Morgan-Tate, Jessica Credit Card	Office Supplies	1/2/2019	$	29.30	11-6510-701-000
EFT000000001306	Henderson, Jim Credit Card	Kazoos for Holiday concert	1/2/2019	$	12.99	11-1151-850-000
EFT000000001307	Wheeler, Kara Credit Card	HLC Expenses	1/2/2019	$	56.07	11-1100-700-000
EFT000000001307	Wheeler, Kara Credit Card	HLC Expenses	1/2/2019	$	134.29	11-4200-601-000
EFT000000001307	Wheeler, Kara Credit Card	HLC Expenses	1/2/2019	$	251.02	11-4200-601-001
EFT000000001307	Wheeler, Kara Credit Card	HLC Lodging	1/2/2019	$	565.00	11-4200-717-000
EFT000000001307	Wheeler, Kara Credit Card	HLC Lodging	1/2/2019	$	565.00	11-4200-717-002
EFT000000001308	Tuschman, Keli Credit Card	gifts for board trustees	1/2/2019	$	108.00	11-6100-693-000

EFT000000001308	Tuschman, Keli Credit Card	main street gift certificates	1/2/2019	$	200.00	11-6100-693-000
EFT000000001308	Tuschman, Keli Credit Card	Google Advertising	1/2/2019	$	119.96	11-6300-615-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	20.30	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	14.48	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - parking for recruiting	1/2/2019	$	4.30	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	18.01	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	24.61	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	16.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	22.60	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	28.05	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	27.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	29.60	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	20.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	25.70	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	9.50	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	24.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	32.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	27.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	42.55	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	25.04	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - fuel for recruiting	1/2/2019	$	19.20	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	149.24	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	59.32	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	110.62	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	65.74	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	67.24	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	85.95	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	163.64	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	67.93	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	200.04	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	57.90	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - lodging for recruiting	1/2/2019	$	72.92	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recdruiting	1/2/2019	$	3.05	11-5510-617-000

EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recriting	1/2/2019	$	18.84	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	7.35	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	5.38	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	25.34	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	8.35	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	15.92	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	5.82	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	21.47	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	19.77	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	15.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	13.30	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	8.18	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	13.06	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	9.04	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	10.47	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	13.51	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	14.60	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	17.70	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	18.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	13.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	13.91	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	5.29	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	9.00	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	14.33	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	8.46	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	7.48	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	10.81	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting	1/2/2019	$	11.70	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recruiting (lost receipt)	1/2/2019	$	8.39	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - meal for recuriting	1/2/2019	$	3.59	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - parking for recruiting	1/2/2019	$	4.30	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - recruiting meal	1/2/2019	$	13.80	11-5510-617-000
EFT000000001309	Harris, Kiyoshi Purchase Card	Football - recruiting meal	1/2/2019	$	15.44	11-5510-617-000

EFT000000001309	Harris, Kiyoshi Purchase Card	Football - turnpike fee	1/2/2019	$ 8.50	11-5510-617-000
EFT000000001310	Wech, Kris Purchase Card	command strips	1/2/2019	$ 9.99	11-7100-649-000
EFT000000001310	Wech, Kris Purchase Card	Replaces PO4434 blank key	1/2/2019	$ 32.68	11-7100-649-000
EFT000000001310	Wech, Kris Purchase Card	3 vacuums for custodial use; toile bowl brushes; LED light bulbs; space heater	1/2/2019	$ 639.76	11-7100-708-000
EFT000000001310	Wech, Kris Purchase Card	6 gallons distilled water for icc west floor machine	1/2/2019	$ 5.64	11-7100-708-000
EFT000000001310	Wech, Kris Purchase Card	Office Supplies	1/2/2019	$ 24.27	11-7100-708-000
EFT000000001310	Wech, Kris Purchase Card	Replace PO 4365- FOURSTATE	1/2/2019	$ 587.83	11-7100-708-000
EFT000000001310	Wech, Kris Purchase Card	Replace PO4279 golf cart charg	1/2/2019	$ 14.81	11-7300-649-000
EFT000000001310	Wech, Kris Purchase Card	bait for pest control	1/2/2019	$ 54.99	11-7300-719-000
EFT000000001310	Wech, Kris Purchase Card	golf cart covers	1/2/2019	$ 117.34	11-7300-719-000
EFT000000001311	Allison, Laura Credit Card	FAFSA Completion Event Supplies	1/2/2019	$ 25.49	11-5200-701-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 69.46	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 41.77	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 78.35	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 30.00	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 79.85	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 13.34	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 39.71	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 116.74	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 57.94	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 197.08	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 47.98	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 159.64	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 83.99	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$ 70.45	11-5540-602-000
EFT000000001312	Crane, Leslie Credit Card	Team Meal	1/2/2019	$ 101.27	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - fuel for team event	1/2/2019	$ 85.44	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - fuel for team event	1/2/2019	$ 89.00	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - fuel for team event	1/2/2019	$ 14.00	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - fuel for team event	1/2/2019	$ 40.04	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - fuel for team event	1/2/2019	$ 88.71	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$ 194.25	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$ 194.25	11-5540-606-000

EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	194.25	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	228.75	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	228.75	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	194.25	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	228.75	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	228.75	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - lodging for team event	1/2/2019	$	228.75	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - supplies	1/2/2019	$	31.88	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - teaam meal	1/2/2019	$	15.96	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	414.91	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	92.61	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	6.58	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	11.45	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	117.66	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	200.00	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	94.94	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	125.88	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	154.87	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	165.09	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - team meal	1/2/2019	$	200.00	11-5540-606-000
EFT000000001312	Crane, Leslie Credit Card	WBB - supplies	1/2/2019	$	35.02	11-5540-698-000
EFT000000001313	Maintenance Toll Credit Card	Toll Charges	1/2/2019	$	20.33	11-5520-606-000
EFT000000001313	Maintenance Toll Credit Card	Toll Charges	1/2/2019	$	4.75	11-5560-617-000
EFT000000001313	Maintenance Toll Credit Card	Toll Charges	1/2/2019	$	44.85	11-7200-719-000
EFT000000001314	Ashford, Melissa Credit Card	Supplies for Fab Force and CIT Students' Final Projects	1/2/2019	$	230.55	11-1223-700-001
EFT000000001314	Ashford, Melissa Credit Card	supplies for totes	1/2/2019	$	39.18	11-1223-701-000
EFT000000001314	Ashford, Melissa Credit Card	supplies for totes design thinking	1/2/2019	$	63.00	11-1223-701-000
EFT000000001315	Petrucka, Page CC	Registration for KCACTF Conference in January	1/2/2019	$	80.00	11-1150-626-000
EFT000000001316	Martin, Raechal Credit Card	Athletic Training - fuel for MBB travel event	1/2/2019	$	20.50	11-5520-606-000
EFT000000001316	Martin, Raechal Credit Card	Athletic Training - meal for MBB travel (lost receipt)	1/2/2019	$	9.06	11-5520-606-000
EFT000000001316	Martin, Raechal Credit Card	Athletic Training - meal for simposium	1/2/2019	$	8.26	11-5595-602-000
EFT000000001316	Martin, Raechal Credit Card	Athletic Training - gift for departing athletic trainer	1/2/2019	$	27.36	11-5595-698-000
EFT000000001316	Martin, Raechal Credit Card	AThletic Training - RX for student	1/2/2019	$	32.99	11-5595-698-000

EFT000000001316	Martin, Raechal Credit Card	Athletic Training - supplies	1/2/2019	$	8.39	11-5595-698-000
EFT000000001317	Peitz, Rebeka Credit Card	Fee for Amazon Prime	1/2/2019	$	12.99	11-4220-701-000
EFT000000001318	Allen, Samantha Credit Card	Athletic Dept. - concession supplies	1/2/2019	$	39.83	71-5500-285-002
EFT000000001318	Allen, Samantha Credit Card	Athletic Dept. - concession supplies	1/2/2019	$	31.78	71-5500-285-002
EFT000000001318	Allen, Samantha Credit Card	Athletic Dept. - Concessions supplies	1/2/2019	$	78.92	71-5500-285-002
EFT000000001318	Allen, Samantha Credit Card	Softball -	1/2/2019	$	2,130.00	71-5560-285-000
EFT000000001319	Kattenberg, Sara Purchase Card	airport parking - SK - Milwakee conference	1/2/2019	$	32.00	31-8502-601-000
EFT000000001319	Kattenberg, Sara Purchase Card	conference lodging	1/2/2019	$	479.97	31-8502-601-000
EFT000000001319	Kattenberg, Sara Purchase Card	meal at Milwakee airport - SK - conf in Milwaukee	1/2/2019	$	15.89	31-8502-601-000
EFT000000001319	Kattenberg, Sara Purchase Card	uber from motel to airport - SK - conf in Milwaukee	1/2/2019	$	24.45	31-8502-601-000
EFT000000001319	Kattenberg, Sara Purchase Card	food for open house	1/2/2019	$	9.98	71-8500-285-000
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - membership dues	1/2/2019	$	22.27	11-5500-646-000
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - Membership dues for T. Turner/T. GEldenhuys	1/2/2019	$	228.20	11-5500-646-000
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - decals for football helmets	1/2/2019	$	2,294.40	11-5500-850-000
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - end of year w/ Netflix celebration	1/2/2019	$	404.15	71-5500-285-000
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - supplies	1/2/2019	$	74.90	71-5500-285-000
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - food for heritage room	1/2/2019	$	104.00	71-5500-285-001
EFT000000001320	Geldenhuys, Tammie Credit Card	Athletic Dept. - food for heritage room	1/2/2019	$	78.00	71-5500-285-001
EFT000000001321	Vestal, Teresa Credit Card	Flowers for the Employee Party	1/2/2019	$	74.40	11-6500-710-000
EFT000000001321	Vestal, Teresa Credit Card	Dec. Web Site Fees	1/2/2019	$	45.00	16-9300-646-000
EFT000000001321	Vestal, Teresa Credit Card	Thermal paper	1/2/2019	$	86.44	16-9300-701-000
EFT000000001321	Vestal, Teresa Credit Card	2019 Calendars for Resale	1/2/2019	$	92.81	16-9300-740-000
EFT000000001321	Vestal, Teresa Credit Card	Name Badges and Labels	1/2/2019	$	49.54	16-9300-740-000
EFT000000001321	Vestal, Teresa Credit Card	Sodas, Drinks and Snacks for Resale	1/2/2019	$	101.74	16-9300-740-000
EFT000000001322	Haynes, Timothy Credit Card	Nuts, bolts, washers case	1/2/2019	$	22.86	11-1223-701-000
EFT000000001322	Haynes, Timothy Credit Card	W4W van supplies	1/2/2019	$	23.53	11-1223-701-000
EFT000000001323	Tyler, Tom Credit Card	MBB - entry fee to tourney for recruiting	1/2/2019	$	12.00	11-5520-617-000
EFT000000001323	Tyler, Tom Credit Card	MBB - fuel for recruiting	1/2/2019	$	26.37	11-5520-617-000
EFT000000001323	Tyler, Tom Credit Card	MBB - fuel for recruiting	1/2/2019	$	27.74	11-5520-617-000
EFT000000001323	Tyler, Tom Credit Card	MBB - meal for recruiting	1/2/2019	$	10.25	11-5520-617-000
EFT000000001323	Tyler, Tom Credit Card	MBB - meal for recruiting	1/2/2019	$	14.02	11-5520-617-000
EFT000000001323	Tyler, Tom Credit Card	MBB - meal for recruiting	1/2/2019	$	10.38	11-5520-617-000
EFT000000001324	Lawrence, Tonda Credit Card	Misc. Cosmo Supplies	1/2/2019	$	20.82	12-0100-485-000

EFT000000001324	Lawrence, Tonda Credit Card	Misc. Cosmo Supplies	1/2/2019	$	32.41	12-1273-700-000
EFT000000001324	Lawrence, Tonda Credit Card	supplies for spring students paper supplies	1/2/2019	$	23.76	12-1273-700-000
EFT000000001324	Lawrence, Tonda Credit Card	supplies for spring students paper supplies	1/2/2019	$	319.53	12-1273-700-000
EFT000000001324	Lawrence, Tonda Credit Card	Misc. Cosmo Supplies	1/2/2019	$	375.00	12-1273-700-001
EFT000000001324	Lawrence, Tonda Credit Card	Misc. Cosmo Supplies	1/2/2019	$	3.94	12-1273-702-000
EFT000000001324	Lawrence, Tonda Credit Card	laundry soap	1/2/2019	$	101.68	71-6500-285-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	128.59	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	14.58	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	52.53	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	91.99	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	116.15	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	144.07	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	101.07	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	87.51	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	12.98	11-5520-602-000
EFT000000001325	Turner, Tony Credit Card	MBB - fuel for team event	1/2/2019	$	79.24	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - fuel for team event	1/2/2019	$	2.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - fuel for team event	1/2/2019	$	15.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - fuel for team event	1/2/2019	$	17.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - fuel for team event	1/2/2019	$	40.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - fuel for team travel	1/2/2019	$	10.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - lodging for recruiting	1/2/2019	$	95.83	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	113.61	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	281.73	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	157.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	122.80	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	103.60	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	67.99	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	89.68	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	136.62	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	194.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - team meal	1/2/2019	$	100.00	11-5520-617-000
EFT000000001325	Turner, Tony Credit Card	MBB - sample uniforms	1/2/2019	$	140.00	11-5520-699-000

EFT000000001325	Turner, Tony Credit Card	MBB - uniform repairs	1/2/2019	$ 140.00	11-5520-699-000
EFT000000001326	Isle, Wendy Credit Card	Final notice statement stamp for business office	1/2/2019	$ 9.57	11-6200-701-000
EFT000000001326	Isle, Wendy Credit Card	Overnight shipping	1/2/2019	$ 46.74	11-6500-611-000
EFT000000001327	Kansas Employment Security Fd	Unemployment Tax Q4 2018	1/16/2019	$ 3,062.53	11-6500-593-000
EFT000000001328	Blackert, Harty Credit Credit Card	Amazon	1/29/2019	$ 21.95	11-6500-695-001
EFT000000001329	Owens, Sarah Credit Card	Books/ replace PO4182	1/29/2019	$ 39.35	11-4100-703-000
EFT000000001329	Owens, Sarah Credit Card	Walmart trip-for thanksgiving needs	1/29/2019	$ 1,132.86	16-9600-602-000

Total Payables: **$ 468,900.44**

Memo

To: Independence Community College Board of Trustees

From: Daniel W. Barwick, PhD
            President

Date: February 14, 2019

Re: President's Report

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As always, I will report on items that I think the Board needs to know about, needs to be stated publicly, or for which I need feedback from the Board. For the month of February, those items will include:

Accreditation Update
Strategic Planning Progress Update
Practice Field Update
Revenue From Last Chance U Sales
Dashboard Review

Memo

To:	Board of Trustees
From:	Teresa Vestal Bookstore Director
Date:	February 14, 2019
Re:	Last Chance U Merchandise Sales

I write this report to inform the Board of Trustees of the total Last Chance U Sales. This consists of online sales, game sales and commission sales through Ane Mae's.

As of Jan. 31, 2019, it is $2,3051.71

Online sales: $10,830.93

Game Sales: $8,028.25

Commission Sales (Ane Mae's): $3,897.50

Neewollah: $295.03

These are net sales without sales tax.

Fiscal Operations Dashboard
As of 1/31/19

Outstanding Accounts Receivable (ICC)

	Fall 2016	Spring 2017	Summer 2017	Fall 2017	Spring 2018	Summer 2018	Fall 2018	Spring 2019	Total AR Aging
Outstanding Accounts Receivable	$136,094.99	$107,106.25	$38,593.04	$47,641.80	$56,911.91	$70,927.90	$173,138.64	$569,955.50	$1,200,370.03
% Of Uncollected Accounts Receivable	10.18%	8.84%	13.72%	4.17%	5.31%	17.87%	11.11%	54.57%	15.72%

Outstanding Accounts Receivable (ICC Student Housing)

*Based on Move Out Date	Fall 2016	Spring 2017	Summer 2017	Fall 2017	Spring 2018	Summer 2018	Fall 2018	Spring 2019	Total
Outstanding Accounts Receivable	$36,499.56	$35,658.64	$3,123.79	$12,204.33	$11,892.43	$3,405.00	$63,958.31	$368,262.66	$229,487.50
% Of Uncollected Accounts Receivable							29.01%		29.01%

Billing Credits Fall

TERM	IN DISTRICT	BORDER STATE	INTERNATIONAL	OUT OF DISTRICT	OUT OF STATE	TOTAL BILLING CREDITS:
Fall 2018	2936	900	245	2717	3205	10003
Fall 2017	2843	1328	274	3112	2496	10053
Term Credit Hour Increase (Decrease)	93	-428	-29	-395	709	-50

Change in Tuition/Fees Increase (Loss)

						Total Change in Revenue:	Total Change in Cash:
Tuition	5022	-28676	-4379	-23700	47503	-4230	-846
Fees	4185	-19260	-1305	-17775	31905	-2250	-2250
Innovation	2790	-12840	-870	-11850	21270	-1500	-1500
Total Revenue Increase (Loss)	$11,997.00	-$60,776.00	-$6,554.00	-$53,325.00	$100,678.00	($7,980.00)	($4,596.00)

Billing Credits Spring

TERM	IN DISTRICT	BORDER STATE	INTERNATIONAL	OUT OF DISTRICT	OUT OF STATE	TOTAL BILLING CREDITS: As of 1/2/19	TOTAL BILLING CREDITS:	TOTAL %:
Spring 2019	2486.5	769	217	2290.5	2267	8030	8030	
Spring 2018	2793	1265	251	2515	2223	9047	9047	
Term Credit Hour Increase (Decrease)	-306.5	-496	-34	-224.5	44	-1017	-1017	88.76%

Change in Tuition/Fees Increase (Loss)

						Revenue:	Total Change in Cash:
Tuition	-16551	-33232	-5134	-13470	2948	-54918	-10983.6
Fees	-13792.5	-22320	-1530	-10102.5	1980	-45765	-45765
Innovation	-9195	-14880	-1020	-6735	1320	-30510	-30510
Total Revenue Increase (Loss)	-$39,538.50	-$70,432.00	-$7,684.00	-$30,307.50	$6,248.00	($131,193.00)	($87,258.60)

Fiscal Operations Dashboard

Dorm Occupancy

	Maximum Occupancy Rate:	Cost Per Term	Fall 2017 Occupancy Count	Fall 2017 Occupancy %	Fall 2018 Occupancy Count	Fall 2018 Occupancy %	Vacant Rooms	ICC Vacancy Loss
Captains Quarters	184	$1,225.00	147	80%	150	81.52%	34	-$41,650.00
Bricks	36		31	86%	30	83.33%	6	-$7,350.00
Single	20	$1,600.00						
Double	16	$1,225.00						
Villas	142	$1,975.00	127	89%	134	93.66%	8	
Total Revenue Increase (Loss)								($49,000.00)

** Students who moved out prior to the last day to add/drop classesare not included. (August 23rd, Total of 13 in CQ, Total of 11 in Villas)
** Students who move out prior to the add/drop period are only charged for approximately 1 month of rent

Dorm Occupancy

	Maximum Occupancy Rate:	Cost Per Term	Spring 2018 Occupancy Count	Spring 2018 Occupancy %	Spring 2019 Occupancy Count	Spring 2019 Occupancy %	Vacant Rooms	ICC Vacancy Loss
Captains Quarters	184	$1,225.00	125	68%	96	52.17%	88	-$107,800.00
Bricks	36		27	75%	30	83.33%	6	-$7,350.00
Single	20	$1,600.00						
Double	16	$1,225.00						
Villas	142	$1,975.00	108	76%	101	71.13%	41	
Total Revenue Increase (Loss)								($115,150.00)

Budget Revenues and Expenses

	Budget 2018-19	YTD 2018-19	% 2018-19	Budget 2017-18	YTD 2017-18	% 2017-18
All Funds:						
Revenues	$14,495,786.00	$9,978,143.53	68.83%	$14,056,475.00	$10,130,380.97	72.07%
Expenses	$14,547,159.00	$7,473,767.49	23.62%	$15,793,639.48	$7,816,734.09	49.49%
Total Collected Revenue		*$9,805,004.89*	67.64%		*$9,987,234.22*	71.05%
Total Revenues-Expenses		2,504,376.04			2,313,646.88	

Fiscal Operations Dashboard

Bank Balance History and Projections

Month Ending:	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
July		$4,007,749.27	$3,109,049.79	$3,264,249.59	$2,169,347.76	$1,798,977.41	$1,379,345.83	$1,745,969.91
August	$4,370,043.24	$4,336,901.70	$3,298,975.69	$3,570,755.52	$2,539,764.98	$2,077,651.24	$1,789,773.46	$2,007,077.48
September		$4,305,222.10	$2,981,240.11	$2,720,982.59	$2,034,268.53	$1,631,999.58	$1,902,904.61	$2,427,637.03
October	$3,443,754.36	$3,700,509.09	$2,684,044.00	$2,871,092.20	$1,847,334.08	$1,540,087.74	$1,273,528.42	$1,738,024.44
November	$2,961,441.44	$2,827,471.65	$1,708,938.76	$1,781,777.10	$1,170,986.78	$725,128.83	$741,398.46	$1,109,937.08
December	**$2,603,988.47**	**$2,077,918.09**	**$1,065,640.45**	**$1,228,499.88**	**$464,118.98**	**$427,248.70**	**$249,509.06**	**$580,065.33**
January	$5,418,318.15	$4,803,890.47	$4,942,552.24	$4,509,806.68	$3,372,271.47	$3,795,447.17	$3,744,085.19	$4,155,611.23
February	$5,742,865.94	$4,174,313.64	$4,065,244.00	$4,049,897.75	$2,992,077.26	$2,902,791.50	$2,361,880.92	$2,997,142.69
March	$4,993,435.47	$4,461,812.69	$4,191,996.06	$4,392,125.97	$2,974,737.13	$2,950,859.73	$2,716,162.04	$3,393,104.84
April	$3,803,539.07	$3,339,848.88	$3,104,682.45	$2,454,468.16	$1,924,390.88	$1,629,814.15	$1,689,698.96	$2,395,367.79
May	$3,231,319.70	$2,647,322.32	$2,332,462.04	$1,632,458.88	$1,148,683.94	$762,759.72	$704,368.01	$1,402,374.87
June	$4,646,504.12	$3,746,154.25	$3,684,880.46	$2,836,519.95	$2,658,950.86	$2,044,874.96	$2,455,930.70	$3,169,452.06
							*Projected	*Projected

Fiscal Operations Opportunities

	Achievable	Expenses	Total Revenue	Total Cash
Increase Spring 19 Mid-Semester Enrollment by 135-180 credit hours		Already budgeted; not exceeding last year expenditures	$19,170-$25,560	$10,125-$13,500
Increase Housing Occupancy by15-20 students			$9180-12240	
Totals:			**$28,350.00**	**$10,125.00**

2018-19 Budget year Cost Increases & Budget Reductions Summary

	Budgeted	Actual YTD (Estimated)	%
Cost Increases			
Total Budget Increases	$432,032.00	$208,973.89	48.37%
Total Budget Increases (Athletics)	$99,809.00	$47,107.68	47.20%
Total Budget Increases	**$531,841.00**	**$256,081.57**	**48.15%**
Budget Reductions			
Total Budget Reductions	-$1,154,418.00	-$599,787.58	51.96%
Total Budget Reductions	-$101,478.00	-$101,478.00	100.00%
Total Budget Reductions (Athletics)	-$123,262.00	-$68,449.58	55.53%
Total Budget Reductions	**-$1,379,158.00**	**-$769,715.16**	**55.81%**

Personnel Report February, 2019

<u>Employment/New Hires:</u>

Kameron Mydland
Role: Navigator
Date of Hire: 01/22/2019
Hiring Rate of Pay: $2750/monthly ($33,000 annually)

Donald Ballew
Role: Custodian/Evening Security
Date of Hire: 02/05/2019
Hiring Rate of Pay: $11.50/hour (23,920 annually)

J.D. McGuire
Role: Art Instructor
Date of Hire: Contract work until ($3850 Feb-May)
Hiring Rate of Pay: $4492/monthly ($53,900 annually) *Will not be Faculty until May 2019

Marcellus Speaks
Role: Football Coach
Date of Hire: 01/01/2019
Hiring Rate of Pay: $2500/monthly ($30,000 annually)

Steve McCollom
Role: Football Coach
Date of Hire: 01/01/2019
Hiring Rate of Pay: $2500/monthly ($30,000 annually)

<u>Separations:</u>

Levi Thornton
Role: Custodian
Dates of Hire: 03/24/2014 – 02/08/2019
Ending rate of pay: $13.50/hour ($28,080 annually)

Calvin Latham
Role: Custodian
Dates of Hire: 09/17/2018 – 02/15/2019
Ending Rate of Pay: $11/hour ($18,304 annually)

<u>Employment Searches:</u>

- Marketing Manager
- Assistant Athletic Trainer
- Head Volleyball Coach
- Culinary Art Instructor

- Director of Human Resources

Total Full Time Employees	106
Full Time Staff Positions	52
Grant Funded TRIO Programs	8
Full Time Faculty Positions	30
Full Time Coaching Positions	16

Ref. No.	Grant Name	Description	Potential Funding	Comments
**Grants Report, February 1, 2019**				
**Activity Since Last Report**				
1	Kansas Creative Arts Industries Commission Innovative Arts Grants	Funding for 2019 Summer Quest playwriting program with Four County Mental Health	$10,910 from KCAIC; $7,000 from Four County.	Approved 1.29.19
2	Kansas Creative Arts Industries Commission Guest Artists grant	Funding for guest artist to attend 2019 Inge Festival; in conjunction with workshop at Penn Terrace	$2,040.00	Approved 1.29.19
3	Mid America Arts Alliance Artistic Innovation Grant	For production that can be part of 2020 Inge Festival	$15,000, 1:1 match	Phase II submitted Jan. 27; notification expected July, 2019
**Status of Submitted Proposals Still Under Review**				
4	Kansas Heritage Trust Fund	Further repairs for Inge House, apply through Inge Foundation	$22,368, no ICC match	Submitted Nov. 1. Notification announced for May 4, 2019
5	National Endowment for the Arts, Art Works	Playwright guest artists for 2020	$15,000.00	Submitted July 24. April 2019 notification.
**Proposals in Progress**				
6	People for Bikes	For prospective bicycle-related improvements for potential bike program for students	Up to $10,000	Decision to await possible parntership with community group; same grant available for July application

		Prospective Proposals		
7	Title III eligibility	Designation grants waiver to some Fed sharing costs	Approx. $15,000	No announcement yet of notice for applications.
8	National Science Foundation Advanced Technical Education	For engineering curriculum to align better with Fab Lab.	$200,000.00	Fab Lab staff requests to submit a proposal in October 2019, when new fully functioning fab lab will make proposal more competitive
9	Small Business Innovation Reserch and Small Business Technology Transfer	Partnerships with private businesses	Up to $150,000, with 30 percent indirect costs for ICC	Requires qualified business partner. Fab Lab scouting for possible partners.
		Submitted Proposals, Under Current Review		Proposals in Progress
Totals		$52,368.00		$30,910.00

	Totals, FY 2018-2019 Awards Granted			
	Grant Name	Description	Funding	Comments
1	Kansas Creative Arts Industries Commission Arts Integration Grant	Program for severely emotional disturbed youth, parntered with Four County Mental Health	$10,910.00	In partnership with Four County Mental Health
2	Kansas Creative Arts Industries Commission Arts Guest Artist Grant	Guest artist conducts program for Penn Terrace residents	$2,040.00	Guest artist will also be at the 2019 Inge Festival.
3	Kansas Creative Arts Industries Commisison Equipment Grant	Acoustic sound shells	$5,000.00	Total cost of sound shells $10,660
4	Independence Community College Foundation	Acoustic sound shells	$5,000.00	Total cost of sound shells $10,660
Total			$22,950.00	

Memo

To: Board of Trustees

From: Brittany Thornton

Date: February 14, 2019

Re: Fireworks Recruiting Software

It is recommended the Board of Trustees approve payment to Fire Engine Red in the amount of $15,000. This is payment for year 2 of a 3 year contract for the Fireworks Recruiting Software. This expense was budgeted in the Admissions budget for 2018-19.

This is a reoccurring budgeted expense item reflected in the 2018-19 fiscal year budget.

Fire Engine RED, Inc.

P.O. Box 1017
Havertown, PA 19083-0017
(215)829-1850
billing@fire-engine-red.com

INVOICE

BILL TO

Independence Community
College
Brittany Thornton
Associate Director of
Admissions
1057 W. College Ave.
Independence, KS 67301

INVOICE #	18521
DATE	01/31/2019
DUE DATE	03/02/2019
TERMS	Net 30

ACTIVITY	QTY	RATE	AMOUNT
Renewal Fee - Fireworks CRM System Period: 2/15/19 to 2/14/20	1	15,000.00	15,000.00

To submit payment via credit card, log into your office's Extinguisher, click the More link, then the Payment Center link in the upper right corner of the screen.

BALANCE DUE   **$15,000.00**

Memo

To: Board of Trustees

From: Eric Montgomery

Date: 2-14-2019

Re: Information Technology Policies

Please review for your approval the Information Security and Privacy Policy and supporting Information Security and Privacy Program.

Title: Information Technology Security and Privacy Policy
Responsible Person: Chief Information Officer
Responsible Office: Office of Information Technology
Date Issued: **Under Review, Pending Adoption by Council of Chairs.**
Date Last Revised:

STATEMENT OF POLICY

A trusted and effective information technology (IT) environment is vital to the College's ongoing mission of discovery, learning and engagement. To this end, the College will:

- Establish an overarching Information Security and Privacy Program to establish an environment of internal controls designed to maintain, facilitate and promote adequate protection of Information Assets and IT Resources through standards, procedures, guidelines, information-sharing and training.

- Identify and classify Information Assets and IT Resources according to their use, sensitivity, and importance to the College and in compliance with federal and/or state laws.

- Facilitate collaboration and communication among stakeholders throughout the College community to aid in protecting Information Assets and IT Resources, with recognition of the need to respond and adapt to rapidly changing and emerging technologies.

- Ensure that access to Information Assets via IT Resources is governed by appropriate role-based access controls and the principles of least privilege with College employees being granted access only to those Information Assets and IT Resources they need to fulfill the responsibilities of their position.

- Support the activities and responsibilities of Information Owners, Data Stewards and Data Users within the College's IT environment.

- Manage risk to Information Assets and IT Resources through appropriate administrative, technological and physical controls to protect both Information Assets and IT Resources from unauthorized access or modification, misuse or damage.

- Establish security and privacy controls meeting the requirements of legal, ethical, internally-imposed or externally-imposed constraints.

- Establish sanctions appropriate for non-compliance with control standards and procedures or for violation of applicable laws, regulations or other legal requirements.

- Conduct a periodic review of information security standards and procedures to maintain effective controls and relevance to changes in business processes, technology, applicable laws or regulations, and/or problems identified during risk assessments.

- Support, through the maintenance of an effective IT environment and the management of Information Assets and IT Resources for their maximum effective benefit, the College's ongoing mission.

All individuals who use or have access to Information Assets and IT Resources, regardless of the user's role or affiliation with the College, are expected to act in accordance with this policy and its supporting Information Security and Privacy Program, as well as all relevant laws, contractual obligations and the highest ethical standards. Violations may result in disciplinary actions up to and including expulsion or termination or may be referred to appropriate external authorities.

REASON FOR THIS POLICY

Information Assets and IT Resources are essential to furthering the mission of Independence Community College. These are College assets, or those entrusted to it by affiliates, that must be protected throughout various phases of their useful life, including when created or collected, stored, transmitted or transferred, and ultimately destroyed. To accomplish this objective, certain administrative, technological and physical safeguards must be in place to adequately protect Information Assets and IT Resources, while supporting their use in furthering ICC's mission. The Responsibilities outlined in this policy establish and define the organizational structure by which such safeguards are identified, promulgated, implemented and maintained.

INDIVIDUALS AND ENTITIES AFFECTED BY THIS POLICY

All individuals who use or have access to Information Assets and IT Resources are affected and governed by this policy and it's supporting standards and procedures.

EXCLUSIONS

None.

RESPONSIBILITIES

Chief Information Officer (CIO)

- Oversee the administration of this policy.

- Serve as Information Owner, or designate an Information Owner, for those enterprise-wide directories and applications that serve a multitude of College functions and do not have a cross-functional team that acts as the Information Owner. In these instances, the CIO or designee is also responsible for identifying, communicating with and building consensus among all affected stakeholders whenever a decision regarding an Information Asset is needed.

- Lead, maintain and coordinate the organization-wide Information Security and Privacy Program, including associated standards and procedures to support the program controls and the common security controls among organizational entities.

- Ensure the Information Security and Privacy Program supports safeguards that protect information and respect privacy but does not impede the usage of information in the College's mission of discovery, learning and engagement.

- Ensure the Information Security and Privacy Program supports compliance with applicable state and federal laws and regulations and contractual requirements.

- Authorize the disconnection of any Device or the disabling of any account if it is believed that either is involved in compromising the information security of the College until such time as it is

demonstrated that the Device or account no longer poses a threat; consult with agreed upon departmental directors prior to disconnection, unless a critical situation exists (i.e., serious vulnerability, denial of service, worm or virus attack) and directors cannot be contacted quickly.

- Authorize the discontinuation of application development or deployment efforts if it is found during a risk assessment that the impact of a threat is likely to compromise the information security of the College with significant impact until a remedy is implemented to reduce or eliminate the impact of that threat.

Data User

- Comply with standards and procedures for access and protection of Information Assets.

Data Steward

- Work with Information Owners to ensure that Information Assets are classified appropriately as it relates to their maintenance, use, protection and distribution.

- Establish procedures for maintaining Data confidentiality as they relate to Information Assets under the Data Steward's management. Work with security officers to enforce the procedures.

Information Owner

- Interpret and implement standards and procedures for access, availability and safeguarding of Information Assets in a manner that does not impede the usage of such assets in the College's mission of discovery, learning, and engagement.

- May delegate this responsibility to a Data Steward.

College Faculty, Staff and Students, and Other Parties with Access to College Information Assets and IT Resources

- In accordance with the College Statement of Integrity and Code of Conduct, act as stewards of Information Assets and IT Resources.

- Comply with the policies, standards and procedures that support the Information Security and Privacy Policy, including supporting College information security activities and applicable compliance programs.

- Complete awareness training as necessary or appropriate to meet the College's information security objectives and to ensure compliance with applicable laws, regulations and College policies.

DEFINITIONS:

Data
Discrete, objective facts, statistics or other information collected or captured for reference, analysis, calculation, measurement or some other use.

Data Steward
An individual assigned by an Information Owner to facilitate the interpretation and implementation of Data policies, standards and procedures.

Data User
An individual who needs and uses Information Assets daily as part of their assigned employment duties or functions.

Device(s)
Any mechanism used to store, retrieve, manipulate, or transfer Data, including but not limited to, a desktop or laptop computer, CD, USB flash drive, external USB hard drive, tablet, smart phone or cellular phone.

Information Asset
A body of contextualized or definable Data, regardless of format, that has a recognizable and manageable value, risk, content and lifecycle and that is generally defined, classified and managed by the College so that it can be understood, shared, protected and used effectively. In the ordinary course of its activities, the College regularly creates, collects, maintains, uses and transmits Information Assets.

Information Owner
The unit administrative head who is the decision-maker with respect to Information Assets owned by that unit in conducting College business. Except in cases where unit-level control would impede the general usage of information in the College's mission of discovery, learning and engagement, an Information Owner has decision-making authority over the Information Assets used, managed or regularly accessed in the unit's administrative functions, as well as over any forms, files, information and records, regardless of format, that relate to such Information Assets.

Information Security Governance Committee (*Left for future option of initiating a committee***.)**
A committee of individuals who, due to the nature of their positions within the College, have responsibility for oversight of an Information Asset that is subject to compliance with state or federal laws and regulations and/or contractual obligations related to information security and privacy.

IT Resources (or Information Technology Resources)
All tangible and intangible computing and network assets provided by the College or by authorized third-parties, regardless of whether those resources or assets are accessed from on-campus or off-campus locations or via Devices. Examples of such assets include, but are not limited to, hardware, software, wired and wireless network and voice telecommunications assets and related bandwidth, mobile Devices, electronic and hardcopy information resources, and printers.

Information Security and Privacy Program

Information Assets and Information Technology (IT) Resources are valuable and essential to furthering the mission of Independence Community College. Administrative, technological, and physical safeguards are required to protect these assets to support our mission, to meet our legal and regulatory obligations, and to preserve privacy.

This Information Security and Privacy Program, administered through the Chief Information Officer, is established in support of the Information Security and Privacy Policy. This program promotes, through standards, procedures, guidelines, and information sharing, an internal controls environment designed to maintain, facilitate, and promote protection of Information Technology (IT) Resources and Information Assets.

Mission

Support ICC's mission by protecting the confidentiality, integrity and availability of Information Assets and Information Technology (IT) Resources.

Goals

• Align the information security organization's efforts to advance the college's mission of discovery, learning and engagement while supporting privacy, legal and regulatory obligations
• Partner with stakeholders as trusted advisors and enablers in the acquisition or development and configuration of technologies to further protect the security and resilience of IT Resources and Information Assets consistent with related policies, procedures, and guidelines
• Approach security from a risk management perspective
• Promote organizational awareness of information security responsibilities and affect behavior through awareness and training
• Collaborate with community organizations and other educational institutions to increase awareness of the threat landscape and protections with increased insight, outreach, and sharing of cybersecurity information
• Promote proactive and adaptive processes with a commitment to continuous improvement
• Evolve security strategies, standards and procedures to maintain relevance to changes in business processes, technologies, laws and regulations, or identified risks

The Information Security and Privacy Program Components

The Information Security and Privacy Program components are based upon safeguards provided by the National Institute of Standards and Technology (NIST) Cybersecurity Framework and are aligned with strategies to advance Independence Community College's mission and support privacy, legal and regulatory obligations. This Framework guides the college's information security program through incorporating the Framework's core functions of Identify, Protect, Detect, Respond and Recover to address current strategic priorities with the understanding there is room to mature those and strengthen others as risks evolve.

1. Coordinates the institutional response to significant college initiatives including institutional accreditation, cultural inclusivity, institutional integrity and community involvement.
2. Emphasizes communication among Cabinet membership, the college and the community by providing a meeting agenda to the campus in advance of all meetings, promptly distributing Cabinet meeting minutes to the campus and providing a forum for the communication of presidential decisions as they relate to business presented to and/or discussed by Cabinet.
3. Presents departmental updates to its membership for the purpose of enhancing collaboration and promoting communication among Cabinet membership, the college and the community.
4. Conducts periodic informational reviews of the operations of areas of the college and hears reports by and engages in discussion with non-members (as requested by any member of the Cabinet).
5. Discusses issues raised and projects proposed by its membership as a means of providing perspective, clarity and open communication for the purpose of resolving issues and advancing projects within the college and community.
6. Makes recommendations to Council of Chairs as appropriate.

Membership

President's Cabinet includes the Faculty Senate President and those personnel appointed by the President to the Cabinet.

Meetings

Meetings are held approximately weekly throughout the year and are generally open to the public. Cabinet members participate in monthly Board of Trustees meetings.

President's Cabinet By-Laws (REVISION PROPOSAL)

CURRENT:

Mission
The President's Cabinet provides visionary College leadership through unit activity coordination.

Responsibilities
The following responsibilities carry equal value for the College and the Unit that each of the Cabinet members serves.
1. Coordinate and lead effective fiscal management and budget oversight for College district service within established Mission, Vision and Core Values and of local, state and federal statute compliance.
2. Model and effect open communication among Cabinet members and colleagues throughout the College.
3. Identify and fulfill personnel needs for each unit for effective service to College community.
4. Coordinate fulfillment of student, staff and community needs.
5. Collaboratively problem solve for best College outcomes.
6. Integrate administrative unit initiatives into short and long range plans.
7. Recommend actions, procedures and policies to Administrative Units, Council of Chairs and/or Board of Trustees as appropriate.

Membership
President's Cabinet includes the Faculty Senate President and those personnel appointed by the President to the Cabinet.

Meetings
President's Cabinet meets on a schedule predetermined by the President.
Cabinet members participate in monthly Board of Trustees meetings.

PROPOSED:

Mission

The President's Cabinet provides a forum for the presentation, discussion, and communication of decisions that impact various areas of college operations including academics, budget and fiscal management, compliance, enrollment and retention, personnel and service needs, public relations and student affairs as a means of ensuring accountability, oversight and transparency in presidential decision-making.

Responsibilities

The Cabinet:

1. Coordinates the institutional response to significant college initiatives including institutional accreditation, cultural inclusivity, institutional integrity and community involvement.
2. Emphasizes communication among Cabinet membership, the college and the community by providing a meeting agenda to the campus in advance of all meetings, promptly distributing Cabinet meeting minutes to the campus and providing a forum for the communication of presidential decisions as they relate to business presented to and/or discussed by Cabinet.
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Annual
Program
Of
Computer Science
For
AY 2018 (2017-2018)

Prepared by

Tamara Blaes

10/23/2018

Independence
COMMUNITY COLLEGE

Table of Contents

1.0 Program Data and Resource Repository

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

The data from IR shows there were 13 students who declared Computer Science as their major and 4 of those who returned this year to continue in Computer Science. There were 4 who graduated with degrees of AS in Computer Science and the other 5 are still here but have changed to Liberal Studies or General Studies in order to pursue a degree at a 4-year university that we do not offer here, for example, Graphic Design and Computer Programming, both transfer degrees. These 5 students who are not declared majors still enroll in our classes, alongside our declared majors, they just are not declared majors. Students who typically want to transfer in a computer related field that is closely related to Computer Science, Computer Programming, Computer Graphics, Graphic Design and sometimes Web Design choose our AS in Computer Science. This is our "best fit" transfer degree for most students unless they are led to choose Liberal Studies or General Studies.

Computer Science (CSE) Data AY 2018
Number of Faculty:
3 Full time (1 dedicated to Web Design & Computer Science, 1 dedicated to IS, IT & Fab Force and the other 1 dedicated to AOM and teaches several CCA classes)
0 part time
Enrollment & Student credit hours by Faculty type:
Full time: 91 total credit hours taught, 331 with total students enrolled
Part time: 0 credit hours taught, 0 total students enrolled
Average Class size:
11.58 students in Face-to-Face classes
13.25 students in online classes
11.82 students across all courses
CCA Completion rates:
99.03% face-to-face
90.38% online
97.30% all CCA classes
CCA Pass ('D' or better) rates:
90.73% face-to-face
82.98% online
89.29% all CCA classes
Other CIT & CSE Course Completion rates:
92.96% face-to-face
100% online
93.06% all courses
Other CIT & CSE Course Pass ('C' or better) rates:
84.85% face-to-face
100% online

85.07% all courses
Number of Majors: 13 (4 returned in Fall 2018)
Degrees Awarded: 4

3.0 Assessment of Student Learning Outcomes

3.2 Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials. *(See Section 3.2 in the Program Review Handbook for more information.)*

Narrative:
Since this is an AS transfer degree, only 12-15 hours of the degree are classes that are taken in my classroom. All the other classes in the degree program are general education courses.

Fall CCA Assessment

WS3 – Project

70% of students will complete Word Section 3 Project Exam in SNAP with 70% accuracy.

107 of the 117 (91.5%) students enrolled completed the assignment with higher than 70% (91.9%) accuracy. 91 students scored 100%, 11 students scored between 90-99%, 5 students scored between 80-89%, and 6 did not complete the assignment or scored a 0. Of the 6 who scored 0, 1 had stopped attending class and 1 other withdrew from class.

ES3 – Exercise

70% of students will complete Excel Section 3 Exercise 1 Exam in SNAP with 70% accuracy.

94 of the 117 (80.3%) students enrolled completed the assignment with higher than 70% (76.1%) accuracy. 72 students scored 100%, 11 students scored between 90-99%, 4 students scored between 80-89%, 1 student scored 78%, 1 student scored 61%, 1 student scored 11%, and 23 did not complete the assignment or scored a 0. Of the 23 who scored 0, 1 had stopped attending class and 1 other withdrew from class.

AS1 – Project

70% of students will complete Access Section 1 Project Exam in SNAP with 70% accuracy.

107 of the 117 (91.5%) students enrolled completed the assignment with higher than 70% (76.1%) accuracy. 63 students scored 100%, 7 students scored between 90-99%, 7 students scored between 80-89%, 2 students scored 75%, 11 students scored between 60-69%, 17 students scored below 60% and 10 did not complete the assignment or scored a 0. Of the 10 who scored 0, 1 had stopped attending class and 1 other withdrew from class.

Strengths:

Our computers were updated last year so we changed the way in which we setup the class. Students had to be in class on the day of the project. If they were going to be absent they needed to make arrangements to make up the exam.

Weaknesses:

The new computers presented a few challenges that we think we have worked out. They are zero client computers so using SNAP still has a few complications.

Recommendations:

Continue in the spring semester with the required attendance for the project completion. SNAP is changing to all web based in the fall with the release of Office 2019.

Spring CCA Assessment

WS3 – Project

70% of students will complete Word Section 3 Project Exam in SNAP with 70% accuracy.

74 of the 83 (89.1%) students enrolled completed the assignment with higher than 70% 90.3%) accuracy. 68 students scored 100%, 7 students scored between 90-99%, 4 students scored between 80-89%, and 2 did not complete the assignment or scored a 0. Of the 6 who scored 0, 1 had stopped attending class and 1 other withdrew from class.

ES3 – Exercise

70% of students will complete Excel Section 3 Exercise 1 Exam in SNAP with 70% accuracy.

62 of the 83 (78.3%) students enrolled completed the assignment with higher than 70% (74.9%) accuracy. 51 students scored 100%, 3 students scored between 90-99%, 4

students scored between 80-89%, 1 student scored 78%, 1 student scored 61%, 1 student scored 11%, and 22 did not complete the assignment or scored a 0. Of the 22 who scored 0, 1 had stopped attending class and 1 other withdrew from class.

AS1 – Project

70% of students will complete Access Section 1 Project Exam in SNAP with 70% accuracy.

75 of the 83 (90.3%) students enrolled completed the assignment with higher than 70% (73.1%) accuracy. 53 students scored 100%, 1 student scored between 90-99%, 1 student scored between 80-89%, 1 student scored 75%, 2 students scored between 60-69%, 17 students scored below 60% and 10 did not complete the assignment or scored a 0. Of the 10 who scored 0, 1 had stopped attending class and 1 other withdrew from class.

Strengths:

Our computers were updated last year so we changed the way in which we setup the class. Students had to be in class on the day of the project. If they were going to be absent they needed to make arrangements to make up the exam.

Weaknesses:

The new computers presented a few challenges that we are continuing to work out. They are zero client computers so using SNAP still has a few complications.

Recommendations:

Continue in the fall semester with the required attendance for the project completion. SNAP is changing to all web based in the fall with the release of Office 2019.

4.0 External Constituency and Significant Trends

An important component of maintaining a superior program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

4.1: Program Advisory Committee:

Narrative:

- IncludeAdvisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (10.0).

Fall 2017 Meeting Minutes:

Present: Tamara Blaes, Chance, Mike*, and Tim with MicroWare.
Here are the outcomes for our Computer Science Program:
Program Outcomes:
1. The student will be able to analyze a variety of complex information systems.
2. The student will be able to apply and demonstrate power usage of computer science skills.
3. The student will be able to organize and prepare a system for solving problems.
4. The student will be able to demonstrate effective collaboration and communication skills.
We would like to know:
Are students being prepared for the future job market?
This is a tricky question for us. We hire people to work with us who fit in with us so the answer to this question for us is yes, we have had extremely good luck with prepared young individuals working for us.
What should the training include?
We all agreed this should be an equal amount of hardware, software, and people skills. Even though many computer technicians do not feel like they may need people skills, they will. We interact with people all the time to find out what is wrong with their item and what needs to be done to fix or replace it. We also do a small amount of our own on the job training that is concentrated on our business needs when we hire a new technician.
Do you think our curriculum adequately addresses industry needs?
For the most part yes, there could be more software class added to reach that more equal status. Also, there is a huge demand in this area for website construction. We have customers asking us all the time if we know how or know anyone who can create a website. This area of Kansas is lacking in this technology.

Do course and program outcomes and performance levels meet industry standards? Okay, this is what took us so long to get back to you, as we are not teachers. So, looking at what you have and your programs, everything seems to fit and flow well together. We really did look at all of it.

What industry validated credentials (include certificates or licenses) are necessary for industry success?

Having these certifications is always nice but not always required: A+, CISCO, Windows and Microsoft Office.

These are a few questions to get us talking.

Another important issue facing us this year is how prepared are the students we get when they arrive to ICC in general? What I mean by that is, are they already trained and know how to use a computer and computer software, in your opinion?

Our experience with kids in school is that they know how to use their phones, but they do not know how to operate at computer. If you put them in front of one, they can probably do a simple Google search but that is it, no other skills unless they are very interested in computers themselves.

Is there a need for them to learn the basic class we teach which is a class that covers how to use Microsoft Word, Excel, Access & PowerPoint and then concepts of hardware, software and how a computer functions?

Oh yes! We think this is very important and should never go away from education. Computers and technology are not going anywhere except bigger, better, faster, or different. But we will have computers around for a very long time and in more commonly used items. Also covered are the Internet, social media, security, data, and careers. Now, they may think they know all there is to know about social media, but they are always surprised in class to learn more. Anyway, just your thoughts on this type of class as well. Students could possibly benefit from this type of class information. We believe the more they get the better off they will be.

Spring 2018 Meeting Minutes:

Present: Tamara, Blake, Drew*, and Mick

Here are the outcomes for our Computer Science Program:

Program Outcomes:

1. *The student will be able to analyze a variety of complex information systems.*
2. *The student will be able to apply and demonstrate power usage of computer science skills.*
3. *The student will be able to organize and prepare a system for solving problems.*
4. *The student will be able to demonstrate effective collaboration and communication skills.*

I would like to know:

1. Are students being prepared for the future job market? Drew: I don't think they are at this point. They need more hands-on experience. Blake: Yes and no Mick: I was, but I already had a large knowledge base going in.
2. What should the training include? Drew: Actual experience they will need in a real job. Blake: More real-world experience. Mick: Everything that could go wrong will go wrong and how to fix it.
3. Do you think our curriculum adequately addresses industry needs? Drew: there needs to be more soft skills and hands-on practices. Blake: For me yes, others probably not. Mick: There probably needs to be more technical classes.
4. Do course and program outcomes and performance levels meet industry standards? Drew: Well, that is a tough one, let me think on it. Blake: I'm sure it does. Mick: You guys are the ones checking on it, so I am guessing it is all okay.
5. What industry validated credentials (include certificates or licenses) are necessary for industry success? Drew: Just an IT Associates degree for me. Blake: I'm not completely for sure yet, I do my own work. Mick: I'll leave that up to my boss.

These are a few questions to get us talking. Like I told you on the phone, we are not required this semester to meet face-to-face, which is nice. We just should communicate with each other at least digitally. In the Fall of 2018, we will try to meet as a whole group with the guys from MicroWare to discuss further options.

Another important issue facing us this year is how prepared are the students we get when they arrive to ICC in general? What I mean by that is, are they already trained and know how to use a computer and computer software, in your opinion? Drew: I have interviewed a few students straight out of high school that are self-taught and are by far, very knowledgeable. In general, the overall student population is not well educated in high school. Unless a person takes the initiative and teaches themselves, they will not receive this type of knowledge from the high school setting. Now, with that being said, I have hired and fired 13 people to work in my store in Independence, two of them who said they had an AAS from ICC. Blake: I did not get my knowledge from high school, I was self-taught and furthered my education at ICC. Mick: I was self-taught and then went on to Neosho County Community College.

Is there a need for them to learn the basic class we teach which is a class that covers how to use Microsoft Word, Excel, Access & PowerPoint and then concepts of hardware, software and how a computer functions? Drew: Yes, sure. Blake: In my opinion, no, but I know how to use them. Mick: Yes, I use them daily.

Also covered are the Internet, social media, security, data, and careers. Now, they may think they know all there is to know about social media, but they are always surprised in class to learn more. Anyway, just your thoughts on this type of class as well.

Drew: It seems to me that anyone younger than me has their face stuck in their phone and that is the only thing they know. If we could get their classes and lessons on their

phone, that might work, but the world does not revolve only on their phones. Blake: all of this information is important. Mick: I feel like some of this is the most important of computer information.

4.2: Specialized Accreditation:

> - Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
> - Upload the most recent self-study and site visit documents.
> - Upload agency correspondence which confirm accreditation status.

Narrative:

This program does not require specialized accreditation.

4.3: Other:

> Discuss any external constituencies that may apply to the program. *(See Section 4.3 in the Program Review Handbook for more information.)*

Narrative:

The AS Computer Science degree program follows our KBOR articulation requirement for students transferring to any Kansas university. If this program is followed, students should be able to seamlessly transfer to any of the Kansas universities and many out-of-state colleges. All the core classes for the Computer Science degree have met the Kansas Core Outcomes approval as equal transfer class to all Kansas universities. Both facts show alignment with KBOR and HLC's accreditation requirements. It is, as expected, heavy with general education requirements and a few elective classes from our computer areas.

The following are HLC goals that are being addressed in this review:
Core Components

3. A. The institution's degree programs are appropriate to higher education.

1. Courses and programs are current and require levels of performance by students appropriate to the degree or certificate awarded.

- This program meets this core component by offering the first two years of a 4-year degree.

This program also meets the ICC Core Values of Excellence, Responsiveness, and Diversity/Enrichment:

- Excellence: Academic excellence of this program has been met through the completion of this review and working to improve the courses offered through assessment of student learning and making modifications as needed to continue improvement.
- Responsiveness: Addressed the changes for Computer Science by updating this program to meet the KBOR articulation agreement, which meets the program requirements for all the Kansas universities.
- Diversity/Enrichment: Students are exposed to International issues with Computer Science and exposed to the difference between policies of other countries. Students are also informed of the male/female career ratio unbalance.

Category 2: Maintain current levels of support/continuous improvements. This program should be continued as presented. Computer Science is a degree that offers several possibilities for students entering many different computer related fields for transfer.

Earning an associate degree in computer science can prepare you for entry-level employment or further education. While you can learn the basics of computer languages, troubleshooting, programming and design on your own, many employers prefer to interview and hire formally trained applicants.

Experts anticipate that employment opportunities for computer scientists will increase throughout the next decade. According to the Bureau of Labor Statistics, web development jobs will increase by 20% by 2022, adding nearly 30,000 new positions to the economy. An associate degree is all you'll need for some jobs, and these programs prepare you to earn a bachelor's degree in the subject as well.

While pursuing your computer science associate degree, you will develop an understanding of the basic principles and practices needed to program and maintain computers and computer systems. You will also complete many of the general education courses required by most four-year schools.

Computer science programs usually provide students with hands-on learning experiences, requiring them to complete an internship or demonstrate proficiency in lab work as a prerequisite for graduation.

"Associate Degree in Computer Science." *ComputerScience.org*,
      www.computerscience.org/degrees/associate/. 11 Nov. 2018.

This is the table from the Bureau of Labor Statistics for all of the Computer and Information Technology Occupations: https://www.bls.gov/ooh/computer-and-information-technology/home.htm

5.0 Curriculum Reflection

5.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. While presented in question form, the intent of the prompts is to stimulate thought and it is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)
- What types of jobs can students get after being in your program? (Please use state and national data)
- How dynamic is the curriculum? When was the last reform or overhaul?
- In the wake of globalization, how "internationalized" is the curriculum?
- How does the program assess diversity?
- Does the program have any community-based learning components in the curriculum?

Narrative:

The AS Computer Science degree program follows our KBOR articulation requirement for students transferring to any Kansas university. If this program is followed, students should be about to seamlessly transfer to any of the Kansas universities and many out-of-state colleges. All of the core classes for the Computer Science degree have met the Kansas Core Outcomes approval as equal transfer class to all Kansas universities. Both facts show alignment with KBOR and HLC's accreditation requirements. It is, as expected, heavy with general education requirements and a few elective classes from our computer areas.

Students in one of the four CCA classes were asked about their career choices this semester. Several answered with computer related fields. It is very interesting especially since they all have Liberal Studies as their degree major. When asked why they are Liberal Studies majors, they answered that they were led in that direction by their navigator.

So, we will continue to lose degree majors because students and especially student/athletes are being strongly encouraged to choose Liberal Studies. This is even though our Computer Science (AS) degree is set up just like the Liberal Studies degree. Therefore, a student planning to transfer with a computer related field degree choice could major in Computer Science and receive the same transferability as a Liberal Studies degree.

Wage & Employment Information – Computer Science			EMPLOYMENT PROSPECTS			
DEGREE/TRAINING REQUIRED Standard Occupational System (SOC) Code	OCCUPATION	KS Median Wagei	KANSAS 2012-2022 Participants growth %		USA 2014-2024 Participants growth %	
- On /Job Training, Certifications, Registered Apprenticeship, Associate Degree, Certifications or 2 Yr. Comm/Technical Colleges						
15-1134	Web Developer	$52,710	1,300-1,580	22 %	148,500-188,000	27 %
15-1131	Computer Programmer, System Analyst	$69,560	2,910-3,190	10 %	328,600-302,200	-8%
Bachelor's Degrees Colleges / Universities						
15-1199	Video Game Designer	$67,920	1,480-1,600	9%	233,000-240,800	3%
15-1122	Information Security Analyst	$77,530	NA	NA	82,900-97,700	18 %
15-1132	Software Developer, Applications	$85,160	3,820-4,500	18 %	718,400-853,700	18 %
17-2061	Computer Hardware Engineer	$85,240	100-110	7%	77,700-80,100	3%
15-1111	Computer and Information Research Scientist	$88,660	NA	NA	25,600-28,300	11 %

National Center for O*NET Development. 25-2032.00. O*NET OnLine. Retrieved July 28, 2016, fromhttp://www.onetonline.org/link/summary/25-2032.00. 11 Nov. 2018

https://www.ksde.org/Agency/Division-of-Learning-Services/Career-Standards-and-Assessment-Services/Content-Area-F-L/Information-Technology-CTE-Career-Cluster

This degree was last revised in the Fall of 2017. These programs are typically male dominated, however there has been a concentrated effort to encourage females to enter the stemtech world. This summer there was a grant provided STEM camp for 6th, 7th and 8th grade girls. The camp was 3 weeks where the girls learned design thinking and

a variety of technology in order to help solve a problem, they came up with themselves or in a group.

Several of our international students have graduated with AS degrees in Computer Science from ICC.

5.2 Degree and Certificate Offerings or Support

> Program faculty should list what degrees and certificates are offered and/or describe how the program curriculum supports other degrees and/or certificates awarded by the college.

Narrative:

This is an Associate's of Science degree in Computer Science. Students typically elect to transfer to a university to complete any number of computer related degrees once their first two years of general education are out of the way. While here at ICC, they get their general education classes done and a few choice Computer Science classes.

Students may choose this degree if they were going to transfer on in computer science, programming, web design, graphic design, software development, information support & services, network systems, or web and digital communications.

8.0 Fiscal Resource Requests/Adjustments

8.1 Budget Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)

- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment

  - Non-Capital Furniture & Equipment
  - New Capital Furniture & Equipment
  - Replacement Capital Furniture & Equipment

- Other, as applicable

  - Accreditation Fee Request

  - Membership Fee Request
  - Coordinating Reports

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

Narrative:

Budget requests are as follows:

1. Provide $2,000 in instructional supplies to Microcomputer Supplies. This can help defray costs associated with materials/supplies for the hands-on project classes.

2. Provide funding for faculty to continue education and attend conferences, for example the annual iTRAC Teaching & Learning conference, Wichita, $30; ACTE Conferences $565 plus travel and hotel, attendance centers vary, (however these at times land on or just before finals week in the fall); The Teaching Professor Annual Conference, $699 plus travel and hotel (usually the first of June each year).

(3, 4 & 5 would be as budgetary funds are available for updating, repairs and replacements in the classrooms.)

3. Consider removing the carpet in AC107 and AC108 as the carpet in both labs is very worn and has holes in several spots. It does not look nice when showing to prospective students. Removing the carpet and polishing the cement will reduce the chance of static electricity discharge, which can be dangerous to computer equipment, and even possibly students. There is also carpet is AC106 that is newer that could be removed and that floor polished as well.

4. Providing funds for repairs and/or replacements of the chairs in all three computer labs ($40-$60 each, 24+24+17=65, in total about $2,600-3,900).

5. Consider replacing the old desks in AC107 that are not conducive to the students in a computer lab setting. The desks should be facing towards the monitors in the front of the classroom, however these desks are too big to be turned. The desks are also too low for the proper ergonomics of sitting and working students. ($170/2 stations=12, total of $2,040).

9.0 Program Planning and Development Participation

9.1 Faculty and Staff

> Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This program review was completed by Tamara Blaes. Anita Chappuie provide IR data and Wendy Isle provide microcomputer budget information. The Computer Science/Web Design Advisory Committee provided their insights and opinions.

9.2 VPAA and/or Administrative Designee Response

> After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

It is concerning that students are encouraged to choose the AGS or Liberal Studies degree plan, instead of their interests. This is something that should be verified and addressed if it is indeed an issue.

What kind of scholarship opportunities does ICC provide for Computer Science, if any?

I agree with the narrative of this Annual Review.

Brian Southworth, Division Chair-STEMB. November 11, 2018

10.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Annual
Program
Of
Administrative
Office Assistant
For
2018-2019

Prepared by

Jody Coy

October 24, 2018

Table of Contents

1.0 Program Data and Resource Repository

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Narrative:

AOM Assessment Data AY 2018
Number of Faculty:
1 full time
 0 part time
Enrollment & Student credit hours by Faculty type:
Full time: 5 total credit hours taught, with 3 total students enrolled
Part time: 0 credit hours taught, 0 total students enrolled
Average Class size:
1 student in Face-to-Face classes
2 students in online classes
1.5 students across AOM all courses
Completion rates:
100% face-to-face
100% online

100% all AOM courses
Pass ('C' or better) rates:
100% face-to-face
100% online
100% all AOM courses
Number of Majors: 0 AAS AOM (0 returned in Fall 2018), 1 Cert AOM (0 returned)
Degrees Awarded: 0 AAS AOM, 0 Cert AOM

3.0 Assessment of Student Learning Outcomes

3.2 Significant Assessment Findings

> The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials. *(See Section 3.2 in the Program Review Handbook for more information.)*

Narrative:

Students gain employability skills by meeting outcomes designed for student success in the courses outlined for Administrative Office Management certificate and AAS degree. The AOM program was reintegrated in the schedule in the Spring of 2017 based on the need for soft skills and various office technical skills by the workforce.

Fall Keyboarding

This course is taught by appointment however students attend more like an online class, for future courses I feel it will be beneficial for the students to meet with the instructor at least once per section to stay on task and gain full benefit of the course.

1. The student will be able to complete appropriate keying techniques, using the home row method.

2. The student will be able to complete beginner work with less than 12% errors.

3. The student will be able to complete advanced lessons with at least 6% accuracy.

Students will score at least an 80 % in the course. The 2 students in the class completed the course above the 80 % accuracy on timed test, with both students scoring 96% in the course.

This course is taught by appointment however students attend more like an online class, for future courses I feel it will be beneficial for the students to meet with the instructor at least once per section to stay on task and gain full benefit of the course.

Fall Human Relations

In this course we utilized the Business Office and the Human Recourse departments to setup mock interviews with the students having roles in the hiring and interviewee process and setup and lead team building exercises that the departments participated in.

1. The student will be able to understand and apply effective communication styles. Chapter 3 Quiz

2. The student will be able to explain how moral intelligence contributes to personal and organizational success. Chapter 5 Quiz

3. The student will be able to apply knowledge and practice constructive self-disclosure. Chapter 8 Quiz

Students will complete Chapter 3, 5, and 8 quizzes with above a 75%.

Students completed Chapter 3 course quiz with above a 75%, students average score was 79%, high score was 89 % and low score was 67%

Students completed Chapter 5 course quiz with above a 75%, students average score was 86%, high score was 100 % and low score was 70%

Students completed Chapter 8 course quiz with above a 75%, students average score was 77%, high score was 90 % and low score was 65%

In this course we utilized the Business Office and the Human Recourse departments to setup mock interviews with the students having roles in the hiring and interviewee process and setup and lead team building exercises that the departments participated in.

Fall Document Processing

1. Customize and format themes, paragraphs, charts, and pages.

2. Insert special features and references.

3. Protect and prepare documents.

Students will complete the class with a score of 85% in the course. Student scored 92%

Students completed Chapter 2 L2 Concept Exam with above an 85%, students average score was 100%, high score was 100 % and low score as 100%

Students completed Chapter 5 L2 Concept Exam with above an 85%, students average score was 100%, high score was 100 % and low score as 100%

Students completed Chapter 8 L2 Concept Exam with above an 85%, students average score was 100%, high score was 100 % and low score as 100%

Student completed course with little assistance from the instructor, this class would do well being taught online.

Spring Business Communications

Learning Outcomes: Upon completion of this course, students will be able to do the following:

1. Examine and explain the process of communication. (1)

2. Demonstrate business quality writing. (3)

3. Apply appropriate communication strategies. (5)

Students will score at least an 80 % on the final project fulfills 1 &3.

Of the eight (8) students in the class 6 completed with a score of 100% on the final project.

Students will score at least a 40 % on the Resume and Request letter fulfills 2.

Of the eight (8) students in the class 5 completed with a score of 40% on the Resume.

Of the eight (8) students in the class 5 completed with a score of 40% on the Request Letter.

Students participated in writing a proposal letter referencing a business they were interested in opening.

Students prepared and presented a business presentation in class.

Spring Business Ethics

1. The student will be able to construct an ethical framework for decision-making.

2. The student will be able to explain the impact of business decisions on stakeholders of the business.

3. The student will be able to identify how business ethics is as much an individual issue as an

 organizational issue.

Students will score at least an 75 % on the final project. Fulfills 1,3 & 6

Students will score at least an 75 % on Chapter 3 quiz. Fulfills 2

Students completed Chapter 3 course quiz with an average score of 73%, high score was 100 % and low score was 27%

Spring Intro to Spreadsheets

1. Create, save, and print an Excel workbook. (L1 Chapter 1)

2. Write and apply formulas appropriately. (L1 Chapter 2 & L2 Chapter 2)

3. Apply formatting techniques to enhance a workbook. (L1 Chapter 3 & L2 Chapter 1)

Students should complete Chapter 1 - L1 Project with at least an 85%, students average score was 100%, high score was 100 % and low score as 88% (1)

Students should complete Chapter 7 L1 Project with at least an 85%, students average score was 100%, high score was 100 % and low score as 90% (2)

Students should complete Chapter 2 L2 Skills Check with at least an 85%, students average score was 22.5%, high score was 100 % and low score as .1% (2)

Students should complete Chapter 3 L1 Project with at least an 85%, students average score was 100%, high score was 100 % and low score as 85% (3)

Students should complete Chapter 1 L2 Skills Check with at least an 85%, students average score was 100%, high score was 100 % and low score as .2% (3)

Currently the final is the practice test for the certification exam in GMetrix it is suggested that they score at least an 80% to take the certification test. It is my goal to have students take the certification test in place of the final.

It appears that students do well in chapters in the Level1 section, and seem to struggle in the Level 2 section, I will administer more practice exercises with a goal for student scores to be higher in Level 2 assignments.

4.0 External Constituency and Significant Trends

An important component of maintaining a superior program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

4.1: Program Advisory Committee:

- IncludeAdvisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (10.0).

Narrative:

Present: Jody Coy*, Val Windsor – Penmac, Mark McNally – Kansas Works, Kim Kays – Express Employment.

Discussion: The need for training in soft-skills for the work place and meeting the needs of the non-traditional students wishing to better their job skills or wishing to obtain the next level of employment. Offering online classes to better meet the needs of the community as well as our high-school population.

The plan for Fall 2018 is to broaden the advisor group to include other local business managers as well as high school business instructors in our service area to increase enrollment in AOM to better meet the industry soft skills requirements.

4.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.

Narrative:

N/A

> Discuss any external constituencies that may apply to the program. *(See Section 4.3 in the Program Review Handbook for more information.)*

Occupational Employment and Wages, May 2017

43-6011 Executive Secretaries and Executive Administrative Assistants

Students who complete the Administrative Office Management course may obtain employment in high-level administrative support areas conducting research, preparing statistical reports, handling information requests, and performing clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings, may also train and supervise lower-level clerical staff. Though the growth is slow the need for employees to fill these positions are there and the hourly wage is fair for the field.

National estimates for this occupation: Top

Employment estimate and mean wage estimates for this occupation:

Employment (1)	Employment RSE (3)	Mean hourly wage	Mean annual wage (2)	Wage RSE (3)
596,080	0.6 %	$28.56	$59,400	0.2 %

Percentile wage estimates for this occupation:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	$17.17	$21.62	$27.60	$34.65	$41.00
Annual Wage (2)	$35,720	$44,960	$57,410	$72,080	$85,280

Occupational Employment and Wages, May 2017

43-1011 First-Line Supervisors of Office and Administrative Support Workers

Directly supervise and coordinate the activities of clerical and administrative support workers.

National estimates for this occupation:

Employment estimate and mean wage estimates for this occupation:

Employment (1)	Employment RSE (3)	Mean hourly wage	Mean annual wage (2)	Wage RSE (3)
1,458,380	0.3 %	$28.14	$58,540	0.1 %

Percentile wage estimates for this occupation:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	$16.09	$20.34	$26.47	$33.79	$42.69
Annual Wage (2)	$33,470	$42,300	$55,060	$70,270	$88,800

Occupational Employment and Wages, May 2017

43-3011 Bill and Account Collectors

Locate and notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payment. Duties include receiving payment and posting amount to customer's account; preparing statements to credit department if customer fails to respond; initiating repossession proceedings or service disconnection; and keeping records of collection and status of accounts.

National estimates for this occupation:

Employment estimate and mean wage estimates for this occupation:

Employment (1)	Employment RSE (3)	Mean hourly wage	Mean annual wage (2)	Wage RSE (3)
271,700	1.4 %	$18.10	$37,650	0.4 %

Percentile wage estimates for this occupation:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	$11.50	$13.75	$16.99	$21.22	$26.45
Annual Wage (2)	$23,920	$28,600	$35,330	$44,140	$55,020

Listed above are examples of specific career stats, the major group (all Office and Administrative Support Occupations) estimates are: Major groups include all areas of administrative support.

Employment estimate and mean wage estimates for this major group:

Employment (1)	Employment RSE (3)	Mean hourly wage	Mean annual wage (2)	Wage RSE (3)
21,965,480	0.1 %	$18.24	$37,950	0.1 %

Percentile wage estimates for this major group:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	$10.24	$12.68	$16.70	$22.24	$28.77
Annual Wage (2)	$21,300	$26,380	$34,740	$46,270	$59,850

5.0 Curriculum Reflection

5.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. While presented in question form, the intent of the prompts is to stimulate thought and it is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)
- What types of jobs can students get after being in your program? (Please use state and national data)
- How dynamic is the curriculum? When was the last reform or overhaul?
- In the wake of globalization, how "internationalized" is the curriculum?
- How does the program assess diversity?
- Does the program have any community-based learning components in the curriculum?

Narrative:

Students in the AOM program can earn an Administrative Office Management certificate or they may earn their AAS.

This program is offered online as well as on campus allowing those in another state or country the opportunity to earn their certificate or AAS degree. The course is designed to allow students online to interact with students on campus.

Individuals will develop skills in office management, business software, accounting, and leadership all of which are in demand in organizations both large and small. Students will gain work experience opportunities with campus offices and local companies via internships.

Employment opportunities include: Supervisors of Office and Administrative Support Workers, Administrative Services Managers, Executive Secretaries and Executive Administrative Assistants, Administrative Assistant, Administrative Secretary, Administrative Specialist, Administrative Technician, Clerk Typist, Department Secretary, Office Assistant, Secretary, Staff Assistant, Accounts Payable Supervisor, Accounts Receivable Manager, Administrative Supervisor, Customer Service Manager, Customer Service Supervisor, Office Coordinator, Office Manager, Office Supervisor, Staff Services Manager.

5.2 Degree and Certificate Offerings or Support

Program faculty should list what degrees and certificates are offered and/or describe how the program curriculum supports other degrees and/or certificates awarded by the college.

Narrative:

Individuals may obtain an Associates of Applied Science, Administrative Office Management Certificate as well as become certified in Microsoft Office Suite - Word, Excel and Access.

Individuals will develop skills in office management, business software, accounting, and leadership all of which are in demand in organizations both large and small. Students will gain work experience opportunities with campus offices and local companies via internships.

Employment opportunities include: Supervisors of Office and Administrative Support Workers, Administrative Services Managers, Executive Secretaries and Executive Administrative Assistants, Administrative Assistant, Administrative Secretary, Administrative Specialist, Administrative Technician, Clerk Typist, Department Secretary, Office Assistant, Secretary, Staff Assistant, Accounts Payable Supervisor, Accounts Receivable Manager, Administrative Supervisor, Customer Service Manager, Customer Service Supervisor, Office Coordinator, Office Manager, Office Supervisor, Staff Services Manager.

Administrative Office Management participants will have the opportunity to make connections with local employment agencies to assist them in finding employment in these areas upon graduation.

8.0 Fiscal Resource Requests/Adjustments

8.1 Budget Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)

- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment

  - Non-Capital Furniture & Equipment
  - New Capital Furniture & Equipment
  - Replacement Capital Furniture & Equipment

- Other, as applicable

  - Accreditation Fee Request

  - Membership Fee Request
  - Coordinating Reports

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

Narrative:

1. Provide funding for faculty to continue education and attend conferences, like the annual iTRAC Teaching & Learning conference, Wichita, $30; The Teaching Professor Annual Conference, $699 plus travel and hotel.
2. The 3 labs are used by multiple programs, so this request may be in other program review budget items. Consider removing the worn out carpet in AC 107 and AC 108 and the carpet in AC 106, polish

the cement flooring. Not replacing the carpet with carpet but polishing the existing floors will allow the buildup of static electricity to be reduced and or eliminated, protecting the users and units.

3. The desk in AC 107 need to be updated to a computer style desk and setup facing the monitors, which will make a more conducive learning environment. The current desks are large and there is not enough room to turn the desk, exchanging the desk for computer tables would allow space for the students to face the monitors in the front of the classroom. The desks also sit low to the ground and do not allow proper ergonomic positioning. The cost of the 12 computer table stations with two students at a station $170.00 each, total of $2040.00.

4. If funds were available, the chairs could be replaced for $40 to $60 each, there are 65 chairs in the 3 labs. The expected cost is between $2600.00 to $3900.

9.0 Program Planning and Development Participation

9.1 Faculty and Staff

> Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This program review was completed by Jody Coy. Anita Chappuie provide IR data. The Administrative Office Management Advisory Committee provided their expert opinions.

9.2 VPAA and/or Administrative Designee Response

> After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review,* the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

Does this academic program have any opportunities for scholarships from ICC?

I agree with the narrative of this Annual Review.

Brian Southworth, Division Chair-STEMB. November 14, 2018

10.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Annual
Program
Of
Athletic Training
For
2018-2019

Prepared by

Raechal Martin

November 30, 2018

Table of Contents

1.0 Program Data and Resource Repository

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty
- Student Credit Hours by Faculty Type:
- Enrollment by Faculty Type:
- Faculty Name by Type: Part Time:
- Average Class Size, Completion, and Attrition:
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face:
- Number of Degrees/Certificates Awarded:
- Number of Graduates Transferring (if available from IR):
- Number of Graduates Working in Related Field (technical programs only):
- Expenditures and Revenues: Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Narrative:

- Number of Faculty (0 Full Time; 2 Part Time; 2 Total)
- Student Credit Hours by Faculty Type: (0 Full Time; 16 Part Time)
- Enrollment by Faculty Type: (0 Full Time; 27 Part Time)
- Faculty Name by Type: Part Time: J. Jones, R. Martin
- Average Class Size, Completion, and Attrition: 4.5 students in Face-to-Face; 0 students in online classes; 4.5 students across all courses
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face: 100% Face-to-Face; 0% Online; 100% all courses
- Number of Degrees/Certificates Awarded: 0
- Number of Graduates Transferring (if available from IR): Information not available
- Number of Graduates Working in Related Field (technical programs only): Information not available.
- Expenditures and Revenues: This is first fiscal year a budget has been set up specifically for Athletic Training adjunct pay, therefore there is no data for the 2017-2018 year.

3.0 Assessment of Student Learning Outcomes

3.2 Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials. *(See Section 3.2 in the Program Review Handbook for more information.)*

Narrative:

The Athletic Training comprehensive program review was completed during the 2017-2018 academic year. This review lead to changes in the program requirements. These changes have only been in place one semester, therefore there is not any new findings to report at this time.

4.0 External Constituency and Significant Trends

An important component of maintaining a superior program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

4.1: Program Advisory Committee:

- IncludeAdvisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (10.0).

Narrative:

This is not applicable to the Athletic Training Program.

4.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.

Narrative:

This is not applicable to the Athletic Training Program.

4.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 4.3 in the Program Review Handbook for more information.)*

Narrative:

There is nothing additional to add from previously noted changes made by the National Athletic Training Association and the Board of Certification in 2017-2018 Comprehensive Review of the Athletic Training Program.

5.0 Curriculum Reflection

5.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. While presented in question form, the intent of the prompts is to stimulate thought and it is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)
- What types of jobs can students get after being in your program? (Please use state and national data)
- How dynamic is the curriculum? When was the last reform or overhaul?
- In the wake of globalization, how "internationalized" is the curriculum?
- How does the program assess diversity?
- Does the program have any community-based learning components in the curriculum?

Narrative:

There were no new changes made, as they were just made in the 2017-2018 academic year, taking effect in Fall 2018 semester. These changes allow flexibility for our students to follow the Direct Link program path to Kansas State University or meet requirements for other Universities within the state and surrounding area.

5.2 Degree and Certificate Offerings or Support

Program faculty should list what degrees and certificates are offered and/or describe how the program curriculum supports other degrees and/or certificates awarded by the college.

Narrative:

Associate of Science in Athletic Training

Program Description: The Associate of Science Degree in Athletic Training is intended to enable students to complete the necessary general education electives at the freshman and sophomore level for students in pursuit of a Bachelor of Science Degree.

Analysis & Oral Communication (9 hours)

English Comp I (ENG 1003)

English Comp II (ENG 1013)

Public Speaking (COM 1203)

Mathematics (6 hours)

College Algebra (MAT 1023/MAT 1025)

Elementary Statistics (MAT 1103)

Sciences (15 hours)

Biology I (BIO 1115)

Chemistry I for Non-Majors (PHS 1015)

Additional Science (Select 1)

Anatomy & Physiology (BIO 2045)**

College Physics I (PHS 1055)*

Fine Arts and Aesthetic Studies (Select 1)

(3 hours)

Music Appreciation (MUE 1303)

Theatre Appreciation (THR 1013)

Cultural Studies (Select 1) (3 hours)

World History I (HIS 1003)

World History II (HIS 1013)

Health and Well-Being (7 hours)

General Psychology (BEH 1003)

Nutrition (BIO 2053)

College Success (SSC 1021)

Social Awareness (3 hours)

Introduction to Sociology (SOC 1003)

Business and Technology (6 hours)

Computer Concepts and Apps (CIT 1003)

Macroeconomics (BUS 2033)

Area of Study Courses (16 hours)

Intro to Athletic Training (ATH 1003)

Care & Prevention of Athletic Injuries (ATH 1103)

Practicum I (ATH 1002)

Practicum II (ATH 2002)

First Aid: Responding to Emergencies (ATH 1013)

Medical Terminology (HEA 1143) (optional) **

Total: 65-68

*This course is required for students transferring to Kansas State University

**This course is required for students transferring to Wichita State University

8.0 Fiscal Resource Requests/Adjustments

8.1 Budget Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)

- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment

  - Non-Capital Furniture & Equipment
  - New Capital Furniture & Equipment
  - Replacement Capital Furniture & Equipment

- Other, as applicable

  - Accreditation Fee Request

  - Membership Fee Request
  - Coordinating Reports

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

Narrative:

The following request was presented in the 2017-2018 Comprehensive Review, no action has been taken and the request still applicable.

"The only need noted from reviewing previous budgets and looking ahead is for taping and teaching supplies. Our students benefit and require hands-on demonstration and practice for the completion of their degree. These supplies have previously been absorbed by the Athletic Training (athletic) budget but with an increase in student-athlete numbers and no increase in supplies budget, this is no longer something that can continue to be provided through that avenue as all purchases must be purchased with the health and safety and benefit our student-athletes in mind. A budget specific for Athletic Training (academic) to provide teaching supplies would help benefit the success of the degree program. The proposed budget would have $450 in it, this would adequately provide all supplies students need. This money could be collected by adding a lab fee for classes that require supplies."

9.0 Program Planning and Development Participation

9.1 Faculty and Staff

> Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This review was completed by Raechal Martin, MS, ATC, LAT, Head Athletic Trainer.

9.2 VPAA and/or Administrative Designee Response

> After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

Does the College provide any program specific marketing for Athletic Training?   Are there Athletic Training scholarship monies available?

I agree with this narrative.

Brian Southworth. STEMB Divison Chair. 12/12/2018.

10.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Annual
Program Review
Of
Criminal Justice
For
2018-19

Prepared by

Ben Seel

Friday, October 7, 2018

Independence
COMMUNITY COLLEGE

Table of Contents

1.0 Program Data and Resource Repository

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Narrative:

CRM Assessment Data AY 2018

Number of Faculty:

0 full time

1 part time (Allison)

Enrollment & Student credit hours by Faculty type:

Full time: 0 total credit hours taught, with 0 total students enrolled

Part time: 3 credit hours taught, 8 total students enrolled

Average Class size:

0 students in Face-to-Face classes

8 students in online classes

8 students across all courses

Completion rates:

0% face-to-face

75% online

75% all courses

Pass ('D' or better) rates:

0% face-to-face

83.33% online

83.33% all courses

Pass ('C' or better) rates:

0% face-to-face

50% online

50% all courses

Number of Majors: 6 (2 returned in Fall 2018)

Degrees Awarded: 0

3.0 Assessment of Student Learning Outcomes

3.2 Significant Assessment Findings

> The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials. *(See Section 3.2 in the Program Review Handbook for more information.)*

Narrative:

There is no data to be assessed.

4.0 External Constituency and Significant Trends

An important component of maintaining a superior program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

4.1: Program Advisory Committee:

Narrative:

- IncludeAdvisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (10.0).

Collaborative efforts are occurring with the Independence Police Department, specifically with police chief Jerry Harris. He has prior collegiate teaching experience and has helped putting criminal justice programs in an online environment.

4.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.

Narrative:

Not applicable

4.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 4.3 in the Program Review Handbook for more information.)*

Program falls under general education at ICC and thus fits accreditation requirements of HLC, specifically serving HLC criterion 3.

5.0 Curriculum Reflection

5.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. While presented in question form, the intent of the prompts is to stimulate thought and it is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)
- What types of jobs can students get after being in your program? (Please use state and national data)
- How dynamic is the curriculum? When was the last reform or overhaul?
- In the wake of globalization, how "internationalized" is the curriculum?
- How does the program assess diversity?
- Does the program have any community-based learning components in the curriculum?

Narrative:

Currently the program is structured as a transfer program though only one of the current criminal justice courses (Introduction to Criminal Justice) is in the KCOG/KBOR transfer matrix. The program of study was also updated last spring to better align with the college's new liberal studies program (see below):

Criminal Justice
Degree: Associate of Science

The criminal justice program exists for students who are interested in careers in law enforcement or social work and is an appropriate major for those interested in pursuing a law degree.

Analysis and Oral Communication (9 hours)	Credit Hours
English Composition I (ENG 1003)	3
English Composition II (ENG 1013)	3
Public Speaking (COM 1203)	3

Mathematics (3 hours)	Credit Hours
College Algebra (MAT 1023) or higher	3

Sciences (10 hours)	Credit Hours
General Biology (BIO 1005)	5
Physical Science Elective*	5

Fine Arts and Aesthetic Studies (3 hours)	Credit Hours
Music Appreciation (MUE 1303)	3
OR Art Appreciation (AED 1043)	3

Cultural Studies (3 hours)	Credit Hours
World Regional Geography	3

Health and Well-Being (4 hours)	Credit Hours
General Psychology (BEH 1003)	3
Select one: Wellness Concepts (HPR 1401)	1
OR College Success (SSC 1021)	1

Human Heritage (9 hours)	Credit Hours
(Select 1)	
US History I (HIS 1023)	3
US History II (HIS1063)	3
(Required)	
Introduction to Literature (ENG 1073)	3
(Select 1)	
Ethics (SOC 1073)	3
Introduction to Philosophy (SOC 2003)	3

Social Awareness (3 hours)	Credit Hours
Introduction to Sociology (SOC 1003)	3

Political Awareness (3 hours)	Credit Hours
American Government (POL 1023)	3

Business and Technology (6 hours)	Credit Hours
Personal Finance (BUS 1003)	3
(Select 1)	
Introduction to Business (BUS 1093)	3
Computer Concepts & Applications (CIT 1003)	3

Major Requirements (6 hours)	Credit Hours
Introduction to Criminal Justice (SOC 1113)	3
Introduction to Criminal Behavior (SOC 1133)	3

Recommended Electives (3-5 hours)	Credit Hours
(Select 1)	
Social Problems (SOC 2023)	3
Spanish I (FRL 1025)	5

TOTAL: 60-62

*Please review the science requirements at your potential transfer institutions to determine which Physical Sciences option is best.

5.2 Degree and Certificate Offerings or Support

> Program faculty should list what degrees and certificates are offered and/or describe how the program curriculum supports other degrees and/or certificates awarded by the college.

Narrative:

Students receive an Associate's of Science degree.

8.0 Fiscal Resource Requests/Adjustments

8.1 Budget Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)

- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment

  - Non-Capital Furniture & Equipment
  - New Capital Furniture & Equipment
  - Replacement Capital Furniture & Equipment

- Other, as applicable

  - Accreditation Fee Request

  - Membership Fee Request
  - Coordinating Reports

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

Narrative:

No budget changes are needed at this time as the program requires no full-time faculty and is able to function with the use of adjunct instructors. As changes occur moving the program fully online this may change.

9.0 Program Planning and Development Participation

9.1 Faculty and Staff

> Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This program review was completed by Ben Seel. As this program is moving to be fully online the director of online, Jared Wheeler, is and will be overseeing all aspects of the program. At such time a full-time professor is hired to teach criminal justice courses the oversight of the program will switch to that person.

9.2 VPAA and/or Administrative Designee Response

> After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

Division chair: I agree with the findings of this review. Until more is known about the prospects of this program being online, it is difficult to say where resources are needed and how we can better serve students.

10.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Annual
Program
Of
Elementary
Education
For
2018-19

Prepared by

Kara Wheeler

December 7, 2018

Independence

COMMUNITY COLLEGE

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1.0 Program Data and Resource Repository

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Narrative:
Number of Faculty:

0 full time
2 part time (Torkelson, Casteel)

Enrollment & Student credit hours by Faculty type:

Full time: 0 total credit hours taught, with 0 total students enrolled

Part time: 7 credit hours taught, 21 total students enrolled

Average Class size:

5 students in Face-to-Face classes

11 students in online classes

7 students across all courses

Completion rates:

100% face-to-face
100% online
100% all courses

Pass ('D' or better) rates:

80% face-to-face
90.91% online
85.71% all courses

Pass ('C' or better) rates:

80% face-to-face
90.91% online
85.71% all courses

Number of Majors: 10 (1 returned in Fall 2018)

Degrees Awarded: 0

3.0 Assessment of Student Learning Outcomes

3.2 Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials. *(See Section 3.2 in the Program Review Handbook for more information.)*

Narrative:

Last year in the Comprehensive Review it was determined that program and course level mapping needed to occur for this program, and it was suggested that a Faculty member oversee this process. At this time, no faculty member volunteered for this work, so it is still being done by the VPAA. It is my goal to have Program Outcomes created by the end of this year.

4.0 External Constituency and Significant Trends

An important component of maintaining a superior program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

4.1: Program Advisory Committee:

Narrative:

- IncludeAdvisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (10.0).

Not applicable to this program.

4.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.

Narrative:

Not applicable to this program.

4.3: Other:

Discuss any external constituencies that may apply to the program.   *(See Section 4.3 in the Program Review Handbook for more information.)*

Narrative:

Elementary Education falls under the college's general accreditation of all academic programs.

5.0 Curriculum Reflection

5.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. While presented in question form, the intent of the prompts is to stimulate thought and it is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)
- What types of jobs can students get after being in your program? (Please use state and national data)
- How dynamic is the curriculum? When was the last reform or overhaul?
- In the wake of globalization, how "internationalized" is the curriculum?
- How does the program assess diversity?
- Does the program have any community-based learning components in the curriculum?

Narrative:

Last year the program was updated to meet the current needs of students. A copy of that is listed below:

Elementary Education
Associate of Science

Program Description: The Associate of Science in Elementary Education is intended for students wanting to teach in the Elementary School for grades K-6. This degree provides all needed coursework for the first two years to pursue a Bachelor of Science Degree in Elementary Education. NOTE: The program below matches the 2+2 agreements with Emporia State University, Pittsburg State University, and Newman University.

Analysis & Oral Communication	*Credit Hours*
English Comp I (ENG 1003)	3
English Comp II (ENG 1013)	3
Public Speaking (COM 1203)	3

Mathematics (Choose 1)	
College Algebra (MAT 1023)	3
Elementary Statistics (MAT 1103)*	3

Sciences
Natural Sciences

General Biology (BIO 1005)	5

Physical Sciences

Physical Science (PHS 1005)	5

Fine Arts and Aesthetic Studies (Choose 2)	
Art for Elementary Schools (AED2113)	3
Music for Elementary Schools (MUE1013)	3
Art Appreciation (AED 1043)***	3

Cultural Studies (Choose 1)	
World Regional Geography (GEO 2013)*	3
World Religions (REL1053)	3
World History I (HIS 1003)	3
World History II (HIS 1013)	3

Health and Well-Being
Psychological

General Psychology (BEH 1003)	3
Developmental Psychology (BEH 2003)	3

Physical (Choose 1)

Wellness Concepts (HPR 1401)	1
Personal/Community Health (HEA 1053)***	3

Human Heritage	*Credit Hours*

History (Choose 1)

US History I (HIS 1023)	3
US History II (HIS 1063)	3

Literature

Introduction to Literature (ENG 1073)	3

Philosophy and Religion (Choose 1)

New Testament History (REL 1013)**	3
Introduction to Philosophy (PHI 2003)	3
Ethics (PHI 1073)	3

Social Awareness	
Introduction to Sociology (SOC 1003)	3

Political Awareness (Choose 1)	
American Government (POL 1023)*	3
Introduction to Political Science (POL 1013)	3

Business and Technology (Choose 1)	*Credit Hours*
Personal Finance (BUS 1003)	3
Microeconomics (BUS 2023)	3
Macroeconomics (BUS 2033)	3

General Requirements (4 hours)	
Introduction to Education (EDU1003)	3
Supervised Classroom Experience (EDU1001)	3

Total Credit Hours: 63-65

Elective Options (Transfer but not required)	
Children's Literature (ENG 2063)	3
Tech in the Classroom (EDU1043)	3

*This course is required for students transferring to Pittsburg State University.
**This course is required for students transferring to Newman University.
***This course is required for students transferring to Emporia State University.

EMS Education
Degree: Certificate

EMS education is for people wanting to work in the exciting field of emergency care. The EMT Certificate is designed to train students in the techniques of the basic life support and the responsibility of the EMT in performing emergency care. Students will develop skill in diagnosis and emergency treatment procedures, and learn to use and care for the equipment required to accomplish their work.

Suggested Plan

Course Title	*Credit Hours*
EMT (HEA 1113)	13
Medical Terminology (HEA1143)	3

OR

EMT I (HEA1106) and	6
EMT II (HEA1127)	7
Medical Terminology (HEA 1143)	3
Total: 16	

Advanced EMS Education
Degree: Certificate

Advanced EMS education is for people wanting to advance in their work in the exciting field of emergency care. Students will develop skills in diagnosis and emergency treatment procedures, and learn to use and care for the equipment required to accomplish their work.

Course Title	*Credit Hours*
Advanced EMT (HEA1167)	7
Phlebotomy Essentials (HEA1003)	3
Phlebotomy Clinical Application (HEA1013)	3
(Pick 1)	
Interpersonal Communication (COM1233)	3
Public Speaking (COM1203)	3
Total: 16	

5.2 Degree and Certificate Offerings or Support

Program faculty should list what degrees and certificates are offered and/or describe how the program curriculum supports other degrees and/or certificates awarded by the college.

Narrative:

This program is and Associate of Science degree.

8.0 Fiscal Resource Requests/Adjustments

8.1 Budget Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)

- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment

  - Non-Capital Furniture & Equipment
  - New Capital Furniture & Equipment
  - Replacement Capital Furniture & Equipment

- Other, as applicable

  - Accreditation Fee Request

  - Membership Fee Request
  - Coordinating Reports

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

Narrative:

1. Stipend money for and adjunct or ICC employee to complete regular Program Review, maintenance, and assessment collection for this program since we do not have a full-time faculty. It could be equivalent to the current Faculty Liaison contract with faculty, which is 1 credit hour per semester, or $550.00.

9.0 Program Planning and Development Participation

9.1 Faculty and Staff

> Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

Kara Wheeler, VPAA, completed the review on this program.

9.2 VPAA and/or Administrative Designee Response

> After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

Division chair: I agree with the findings of this report. The education program is a necessity at ICC even if it is a program that is not able to offer many EDU courses due to transfer restrictions. I also agree that no full-time faculty member is necessary for this program at this time.

10.0 Appendices

Any additional information that the programs would like to provide may be included in this section.