

Annual  
Program Review  
Of  
Criminal Justice  
For  
2018-19

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Friday, October 7, 2018



**Independence**  
COMMUNITY COLLEGE

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## 1.0 Program Data and Resource Repository

### 1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

*(See Section 1.2 in the Program Review Handbook for more information.)*

#### Narrative:

CRM Assessment Data AY 2018

#### **Number of Faculty:**

0 full time

1 part time (Allison)

#### **Enrollment & Student credit hours by Faculty type:**

Full time: 0 total credit hours taught, with 0 total students enrolled

Part time: 3 credit hours taught, 8 total students enrolled

#### **Average Class size:**

0 students in Face-to-Face classes

8 students in online classes

8 students across all courses

**Completion rates:**

0% face-to-face

75% online

75% all courses

**Pass ('D' or better) rates:**

0% face-to-face

83.33% online

83.33% all courses

**Pass ('C' or better) rates:**

0% face-to-face

50% online

50% all courses

**Number of Majors:** 6 (2 returned in Fall 2018)

**Degrees Awarded:** 0

## 3.0 Assessment of Student Learning Outcomes

### 3.2 Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials. *(See Section 3.2 in the Program Review Handbook for more information.)*

#### Narrative:

There is no data to be assessed.

## 4.0 External Constituency and Significant Trends

An important component of maintaining a superior program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

### 4.1: Program Advisory Committee:

#### Narrative:

- Include Advisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (\*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (10.0).

Collaborative efforts are occurring with the Independence Police Department, specifically with police chief Jerry Harris. He has prior collegiate teaching experience and has helped putting criminal justice programs in an online environment.

### 4.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.

#### Narrative:

Not applicable

### 4.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 4.3 in the Program Review Handbook for more information.)*

Narrative:

Program falls under general education at ICC and thus fits accreditation requirements of HLC, specifically serving HLC criterion 3.

## 5.0 Curriculum Reflection

### 5.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. While presented in question form, the intent of the prompts is to stimulate thought and it is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)
- What types of jobs can students get after being in your program? (Please use state and national data)
- How dynamic is the curriculum? When was the last reform or overhaul?
- In the wake of globalization, how “internationalized” is the curriculum?
- How does the program assess diversity?
- Does the program have any community-based learning components in the curriculum?

#### Narrative:

Currently the program is structured as a transfer program though only one of the current criminal justice courses (Introduction to Criminal Justice) is in the KCOG/KBOR transfer matrix. The program of study was also updated last spring to better align with the college's new liberal studies program (see below):

### **Criminal Justice**

Degree: Associate of Science

The criminal justice program exists for students who are interested in careers in law enforcement or social work and is an appropriate major for those interested in pursuing a law degree.

<b>Analysis and Oral Communication (9 hours)</b>	<b>Credit Hours</b>
English Composition I (ENG 1003)	3
English Composition II (ENG 1013)	3
Public Speaking (COM 1203)	3
<b>Mathematics (3 hours)</b>	<b>Credit Hours</b>
College Algebra (MAT 1023) or higher	3
<b>Sciences (10 hours)</b>	<b>Credit Hours</b>
General Biology (BIO 1005)	5
Physical Science Elective*	5
<b>Fine Arts and Aesthetic Studies (3 hours)</b>	<b>Credit Hours</b>
Music Appreciation (MUE 1303)	3
OR Art Appreciation (AED 1043)	3
<b>Cultural Studies (3 hours)</b>	<b>Credit Hours</b>
World Regional Geography	3
<b>Health and Well-Being (4 hours)</b>	<b>Credit Hours</b>
General Psychology (BEH 1003)	3
Select one: Wellness Concepts (HPR 1401)	1
OR College Success (SSC 1021)	1
<b>Human Heritage (9 hours)</b>	<b>Credit Hours</b>
(Select 1)	
US History I (HIS 1023)	3
US History II (HIS1063)	3
(Required)	
Introduction to Literature (ENG 1073)	3
(Select 1)	
Ethics (SOC 1073)	3
Introduction to Philosophy (SOC 2003)	3
<b>Social Awareness (3 hours)</b>	<b>Credit Hours</b>
Introduction to Sociology (SOC 1003)	3
<b>Political Awareness (3 hours)</b>	<b>Credit Hours</b>
American Government (POL 1023)	3
<b>Business and Technology (6 hours)</b>	<b>Credit Hours</b>
Personal Finance (BUS 1003)	3
(Select 1)	
Introduction to Business (BUS 1093)	3
Computer Concepts & Applications (CIT 1003)	3
<b>Major Requirements (6 hours)</b>	<b>Credit Hours</b>
Introduction to Criminal Justice (SOC 1113)	3
Introduction to Criminal Behavior (SOC 1133)	3
<b>Recommended Electives (3-5 hours)</b>	<b>Credit Hours</b>
(Select 1)	
Social Problems (SOC 2023)	3
Spanish I (FRL 1025)	5
<b>TOTAL: 60-62</b>	

\*Please review the science requirements at your potential transfer institutions to determine which Physical Sciences option is best.

## 5.2 Degree and Certificate Offerings or Support

Program faculty should list what degrees and certificates are offered and/or describe how the program curriculum supports other degrees and/or certificates awarded by the college.

Narrative:

Students receive an Associate's of Science degree.

## 8.0 Fiscal Resource Requests/Adjustments

### 8.1 Budget Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)
- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment
  
- Non-Capital Furniture & Equipment
- New Capital Furniture & Equipment
- Replacement Capital Furniture & Equipment
  
- Other, as applicable
  
- Accreditation Fee Request
  
- Membership Fee Request
- Coordinating Reports

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

#### Narrative:

No budget changes are needed at this time as the program requires no full-time faculty and is able to function with the use of adjunct instructors. As changes occur moving the program fully online this may change.

## 9.0 Program Planning and Development Participation

### 9.1 Faculty and Staff

Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

#### Narrative:

This program review was completed by Ben Seel. As this program is moving to be fully online the director of online, Jared Wheeler, is and will be overseeing all aspects of the program. At such time a full-time professor is hired to teach criminal justice courses the oversight of the program will switch to that person.

### 9.2 VPAA and/or Administrative Designee Response

After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

#### Narrative:

Division chair: I agree with the findings of this review. Until more is known about the prospects of this program being online, it is difficult to say where resources are needed and how we can better serve students.

## 10.0 Appendices

Any additional information that the programs would like to provide may be included in this section.