

Attention: The Board of Trustees will not meet August 9th, as the meeting was rescheduled to Monday, August 13th, to conform to statutory guidelines regarding publication, hearing for public comment, and certification to the County Clerk of the 2018-2019 budget.

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
August 13, 2018

AGENDA

- I. ROUTINE
 - A. Call to Order
 - B. Approval of Agenda Action
 - C. Welcome Guests
 - D. Pledge of Allegiance
 - E. Mission Statement – Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.
 - F. Vision Statement – To be a community college that provides an exceptional educational experience by cultivating intellect, encouraging creativity and enhancing character in a student and community centered environment.
 - G. Approval of July 26 and July 31, 2018 Minutes Action Section 1
- II. INSTITUTIONAL OPERATIONS
 - A. President's Update – Dan Barwick Report Section 2
 - Accreditation Status Report
 - Enrollment Update
 - B. On-line Program Report – Jared Wheeler Report Section 3
 - C. 2018-2019 Cost Increases/Budget Reductions – Wendy Isle Report Section 4
 - D. Public Hearing – The proposed 2018-2019 budget was published according to statutory requirements. Public hearing commences for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments.
 - E. Approval of 2018-2019 Budget Action Section 5
 - F. Allow Payables Action Section 6
- III. CONSENT AGENDA Action
 - A. Financial Report (acknowledge receipt)
 - B. Personnel Report (acknowledge receipt) Section 7
 - C. Grant Progress Report Section 8
 - D. Approval of Jarred, Gilmore & Phillips Auditors for the ICC Year Ended June 30, 2018 Audit Section 9
 - Proposed Fee Not to Exceed \$15,000
 - E. Approval of Jarred, Gilmore & Phillips Auditors for the ICC Foundation Year Ended June 30, 2018 Audit Section 10
 - Proposed Fee Not to Exceed \$4,500
 - F. Great Western Dining Services Extended Contract Section 11
 - G. Payment to Maxient; \$5,000/year Annual Fee Section 12
- IV. Employer-Employee Negotiations. I move that we recess for an executive session for the purpose of discussing (*insert subject to be discussed*), pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at (*insert time*) in CLC 104 of the Cessna Learning Center. Those invited to attend are: (*list attendees*).
- V. EXECUTIVE SESSION – Non-elected Personnel. I move that we recess for an executive session for discussion of (*insert subject to be discussed*), pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at (*insert time*) in CLC 104 of the Cessna Learning Center. Those invited to attend are: (*list attendees*).
- VI. EXECUTIVE SESSION – Attorney/Client Privilege. I move that we recess for an Executive Session for consultation with the College attorney regarding (*insert subject to be discussed*), pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at (*insert time*) in CLC 104 of the Cessna Learning Center. Those invited to attend are: (*list attendees*).
- VII. ADJOURN Action

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public wishing to appear before the Board concerning an item which is on the agenda must fill out one of the cards provided and present the card to the Board Clerk. There are three opportunities for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of meetings, with a total comment period of ten minutes and individual comments limited to two minutes. This comment period may be extended by Board vote.

Second, prior to each Board vote, the public will be invited to speak directly to the issue being voted upon.

Third, any member of the public may make a lengthier presentation on agenda items, provided that a request for such a presentation is made in writing in advance of the meeting. Permission to make such presentations, and their length, is at the discretion of the Board Chair.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into executive session needs to state the subject, provide justification, and state a time and place for return to open session

EXECUTIVE SESSION: Non-Elected Personnel

Sample Subjects: Employee job performance; employee evaluations; or annual review of probationary employees.

I move that we recess for an executive session for discussion of *(insert subject to be discussed)*, pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: *(list attendees)*.

EXECUTIVE SESSION: Negotiations

Sample Subject: Faculty and Board proposals.

I move that we recess for an executive session for the purpose of discussing *(insert subject to be discussed)*, pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: *(list attendees)*.

EXECUTIVE SESSION: Possible Acquisition of Real Estate

Sample Subject: For future expansion.

I move that we recess for an executive session for discussion of *(insert subject to be discussed)*, pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: *(list attendees)*.

EXECUTIVE SESSION: Attorney/Client Privilege.

Sample Subjects: Ongoing litigation; a settlement proposal; or a claim made against the College.

I move that we recess for an Executive Session for consultation with the College attorney regarding *(insert subject to be discussed)*, pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at *(insert time)* in CLC 104 of the Cessna Learning Center. Those invited to attend are: *(list attendees)*.

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
July 31, 2018

MINUTES

Members Present

Val DeFever
Mike Wood
Jana Shaver
Terry Clark
Norman Chambers
Cynthia Sherwood joined the meeting at 6:08 p.m.

Others Present

Daniel Barwick, President
Tammie Geldenhuys, Vice-President for Athletics/Student Affairs/Admissions
Kara Wheeler, Vice-President for Academic Affairs
Beverly Harris, Executive Assistant/Board Clerk
Keli Tuschman, Vice-President for Operations
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services
Wendy Isle, Chief Business Officer
Brad Henderson, Director of Marketing
Jessica Morgan-Tate, Compliance Officer/Title IX
Melissa Ashford, Professor of Computer Technology
Laura Schaid, Program Developer
Dan Fossoy, ABE/GED Director/Instructor
Jim Correll, Fab Lab Manager
Tim Haynes, Assistant Fab Lab Manager
Ben Seel, Professor of Political Science

Guests

Taina Copeland, Reporter
Andy Taylor, Montgomery County Chronical
Melissa Johnson, Youth Program Director/SEK Kansas Works
Travis Alexander, Community Member

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Terry Clark moved to approve the agenda. Norman Chambers seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- D. Pledge of Allegiance – Val DeFever led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Val DeFever read the College Mission Statement.
- F. Vision Statement – Val DeFever read the College Vision Statement.

Chair DeFever acknowledged Ben Seel and Tim Haynes, two College employees who submitted requests for public comment. Ben Seel encouraged the Board to publish a budget with the maximum allowable dollar amount and increased flexibility. Mr. Seel also requested creation of a budget showing faith and commitment to ICC employees; dissatisfaction with the discontinuance of the 403(b) match, and 4-5 employees receiving substantial raises were examples of budget proposals Mr. Seel identified as lacking fairness and commitment. Tim Haynes read a statement which he shared during an Open Forum regarding the potential return of Last Chance U and challenged the Board to hold ICC coaches to a higher standard. Mr. Haynes mentioned the offensive language of Coach Brown during filming, and wondered if Coach Brown's language was a violation of College policy, and if so, asked whether policies were being applied to all employees.

II. INSTITUTIONAL OPERATIONS

A. Consideration of 2018-2019 Budget Approval and Publication – Dr. Barwick provided background information of the budget process to date, which included feedback from faculty, staff, the public, and Board members. Wendy Isle distributed a one-page listing of 2018-2019: cost increases; budget reductions, excluding Athletics; Athletics increases; and, Athletics decreases. Ms. Isle provided a line-by-line explanation of the information and answered questions. The Board discussed: funding options for ABE/GED; support for the Art Program and Instructor; unavoidable cost increases; compliance with the Strategic Plan goal of recovering from the cash shortfall; and, various other areas of the 2018-2019 proposed budget. Terry Clark clarified that the decision being made was to approve a budget with a mill increase, or approve one without a mill increase. Dr. Barwick emphasized that the purpose of the mill increase was to meet the Board's strategic goal of recovery from the previous year's cash shortfall and to create a healthier cash balance for the College. Following further discussion, Mike Wood moved to approve the 2018-2019 budget for publication with a mill increase that was included in the Board Agenda packets. Cynthia Sherwood seconded the motion and the motion carried 4-2, with Trustees Norman Chambers and Terry Clark voting against approval. The budget hearing will take place during the Monday, August 13th Board of Trustees meeting.

Upon Chair DeFever's request, Tammie Geldenhuys provided an update on the practice field progress.

Terry Clark recognized Brittany Thornton, Rebekah Peitz, and Joni Pratt for their efforts at Wal-Mart over the weekend towards support for the Pirate Pantry.

III. EXECUTIVE SESSION – Employer-Employee Negotiations. This Executive Session was not necessary.

IV. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not necessary.

V. EXECUTIVE SESSION – Attorney/Client Privilege. This Executive Session was not necessary.

VI. ADJOURN – Cynthia Sherwood moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 6-0. The meeting adjourned at 8:02 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.

BOARD OF TRUSTEES REGULAR MEETING
CLC 104 (West Classroom of Cessna Learning Center) 6:00 p.m.
July 26, 2018

MINUTES

Members Present

Val DeFever
Mike Wood
Jana Shaver
Terry Clark
Cynthia Sherwood

Others Present

Daniel Barwick, President
Tammie Geldenhuys, Vice-President for Athletics/Student Affairs/Admissions
Kara Wheeler, Vice-President for Academic Affairs
Beverly Harris, Executive Assistant/Board Clerk
Keli Tuschman, Vice-President for Operations
Taylor Crawshaw, Associate Dean for Tutoring and Accessibility Services
Wendy Isle, Chief Business Officer
Brad Henderson, Director of Marketing
Brittany, Director of Enrollment/Retention Management
Jared Wheeler, Director of On-line
Jessica Morgan-Tate, Compliance Officer/Title IX
Melissa Ashford, Professor of Computer Technology
Laura Schaid, Program Developer
Dan Fossoy, ABE/GED Director/Instructor
Jim Correll, Fab Lab Manager
John Eubanks, Professor of Business/Accounting
Ben Seel, Professor of Political Science
Kris Kippenberger, Director of Maintenance

Guests

Taina Copeland, Reporter
Andy Taylor, Montgomery County Chronical
Jeff Chubb, College Legal Counsel
Melissa Johnson, Youth Program Director/SEK Kansas Works
Drew Main, Community Member
Kristen Torrey, ICC Student

I. ROUTINE

- A. Call to Order – Val DeFever called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Terry Clark moved to approve the amended agenda. Cynthia Sherwood seconded the motion and the motion carried 5-0.
- C. Welcome Guests – Val DeFever welcomed the guests and provided an overview of public comment on items pertaining to the agenda. Chair DeFever noted one request was received for public comment regarding the football program/Last Chance U; Drew Main was informed he would be given an opportunity to speak following the routine business section of the agenda.
- D. Pledge of Allegiance – Melissa Ashford led the group in recitation of the Pledge of Allegiance.
- E. Mission Statement – Cynthia Sherwood read the College Mission Statement.
- F. Vision Statement – Mike Wood read the College Vision Statement.
- G. Approval of July 12, 2018 Minutes – Mike Wood moved to approve minutes from the July 12th meeting. Jana Shaver seconded the motion and the motion carried 5-0.

II. INSTITUTIONAL OPERATIONS

Drew Main spoke on behalf of the football program/Last Chance U and Coach Jason Brown. Mr. Main noted the passion the football coaches have for making the football athletes succeed through regular classroom attendance and academic achievement.

A. Enrollment Update/Last Chance U-Brittany Thornton provided an enrollment update depicting this year following the release of Last Chance U compared to the same time last year. Ms. Thornton noted that: this time last year approximately fifty applications for enrollment had been received and 112 have been received for 2018; four campus tours have been scheduled from schools in the Kansas City area who have not previously toured; telephones are constantly ringing with students from out of state wanting to enroll at ICC; a huge interest in the athletic training program has developed; retention levels have elevated due to students interested in being part of the “buzz” around Last Chance U filming; inquiries about being a CP2 family have increased; and, student athletes wishing to play football at ICC are calling daily. Ms. Thornton also shared that between phone calls and applications, 205 new students are currently in the process of being contacted and guided through the enrollment process, as well as 91 students were in process prior to launching of Last Chance U. Med Aid and CNA classes are already filled and an adjunct instructor has been identified. It was also noted that: Bookstore online sales have been \$5,000 over the past week (the total of online sales for 2017-2018); and, Game Day packages are being created with tickets, T-shirts and, Chamber of Commerce information regarding community areas of interest, hotels and restaurants. It was also noted that the dorms are full with 35 students currently on a waiting list and temporary, alternative housing is being identified with assistance from April Nutt; the dorms house approximately 360-365 residents. Tammie Geldenhuys and Val DeFever also shared positive comments and experiences resulting from Last Chance U. Brad Henderson distributed results of Last Chance U social media tracking and shared the number of hits in various areas; Trustee Wood noted ICC’s exposure in the national and sports news arena and the focus on ICC’s commitment to academic achievement; and, Keli Tuschman acknowledged marketing assistance provided by Andy McClellan. Trustee Sherwood noted comments received about Coach Brown’s offensive language. Dr. Barwick shared that he interviewed with FOX Sports of Joplin, MO. and that the interviewer, who had never been to Independence, spoke very highly of how the community was portrayed. Val DeFever suggested a summary to the Board of Trustees and local press of how many football students graduated last year and to which institutions they were recruited.

B. Athletic Gender Equity Report – Tammie Geldenhuys provided highlights of the athletic gender equity report and answered questions. Ms. Geldenhuys shared that KJCCC rules have changed over the last two years and are now effective; ICC can subsequently show how changes made are creating a smaller gap and moving toward proportional athletic gender equity. Female athletes will be surveyed this fall for athletic areas of interest which can further advance gender equity. Jana Shaver questioned \$37,740 still budgeted for scholarships in the baseball program. Tammie shared that baseball scholarship funds were actually distributed equitably across athletic programs and some were shared with Vet Tech and Fine Arts. A report of how the funds were dispersed was requested. An inquiry was made regarding progress on the athletic practice field; a drainage pad will be placed August 6th and fourteen days later the turf will be laid.

C. 2018-2019 Budget Workshop

- Discussion of ABE/GED Funding Options – Dr. Barwick reviewed five options for the Board’s consideration of funding the ABE/GED Program and shared the statute requirement regarding publication of a Resolution should the Board elect to levy the one-fourth mill allowable to establish and maintain an Adult Basic Education Program. Chair DeFever invited Dan Fossoy to speak regarding ABE/GED schedule requirements. Mr. Fossoy stated that three sessions are offered; one each in the morning, afternoon, and evening. Chair DeFever noted the possibility of an abbreviated arrangement in the event funds cannot be identified for the full Program; she also suggested scholarships from local industries as an option. Trustee Sherwood acknowledged the community and local industry need for Program graduates, but stated that the ABE/GED Program is a K-12 issue and not the mission of Independence Community College to assist students in obtaining a high school diploma. Dan Fossoy noted that in addition to assistance obtaining a high school diploma, the program is also one of workforce development. Jana Shaver shared her commitment to success of the Program. Terry Clark spoke of his newly gained knowledge of the Program and suggested a different style of marketing to portray the workforce development aspect instead of the misconception that it exists only for obtaining a high school diploma. Mike Wood noted the very tight budget the Board is considering this year and shared a brochure he obtained from the Dollar General and spoke of the literacy improvement grants the Dollar General Foundation provides; five Kansas community colleges were listed as recipients on the website. Chair DeFever invited Jim Correll to provide additional information on the Fab Force Program and how it could complement the ABE/GED Program; Melissa Ashford provided an update. Val DeFever shared that the ICC Foundation has an individual donor for \$5,000

plus the Foundation would commit \$10,000 toward the Program; the one-fourth mill levy of approximately \$35,000 would bring the total to \$50,000 and closer to last year's Program cost of \$63,000. Although sharing her lack of excitement about increasing the mill, Chair DeFever added that \$50,000 might be as far as the College could go, but would provide more of a Program than only half of the total. Jim Correll reiterated a previous request that the College continue at the \$63,000 level for one more year to provide additional time to identify alternative sources of income/grants. Dr. Barwick shared that Neosho Community College stated that the average federal match provided toward the ABE/GED Program over the last three years was approximately forty cents on the dollar and varies slightly each year. Val DeFever suggested: the Board of Trustees send a letter to the Board of Trustees of the other community colleges seeking monetary support for ABE/GED; pursue the \$15,000 Jim Correll mentioned in support; request scholarship support from area industries; and, utilize \$37,500 from within the existing budget. Val DeFever noted that with the Foundation's \$15,000 commitment and \$37,500 from the Culinary Arts budget Neosho Community College could be contacted regarding the level of the Program's continuance based on the combined support from ICC of \$52,500. Dr. Barwick clarified that the Board will not levy an additional one-fourth mill for Adult Basic Education, and questioned the one-mill increase included in the 2018-2019 budget proposal being reviewed that evening. Chair DeFever confirmed that the mill would not be increased for ABE/GED; however, she added that consideration of the one mill increase had yet to be discussed. Additional discussion of the ABE/GED Program will continue during the July 31st Board meeting.

- Consideration of 2018-2019 Budget Approval and Publication. Dr. Barwick noted that a brief summary of how the Strategic Plan ties to the budget was included in the Board agenda packets. Dr. Barwick provided an overview of the budget process and statutory deadlines and shared that the Trustees were considering approval to publish the one-page 2018-2019 budget; however, finer details of the budget could be addressed later. Wendy Isle distributed cash flow charts and the cash flow summary, and reviewed the 2018-2019 revenue stream projections; it was noted that anticipated Bookstore revenues were overstated and should be approximately \$350,000. Wendy Isle noted that the projected revenue in the budget being considered reflected a .82 percent mill increase equivalent to approximately \$121,301.00. Dr. Barwick noted the list of budget changes made since the previous meeting were included in the Board agenda packets, shared that additional changes would be made based on discussion that evening, and emphasized that the Board must approve the budget for publication at the July 31st special meeting which was earmarked as an optional date in the event consensus on approval was not achieved. Dr. Barwick added that the public comment period would commence with publication of the budget and the budget hearing would take place on August 13th. Dr. Barwick reminded the group of the Board's previously stated desire to maintain the Art Program, while at the same time deep cuts were made in faculty and staff positions and the renovation and maintenance budget to preserve cash flow and build the cash balance. Val DeFever shared concern about elimination of the 403(b) match and suggested preservation of a portion of the support; Keli Tuschman noted that a 1.5% match would be approximately \$45,000. Cynthia Sherwood commented that, although the Board would like to support several cuts being considered that they must be realistic with the budgeting of limited funds. Dr. Barwick reminded the group of the Board's strategic goal to recover from the previous year's cash shortfall and the need to improve the cash flow of the College by increasing the amount of cash on hand.

- III. CONSENT AGENDA – Cynthia Sherwood moved to approve the consent agenda which included payment to the Kansas Jayhawk Community College Conference in the amount of \$10,944.00 for 2018-2019 football officials during home games. Terry Clark seconded the motion and the motion carried 5-0.
- IV. EXECUTIVE SESSION – Attorney/Client Privilege was moved forward on the agenda. It was noted that no action would be taken following either Executive Session. Terry Clark moved that the Board go into Executive Session for consultation with the College attorney regarding possible contractual provisions pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 9:15 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Keli Tuschman, and Tammie Geldenhuys. Mike Wood seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:00 p.m. The Board returned to Open Session at 9:15 p.m. Terry Clark moved that the Board go into Executive Session for an additional 15 minutes for consultation with the College attorney regarding possible contractual provisions pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session would resume at 9:30 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Keli Tuschman, and Tammie Geldenhuys. Mike Wood seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:15 p.m. The Board returned to Open Session at 9:30 p.m.

- V. EXECUTIVE SESSION – Employer-Employee Negotiations. Mike Wood moved the Board go to into Executive Session for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 9:45 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:30 p.m. The Board returned to Open Session at 9:45 p.m. Mike Wood moved the Board go to into Executive Session for an additional five minutes for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 9:50 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:45 p.m. The Board returned to Open Session at 9:50 p.m. Mike Wood moved the Board go to into Executive Session for an additional five minutes for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 9:55 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:50 p.m. The Board returned to Open Session at 9:55 p.m. Mike Wood moved the Board go to into Executive Session for an additional five minutes for the purpose of discussing ongoing negotiations pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session would resume at 10:00 p.m. in CLC 104 of the Cessna Learning Center. Those invited to attend were: Dr. Barwick, Jeff Chubb, Kara Wheeler, and Keli Tuschman. Terry Clark seconded the motion and the motion carried 5-0. The Board entered Executive Session at 9:55 p.m. The Board returned to Open Session at 10:00 p.m.
- VI. EXECUTIVE SESSION – Non-elected Personnel. This Executive Session was not necessary.
- VII. ADJOURN – Mike Wood moved that the meeting adjourn. Terry Clark seconded the motion and the motion carried 5-0. The meeting adjourned at 10:00 p.m.

Beverly Harris
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.

Memo

To: Independence Community College Board of Trustees

From: Daniel W. Barwick, PhD
President

Date: August 7, 2018

Re: President's Report

As always, I will report on items that I think the Board needs to know about, needs to be stated publicly, or for which I need feedback from the Board. For the month of August, those items will include:

Accreditation Status Report
Enrollment Update

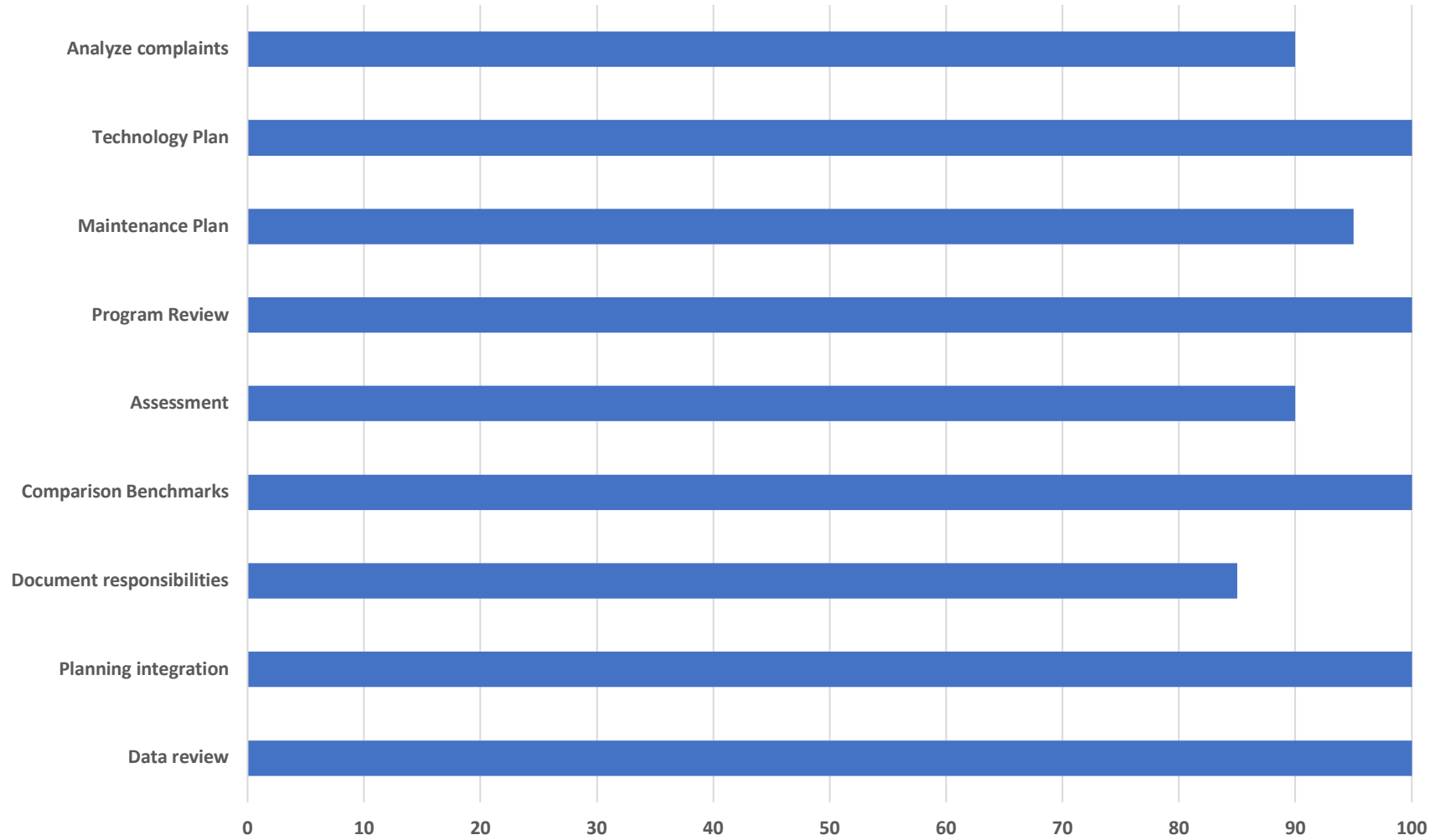
	A	B	C
1	Higher Learning Commission Accreditation Worksheet		
2	Requirement	Tasks	Status
3	1. "Development and implementation of an institutional plan for systematic review of data connected with institutional complaints; especially student complaints. The plan should include a process that ensures oversight by knowledgeable persons of the analysis of trends associated with complaints; especially those connected to Title I compliance and student complaints."	a. The Student Satisfaction and Complaints Review Committee was formed and held its first meeting in October. Membership is comprised of: Compliance Officer; VP for Student Affairs; Student Activities Director, IT, Admissions, VP for Academic Affairs; Faculty; Financial Aid; Athletics; Student Support Services; and, 2-3 students.	Complete
4		b. Student Affairs and Compliance are developing new handbook procedures for complaints.	In progress-anticipated completion August 1, 2018
5		c. Dining Hall action plan to be reviewed by Board in January.	Complete
6		d. Maxient software purchased and goes live January 11, training during In-Service.	Complete
7		e. Marketing campaign planned to promote the use of the Maxient software.	Complete
8		f. Title IX Coordinator appointed.	Complete
9		g. Comprehensive review of current Title IX processes and procedures.	In progress-anticipated completion August 1, 2018
10		h. Title IX overview training for all employees held at January In-Service.	Complete
11		i. All dorm residents receive general Title IX policy training.	Complete/Ongoing
12		j. All athletes receive gender-specific Title IX training.	Complete/Ongoing
13		k. Additional Title IX training included in College Success course and other student activities.	Complete/Ongoing
14	Requirement	Tasks	Status
15	2. "Development and implementation of a technology plan that aligns with strategic objectives and budgetary plans. The plan must assure that security policies regarding the onboarding and off-boarding of employees is included in policies and procedures and that the process for determining access to secure institutional data and the network is clear and assures that only employees with a need to know and/or input responsibilities have access."	a. Technology Plan drafted, to be reviewed by Technology Committee by April 1.	Complete
16		b. Revisions to Technology Committee presented and approved by Council of Chairs and President's Office, revisions included in February Board packet for final approval. Complete mission and membership change for Technology Committee with the primary purpose of guiding Technology Plan development.	Complete
17		c. Technology Plan reviewed and approved by Board of Trustees	Complete
18	Requirement	Tasks	Status

	A	B	C
19	3. "Development of a long-range institutional plan to fully address deferred maintenance of facilities; inclusive of projected timelines, resources needed, and possible funding. The plan should include prioritization policies and procedures to assure that issues directly connected to impacts on student learning and safety are prioritized."	a. Update 5-year Maintenance Plan by March 1.	Complete
20		b. Deferred maintenance items will be separated or identified in the Maintenance Plan.	Complete
21		c. Academic Building Committee has finalized priorities list; quotes being gathered now. Budget is being revised for 2018-2019 fiscal year.	In progress for consideration during budget cycle.
22		d. Facilities Plan includes 5-year plan to upgrade fire safety.	Complete
23		e. Ad hoc Committee currently reviewing Facilities accessibility to meet federal ADA requirements.	Complete - priority list created
24	4. "The plan for program review has been fully implemented and institutionalized according to the proposed plan. The College should provide evidence that results from program reviews have been incorporated into budget and strategic plans and have been used for improvement of courses, programs, and the larger institution."	a. Program Review Manual complete and approved by Board.	Complete
25		b. Program Review Standing Committee formed.	Complete
26		c. 28 Programs completing annual Program Review.	Complete
27		d. 13 Programs completing cumulative Program Review.	Complete
28		e. Deadline for Review completion is March 1, 2018 to allow for budget consideration and annual Strategic Plan Review.	Complete
29	Requirement	Tasks	Status
30	5. "Existence of a culture of using data from student learning in curricular and co-curricular programs, as evidenced by at least one to two years of using data for improvement of programs from program assessment processes and related data, and evidence of using data collected from co-curricular programs to improve student experiences and activities."	a. Program Review includes analysis of student learning data and setting new goals.	Complete
31		b. Board now reviews both annual and cumulative Program Reviews.	Complete
32		c. Assessment training sessions for new faculty.	Complete/Ongoing
33		d. Faculty will meet weekly to identify immediate academic assessment tasks.	Complete/Ongoing
34		e. Due to inadequate progress on academic assessment work, VPAA has assumed leadership of that area.	Complete
35		f. Assessment Committee: The 2014-2016 Institutional Assessment Plan Survey has been completed, with 69 employees responding to survey questions.	Complete
36		g. 2017-2018 is what is considered a "Reflection Year"; what worked/what did not work/what improvements can be made? As a result, the Assessment Plan is under revision for a new plan that begins in the fall.	Complete
37			

	A	B	C
38		h. This semester and next, assessment of co-curricular groups will commence.	In progress
39	Requirement	Tasks	Status
40	6. "Identification of appropriate comparison benchmarks and institutional targets for persistence, completion, retention, and graduation in all programs and at the overall institutional level, which are appropriate for the College based on its mission, values, and characteristics"	a. Retention and Completion Report submitted to HLC December 2017, goals set	Complete
41		b. Strategic Plan Annual Review now includes specific sections on retention, completion, and graduation rates, goals set.	Complete
42		c. The Navigator Program has been created and will work with students from Admission to Graduation; students will be guided throughout their time at ICC will implementation of this intrusive and interactive advising program.	Ongoing
43		d. ICC's retention data from Fall 2015 to Fall 2016, and from Fall 2016 to Fall 2017, has been compared to the retention rate for all community colleges and for the retention rate for southeast Kansas community colleges which are posted by the Kansas Board of Regents. A 2-year comparison has also been made through information provided by the National Student Clearinghouse Research Center regarding first-year persistence and retention for students who started college in 2-year public institutions.	Complete/Benchmarks have been determined, trends identified, and goals set as a result of these comparisons. The overall retention goal set for the Navigator Program is an increase from 28.99 percent to 31 percent from Fall 2017 to Fall 2018.
44		e. The Assistant Director for Enrollment and Retention Management is tracking all students who did not return and will set goals for retaining those who did return and recruiting additional students.	Complete
45		f. Program reviews will determine prioritization; annual reviews are due this week and cumulative reviews are due in two weeks.	Complete
46		g. Navigators are visiting with faculty members and goals are being set for each program; target goals will be set by March 1, 2018 to drive the budget and tie to the Strategic Plan. Budget ties will identify where marketing, recruiting, personnel, and other monies should focus.	Complete
47		h. Faculty members have committed to specific dates for goal setting.	Complete
48	Requirement	Tasks	Status
49	7. "Development and documentation of decision-making responsibilities and processes across campus constituencies, including students, faculty, and staff. The College should clearly delineate final decision responsibilities above simple participation in input of information."	a. Compliance Officer reviewing processes for accuracy and completeness.	In progress/On-going. 1/3 reviewed each year.
50		b. Compliance Officer charged with creating a college-wide document depicting flow charts which clarify decision-making responsibilities.	In progress.

	A	B	C
51		c. Student Government President placed on Cabinet.	Complete
52		d. Faculty have completed first draft of policies for Faculty Senate.	Complete
53		e. Final draft of policies for Faculty Senate completed by faculty and administration, approved by board	Complete
54	Requirement	Tasks	Status
55	8. "Development of a clear, well-documented process for the systematic integration of campus planning, with intentional processes and connections between all planning documents on campus, that is inclusive of the results of assessment of student learning."	a. Strategic Plan Annual Review now completed prior to budget development.	Complete
56		b. Departments conduct information sessions about current year budget	Complete
57		c. Program Review completed prior to budget development.	Complete
58	Requirement	Tasks	Status
59	9. "Development of a systematic process of regular review of institutional data with clear processes for collection and review of data, and improvement of considerations based on the results of data review that is in-line with institutional benchmarks and targets. The College should provide evidence of long-range planning with trending data used to project plans and targets for three to five years forward. The College must provide evidence of at least one year of improvements based on this regular review of data analysis."	a. New process for collecting feedback from all constituencies with quarterly review of data received from Maxient.	Complete for this quarter-ongoing on a quarterly basis through January 2019: July 2018; October 2018; and, January 2019.
60		b. Strategic Plan Annual Review now includes specific sections on retention, completion, and graduation rates, goals set.	Complete
61		c. Technology Plan draft extends plan three additional years; Maintenance Plan extended two additional years.	Complete
62		d. Assessment plan being updated now to extend it the length of the Assessment Academy.	Complete
63		e. A column has been added to the budget sheet of each program which provides documentation of budget encumbrances and expenditures resulting from review and analysis of assessment data and planning purposes.	Complete

Accreditation Progress



Indy Online

Challenges//How?:

- Consistent vision
- Serve the Community
- Increased positive financial impact
- Appeal to two distinct populations (online, immediate)
- Force for good
- Build a campus with elastic connections



Fight Smart//Harm Few//Score Big

- Streamline online program/course offerings
- Establish modular scheduling
- Work with specific institutions/organizations to recruit and retain students



Fight Smart//Harm Few//Score Big

- Cohort based progress for program-specific participants (ECE, Office Management, Criminal Justice, etc.)
- Partner with local police forces, school districts, care facilities, etc.
- Hardware provisions
- Provide online education for inmates



Who will be our online students?

Pirates



2018-19 Cost Increases	
Institutional Increase in Budget, excludes Athletics	
Lease Update- IT Infrastructure	\$2,575.00
Lease Update-Energy Audit	\$384.00
Update Canvas Payments	\$1,138.00
Update Early Retirement Payments	\$28,322.00
Fire Engine Red Recruiting Software Maintenance Fee	\$15,000.00
Adjust Salaries Cosmo	\$13,725.00
Cable/Internet Increases/Adjustments	\$24,500.00
Technical Salary Increases (Potential)	\$13,767.00
Insurance Rate Increases- Employer Share	\$81,796.00
Change in Benefit Election	\$39,206.00
Vet Tech Director	\$67,937.00
Increase Salaries for Additional Responsibilities	\$25,838.00
Add Recruiting Position	\$22,305.00
ADA Accessibility Compliance	\$19,250.00
Title IX Compliance	\$10,000.00
Increase Communications Instructor	\$15,488.00
Increase Music Instructor	\$3,445.00
Adjust Fine Arts Insurance to reflect 100% allocation to 1151	\$4,550.00
Update Property Insurance Premiums	\$2,865.00
Additional Scholarships	\$39,941.00
Total Budget Increases	\$432,032.00

Athletic Budget Increases

Athletic Administration	\$52,812.00
Men's Basketball	\$4,753.00
Volleyball	\$20,517.00
Softball	\$3,500.00
Stunt Team	\$8,833.00
Athletic Training	\$9,394.00
Total Budget Increases (Athletics)	\$99,809.00

2018-19 Budget Reductions	
<i>Institutional Decreases in Budget, excludes Athletics</i>	
Remove Library Position	\$32,295.00
Remove Financial Aid Position	\$36,121.00
Remove IT Resource	\$47,594.00
Remove Art Position	\$39,615.00
Remove Maintenance Resource	\$10,430.00
Remove Drafting Position/Discretionary	\$90,191.00
Remove Allied Health Travel stipen	\$5,167.00
Reduce Academic Affairs Resource FT to PT	\$28,602.00
Remove Grant Writer	\$23,365.00
Reduce Accounts Payable from 40 to 32 hours per week	\$9,008.00
Remove Band Instructor- 2nd position	\$59,367.00
Remove Social Science	\$60,791.00
Remove English Instructor	\$61,976.00
Remove Registrar Assistant Position	\$48,111.00
Remove FT Marketing Resource	48109
Reduce Marketing Resource FT to PT	\$31,315.00
Remove Eisenhower Supplemental Pay	\$15,000.00
Reduce Fine Arts Assoc Dean to Division Chair	\$4,307.00
Remove Speech/Debate	\$11,582.00
Remove 403(b)	\$80,000.00
Reduce Repair & Renovation Budget	\$200,000.00
Reduce Overload/Adjunct	\$120,438.00
Reduce ABE	31487
Reduce Culinary	\$59,547.00
Total Budget Decreases:	\$1,154,418.00

Athletic Budget Decreases

Football	\$335.00
Women's Basketball	\$1,846.00
Baseball	\$121,081.00
Total Budget Decreases (Athletics)	\$123,262.00

2018-19 Budget Reductions	
<i>Institutional Decreases in Budget, excludes Athletics</i>	
Remove One time Fine Arts budget item	\$12,000.00
Remove One Time Salary Budget Item	\$12,788.00
Reduce Unemployment	\$2,883.00
Remove Maxient Implementation Fee	\$7,000.00
ABE NMT	\$66,807.00
Total Budget Decreases:	\$101,478.00

-\$800,411.00

Summary of Budget Changes Since July 31, 2018 (Last Distribution of Budget Worksheets)

Date	Change	Account		Amount of Change to "Amount to Balance"	New Amount to Balance
8/13/2018	Add Art Position 1/2 year Salary	11-1155-520-000		26912	\$26,912.00
	Add Art Postion 1/2 Year Fica	11-1155-591-000		2059	\$28,971.00
	Add Art Position 1/2 Year Insurance Premium	11-1155-594-000		7584	\$36,555.00
	Fund Art Position with part of Proposed Mil Increase	11-6500-719-001		-36555	\$0.00

2018-19 Budget									
		2017-18 Budget	2017-18 Unaudited YTD	2018-19 Budget		% Budget change	Difference from 2017-18%		
Revenue Estimate		-11,955,235	-11,743,959	-12,110,729		1.30%	155,494		
Total Revenue				-12,110,729					
Proposed Mil Increase				-121,301					
Estimated Unencumbered Cash 17-18					110,939				
2017-18 Cash Shortfall				700,000					
				0		--	0		
		0	0	578,699	Indirect Costs		0		
Fund 11									
General Instruction	11-1100	413,002	20,017	292,564		-29.16%	-120,438		
Online Instruction	11-1140	27,996	26,676	29,134		4.06%	1,138		
Health, Wellness, PE	11-1141	0	41,876	0		100%	0		
Athletic Training	11-1142	0	0	0		0%	0		
Theater	11-1150	0	0	234,135		100%	234,135		
Music	11-1151	479,970	604,489	176,197		-63.29%	-303,773		
Foreign Language	11-1152	0	5,898	0		100%	0		
English	11-1154	294,423	365,257	232,447		-21.05%	-61,976		
Art	11-1155	0	0	39,555		100%	39,555		
Communication	11-1156	73,767	88,616	72,393		-1.86%	-1,374		
Workforce Development	11-1160	2,700	448	2,700		0.00%	0		
Community Education	11-1161	0	0	0		0.00%	0		
Social Sciences	11-1173	327,062	442,737	266,271		-18.59%	-60,791		
Physical Science	11-1174	70,487	98,431	70,487		0.00%	0		
Chemistry	11-1175	83,365	77,256	83,965		0.72%	600		
Biology	11-1176	151,553	161,513	148,625		-1.93%	-2,928		
Math	11-1177	188,613	218,121	191,325		1.44%	2,712		
Accounting	11-1187	60,344	68,143	60,344		0.00%	0		
Business	11-1188	0	3,230	0		100%	0		
FabLab Entrepreneur	11-1223	179,177	179,300	181,889		1.51%	2,712		
Library	11-4100	132,084	79,131	96,445	-19,289	-26.98%	-35,639		
Academic Affairs	11-4200	250,277	210,751	271,579	-54,316	8.51%	21,302		
Online Administration	11-4210	0	0	65,225	-1,957	100.00%	65,225		
ICC West	11-4220	110,890	108,842	54,169	-1,625	-51.15%	-56,721		
Academic Advising	11-4230	113,064	110,301	0	0	-100.00%	-113,064		
Accessibility Services	11-4240	0	0	1,500	-45	0.00%	1,500		
Tutoring	11-4250	21,530	17,213	21,530	-646	0.00%	0		
Financial Aid	11-5200	188,495	156,189	161,202	-4,836	-14.48%	-27,293		
Admissions/Recruiting	11-5300	225,710	229,997	178,922	-35,784	-20.73%	-46,788		
Navigators	11-5310	0	0	259,647	-51,929	100%	259,647		
Registrar	11-5400	102,189	99,302	54,079	-10,816	-47.08%	-48,111		
Athletic Administration	11-5500	342,918	330,593	395,730		15.40%	52,812		
Football	11-5510	394,776	436,193	394,441		-0.08%	-335		
Men's Basketball	11-5520	142,249	143,962	147,002		3.34%	4,753		
Volleyball	11-5530	76,666	75,424	97,183		26.76%	20,517		
Women's Basketball	11-5540	130,833	136,683	128,987		-1.41%	-1,846		
Softball	11-5560	102,152	90,209	105,652		3.43%	3,500		
Baseball	11-5580	121,081	114,428	0		-100.00%	-121,081		
Stunt Team	11-5590	90,611	75,357	99,444		9.75%	8,833		
Athletic Training	11-5595	114,735	128,319	124,129		8.19%	9,394		
ICC Now	11-5600	58,318	52,797	16,726		-71.32%	-41,592		
Student Affairs	11-5700	125,237	125,856	84,132	-16,826	-32.82%	-41,105		
Board of Trustees	11-6000	21,025	28,344	21,025	-4,205	0.00%	0		
President's Office	11-6100	277,783	234,842	274,495	-54,899	-1.18%	-3,288		
Human Resources	11-6110	168,546	162,780	162,358	-32,472	-3.67%	-6,188		
Financial Services	11-6200	287,273	297,414	286,181	-57,236	-0.38%	-1,092		
Public Relations - Marketing	11-6300	228,158	162,175	151,445	-30,289	-33.62%	-76,713		
Recruiting - International	11-6310	7,000	2,488	4,500	-900	-35.71%	-2,500		
Institutional Research	11-6420	80,832	88,402	79,992	-15,998	-1.04%	-841		
Institutional Support	11-6500	1,770,232	790,406	1,741,617	-348,323	-1.62%	-28,615		
Compliance	11-6510	64,404	62,983	77,960	-15,592	21.05%	13,556		
Information Services	11-6600	515,572	449,103	386,525	-77,305	-25.03%	-129,047		
Repairs & Maintenance	11-7100	500,600	485,467	495,091	-99,018	-1.10%	-5,509		
Transportation	11-7200	148,100	162,901	150,100	-30,020	1.35%	2,000		
Grounds-Security	11-7300	48,500	42,600	48,500	-9,700	0.00%	0		
Campus Improvements	11-7500	627,460	515,439	519,669		-17.18%	-107,791		
Scholarships	11-8100	1,000,000	1,128,812	1,039,941		3.99%	39,941		
Grant Writing	11-8900	23,065	22,999	0	0	-100.00%	-23,065		
Non-Mandatory Transfer	11-9200	458,267	125,375	383,162		-16.39%	-75,105		
Total Before Indirect Costs		11,423,088		10,662,314			-760,777		
Total Fund 11		11,423,091	9,886,082	9,688,287	-974,027		-760,777		
Fund 12									
Indirect Costs	Various	0	0	0	974,027	0.00%	0		
General Instruction	12-1200	0	0	13,766		100%	13,766		
Veterinary Technology	12-1220	156,822	151,054	232,207		48.07%	75,385		
Culinary Arts	12-1221	94,552	93,711	35,095		-62.88%	-59,457		
Automotive Technology	12-1222	0	0	0		0.00%	0		
Drafting-Engineering	12-1268	90,191	18,070	0		-100.00%	-90,191		
Administrative Office Management	12-1272	0	11	0		0.00%	0		
Cosmetology	12-1273	167,807	185,455	183,788		9.52%	15,981		
Early Childhood Development	12-1274	0	13,314	0		0.00%	0		
Mid-Management/Economics	12-1276	0	2,664	0		0.00%	0		
Micro Computers	12-1277	192,512	205,453	195,224		1.41%	2,712		
EMT	12-1287	84,423	79,088	85,023		0.71%	600		
Allied Health	12-1288	79,460	69,734	74,293		-6.50%	-5,167		
Total Before Indirect Costs		865,766		819,396			-60,136		
Total Fund 12		865,767	818,555	1,793,424	974,027		-60,136		
Fund 13									
ABE/GED	13-13XX	66,807	63,182	50,320		-24.68%	-16,487		
		66,807	63,182	50,320			-16,487		
		12,355,660							
Total Funds 11, 12 and 13		12,355,665	10,767,819	11,532,029			-823,636		
			Amount to balance	0					
Other									
Bookstore	16-9300	456,666	292,462	786,488		72.22%	329,822		
Dorms	16-9500	526,731	655,005	652,760		23.93%	126,029		
Dorms-Bluffstone	17-9500	456,865	379,445	456,865		0.00%	0		
Meals	16-9600	788,501	759,682	788,501		0.00%	0		
Inge Center & Inge Festival	34-1100	166,422	151,436	173,914		4.50%	7,492		
Student Athlete Fee	48-4800	0	0	25,000		100.00%	25,000		
Technology	48-4800	54,800	36,356	54,800		0.00%	0		
Capital Outlay									
West Main- Vet Tech Capital Outlay	61-9400			108,840					
West Main- Vet Tech Capital Outlay	61-9400			-108,840					
Federally Funded Programs									
Upward Bound	31-850X			391,157					
Student Support Services	32-830X			288,706					

CERTIFICATETO THE CLERK OF Montgomery COUNTY, STATE OF KANSAS

We the undersigned, duly elected, qualified and acting officers of

Independence Community College

certify that: (1) the hearing mentioned in the attached proof of publication was held; (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2018-2019; and (3) the Amount(s) of 2018 Tax to be Levied are within statutory limitations.

Table of Contents:			2018-2019 Adopted Budget		
Adopted Budget and Financial Statements	K.S.A.	Page No.	Expenditures & Transfers	Amount of 2018 Tax to be Levied	County Clerk's Use Only
Statement of Indebtedness					
Statement of Conditional Lease, etc.					
Current Funds Unrestricted:					
General	71-204		12,370,842	5,897,516	
Postsecondary Technical Education			1,835,516	XXXXXXXXXX	
Adult Education	71-617		50,320	0	
Adult Supplementary Education	74-32,261		0	XXXXXXXXXX	
Motorcycle Driver Safety	71-1508		0	XXXXXXXXXX	
Truck Driver Training Course	71-1509		0	XXXXXXXXXX	
Auxiliary Enterprise			2,684,614	XXXXXXXXXX	
Total Current Funds Unrestricted			16,941,292	5,897,517	
Plant Funds					
Capital Outlay	71-501		194,920	0	
Bond and Interest	10-113		0	0	
Special Assessment			0	0	
No Fund Warrants			0	0	
Revenue Bonds	10-113		0	XXXXXXX	
Total Plant Funds			194,920	0	
Total – All Funds		XXXXXXX	17,136,212		
Publication					
Final Assessed Valuation					
Municipal Accounting Use Only Received _____ Reviewed by _____ Follow-up: Yes ____ No ____					

Assisted by: _____

Attest: _____, 2018

County Clerk_____
Signature and Title of Elected Official

CERTIFICATETO THE CLERK OF Montgomery COUNTY, STATE OF KANSAS

We the undersigned, duly elected, qualified and acting officers of

Independence Community College

certify that: (1) the hearing mentioned in the attached proof of publication was held; (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2018-2019; and (3) the Amount(s) of 2018 Tax to be Levied are within statutory limitations.

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Statement of Indebtedness					
Statement of Conditional Lease, etc.					
Current Funds Unrestricted:					
General	71-204		12,292,158	5,776,215	
Postsecondary Technical Education			1,835,516	XXXXXXXXXX	
Adult Education	71-617		50,320	0	
Adult Supplementary Education	74-32,261		0	XXXXXXXXXX	
Motorcycle Driver Safety	71-1508		0	XXXXXXXXXX	
Truck Driver Training Course	71-1509		0	XXXXXXXXXX	
Auxiliary Enterprise			2,684,614	XXXXXXXXXX	
Total Current Funds Unrestricted			16,862,608	5,776,215	
Plant Funds					
Capital Outlay	71-501		194,920	0	
Bond and Interest	10-113		0	0	
Special Assessment			0	0	
No Fund Warrants			0	0	
Revenue Bonds	10-113		0	XXXXXXX	
Total Plant Funds			194,920	0	
Total – All Funds		XXXXXXX	17,057,528		
Publication					
Final Assessed Valuation					
Municipal Accounting Use Only Received _____ Reviewed by _____ Follow-up: Yes ____ No ____					

Assisted by: _____

Attest: _____, 2018

County Clerk_____
Signature and Title of Elected Official

2018-19 PROJECTED MONTHLY CASH FLOW

INDEPENDENCE COMMUNITY COLLEGE

July 31, 2018

		July	August	September	October	November	December	January	February	March	April	May	June
1. Cash On Hand													
2017-18 (Bank balances)		\$2,658,950.86	\$1,798,977.41	\$2,077,651.24	\$1,631,999.58	\$1,540,087.74	\$725,128.83	\$427,248.70	\$3,795,447.17	\$2,902,791.50	\$2,950,859.73	\$762,759.72	\$1,148,683.94
2018-19 (Bank Balances) as of 1st day of month		\$2,044,874.96	\$1,379,345.83	\$1,909,228.24	\$1,519,354.62	\$1,372,586.39	\$659,122.89	\$257,271.67	\$3,625,415.40	\$2,474,608.83	\$2,878,232.95	\$1,888,157.87	\$902,826.92
2018-19 Bank Balances (Bluffstone)													
2. Cash Receipts													
Monthly Cash Deposits			\$1,650,101.90	\$668,877.87	\$1,303,552.16	\$320,356.90	\$353,725.17	\$4,615,917.37	\$159,760.10	\$1,506,026.25	\$119,453.70	\$223,755.64	\$2,686,925.27
3. Total Cash Receipts		\$0.00	\$1,650,101.90	\$668,877.87	\$1,303,552.16	\$320,356.90	\$353,725.17	\$4,615,917.37	\$159,760.10	\$1,506,026.25	\$119,453.70	\$223,755.64	\$2,686,925.27
4. Total Cash Available		\$2,044,874.96	\$3,029,447.73	\$2,578,106.11	\$2,822,906.78	\$1,692,943.29	\$1,012,848.06	\$4,873,189.04	\$3,785,175.50	\$3,980,635.08	\$2,997,686.65	\$2,111,913.51	\$3,589,752.19
5. Cash Paid Out													
2017-18 Payables			\$746,762.55	\$535,635.74	\$948,245.35	\$523,665.83	\$189,352.85	\$504,520.44					
2018-19 Payables (Projected for future months)			\$566,474.08	\$497,145.33	\$388,150.17	\$398,828.24	\$97,364.44	\$657,407.99	\$762,761.28	\$541,252.78	\$479,915.87	\$487,402.62	\$258,682.66
Outstanding Checks													
Student Refunds			\$15,000.00	\$16,982.41	\$519,108.65	\$55,935.45	\$37,099.17	\$26,014.00	\$0.00	\$0.00	\$33,857.93	\$75,016.37	\$57,033.90
Payroll Expenses (Taxes, etc.)			\$538,745.41	\$544,623.75	\$543,061.57	\$579,056.71	\$621,112.78	\$564,351.65	\$547,805.39	\$561,149.35	\$595,754.98	\$646,667.60	\$574,646.02
Subtotal		\$0.00	\$1,120,219.49	\$1,058,751.49	\$1,450,320.39	\$1,033,820.40	\$755,576.39	\$1,247,773.64	\$1,310,566.67	\$1,102,402.13	\$1,109,528.78	\$1,209,086.59	\$890,362.58
6. Total Cash Balance													
End of Month Total Bank Balance		\$2,044,874.96	\$1,909,228.24	\$1,519,354.62	\$1,372,586.39	\$659,122.89	\$257,271.67	\$3,625,415.40	\$2,474,608.83	\$2,878,232.95	\$1,888,157.87	\$902,826.92	\$2,699,389.61
Less Reserve (Based on 8%) Funds 11, 12, 13			\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38	\$862,422.38
Less Reserve for Enbridge Valuation			\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00	\$1,022,043.00
7. Total Unrestricted Available Balance		\$2,044,874.96	\$24,762.86	-\$365,110.76	-\$511,878.99	-\$1,225,342.49	-\$1,627,193.71	\$1,740,950.02	\$590,143.45	\$993,767.57	\$3,692.49	-\$981,638.46	\$814,924.23

INDEPENDENCE COMMUNITY COLLEGE

2018-2019

Unaudited

BudgetSummary-Revenue

For The Month End: 7/31/2018

	2018-19	2018-19	2018-19	Estimated
Percent of Budget Year Completed: 8%				
	Published Budget (Proposed)	Operating Budget (Proposed)	Current YTD Revenue	% Budget Recorded
General Fund (11)				
Student Revenue				
Tuition	(\$1,191,212.00)	(\$1,191,212.00)	(\$125,171.50)	10.51%
Fees	(1,768,300.00)	(1,768,300.00)	(150,726.50)	8.52%
	(2,959,512.00)	(2,959,512.00)	(275,898.00)	9.32%
Local Income				
Real Estate Distribution	(5,462,550.00)	(5,462,550.00)	0.00	0.00%
Motor Vehicle	(531,717.00)	(531,717.00)	0.00	0.00%
Rec Vehicle/Watercraft	(9,311.00)	(9,311.00)	0.00	0.00%
Delinquent Taxes	(103,260.00)	(103,260.00)	0.00	0.00%
Other	0.00	0.00	0.00	0.00%
	(6,106,838.00)	(6,106,838.00)	0.00	0.00%
State of Kansas				
State Operating Grant	(1,410,162.00)	(1,410,162.00)	0.00	0.00%
State Grants and Contracts	0.00	0.00	0.00	0.00%
Technology Grant - other	(16,573.00)	(16,573.00)	0.00	0.00%
	(1,426,735.00)	(1,426,735.00)	0.00	0.00%
Federal Income				
Indirect Costs	(44,690.00)	(44,690.00)	(3,592.08)	8.04%
Other				
ICC Foundation	(60,000.00)	(60,000.00)	0.00	0.00%
Interest	(3,275.00)	(3,275.00)	0.00	0.00%
Sales Tax Payable	0.00	0.00	(135.22)	0.00%
Misc.	(20,000.00)	(20,000.00)	684.48	(3.42%)
Fees (non-course fees)	(18,465.00)	(18,465.00)	(787.94)	4.27%
	(101,740.00)	(101,740.00)	(238.68)	0.23%
Transfers, Allowances and Carry-overs	0.00	0.00	0.00	0.00%
Total General Fund	(10,639,515.00)	(10,639,515.00)	(279,728.76)	2.63%
Postsecondary Technical Education (12)				
Student Revenue				
Tuition	(346,923.00)	(346,923.00)	(8,828.00)	2.54%
Fees	(267,443.00)	(267,443.00)	(10,910.00)	4.08%
	(614,366.00)	(614,366.00)	(19,738.00)	3.21%
Other				
State of Kansas PTE	(553,446.00)	(553,446.00)	0.00	0.00%
State of Kansas SB155	(110,775.00)	(110,775.00)	0.00	0.00%
Cosmetology	(26,626.00)	(26,626.00)	0.00	0.00%
Other	(151,000.00)	(151,000.00)	0.00	0.00%
	(841,847.00)	(841,847.00)	0.00	0.00%
Transfers, Allowances and Carry-overs				
Total Postsecondary Fund	(1,456,213.00)	(1,456,213.00)	(19,738.00)	1.36%
Adult Education/GED (13)				
Other Income	(15,000.00)	(15,000.00)	0.00	0.00%
Non-mandatory Transfer	0.00	0.00	0.00	0.00%
	(15,000.00)	(15,000.00)	0.00	0.00%
Total Funds, 11, 12,13	(12,110,728.00)	(12,110,728.00)	(299,466.76)	2.47%
Auxiliary				
Bookstore				
Sales	(596,601.00)	(596,601.00)	(7,090.61)	1.19%

Non-mandatory Transfer	(4,361.00)	(4,361.00)	0.00	0.00%
	(600,962.00)	(600,962.00)	(7,090.61)	1.18%
Meals				
Student Sources	(904,000.00)	(904,000.00)	(108,121.00)	11.96%
Other Sources	(13,895.00)	(13,895.00)	208.56	(1.50%)
Non-mandatory Transfer				
	(917,895.00)	(917,895.00)	(107,912.44)	11.76%
Dorms				
Student Sources	0.00	0.00	0.00	0.00%
Student Sources- Dorms/Bluffstone	(760,040.00)	(760,040.00)	0.00	0.00%
Student Accident Insurance	0.00	0.00	(4,380.00)	0.00%
Non-mandatory Transfer	0.00	0.00	0.00	0.00%
	(760,040.00)	(760,040.00)	(4,380.00)	0.58%
Inge Center/Festival				
Inge Center	(20,000.00)	(20,000.00)	0.00	0.00%
Inge Festival	(81,800.00)	(81,800.00)	(8,356.00)	10.22%
Non-Mandatory Transfer	0.00	0.00	0.00	0.00%
	(101,800.00)	(101,800.00)	(8,356.00)	8.21%
Transfers, Allowances and Carry-overs	(4,361.00)	(4,361.00)	0.00	0.00%
Total Auxiliary	(2,385,058.00)	(2,385,058.00)	(127,739.05)	5.36%
ICC Foundation				
Scholarship Support	0.00	0.00	0.00	0.00%
Total ICCFoundation	0.00	0.00	0.00	0.00%
Plant Funds				
West Main				
Capital Outlay	0.00	0.00	0.00	0.00%
Foundation Support	0.00	0.00	0.00	0.00%
Total Plant Funds	0.00	0.00	0.00	0.00%
Federally Funded Programs				
Upward Bound	0.00	0.00	(72,103.71)	0.00%
Student Support Services	0.00	0.00	22,033.29	0.00%
Carl Perkins	0.00	0.00	(3,687.70)	0.00%
Total Federally Funded Programs	0.00	0.00	(53,758.12)	0.00%
Total College Operations	(14,495,786.00)	(14,495,786.00)	(480,963.93)	3.32%

INDEPENDENCE COMMUNITY COLLEGE

2018-2019

Unaudited

Budget Summary-Expenditures

For Month End:7/31/2018

	2018-19	2018-19	2018-19	Estimated
	Published	Operating	Current YTD	% Budget
	Budget (Proposed)	Budget (Proposed)	Expenses	Recorded
General Fund (11)				
Academic Instruction				
11-1100 General Instruction	\$292,564.00	\$292,564.00	\$0.00	0.00%
11-1140 Online Instruction	29,134.00	29,134.00	0.00	0.00%
11-1141 Health & Wellness	0.00	0.00	1,482.88	0.00%
11-1150 Theatre	234,135.00	234,135.00	15,922.30	6.80%
11-1151 Music	176,197.00	176,197.00	17,772.17	10.09%
11-1152 Foreign Language	0.00	0.00	0.00	0.00%
11-1154 English	232,447.00	232,447.00	29,760.09	12.80%
11-1155 Art	3,000.00	3,000.00	0.00	0.00%
11-1156 Communications/Journalism	72,393.00	72,393.00	6,394.79	8.83%
11-1160 Workforce Development	2,700.00	2,700.00	0.00	0.00%
11-1161 Community Education	0.00	0.00	0.00	0.00%
11-1173 Social Sciences	266,271.00	266,271.00	35,411.78	13.30%
11-1174 Physical Science	70,487.00	70,487.00	7,184.07	10.19%
11-1175 Chemistry	83,965.00	83,965.00	5,405.90	6.44%
11-1176 Biology	148,625.00	148,625.00	9,544.98	6.42%
11-1177 Math	191,325.00	191,325.00	9,774.29	5.11%
11-1187 Accounting	60,344.00	60,344.00	5,052.37	8.37%
11-1188 Business	0.00	0.00	0.00	0.00%
11-1223 Fab Lab/Entrepreneur	181,889.00	181,889.00	12,699.34	6.98%
Total Academic Instruction	2,045,476.00	2,045,476.00	156,404.96	7.65%
Academic Support				
11-4100 Library	96,445.00	96,445.00	3,879.67	4.02%
11-4200 Academic Affairs	271,579.00	271,579.00	14,954.88	5.51%
11-4210 Online Administration	65,225.00	65,225.00	4,218.04	6.47%
11-4220 ICC West	54,169.00	54,169.00	6,398.99	11.81%
11-4230 Academic Advising	0.00	0.00	0.00	0.00%
11-4240 Online Administration	1,500.00	1,500.00	0.00	0.00%
11-4250 Tutoring	21,530.00	21,530.00	481.84	2.24%
Total Academic Support	510,448.00	510,448.00	29,933.42	5.86%
Total Instruction	2,555,924.00	2,555,924.00	186,338.38	7.29%
<i>Postsecondary Technical Education (see detail below)</i>				
Student Services				
11-5200 Financial Aid	161,202.00	161,202.00	9,156.15	5.68%
11-5300 Admissions	178,922.00	178,922.00	12,281.32	6.86%
11-5310 Navigators	259,647.00	259,647.00	26,277.31	10.12%
11-5400 Registrar	54,079.00	54,079.00	3,851.33	7.12%
11-5500 Athletic Administration	395,730.00	395,730.00	8,449.43	2.14%
11-5510 Football	394,441.00	394,441.00	32,178.86	8.16%
11-5520 Men's Basketball	147,002.00	147,002.00	15,439.06	10.50%
11-5530 Volleyball	97,183.00	97,183.00	7,429.92	7.65%
11-5540 Women's Basketball	128,987.00	128,987.00	8,696.13	6.74%
11-5560 Softball	105,652.00	105,652.00	6,224.94	5.89%
11-5580 Baseball	0.00	0.00	0.00	0.00%
11-5590 Cheer & Dance	99,444.00	99,444.00	9,827.70	9.88%
11-5595 Athletic Training	124,129.00	124,129.00	9,864.60	7.95%
11-5600 ICC NOW	16,726.00	16,726.00	0.00	0.00%
11-5700 Student Life	84,132.00	84,132.00	5,268.46	6.26%
Total Student Services	2,247,276.00	2,247,276.00	154,945.21	6.89%
Institutional Support				
11-6000 Board of Trustees	21,025.00	21,025.00	3,251.75	15.47%
11-6100 President's Office	274,495.00	274,495.00	18,086.44	6.59%

11-6110 Human Resources	162,358.00	162,358.00	12,775.55	7.87%
11-6200 Financial Services	286,181.00	286,181.00	23,702.12	8.28%
11-6300 Public Relations - Marketing	151,445.00	151,445.00	13,070.22	8.63%
11-6310 Recruiting-International	4,500.00	4,500.00	0.00	0.00%
11-6420 Institutional Research	79,992.00	79,992.00	5,472.91	6.84%
11-6500 Institutional Support	1,778,172.00	1,778,172.00	91,017.81	5.12%
11-6510 Compliance	77,960.00	77,960.00	5,013.29	6.43%
11-6600 Computing Department	386,525.00	386,525.00	101,085.72	26.15%
11-8900 Grant Writing	0.00	0.00	0.00	0.00%
Total Institutional Support	3,222,653.00	3,222,653.00	273,475.81	8.49%

Scholarships

11-8100 Scholarships	1,039,941.00	1,039,941.00	20,713.00	1.99%
Total Scholarships	1,039,941.00	1,039,941.00	20,713.00	1.99%

Transfers

11-9200 Transfers and Carryovers	383,162.00	383,162.00	0.00	0.00%
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Operations and Maintenance

11-7100 Repairs & Maintenance	495,090.00	495,090.00	38,988.22	7.87%
11-7200 Transportation	150,100.00	150,100.00	6,071.29	4.04%
11-7300 Grounds-Security	48,500.00	48,500.00	1,258.39	2.59%
11-7500 Campus Improvements	519,669.00	519,669.00	0.00	0.00%
Total Operations and Maintenance	1,213,359.00	1,213,359.00	46,317.90	3.82%

Transfer PTE Indirect Costs	0.00	0.00	0.00	0.00%
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Total Fund 11 (does not include PTE amount above)	10,662,315.00	10,662,315.00	681,790.30	6.39%
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Postsecondary Technical Education (12)

Indirect Costs	0.00	0.00	0.00	0.00%
12-1200 General Instruction	13,766.00	13,766.00	0.00	0.00%
12-1220 Vet Tech	232,207.00	232,207.00	7,458.20	3.21%
12-1221 Culinary	35,095.00	35,095.00	325.00	0.93%
12-1222 Automotive Technology	0.00	0.00	0.00	(100.00%)
12-1268 Engineering	0.00	0.00	0.00	0.00%
12-1272 Administrative Office Management	0.00	0.00	0.00	100.00%
12-1273 Cosmetology	183,788.00	183,788.00	11,335.28	6.17%
12-1274 Early Childhood Development	0.00	0.00	0.00	0.00%
12-1276 Mid-Management/Economics	0.00	0.00	0.00	0.00%
12-1277 Micro Computers	195,224.00	195,224.00	12,326.79	6.31%
12-1287 EMT	85,023.00	85,023.00	4,945.64	5.82%
12-1288 Allied Health/Long Term Care	74,293.00	74,293.00	4,207.33	5.66%

Total Fund 12	819,396.00	819,396.00	40,598.24	4.95%
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Adult Education

Fund 13

13-1301 ABE/GED	50,320.00	50,320.00	0.00	0.00%
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Total Fund 13	50,320.00	50,320.00	0.00	0.00%
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Total Funds 11, 12 and 13	11,532,031.00	11,532,031.00	722,388.54	6.26%
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Auxiliary

16-9300 Bookstore	786,488.00	786,488.00	5,491.59	0.70%
16-9500 Dorms	652,760.00	652,760.00	5,805.94	0.89%
17-9500 Dorms-Bluffstone	456,865.00	456,865.00	0.00	0.00%
16-9600 Meals	788,501.00	788,501.00	34,475.55	4.37%
34-1100 Inge Center	20,000.00	20,000.00	896.54	4.48%
34-1200 Inge Festival	255,714.00	255,714.00	11,823.32	4.62%
48-4800 Technology	54,800.00	54,800.00	0.00	0.00%
48-4800 Student Athlete Fee	25,000.00	25,000.00	0.00	0.00%
Total Auxiliary	3,015,128.00	3,015,128.00	58,492.94	1.94%

Plant Funds

61-1271 Capital Outlay, Culinary Program	0.00	0.00	0.00	0.00%
61-9900 Capital Outlay, ICC West payment	0.00	0.00	0.00	0.00%
Total Plant Funds	0.00	0.00	0.00	0.00%

Foundation

36-6120 Foundation Expenses	0.00	0.00	6,053.92	0.00%
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36-8100 Foundation Scholarships	0.00	0.00	515.00	0.00%
Total Foundation	0.00	0.00	6,568.92	0.00%
Federally Funded Programs				
31-8500 Upward Bound	0.00	0.00	49,059.76	0.00%
32-8300 Student Support Services	0.00	0.00	20,315.81	0.00%
39-1269 Carl Perkins	0.00	0.00	0.00	0.00%
Total Federally Funded Programs	0.00	0.00	69,375.57	0.00%
Total College Operations	14,547,159.00	14,547,159.00	856,825.97	5.89%

Independence Community College Account Summary

As of July 31, 2018

<u>Account Number</u>	<u>Account Type</u>	<u>Account Title</u>	<u>Interest Rate</u>	<u>Balance</u>	
xxx213	Checking	Petty Cash	na	\$1,000.00	
xxx248	Checking	Accts Payable	na	\$93,597.79	
xxx264	Checking	Credit Card	na	\$15,639.27	
xxx620	Checking	Federal Funds	na	\$1,000.00	
xxx976	Checking	ICC Payroll	na	\$1.00	
xxx826	Money Market		0.43%	\$245,397.07	
xxx396	Money Market	Reserve	0.43%	\$1,022,710.70	
xxx440	Savings	Restricted	0.25%	\$0.00	Closed
				\$1,379,345.83	

Securities Pledged	Amount	Market Value	Maturity Date
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\$0.00

Letters of Credit	Amount	Expiration Date
FHLB #50508	\$3,000,000.00	12/28/18

\$3,000,000.00

Guaranty Bonds	Amount	Origination Date
	\$0.00	
	\$0.00	

Total Pledged	\$3,000,000.00
FDIC Insurance	\$250,000.00
Total Coverage	\$3,250,000.00
Overage/Shortage	\$1,870,654.17

Independence Community College

Accounts Payable Ending July 31, 2018

CheckNumber	VendorName	Description	TRXDATE	Amount	Account
0006132	Cable One, Inc.	Student Union Dual	7/3/2018	\$135.87	11-6500-636-000
0006133	Studebaker Refrigeration, Inc	Ice Machine Rent S. End of Gym	7/3/2018	\$75.00	11-6500-646-000
0006133	Studebaker Refrigeration, Inc	Ice Machine/ N. End of Gym	7/3/2018	\$75.00	11-6500-646-000
0006133	Studebaker Refrigeration, Inc	Ice Machine Rent/Kitchen	7/3/2018	\$150.00	16-9600-643-000
0006134	Toyota Financial Services	Lease agreement 03 0412 BZ057	7/3/2018	\$363.95	11-7200-645-000
0006135	Indy Print Services	Black/Color Clicks & Pack base	7/3/2018	\$1,261.65	11-6500-646-000
0006135	Indy Print Services	Print Services June Monthly Fe	7/3/2018	\$1,500.00	11-6500-646-000
0006136	Ellucian Company, L.P.	Manages Services through July	7/3/2018	\$4,058.00	11-6600-646-000
0006136	Ellucian Company, L.P.	Maintenance for PowerCampus	7/3/2018	\$10,998.00	11-6600-646-000
0006136	Ellucian Company, L.P.	Annual Maintenance Fees	7/3/2018	\$61,731.00	11-6600-852-000
0006137	Innersync Studio Ltd.	Campus Suite Web Hosting	7/3/2018	\$6,558.00	11-6300-615-000
0006138	Atmos Energy	Gas Bill/ ICC West	7/3/2018	\$99.94	11-6500-633-000
0006139	Westar Energy	Sign @ ICC West	7/3/2018	\$75.45	11-6500-635-000
0006139	Westar Energy	ICC West	7/3/2018	\$2,820.17	11-6500-635-000
0006140	Republic Services #376	Waste Services/ Fine Arts	7/3/2018	\$107.80	11-6500-679-000
0006140	Republic Services #376	Admin/Environment/Fuel Fee	7/3/2018	\$567.93	11-6500-679-000
0006140	Republic Services #376	Waste Services CLC	7/3/2018	\$323.45	11-6500-679-000
0006140	Republic Services #376	Waste Services/ Maintenance	7/3/2018	\$215.65	11-6500-679-000
0006140	Republic Services #376	Waste Services 861 College Ave	7/3/2018	\$35.28	16-9500-679-000
0006140	Republic Services #376	Waste Services Dorms	7/3/2018	\$595.00	16-9500-679-000
0006140	Republic Services #376	Waste Services/Kitchen	7/3/2018	\$431.25	16-9600-679-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$172.91	11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$235.36	11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$224.64	11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$163.64	11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$298.74	11-6500-646-000

0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$188.08 11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$1,168.92 11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$38.96 11-6500-646-000
0006141	Xerox Corporation	Monthly Copy Machine Lease	7/3/2018	\$231.23 11-6500-646-000
0006142	Great Western Dining Service , Inc.	Summer Board 168 stu 10 coaches	7/3/2018	\$21,157.08 16-9600-602-000
0006142	Great Western Dining Service , Inc.	Employee/Guest Meal Charges	7/3/2018	\$97.50 16-9600-602-000
0006142	Great Western Dining Service , Inc.	Student Meal Charges	7/3/2018	\$13.42 16-9600-602-000
0006142	Great Western Dining Service , Inc.	Management Fee	7/3/2018	\$900.00 16-9600-602-000
0006143	Palmer Mediation, LLC	Mediation Services	7/10/2018	\$2,187.50 11-6000-662-000
0006144	ICC Student	Student Refunds	7/11/2018	\$626.00 11-0000-203-000
0006145	ICC Student	Student Refunds	7/11/2018	\$50.00 11-0000-203-000
0006146	ICC Student	Student Refunds	7/11/2018	\$491.00 11-0000-203-000
0006147	ICC Student	Student Refunds	7/11/2018	\$1,486.00 11-0000-203-000
0006148	ICC Student	Student Refunds	7/11/2018	\$1,485.95 11-0000-203-000
0006149	ICC Student	Student Refunds	7/11/2018	\$124.96 11-0000-203-000
0006150	ICC Student	Student Refunds	7/11/2018	\$6.00 11-0000-203-000
0006151	ICC Student	Student Refunds	7/11/2018	\$209.62 11-0000-203-000
0006152	ICC Student	Student Refunds	7/11/2018	\$10.00 11-0000-203-000
0006153	ICC Student	Student Refunds	7/11/2018	\$32.07 11-0000-203-000
0006154	ICC Student	Student Refunds	7/11/2018	\$865.00 11-0000-203-000
0006155	ICC Student	Student Refunds	7/11/2018	\$502.00 11-0000-203-000
0006156	ICC Student	Student Refunds	7/11/2018	\$568.00 11-0000-203-000
0006157	ICC Student	Student Refunds	7/11/2018	\$768.00 11-0000-203-000
0006158	ICC Student	Student Refunds	7/11/2018	\$133.00 11-0000-203-000
0006158	ICC Student	Student Refunds	7/11/2018	\$515.00 11-0000-203-000
0006159	ICC Student	Student Refunds	7/11/2018	\$1,133.00 11-0000-203-000
0006160	ICC Student	Student Refunds	7/11/2018	\$768.00 11-0000-203-000
0006161	ICC Student	Student Refunds	7/11/2018	\$93.00 11-0000-203-000
0006162	ICC Student	Student Refunds	7/11/2018	\$648.00 11-0000-203-000
0006163	ICC Student	Student Refunds	7/11/2018	\$568.00 11-0000-203-000

0006164	ICC Student Housing	ICC Student Refund	7/11/2018	\$13,650.00 31-8501-600-000
0006165	Bluffstone: The Villas at Independence L	ICC Student Refund	7/11/2018	\$1,575.00 31-8501-600-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$515.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$315.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$515.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$315.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$315.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$512.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$315.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$515.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$153.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$255.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$515.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$315.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$119.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$515.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$85.00 11-0000-203-000
0006166	ICC Student Housing	ICC Student	7/11/2018	\$215.93 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$395.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$395.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$395.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$478.04 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$285.38 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$595.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$395.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$595.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$207.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$354.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$595.00 11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$595.00 11-0000-203-000

0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$395.00	11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$315.00	11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$273.00	11-0000-203-000
0006167	Bluffstone: The Villas at Independence L	ICC Student	7/11/2018	\$757.00	11-0000-203-000
0006170	ICC Student	Student Refunds	7/16/2018	\$294.34	11-0000-203-000
0006171	Cable One, Inc.	Monthly Cable ICC west	7/18/2018	\$200.39	11-6500-636-000
0006172	City Of Independence	Sewer, Water, Trash ICC West	7/18/2018	\$73.80	11-6500-632-000
0006172	City Of Independence	Water Practice Field	7/18/2018	\$21.54	11-6500-632-000
0006172	City Of Independence	Water Practice Field	7/18/2018	\$595.15	11-6500-632-000
0006172	City Of Independence	Water & Sewer Main Campus	7/18/2018	\$199.55	11-6500-632-000
0006172	City Of Independence	Water & Sewer CLC	7/18/2018	\$86.65	11-6500-632-000
0006172	City Of Independence	Water & Sewer Main Campus	7/18/2018	\$1,869.22	11-6500-632-000
0006172	City Of Independence	Sewer, Water, Trash ICC West	7/18/2018	\$200.00	11-6500-679-000
0006173	Jarred, Gilmore & Phillips, PA	Annual foundation audit	7/18/2018	\$4,500.00	11-6200-663-000
0006174	TouchTone Communications	LongDistance Services	7/18/2018	\$104.97	11-6500-631-000
0006175	Toyota Financial Services	2018 Camry Lease	7/18/2018	\$621.76	11-7200-645-000
0006176	Master's Leasing & Rentals	32-shuttle Lease	7/18/2018	\$1,794.00	11-7200-645-000
0006177	George Lay Signs, Inc.	Monthly Billboard Lease	7/18/2018	\$134.50	11-6300-615-000
0006178	Ellucian Company, L.P.	Ellucian Help Desk Support	7/18/2018	\$4,058.00	11-6600-641-000
0006179	De Lage Landen Public Finance	Monthly Software	7/18/2018	\$5,646.25	11-6600-641-000
0006180	Vendor Services Group	Printer Monthly Lease	7/18/2018	\$905.99	11-6500-646-000
0006181	Emert Chub Reynolds, LLC	Monthly Legal Services	7/18/2018	\$1,064.25	11-6000-662-000
0006182	Inceptia	Monthly Verification Services	7/18/2018	\$302.50	11-5200-646-000
0006183	Get Right Graphics	13x19 Envelopes	7/18/2018	\$387.78	11-5300-617-000
0006183	Get Right Graphics	Presentation Pocket Folders	7/18/2018	\$903.89	11-6300-615-000
0006184	Dynamic Consulting LLC	General Tech Support	7/18/2018	\$660.00	11-6600-717-000
0006185	Kansas Municipal Insurance Trust KMIT	Workers Comp Premium Annual	7/18/2018	\$31,112.00	11-6500-622-000
0006186	Nelnet	Payment Plan and Hosting fees	7/18/2018	\$782.00	11-6500-695-000
0006187	Westar Energy	Monthly Service Cessna Bldg	7/18/2018	\$1,112.30	11-6500-635-000
0006187	Westar Energy	Pond/Foundation Monthly Servic	7/18/2018	\$55.08	11-6500-635-000

0006187	Westar Energy	Monthly Service Dorms & Main C	7/18/2018	\$20,081.42	11-6500-635-000
0006187	Westar Energy	Monthly Service Dorms & Main C	7/18/2018	\$5,175.66	16-9500-635-000
0006189	Joe Smith Company	Food for Resale	7/18/2018	\$350.00	16-9300-740-000
0006190	Great Western Dining Service , Inc.	Management Fee 6/28-7/4	7/18/2018	\$900.00	16-9600-602-000
0006190	Great Western Dining Service , Inc.	Summer Meals 6/28-6/29	7/18/2018	\$5,705.28	16-9600-602-000
0006190	Great Western Dining Service , Inc.	Summer Meals 6/28-6/29	7/18/2018	\$339.60	16-9600-602-001
0006190	Great Western Dining Service , Inc.	Upward Bound week 3 - 52 students - 4 days	7/18/2018	\$3,531.84	31-8501-600-000
0006190	Great Western Dining Service , Inc.	Upward Bound week 3 - 52 students - 4 days	7/18/2018	\$3,531.84	31-8501-600-000
0006190	Great Western Dining Service , Inc.	Upward Bound week 3 - 52 students - 4 days	7/18/2018	\$3,531.84	31-8501-600-000
0006191	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$63.00	31-8501-540-000
0006192	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$63.00	31-8501-540-000
0006193	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$63.00	31-8501-540-000
0006194	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$67.50	31-8501-540-000
0006195	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$45.00	31-8501-540-000
0006196	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$81.00	31-8501-540-000
0006197	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$63.00	31-8501-540-000
0006198	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$27.00	31-8501-540-000
0006199	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$27.00	31-8501-540-000
0006200	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$76.50	31-8501-540-000
0006201	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$4.50	31-8501-540-000
0006202	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$63.00	31-8501-540-000
0006203	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$31.50	31-8501-540-000
0006204	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$45.00	31-8501-540-000
0006205	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$99.00	31-8501-540-000
0006206	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$60.00	31-8501-540-000
0006207	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$54.00	31-8501-540-000
0006208	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$103.50	31-8501-540-000
0006209	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$99.00	31-8501-540-000
0006210	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$67.50	31-8501-540-000
0006211	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$67.50	31-8501-540-000

0006212	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$27.00 31-8501-540-000
0006213	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$27.00 31-8501-540-000
0006214	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$225.00 31-8501-540-000
0006215	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$67.50 31-8501-540-000
0006216	Seel, Benjamin	Reimbursement for Professional Development	7/18/2018	\$1,000.00 11-4200-717-001
0006217	Upward Bound Student	Upward Bound Student Stipend	7/18/2018	\$243.00 31-8501-540-000
0006218	ICC Employee	ICC Employee Payroll Reimbursement	7/25/2018	\$1,896.00 11-0100-484-000
0006219	ICC Student	Student Refunds	7/25/2018	\$848.00 11-0000-203-000
0006220	KJCCC	Football - Media Day Fee	7/25/2018	\$200.00 11-5510-698-000
0006221	BAY BRIDGE ADMINISTRATORS	Early Retirement Payment	7/25/2018	\$7,299.00 11-6500-595-001
0006222	Cable One, Inc.	Internet Service ICC West	7/26/2018	\$900.00 11-6500-636-000
0006222	Cable One, Inc.	Internet Main Campus	7/26/2018	\$2,250.00 11-6500-636-000
0006223	Papen, Jim	deliver 32 shuttle to Chanute and back for recall and s	7/26/2018	\$150.00 11-7200-661-000
0006224	AT&T	Monthly Phone Service	7/26/2018	\$1,706.77 11-6500-631-000
0006224	AT&T	Monthly Phone Service	7/26/2018	\$1,423.28 11-6500-631-000
0006224	AT&T	Monthly Phone Service	7/26/2018	\$1,423.28 11-6500-631-000
0006225	Toyota Financial Services	03 0412 CA758 Car Lease	7/26/2018	\$543.00 11-7200-645-000
0006225	Toyota Financial Services	03 0412 CA757 Car Lease	7/26/2018	\$543.00 11-7200-645-000
0006225	Toyota Financial Services	03 0412 BT557 Car Lease	7/26/2018	\$528.69 11-7200-645-000
0006225	Toyota Financial Services	03 0412 BX605 Car Lease	7/26/2018	\$375.89 11-7200-645-000
0006226	D & A Electrical Systems LLC	July, Aug, Sept Fire alarm system monitoring	7/26/2018	\$283.50 11-7300-661-000
0006227	Trane U.S., Inc.	parts to repair Fine Arts HVAC rooftop unit	7/26/2018	\$1,100.00 11-7100-824-000
0006227	Trane U.S., Inc.	parts to repair Fine Arts HVAC rooftop unit	7/26/2018	\$2,734.72 11-7100-824-000
0006227	Trane U.S., Inc.	parts to repair Fine Arts HVAC rooftop unit	7/26/2018	\$724.00 11-7100-824-000
0006228	O'Reilly Auto Parts	gas fuel treatment and injector cleaner minivan	7/26/2018	\$17.97 11-7200-647-000
0006228	O'Reilly Auto Parts	hose clamp, receiver lockds;quick links for vans 9 and	7/26/2018	\$52.87 11-7200-719-000
0006228	O'Reilly Auto Parts	battery and clamps for hustler rear discharge mower	7/26/2018	\$108.48 11-7300-649-000
0006228	O'Reilly Auto Parts	hose clamp, receiver lockds;quick links for vans 9 and	7/26/2018	\$45.17 11-7300-649-000
0006229	Atmos Energy	Gas/ Field House	7/26/2018	\$108.09 11-6500-633-000
0006229	Atmos Energy	Gas/ Library Bldg	7/26/2018	\$111.91 11-6500-633-000

0006229	Atmos Energy	Gas/ Maintenance Building	7/26/2018	\$43.98 11-6500-633-000
0006229	Atmos Energy	Gas/ Admissions Bldg	7/26/2018	\$43.98 11-6500-633-000
0006229	Atmos Energy	Gas/ Cessna Bldg	7/26/2018	\$41.83 11-6500-633-000
0006229	Atmos Energy	Gas/ Fine Arts Bldg	7/26/2018	\$69.20 11-6500-633-000
0006229	Atmos Energy	Gas/ Student Union	7/26/2018	\$678.81 11-6500-633-000
0006230	Fedex	shipping charges	7/26/2018	\$128.54 11-6500-611-000
0006231	Four State Maintenance Supply, Inc.	1 case floor stripper for ICC West	7/26/2018	\$77.97 11-7100-708-000
0006231	Four State Maintenance Supply, Inc.	top scrub floor cleaner for cafeteria and ICC West	7/26/2018	\$120.00 11-7100-708-000
0006232	K&A Pressure Cleaning	Hood Inspection Culinary	7/26/2018	\$325.00 12-1221-661-000
0006232	K&A Pressure Cleaning	Hood Inspection Food Service	7/26/2018	\$325.00 16-9600-661-000
0006233	Houck, Michael J.	service 32 shuttle	7/26/2018	\$80.16 11-7200-647-000
0006234	Locke Supply Co.	Thermostat	7/26/2018	\$207.08 11-7100-824-000
0006234	Locke Supply Co.	Thermostat	7/26/2018	\$55.79 16-9600-824-000
0006235	Lee's Cooling & Heating, Inc.	thermostat for AC 200	7/26/2018	\$135.00 11-7100-824-000
0006235	Lee's Cooling & Heating, Inc.	250' stat wire for AC 200 and Field House	7/26/2018	\$170.00 11-7100-825-000
0006236	Mike's Appliance Repair	serviced east wall refrigerator; added 134-a compress	7/26/2018	\$200.00 16-9600-649-000
0006237	Woods Lumber of Independence, Ks.	IN 6 sticks rebar to hold down lot curbs	7/26/2018	\$33.08 11-7100-649-000
0006237	Woods Lumber of Independence, Ks.	IN 6 sticks rebar to hold down lot curbs	7/26/2018	\$44.58 11-7300-649-000
0006237	Woods Lumber of Independence, Ks.	IN 6 sticks rebar to hold down lot curbs	7/26/2018	\$57.00 11-7300-649-000
0006238	Great Western Dining Service , Inc.	Employee and Guest Meal Charge	7/26/2018	\$75.00 16-9600-602-000
0006238	Great Western Dining Service , Inc.	Student Meal Charges	7/26/2018	\$16.41 16-9600-602-000
0006238	Great Western Dining Service , Inc.	Summer Board 27 Students	7/26/2018	\$3,209.22 16-9600-602-000
0006238	Great Western Dining Service , Inc.	Management Fee	7/26/2018	\$900.00 16-9600-602-000
0006239	ICC Student	Student Refunds	7/31/2018	\$629.00 11-0000-203-000
0006240	ICC Student	Student Refunds	7/31/2018	\$740.00 11-0000-203-000
0006241	ICC Student	Student Refunds	7/31/2018	\$357.00 11-0000-203-000
0006242	ICC Student	Student Refunds	7/31/2018	\$65.00 11-0000-203-000
0006243	ICC Student	Student Refunds	7/31/2018	\$929.92 11-0000-203-000
0006244	ICC Student	Student Refunds	7/31/2018	\$1,649.00 11-0000-203-000
0006245	ICC Student	Student Refunds	7/31/2018	\$306.00 11-0000-203-000

0006246	ICC Student	Student Refunds	7/31/2018	\$848.00 11-0000-203-000
0006247	ICC Student	Student Refunds	7/31/2018	\$648.00 11-0000-203-000
0006248	ICC Student	Student Refunds	7/31/2018	\$152.00 11-0000-203-000
0006249	ICC Student	Student Refunds	7/31/2018	\$933.00 11-0000-203-000
0006250	ICC Student	Student Refunds	7/31/2018	\$623.00 11-0000-203-000
0006251	ICC Student	Student Refunds	7/31/2018	\$112.00 11-0000-203-000
0006252	ICC Student	Student Refunds	7/31/2018	\$370.00 11-0000-203-000
0006253	ICC Student	Student Refunds	7/31/2018	\$648.00 11-0000-203-000
0006254	ICC Student	Student Refunds	7/31/2018	\$768.00 11-0000-203-000
0006255	ICC Student	Student Refunds	7/31/2018	\$768.00 11-0000-203-000
0006256	ICC Student	Student Refunds	7/31/2018	\$22.00 11-0000-203-000
0006257	ICC Student	Student Refunds	7/31/2018	\$277.00 11-0000-203-000
0006258	ICC Student	Student Refunds	7/31/2018	\$568.00 11-0000-203-000
0006259	ICC Student	Student Refunds	7/31/2018	\$35.00 11-0000-203-000
0006260	ICC Student	Student Refunds	7/31/2018	\$165.00 11-0000-203-000
0006261	ICC Student	Student Refunds	7/31/2018	\$31.00 11-0000-203-000
0006262	ICC Student	Student Refunds	7/31/2018	\$648.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$315.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$200.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$395.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$515.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$515.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$315.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$315.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$440.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$515.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$272.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$315.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$515.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$515.00 11-0000-203-000

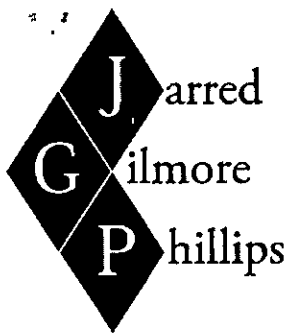
0006263	ICC Student Housing	ICC Student	7/31/2018	\$573.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$515.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$540.00 11-0000-203-000
0006263	ICC Student Housing	ICC Student	7/31/2018	\$315.00 11-0000-203-000
EFT000000000966	ICC Student	Student Refunds	7/10/2018	\$499.00 11-0000-203-000
EFT000000000967	ICC Student	Student Refunds	7/10/2018	\$940.00 11-0000-203-000
EFT000000000968	ICC Student	Student Refunds	7/10/2018	\$1,157.03 11-0000-203-000
EFT000000000969	ICC Student	Student Refunds	7/10/2018	\$974.00 11-0000-203-000
EFT000000000970	ICC Student	Student Refunds	7/10/2018	\$648.00 11-0000-203-000
EFT000000000971	ICC Student	Student Refunds	7/10/2018	\$43.00 11-0000-203-000
EFT000000000972	ICC Student	Student Refunds	7/10/2018	\$580.00 11-0000-203-000
EFT000000000973	ICC Student	Student Refunds	7/10/2018	\$848.00 11-0000-203-000
EFT000000000974	ICC Student	Student Refunds	7/10/2018	\$600.00 11-0000-203-000
EFT000000000975	ICC Student	Student Refunds	7/10/2018	\$519.00 11-0000-203-000
EFT000000000976	ICC Student	Student Refunds	7/10/2018	\$917.00 11-0000-203-000
EFT000000000977	ICC Student	Student Refunds	7/10/2018	\$848.00 11-0000-203-000
EFT000000000978	ICC Student	Student Refunds	7/10/2018	\$568.00 11-0000-203-000
EFT000000000979	ICC Student	Student Refunds	7/10/2018	\$500.00 11-0000-203-000
EFT000000000980	ICC Student	Student Refunds	7/10/2018	\$768.00 11-0000-203-000
EFT000000000984	ICC Student	Student Refunds	7/30/2018	\$699.73 11-0000-203-000
EFT000000000985	ICC Student	Student Refunds	7/30/2018	\$568.00 11-0000-203-000
EFT000000000986	ICC Student	Student Refunds	7/30/2018	\$5.00 11-0000-203-000
EFT000000000987	ICC Student	Student Refunds	7/30/2018	\$590.00 11-0000-203-000
EFT000000000988	ICC Student	Student Refunds	7/30/2018	\$648.00 11-0000-203-000
EFT000000000989	ICC Student	Student Refunds	7/30/2018	\$723.00 11-0000-203-000

Total Payables:

\$327,202.64

Grants Report, August 1, 2018

Ref. No.	Grant Name	Description	Potential Funding	Comments
Activity Since Last Report				
1	National Endowment for the Arts, Art Works	Playwright guest artists for 2020	\$15,000 proposal	Submitted July 24. April 2019 notification.
Status of Submitted Proposals Still Under Review				
2	Kansas Creative Arts Industries Commission Innovative Arts Integration Grant	Visiting guest artists	\$1,313, 1:1 match can be in-kind.	Informal notification of grant award on 5.12.18. Pending arrangements with guest artist
Proposals in Progress				
3	Kansas Creative Arts Industries Commission Equipment and Technology grant.	Inge Theatre circuitry upgrades	\$10-\$15,000, 1:1 match	Deadline Sept. 7.
Prospective Proposals				
4	Kresge Foundation Place-Based Initiatives	For rehab and manager to renovate a downtown building as arts center.	\$750,000, no match	Submission any time. In lieu of National Creative Placemaking grant.
5	Small Business Innovation Research and Small Business Technology Transfer	Up to \$150,000, with 30 percent indirect costs to ICC	Partnerships with private businesses	Requires qualified business partner. Fab Lab scouting for possible partners.
		Submitted Proposals, Under Current Review		Proposals in Progress
Totals		\$15,000.00		\$10,000.00
Final Totals, FY 2018-2019 Awards Granted				
Ref. No.	Grant Name	Description	Funding	Comments
Total			\$0.00	



June 26, 2018

Board of Trustees
Independence Community College
1057 W. College Ave.
Independence, Kansas 67301

We are pleased to confirm our understanding of the services we are to provide Independence Community College for the year ended June 30, 2018. We will audit the financial statements, which collectively comprise the basic financial statements, of Independence Community College as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Independence Community College's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Independence Community College's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.

We have also been engaged to report on supplementary information other than RSI that accompanies Independence Community College's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditors' report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards.
- 2) Combining Schedule of Net Position – Primary Institution
- 3) Combining Schedule of Revenues, Expenses, and Changes in Net Position – Primary Institution
- 4) Schedule of Revenues, Expenditures, and Changes in Unencumbered Cash – Budget and Actual
- 5) Schedule of Changes in Assets and Liabilities – All Agency Funds – Primary Institution

Jarred, Gilmore & Phillips, PA
CERTIFIED PUBLIC ACCOUNTANTS

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Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Independence Community College. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental

regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Independence Community College's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Independence Community College's major programs. The purpose of these procedures will be to express an opinion on Independence Community College's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Independence Community College in conformity U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit

under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on the first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement

or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the college; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Jarred, Gilmore & Phillips, PA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Jarred, Gilmore & Phillips, PA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by U.S. Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

Neil L. Phillips, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

To ensure that Jarred, Gilmore & Phillips, PA's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

It is our understanding that your intent in engaging us is that the financial statements we render to you under this agreement will be made available to the State of Kansas Municipal Accounting Section, the Kansas Board of Regents, the U.S. Department of Education, and any grantors of your funding. Moreover, as of the time of this engagement, we have not been notified, in writing or otherwise, that the professional accounting services rendered under this agreement will be made available to any other person, firm, or corporation for any purpose not specified hereinabove. Consequently, no other person, firm, or corporation is entitled to rely upon these professional services for any purpose without our express, written agreement. This engagement letter embodies the entire agreement and understanding between the parties hereto and there are no promises, warranties, covenants or conditions made by any of the parties except as herein expressly contained. The terms and conditions of this engagement shall be governed and construed in writing signed by all the parties. It is agreed that venue and jurisdiction involving any matters arising out of this engagement letter is in the State of Kansas.

Disputes arising under this agreement (including the scope, nature and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceeding shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses, and are payable on presentation. We will perform the audit services for an amount not to exceed the following amount:

Audit for June 30, 2018

\$15,000.00

These fees are based upon anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the audit. The following are examples of circumstances which could result in an increase in fees:

- A significant change in the amount or type of accounting records maintained
- A change in personnel with a corresponding change in level and quality of work performed
- Additional significant state and/or federal grants not identified previously

- Issuance of long-term debt not identified previously for the purposes of new financing or refunding of previously issued long-term debt
- New GASB pronouncements that require additional compliance work
- A greater than expected risk of material misstatement due to fraud
- New accounting or auditing standards that require additional compliance work

We would like to point out that we expect the proposal fee to be a maximum charge. As can be seen above, the additional charges would only be necessary due to unusual circumstances not foreseen when the audit proposal was prepared. If significant additional time is necessary, we would discuss it with you and arrive at a new fee estimate.

We appreciate the opportunity to be of service to Independence Community College, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Sincerely,



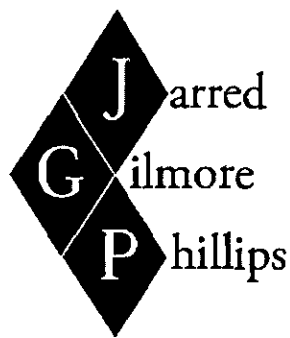
JARRED, GILMORE & PHILLIPS, PA
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of ***Independence Community College, Independence, Kansas.***

Signature _____

Title _____



June 26, 2018

Board of Trustees
Independence Community College Foundation
1057 W. College Ave.
Independence, Kansas 67301

We are pleased to confirm our understanding of the services we are to provide for Independence Community College Foundation for the year ended June 30, 2018.

We will audit the financial statements of Independence Community College Foundation, which comprise the statement(s) of financial position as of June 30, 2018 and 2017, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Independence Community College Foundation's financial statements. Our report will be addressed to the Board of Trustees of Independence Community College Foundation. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

Audit Procedures

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent

Jarred, Gilmore & Phillips, PA
CERTIFIED PUBLIC ACCOUNTANTS

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NEODESHA, KANSAS 66757
(620) 325-3430

1815 S. SANTA FE, P.O. BOX 779
CHANUTE, KANSAS 66720
(620) 431-6342

16 W JACKSON
IOLA, KANSAS 66749
(620) 365-3125

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financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

Other Services

We will also assist in preparing the financial statements of the Organization in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your

responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Organization complies with applicable laws and regulations.

You agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

Neil L. Phillips, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

To ensure that Jarred, Gilmore & Phillips, PA's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

It is our understanding that your intent in engaging us is that the financial statements we render to you under this agreement will be made available to the Foundation. Moreover, as of the time of this engagement, we have not been notified, in writing or otherwise, that the professional accounting services rendered under this agreement will be made available to any other person, firm or corporation for any purpose not specified hereinabove. Consequently, no other person, firm or corporation is entitled to rely upon these professional services for any purpose without our express, written agreement. This engagement letter embodies the entire agreement and understanding between the parties hereto and there are no promises, warranties, covenants or conditions made by any of the parties except as herein expressly contained. The terms and conditions of this engagement shall be governed and construed in accordance with the laws of the State of Kansas and may only be modified in a writing signed by all the parties. It is in the jurisdiction involving any matters arising out of this engagement letter is in the State of Kansas.

Disputes arising under this agreement (including the scope, nature and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceeding shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to you audits. Our invoices for these fees will be rendered as work progresses, and are payable on presentation. We will perform the audit services for an amount not to exceed:

Audit for year ended June 30, 2018

\$ 4,500.00

The fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. The following are examples of circumstances which could result in an increase in fees:

Independence Community College Foundation

Independence, Kansas

Page 4

- A significant change in the amount or type of accounting records maintained,
- Change in personnel with a corresponding change in level and quality of work performed,
- Additional significant state and/or federal grants not identified previously, and
- Issuance of long-term debt not identified previously for the purposes of new financing or refunding of previously issued long-term debt.

We would like to point out that we expect the proposed fees to be a maximum charge. As can be seen above, the additional charges would only be necessary due to unusual circumstances not foreseen when the audit proposal was prepared. If significant additional time is necessary, we would discuss it with you and arrive at a new fee estimate.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



JARRED, GILMORE & PHILLIPS, PA.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of ***Independence Community College Foundation.***

Officer Signature: _____

Title: _____

FOOD SERVICE AGREEMENT

Location: Independence Community College
1057 West College Avenue
Independence, Kansas 67301

Commencement Date: August 1, 2018

Contract Term: 1 year

Special Provisions:

CONTRACT DINING RATES 2018-2019

Great Western Dining will submit to Independence Community College a weekly board bill based on the number of boarding students and boarding days per week.

<u>Number of contracts</u>	<u>Rate per Day</u>
<u>19-Meal Plan</u>	
440 & Above	\$6.98
430-439	\$7.12
420-429	\$7.22
410-419	\$7.32
400-409	\$7.43
390-399	\$7.54
380-389	\$7.65
370-379	\$7.77
360-369	\$7.87
350-359	\$7.98
340-349	\$8.09
330-339	\$8.23
320-329	\$8.31
310-319	\$8.43
300-309	\$8.52
290-299	\$8.60
280-289	\$8.76
270-279	\$8.86
260-269	\$8.97
250-259	\$9.08
240-249	\$9.19
230-239	\$9.30
220-229	\$9.40
210-219	\$9.52
200-209	\$9.62
190-199	\$9.75
180-189	\$9.85
170-179	\$9.95
160-169	\$10.05
150-159	\$10.18
140-149	\$10.32
130-139	\$10.47
120-129	\$10.59

Minimum Board Plan Billing—120 Students

This rate is based on **Two Hundred and Forty Six (246)** minimum accounting days.

MEAL PLAN DESCRIPTIONS:

The **19 Meal Plan** consists of: breakfast, lunch, and dinner served Monday-Friday, with brunch and dinner being offered Saturday and Sunday.

RETURN TO THE COLLEGE:

Casual Meals	10.0%
Catering-Off Campus	10.0%
Catering-On Campus	none
Summer Session	none
Faculty, Staff Meal Tickets	none

CASUAL MEAL RATES:

Breakfast	\$4.16
Continental Breakfast	\$3.24
Lunch	\$5.85
Dinner	\$6.47
Brunch	\$6.47
Steak & Special Night	\$7.70
Salad Bar Only \$3.85 - Soup and Salad Bar	\$4.47
Ten Meal Tickets	-\$51.50

The above prices do not include sales tax.

CAFETERIA HOURS OF OPERATION:**Monday - Friday**

Breakfast	7:15 am - 8:30 am
Continental	8:30 am - 9:00 am
Lunch	11:15 am - 1:30 pm
Dinner	5:30 pm - 7:30 pm
Friday Dinner	5:30 pm - 7:00 pm

Saturday and Sunday

Brunch	12:00 pm - 1:00 pm
Dinner	5:00 pm - 6:00 pm

On fall and spring semester week days where classes are not scheduled, cafeteria hours will revert to the Saturday/Sunday schedule. The exception to this will be Competition Day. At the college's discretion, days where day classes are canceled because of some unforeseen reason, cafeteria hours may revert to the Saturday/Sunday schedule.

ADVANCE PAYMENT:

Great Western is currently holding \$16,354.50 as an advance billing which will be carried through to the completion of the contract.

SUMMER SERVICE:

Great Western will operate the food service during the summer session 2019. Prices will be as follows:

Summer Meal Services -Meals will be offered in the following format for the summer: Breakfast, Lunch and Dinner Monday through Thursday, Breakfast and Lunch on Friday, and Brunch and Dinner served on Saturday and Sunday. All charges will be for a full day, no partial day meals will be offered, with the exception of a group starting their week with dinner on Sunday. A daily rate of \$17.44 will be charged per day per participant. Sunday dinner will be charged at a rate of \$7.01 per participant. Hours will be mutually agreed upon prior to summer service.

SPECIAL BOARD RATES:

A fixed price of \$17.44 will be charged per student per day for Brunch and Dinner, for special meals other than contracted board feeding days or during summer service. All charges will be for a full day, no partial day meals will be offered.

SPECIAL IN-SERVICE RATES:

A fixed price of \$2.16 per person will be charged for each College In-Service for delivery, setup and subsequent cleanup of coffee, juice, fruit and Danish, muffins or bagels.

A fixed price of \$3.24 per person will be charged to the College for employees participating in the beginning of the semester in-service luncheons. The participants will be going through the cafeteria serving line.

SPECIAL EMPLOYEE RATES:

ICC shall gather information for each meal through an ID card scanner system to establish actual usage for employee meals. A fixed price of \$3.85 will be paid to Great Western Dining, on a weekly basis, for each qualifying employee meal when the actual employee participation, added to the student weekly board plan count, exceeds an established boarding student tier level for the fall or spring semesters. Summer meals for employees will be charged at a rate of \$3.70 per meal, irrespective of student counts.

BOARD OF TRUSTEE'S MEETINGS:

Great Western will provide complimentary refreshments for the monthly Board of Trustees' Meetings consisting of a cheese and cracker tray and assorted cookies. Great Western will also provide complimentary coffee, tea, and assorted soft drinks for these meetings.

When Board members are on campus and would like to eat in the cafeteria, no charge will be made to them or to the college.

PRESIDENTS DISCRETIONARY FUND:

Great Western will donate \$3,500 for the use of the President. All functions will be arranged through the Food Service Director and will be at current catering prices. After each function Great Western will give the College a no charge invoice indicating the cost of the function and the remaining balance. No credits will be carried forward to the next academic year.

CATERING MANUAL:

Catering Manual prices will be increased by 2.7%, to begin August 1, 2018 and continue until July 31, 2019.

MANAGEMENT FEE:

The College will reimburse Great Western \$900 for management salary and taxes for each week during the summer, during break periods and for any special feeding days outside of normal board operations. Number of weeks not to exceed 20 per calendar year.

GREAT WESTERN'S INVESTMENT:

- a. Great Western desires that improvements be made to the Independence Community College dining facility on the Independence campus and will invest the amount of \$50,000.00 therefore during the term of this Contract as follows: \$5,000.00 on December 1st and May 1st each contract year commencing December 1, 2014.
- b. The improvements to be made and timing for making such improvements will be mutually agreed upon between Great Western and Independence Community College. If such mutually agreed improvements will require expenditures in excess of semi-annual payments already paid and to be paid during the contract year in which improvements costs will be expended, Great Western will:
 - i) Prepay semi-annual payments sufficient to pay for such mutually agreed improvements.
 - ii) Prepayments will be documented by separate written agreement.
- c. Great Western and Independence Community College intend that improvements of at least \$50,000.00 will be made to the Independence Community College dining facility using the Great Western investment, and will act in good faith to agree on the nature and timing of improvements. It is anticipated that any substantial improvements may not occur until the second contract year.
- d. If Great Western has prepaid for improvements and this Contract is terminated early by Independence Community College for reasons unrelated to Great Western's performance of its obligations, Great Western shall be entitled to return of the unrealized pro rata portion of its investment (i.e. if it has paid \$50,000.00 and the Contract is terminated immediately after the 5th regular semi-annual payment date, it shall be entitled to return of the five (5) prepayments in the amount of \$25,000.00).
- e. All improvements to the dining facility, including equipment, fixtures, and other items purchased with Great Western investment funds shall be the property of Independence Community College.

GUARANTEE OF RATES AND CHARGES:

All rates, charges and special services proposed to the Client and other financial arrangements related to the food service operation and contained in this contract will be maintained and guaranteed by Great Western for a period of Twelve (12) Months from the date Great Western commences operations.

Subsequent year's board rates shall be negotiated with the College with an effort to keep any increase to 2.5% but it shall not increase by more than the Consumer Price Index "Food Away From Home", for all urban consumers.

However, in the event that legislation or government intervention makes law any increases in minimum hourly rates, mandatory fringe benefits, or state and federal payroll taxes, Great Western will negotiate with the College an implementation date and amount for the additional costs.

At the discretion of the parties the contract may be extended on annual basis for additional periods. The contract shall be subject to termination clause as outlined in the specifications.

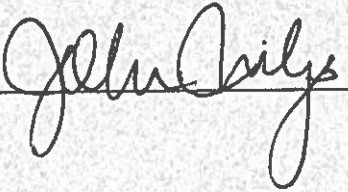
The entirety of the Campus Dining Proposal for Independence Community College dated May 22, 1997 and the specifications for the food service as requested in the memorandum of April 23, 1997.

Date: _____

CLIENT:

GREAT WESTERN DINING SERVICE, INC.

By: _____

By: 

Name: _____

Name: John Nilges

Title: _____

Title: President

Memo

To: Independence Community College Board of Trustees

From: Daniel W. Barwick, PhD
President

Date: August 7, 2018

Re: Maxient Annual Maintenance Fee

It is recommended the Board approve payment to Maxient in the amount of \$5,000 for annual maintenance fees.